

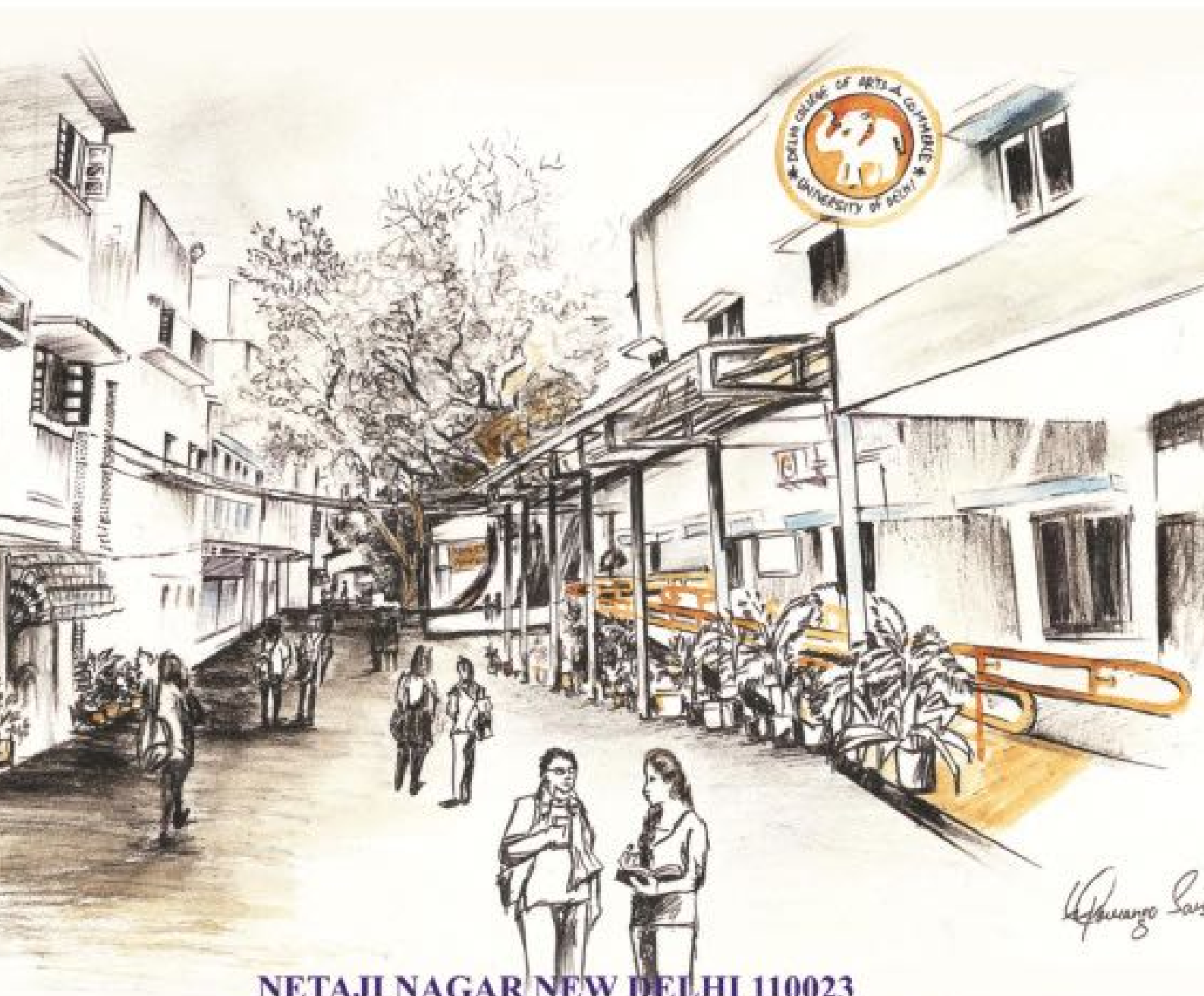
DELHI COLLEGE OF ARTS & COMMERCE

(UNIVERSITY OF DELHI)

PROSPECTUS

2023-24

(NAAC ACCREDITED B+)



NETAJI NAGAR NEW DELHI 110023

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Disclaimer: For the latest information regarding admissions, students are advised to go to the University website – <https://admission.uod.ac.in/>

In case of any discrepancy, the information provided on the University website would be considered final. Candidates seeking admission to the Undergraduate Courses of the University of Delhi are required to register online.

WELCOME NOTE FROM THE PRINCIPAL

Greetings to the students!

On behalf of Delhi College of Arts & Commerce, I warmly welcome you all. DCAC is a coeducational constituent college of the University of Delhi. Established in 1987, DCAC has achieved a reputation for nurturing and promoting excellence.

DCAC caters to the learning needs of more than 2500 students and has emerged as one of the most sought-after colleges in the University of Delhi. The College upholds the values of equality, justice, harmony and peace, and expects its students to cherish and imbibe these. The highly motivated and immensely talented faculty members of the College are actively engaged in shaping young minds and are dedicated to advancing the frontiers of knowledge. The members of its non-teaching staff are committed to creating an environment conducive to teaching, learning and research.

With a focus on holistic education, we at DCAC try to inculcate in our students the love for learning to help them become responsible global citizens. Therefore, we expect you to enthusiastically participate in the activities of various Societies and Cells. The College offers you a vibrant space which will help you grow into confident and sensitive young adults, equipped to face the challenges of the professional world.

With great pleasure, I welcome you all to DCAC. Entering college is an important rite of passage in a student's life. I wish you all the best for the future.



PROF. RAJIV CHOPRA

COLLEGE PROFILE



Delhi College of Arts & Commerce is located in the quiet and peaceful enclave of Netaji Nagar in South Delhi. DCAC offers undergraduate courses under NEP 2020. The college also offers various add-on foreign-language courses.

The college seeks to provide an exciting learning experience of a lifetime to its students and our faculty members and non-teaching staff work sincerely together to realise this noble objective. By training students to think critically and sharpening their powers of analysis, the college equips them to measure up to the challenges of the future.

The learning process at DCAC includes lectures, seminars, workshops, power-point presentations and conferences which expose students to new currents of thought and endow them with valuable life skills enabling them to creatively negotiate between traditional values and the possibilities offered by the contemporary world. The college boasts of a state-of-the-art Media Lab, a Multi-Purpose Hall and two Seminar Rooms which create conditions for innovative pedagogical practices. We have a dynamic Placement Cell that has helped our students secure excellent positions and attractive packages in leading Multinational Corporations.

In addition to encouraging students to excel in academics, we consistently motivate them to fulfil their social responsibilities. As part of Project TanZeal,

they strive to provide holistic education to children of the underprivileged living in the neighborhood. The college is Wi-Fi enabled. It has a fully equipped computer lab with over 120 computers and a well-stocked library with an e-resource center. Sports, NSS and NCC units of the college have earned several accolades and laurels, and are continuously striving to scale new heights. Moreover, the College boasts of several active and vibrant student societies such as Debating, Fashion, Street Play, Dance & Music, ENACTUS, Prakriti, and Clicks-Photography Society.

Students will receive a detailed introduction to the college in the Orientation Programme. The schedule for the same will be notified on the College website.



ADMISSIONS

The guidelines and schedule for admission to various undergraduate courses for the academic session 2023-24 issued by the University of Delhi shall be strictly followed by the Delhi College of Arts and Commerce. The applicants are advised to go through the detailed guidelines available on the University of Delhi website <https://admission.uod.ac.in/>

Following College Committees are dedicated to the welfare of students:

NODAL OFFICER FOR ADMISSIONS

Prof. Neeru Kapoor
(nkapoor@dcac.du.ac.in)

(A) CENTRAL ADMISSION COMMITTEE

Prof. Rajiv Kr. Goel- Convenor
(rkgoel@dcac.du.ac.in)

(B) GRIEVANCE REDRESSAL COMMITTEE

Dr. Mukesh Bagoria- Convenor
9810887805
(mbagoria@dcac.du.ac.in)

(C) ADMISSIONS HELP DESK

Dr. Santosh Bharti - Convenor
Mob : 9910794444
(santosh.bharti@dcac.du.ac.in)

(D) ADMISSIONS HELP DESK FOR RESERVED CATEGORIES

(SC/ST/OBCNL/EWS/PwBD/MINORITY CANDIDATES)

Dr. Mukesh Bagoria- Convenor
9810887805
(mbagoria@dcac.du.ac.in)

(E) SPORTS ADMISSION COMMITTEE

Prof. Rajiv Chopra - Chairperson
Dr. Manoj Rathi - Convenor
(manoj.rathi@dcac.du.ac.in)

(F) PROCTORIAL COMMITTEE (DISCIPLINE)

Mr. Amit Kumar Yadav - Convenor
(amit.yadav@dcac.du.ac.in)

(G) FEE CONCESSION/ STUDENTS' AID FUND COMMITTEE

Dr. Sangeeta Agrawal - Convenor
(sangeeta.gupta@dcac.du.ac.in)

(H) GIRLS' COMMON ROOM (GCR) COMMITTEE

Ms. Laxmi - Convenor
(laxmi@dcac.du.ac.in)

(I) MAGAZINE COMMITTEE

Dr. Neha Jingala - Convenor
(neha.jingala@dcac.du.ac.in)

(J) CULTURAL COMMITTEE

Dr. Shilpa Chowdhary - Convenor
(shilpa.chowdhary@dcac.du.ac.in)

(K) ANTI-RAGGING COMMITTEE

Lt. Bhupinder- Convenor
(bsjaryal@dcac.du.ac.in)
Students' Council Advisor

(L) ORIENTATION AND ANNUAL DAY COMMITTEE

Dr. Aakriti Kohli - Convenor
(aakriti.kohli@dcac.du.ac.in)

(M) PLACEMENT COMMITTEE

Dr. Shashi Kant - Convenor
(shashikant@dcac.du.ac.in)

(N) SKILL DEVELOPMENT COMMITTEE

Dr. Shilpa Chowdhary- Convenor
(shilpa.chowdhary@dcac.du.ac.in)

Nodal officer for Value Addition & Skill Enhancement Courses (VAC & SEC)

Mr. Amit Kumar Yadav

7042116224
(amit.yadav@dcac.du.ac.in)

IMPORTANT INFORMATION CONCERNING ADMISSIONS

A: LIST OF DOCUMENTS REQUIRED

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies after the online admission process is completed and physical verification notification is issued by the university:

1. A copy of the Online University Registration Form.
2. A copy of the Aadhar Card.
3. Class X Certificate indicating the Date of Birth and Parents' names (The names of applicants claiming reservation under SC/ST/OBC/EWS/ CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parent's names must be the same on both sets of certificates)
4. Class X Marksheet
5. Class XII Marksheet
6. Class XII Provisional Certificate/Original Certificate.
7. SC/ST/OBC/EWS/CW/KM Certificate (In the name of the Applicant) issued by the SDM as per University of Delhi guidelines. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
8. OBC (Non-creamy Layer) Certificate (in the name of the Applicant) issued by the SDM on or after 31 March 2023, and were in the caste is in the OBC Central List issued by <http://ncbc.nic.in> (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
9. EWS Certificate in the prescribed format from SDM issued on or after 31st March 2023 certifying that the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
10. At least four passport size self-attested photographs.

It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course in the University/or its Colleges for the next five years and, in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her. One of the following documents, in original, as a proof of identity at the time of submitting self-attested declarations along with a self- attested copy thereof:

1. Voter ID Card
2. Aadhar Card
3. Driving License
4. PAN Card
5. Passport

B: FEE STRUCTURE

Fee Structure and Students Intake in the First Year 2023-2024 for Various Courses

Total no. of Seats							Fee Structure in ₹			
Course	Total Student Intake	UR	SC	ST	OBC	EWS	UR/OBC/EWS	SC	ST	PwD
BA (Honours) Economics	58	24	9	4	16	05	10905	10905	10905	105
BA (Honours) English	58	24	9	4	16	05	10905	10905	10905	105
BA (Honours) History	58	24	9	4	16	05	10905	10905	10905	105
BA (Honours) Journalism	39	16	6	3	11	03	20255	20255	20255	105
BA (Honours) Political Science	58	24	9	4	16	05	10905	10905	10905	105
BA (Programme)	171	69	26	13	46	17	10905	10905	10905	105
B Com (Programme)	171	69	26	13	46	17	10905	10905	10905	105
B Com (Honours)	115	46	17	9	31	12	10905	10905	10905	105

NOTE

Additional Fee for following Courses/Subject/Paper:

B.A. (Prog.)- ASPM/ German/ HRM/ Spanish =500/- = 10905+500=11405

B.A. (Prog.)- Computer Application =600/- = 10905+600=11505

- Reservation of seats for OBC/SC/ST/EWS is as per the direction of the University of Delhi.
- In all cases, Security deposits/Caution Money (if any) shall be refundable after obtaining clearance from the relevant quarters, provided he/she applies for a refund of the same within a period of one year from the date of leaving the institution
- Examination Fee paid by the student will depend upon the course offered and the paper in each semester.
- The fee refund process is centralised. Therefore, the candidates should contact the University Admission Committee for queries regarding refunds.

C: Reservations and Relaxations (As per University Guideline)

3.C.1.Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) Candidates

22.5% of the total numbers of seats is reserved for Candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary).

The Candidate must be in possession of the Caste/Tribe certificate in his/her own name at the time of Registration and Admission. The Caste certificate should clearly state:

- (a) Name of his/her caste/tribe
- (b) Whether candidate belongs to SC or ST
- (c) District and the State or Union Territory of Candidate's usual place of residence, and
- (d) the appropriate Govt. of India Schedule under which his / her caste / tribe is approved as SC or ST.

Candidate will have to produce the valid original SC or ST caste/tribe certificate at the time of admission.

The following are empowered to issue the requisite SC/ST certificate:

- a) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Addl. Deputy Commissioner/Deputy Collector/1st class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub-divisional Officer of the area where the Applicant and/or his family normally resides.
- e) Administrator/Secretary to the Administrator/Development Officer (Lakshadweep Islands).

Candidates to note that the SC / ST Certificate from any other person / authority shall not be accepted in any case. If the Candidate happens to belong to SC or ST, Candidate's caste / tribe must be listed in the appropriate Govt. of India Schedule.

It is a statutory obligation on the part of colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Colleges shall not refuse admission to any SC / ST Candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose, remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

3.C.2. Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/ 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission of candidates belonging to EWS category. The certificate should be issued on or after 31st March, 2023.

3.C.3. Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

27% seats are reserved for the Candidates belonging to Other Backward Classes (OBC - Non-Creamy Layer, Central List).

At the time of giving admission to an OBC Candidate, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes (available at the website [http://ncbc.nic.in/backward classes/index.html](http://ncbc.nic.in/backward%20classes/index.html).)

The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993).

The OBC Candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- 1) dated 31 March 2016). The Certificate should be issued after 31st March, 2023.

D: SUPERNUMERARY SEATS

Admission to all supernumerary seats will be through CUET 2023. Candidates desirous of taking admission on Supernumerary seats must appear in CUET 2023.

Category	
PwBD	Persons with Benchmark Disabilities
CW	Children/Widows of Personnel of the Armed Forces including Para-Military
ECA	Extra-Curricular Activities
Sports	Sports
KM	Kashmiri Migrants
PMSS	Prime Minister's Special Scholarship for Jammu and Kashmir
SS	Nominated Sikkimese Students
WQ	Ward Quota of Employees of University of Delhi
OQ	Orphans Quota

3.D.1. Reservation of Seats for Persons with Benchmark Disabilities (PwBD)

A. Locomotor Disability

Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

(a) "Leprosy cured person" means a person who has been cured of leprosy but is suffering from—

- i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity;
- ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
- iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "Cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophies have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive.

B Visual impairment

(a) "Blindness" means a condition where a person has any of the following:

- (i) total absence of sight; or
- (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
- (iii) limitation of the field of vision subtending an angle of less than 10 owing conditions, after best correction.

(b) "Low-vision" means a condition where a person has any of the following conditions, namely:

- (i) visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
- (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degrees.

C. Hearing Impairment

- (a) "Deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) "Hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
- (c) "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological.

D. Intellectual Disability

A condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

- (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
- (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals.

E. Mental Behaviour

"Mental Behaviour" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

F. Disability caused due to Chronic neurological conditions, such as—

- (a) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (b) "Parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter.

G. Blood Disorder

(a) "Hemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(b) "Thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of hemoglobin.

(c) "Sickle cell disease" means a hemolytic disorder characterised by chronic anaemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release.

H. Multiple Disabilities (more than one of the above specified disabilities)

Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

Any other category as may be notified by the Central Government.

Concessional/Waiver of fees in respect of Persons with Benchmark Disabilities (PwBD) Candidate

1. Candidates with physical disabilities pursuing various programs of study in the Faculties, Departments, Centres, and Institutions / Colleges of the University shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per amendment to Ordinance X(4) of the University).

2. PwBD Candidates who meet the merit for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD.

3. As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are exempted from payment of all hostel fees and charges except refundable caution fee and the mess. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining 50% of their Mess Fee will be met by the University of Delhi. Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.

4. Candidates must ensure that the PwBD certificate is in the name of the candidate and issued by a recognized Government Hospital, bearing duly attested photograph of the candidate.

5. PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions.

Value of Fellowship	Exemption of Fees waiver
Up to 3000/- per month	Fees waiver +50% Mess Subsidy
3001/- to 8000/- per month	Fees waiver but no Mess Subsidy
8001/- and above per month	No fees waiver and no Hostel Subsidy

3.D.2. Reservation for Children/Widows of Personnel of the Armed Forces (CW)

Five percent (5%) of seats are reserved for Candidates under this category, program-wise in all colleges. Candidates desirous of taking admission under the CW quota of the University must appear in CUET 2023.

All such Candidates have to upload the Educational Concession certificate issued by any of the following authorities on the proper letterhead:

- Secretary, Kendriya Sainik Board,
- Secretary, Rajya Zila Sainik
- Officer-in-Charge, Record Office.
- 1st Class Stipendiary
- Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (Priority to IX) including Para-Military Personnel (only Priority I to V), in the following order of preference:

Priority I	Widows/Wards of Defence personnel killed in action
Priority II	Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;
Priority III	Widows/Wards of Defence Personnel who died while in service with death attributable to military service;
Priority IV	Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service
Priority V	Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are recipients of Gallantry Awards; i) ParamVir Chakra ii) Ashok Chakra iii) MahaVir Chakra iv) Kirti Chakra v) Vir Chakra vi) Shaurya Chakra vii) President's Police Medal for Gallantry/President Gallantry Medal for the fire services personnel viii) Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry) ix) Mention-in-Despatches x) Police Medal for Gallantry/Gallantry Medal for fire services
Priority VI	Wards of Ex-Servicemen.
Priority VII	Wives of: i) Defence personnel disabled in action and boarded out from service. ii) Defence personnel disabled in service and boarded out with disability attributable to military service iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
Priority VIII	Wards of Serving Personnel
Priority IX	Wives of Serving Personnel

3.D.3. Reservation of Kashmiri Migrants (KM)

Up to 5% seats are reserved program-wise in all colleges for the wards of Kashmiri Migrants. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner. Candidates desirous of taking admission under the Kashmiri Migrants quota must appear in CUET 2023.

3.D.4. Prime Minister's Special Scholarship Scheme for J&K students

Candidates desirous of taking admission under the Prime Minister's Special Scholarship Scheme for J&K students must appear in CUET 2023.

3.D.5. Ward Quota of Employees of University of Delhi

Candidates desirous of taking admission under the Ward Quota of Employees of University of Delhi must appear in CUET 2023.

Admission to the wards of University and its College employees, both teaching and non-teaching will be done as per Academic Council resolution 9 a & b dated 27.11.2020 and subsequent amendments thereof.

Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I-cards, Aadhar Card and/or any other document will not be accepted.

3.D.6. Orphans Quota

Candidates desirous of taking admission under the supernumerary Quota for Orphans must appear in CUET (UG) - 2023. The University of Delhi will be admitting two candidates (one male and one female) in each program of study, both at the Undergraduate and Postgraduate level, . These two seats will be supernumerary.

The Council of the University further resolved that the expenditure incurred for admission and continuance of study of such students in the University or its Colleges shall be met from the University Welfare Fund or College Students' Welfare Fund, as the case may be, for admissions in the University or in the College.

3.D.7. Extra-Curricular Activities (ECA) and Sports Quota

Candidates desirous of taking admission under the supernumerary quota for ECA and/or Sports must appear in CUET 2023.

For admissions to ECA and Sports supernumerary seats a weightage of 25% will be given to CUET score and 75% to certificates/trials/performances.

The College offers the following games:

Athletics, Basket Ball, Cricket, Football, Judo, Shooting, Swimming, Taekwondo, Volley Ball.

E. LIST OF COURSES OFFERED

1. BA (Programme)*
2. BCom (Programme)
3. BCom (Honours)
4. BA (Honours) Economics
5. BA (Honours) English
6. BA (Honours) History
7. BA (Honours) Journalism
8. BA (Honours) Political Science

* BA (Programme) is offered in the College with the following Discipline options:

S. N.	DISCIPLINE - I	DISCIPLINE - II
1.	Accounting and Finance	Computer Application
2.	ASPM (Advertising Sales Promotion & Management)	Economics
3.	Computer Application	Mathematics
4.	Computer Application	Operations Research
5.	Economics	HRM (Human Resource Management)
6.	Economics	Mathematics
7.	Hindi (Discipline)	History
8.	Hindi (Discipline)	Political Science
9.	Hindi (Discipline)	Physical Education
10.	History	Political Science
11.	English (Discipline)	German
12.	English (Discipline)	Spanish



F. ADD-ON COURSES

The College offers the following Add- on certificate courses:

S. N.	Course	No. of Seats	Duration
1	German – Certificate/Diploma/Advance Diploma	50	6 months
2	Spanish – Certificate/Diploma/Advance Diploma	50	6 months
3	French – Certificate/Diploma/Advance Diploma	50	6 months
4	Basic Course in Media	20	3 months

All the information regarding admission to these courses is notified on the website of the college. The coordinator for these courses is Dr. Krishna Lal Dhingra (kldhingra@dcac.du.ac.in)

3.F.1. Digital Marketing Certificate Course

The college offers a certificate course in Digital Marketing for anyone who wishes to learn the fundamentals of Digital Marketing and pursue a career in this emerging field.

Course Duration: 6 Months



DEPARTMENTS

DEPARTMENT OF COMMERCE

The College offers several Bachelor's degree courses in commerce: Bachelor of Commerce (Honours), Bachelor of Commerce (Programme) and three commerce-based discipline combinations in Bachelor of Arts (Programme), viz. (a) Advertising and Sales Promotion and Sales Management with Economics (b) Human Resource Management with Economics (c) Accounting and Finance with Computer Application. With the introduction of the National Education Policy 2020, in which, there will be no discernible divide between the commerce, arts, science, and extracurricular disciplines, we are offering SEC, VAC, and GE papers which impart the knowledge of business, commerce, trade, and socially responsible to our students.

- LT. BHUPINDER



Faculty Members

1	Prof. Rajiv Chopra	Principal	principaldcac@gmail.com
2	Prof. Rajiv Kr. Goel	Professor	rkguel@dcac.du.ac.in
3	Prof. Anita	Professor	anita@dcac.du.ac.in
4	Prof. Neeru Kapoor	Professor	nkapoor@dcac.du.ac.in
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DEPARTMENT OF COMPUTER SCIENCE

The Department of Computer Science remains an integral part of the institution. It has an organizational structure that can act dynamically to the changing technologies in the field of Computer Science and IT. Different courses offered by Computer Science Department enable students to apply knowledge of modern computing to analyze a problem and identify and define the computing requirements appropriate to its solution. Students also develop an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs. They will acquire the ability to analyze the local and global impact of computing on individuals, organizations, and society. By the end of the Programme, the student would have obtained the ability to use current techniques, skills, and tools necessary for computing practice. The College offers the following Computer Application courses in BA (Programme):

- (a) Computer Application with Accounting and Finance
- (b) Computer Application with Operations Research
- (c) Computer Application with Mathematics

The Computer Science department is also offering Skill Enhancement Courses (SEC) like Front End Web Design and Development, Basic IT Tools, and Value Addition Courses (VAC) like Digital Empowerment.

- DR. MAMTA KUMARI



Faculty Members

1	Dr. Mamta Kumari	Assistant Professor	mamta.kumari@dcac.du.ac.in
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DEPARTMENT OF ECONOMICS

The Bachelor's degree course in Economics is one of the most useful courses for students. It trains them to develop critical thinking and enriches their understanding of various socio-economic problems that the country and the world economy face now. The meticulous training students receive in economic theories and models cutting across Microeconomics, Macroeconomics, Quantitative Economics, Public Economics, Political Economy, and Economic History enables them to become competent to succeed both academically and professionally. Students with a probing mind are encouraged to participate in workshops, seminars, and field visits organised by the department from time to time.

-DR. BIR SINGH



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DEPARTMENT OF ENGLISH

The English Honours course exposes students to a wide range of literary texts: beginning with acquiring a strong foundation in classical Indian and Greek literary cultures, students go on to an intensive study of Medieval, Renaissance, Victorian, and Modern literature. Major writers of the Age of Enlightenment and the Age of Romanticism are also studied. The course is not just confined to literature written in English but also includes an array of texts available in English translation, including texts originally written in Greek and Sanskrit to texts written in modern European and Indian languages. The study of genres, literary movements, and historical turning points form an integral part of the course. Students learn the importance of studying texts from a wide range of cultural and multi-disciplinary perspectives. Our English faculty is highly qualified and known for its excellence in teaching. During the course of study, students acquire proficiency in written and oral communication; develop analytical skills and critical thinking, and acquire the ability to debate and develop convincing arguments to support their own point of view. This wide range of acquired skills is transferable and highly valued by employers in nearly every field. After graduating with an Honours degree, students have the option to choose a career in creative and professional writing, editing, journalism, advertising, social media, public relations, copywriting and publishing. Students who acquire proficiency in another language can become translators, while others can go into teaching after doing B.Ed or a language teaching certification course. The course attracts students from diverse ethnic and cultural backgrounds, and they learn a great deal from this rich multi-ethnic, multi-cultural environment. To encourage creativity and enhance intellectual acumen, the department organizes seminars, talks, workshops and film screenings from time to time. Students of the department bring out a newsletter named The Carrel in order to give expression to their creative urge. The Department also offers English courses to students enrolled in other courses and to the BA (Programme) students who choose English Discipline (DSC) and English Generic Electives (GE) to acquire the same set of skills as the English Honours students. BA (Programme) and BCom (Programme) students are offered courses that aim at building their communication skills through exposure to a wide variety of tasks that enable them to find suitable jobs. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE) and Skill Enhancement Course (SEC).

- MR. JEREMIAH PAME



Faculty Members

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DEPARTMENT OF ENVIRONMENTAL STUDIES

The Department of Environmental Studies intends to provide students with the depth of knowledge and practical abilities needed to address environmental issues and build a sustainable future on a variety of dimensions, from local to global. The Department was established in 2022 to foster and educate passionate professionals who could influence positive change in the fields of resource sustainability, resource conservation, the advancement of clean and green technology, and environmental leadership. Presently the department has two highly qualified as well as motivated young faculty members with great enthusiasm and commitment to the cause of quality environmental education. Apart from academics, the department also focuses on the environmental aspects of the campus and its surroundings with a special emphasis on biodiversity, waste management, energy efficiency and water conservation. Students also get opportunities to be part of ongoing individual and group projects in the department to improve their skills and knowledge. The department also works towards conducting environmental awareness programmes in and around the campus with students. The department nurtures interdisciplinary academic training for students, provides guidance for students with career aspirations in environment and sustainability venues. Environmental studies provide career options such as Environmental Journalist, Environmental Specialist, Ecologist, Sustainability Consultant, waste management officer, Environmental lawyer, Water Quality Scientist, and Wildlife Expert.

- DR. RAHUL BHADOURIA



Faculty Members

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DEPARTMENT OF GERMAN

A bachelor's degree course in the German language has been designed to enable students to develop communication skills in German and acquire a fair knowledge of social practices, culture and history of the areas where German is spoken. The College library houses a rich collection of textbooks and multimedia tools to assist the learning process. By the end of the sixth semester, students will be competent enough to appear for entrance tests for a Master's degree program in German or use their knowledge for professional purposes.

- MS. RENU SHARMA



Faculty Members

Ms. Renu Sharma

Assistant Professor

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DEPARTMENT OF HINDI

To know languages is important for our development but an in-depth knowledge of our own language and literature is like strengthening our roots. Only strong roots can produce a healthy and sturdy tree out of a budding plant. Therefore, it is really important to know, learn and understand our own language and literature. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE) and Skill Enhancement Course (SEC).

The College offers the following Hindi courses in BA (Programme):

- (a) Hindi with History
- (b) Hindi with Political Science
- (c) Hindi with Physical Education

- PROF. SUJEET KUMAR



Faculty Members

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DEPARTMENT OF HISTORY

History is a discipline within the realm of Social Sciences and is commonly understood to be a record of the past and a study of the origins of political and social formations, our ideas, thoughts and beliefs. A student of History will be trained in understanding these origins and the historiographical debates that have emerged. The department encourages and trains students to undertake research. Various teaching pedagogies are adopted to make the topics more interesting and relevant. Trips to historical sites and museums are regularly organized. The department organizes regular screening of films. Classroom teaching is complemented with lectures by distinguished historians and experts from related fields. Students are encouraged to organize workshops and paper presentations. The department also organizes a number of cultural events and an annual festival Dharohar. Our students also bring out an e-newsletter Itihasa. A history graduate can look forward to a host of career options like teaching and research, law, journalism, civil and allied services, a career in archaeology and museums, art history, tourism and working in the non-profit sector.

- MS. NEERU AILAWADI



Faculty Members

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DEPARTMENT OF JOURNALISM

The Department of Journalism is committed to providing contemporary and industry relevant media education and strives to realize the goals of excellence and knowledge by ensuring that our students get an interface between the media industry and academics. Rich inputs from eminent media personalities and renowned journalists are a regular feature of the department which gives our students a unique edge. Journalism, considered the fourth pillar of democracy, plays a crucial role in creating a well-informed citizenry. The evolution of media forms and concomitant cultural changes have shown us the transformative impact of media institutions. Consequently, it is imperative that future journalists and media practitioners are trained not just in the technical aspects of the profession but also be conscious of political, social and economic contexts of past and current events. Our faculty trains students in developing a nuanced and holistic perspective on contemporary issues and sensitizes them on ethical issues in journalistic practice. The legal framework within which journalism operates is widely discussed and debated, helping them comprehend the terrain of intersection between media and judiciary. We are one of the leading Journalism departments in the country, with students from diverse backgrounds seeking to pursue this highly sought-after course. We educate journalism's future pioneers in the fields of print, electronic and digital media. We educate journalism's future pioneers in the fields of print, electronic and digital media. The students undergo rigorous training in writing, editing and production of print, radio, television and digital news. The students are provided hands-on training through camera workshops and production of short documentaries. Film screenings of documentaries and notable cinematic works are regularly held to supplement and hone their creative skills and critical thinking abilities. Exposure to innovations and latest trends in the field of advertising, digital marketing and public relations prepares our students as industry-ready professionals. The understanding of the implications of the changing media ecosystem with emergence of new media technologies, enhances their capacities of navigating the new platforms of public sphere in a digital democracy. They also engage with theoretical and philosophical issues emerging out of media and cultural studies and reflect on them in the form of essays and term papers. The students are engaged in diverse areas of journalism, advertising, public relations, documentary filmmaking, graphic designing, and academic research. They also produce academic scholarship, publishing insights from their fieldwork, adding to the existing body of research on contemporary media and journalistic issues. All of these contribute towards shaping them as effective communicators in all fields. The department takes pride in its alumni who hold important government positions both at the national and international level. Our experienced and professionally accomplished faculty lays the foundation of journalistic ethics and excellence and trains our students in innovative practices. Every year the Department of Journalism organizes its annual festival Indraprastha Dialogue and also brings out an annual newspaper brought out by the students of the department. We invite journalists, media personalities, scholars and academicians every year to engage in rich and diverse narratives and discourses in the classroom. The academic results of the Department have always been exceptional with our students raising the bar and setting new benchmarks for brilliance, hard work and dedication.

- DR. DEVENDER BHARDWAJ



Faculty Members

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DEPARTMENT OF MATHEMATICS

Mathematics is one of the most important subjects which finds various applications in computer science, data science, economics, commerce, management and similar allied fields. BA (Programme) in Mathematics and BA (Programme) in Operations Research are specialized courses which train the student to apply significant techniques of various areas of mathematics, such as calculus, algebra, analysis, statistics, linear programming, game theory, etc. Moreover, the student learns software like CAS, TOR and LaTeX which have wide applicability. Thus, students develop indispensable skills of logical reasoning and problem-solving which prove useful for their future career prospects. The degree also provides a firm foundation for higher studies in various disciplines, as well as aids the students in preparing for various competitive exams. The courses thus help students prepare for various opportunities in life and at the same time provides life-long skills of analysis and critical reasoning.

-PROF. ANURADHA GUPTA



Faculty Members

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DEPARTMENT OF PHYSICAL EDUCATION

At DCAC, sporting activities constitute not just a hobby, they are a way of life! The college believes in the power of sports to instil qualities like discipline, teamwork, leadership and resilience in an individual while fostering a healthy and active lifestyle. Our facilities, expert coaches, and a wide range of sports options await you. We have Athletics, Baseball, Basket Ball, Cricket, Football, Judo, Shooting, Swimming, Taekwondo, Volley Ball teams in our college. Various sports events and tournaments offer opportunities to showcase your talent and form lasting memories.

-DR. MANOJ RATHI



Faculty Members

Dr. Manoj Rathi

Assistant Professor

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DEPARTMENT OF POLITICAL SCIENCE

The Department of Political Science consists of a group of experienced and young faculty committed to the cause of quality education. The vision of the Department, therefore, has always been to nurture young minds to be better able to grasp the different modes of political thinking. Thereby, they are able to appreciate as well as examine and interrogate the requirements of political life or collective affairs of the country and the world. The students are trained to think critically and independently, of course, with tolerance for others and concern for the nation which, undoubtedly, makes them active and responsible citizens. In fact, the students of the Department publish a Newsletter named "Conciencia" comprising articles, book reviews, movie reviews, poems, caricature and photographs on decided themes of political life which, in a way, exemplifies the academic training imparted by the Department. The Department also organizes a series of academic-cum-extra-curricular activities annually known as "Dissensio" the Annual Fest. Needless to say, Political Science is one of the most sought-after subjects for a career in Civil Services- both Central and State and many other different careers in the burgeoning private as well as non-profit, non-governmental organizations. As a subject, it also qualifies students to choose a career in School, College and University Teaching, Research, International Governance, Mass Media, Management and so on.

- MS. NALINI GOYAL



Faculty Members

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13	Dr. Sudhir Kumar Parida	Assistant Professor	sudhir.parida@dcac.du.ac.in

DEPARTMENT OF SPANISH

Spanish is the official language of twenty countries and the second language of the U.S.A. It is also one of the official languages of the United Nations. Being so widely spoken, knowledge of Spanish offers many job opportunities and is an added asset in any profession. Students who join the bachelor's degree course in Spanish start from the most basic level wherein no previous knowledge of the language is required and go on to complete the study of the language at the advanced level along with the study of some literary texts and translation. They also acquire knowledge of the culture of the various Spanish speaking countries. In addition, students can choose from a range of optional papers such as Business Spanish, Tourism, etc. After completion of their bachelor degree, they are eligible to appear for the entrance tests to the M.A. degree course in the subject or they can use their knowledge professionally.

- MS. NEERAJ SAXENA



Faculty Members

Ms. Neeraj Saxena	Assistant Professor	nsaxena@dcac.du.ac.in
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LIBRARY

A college library is a crucial academic resource for both faculty and students. The library of DCAC boasts a collection of approximately 61,819 books and subscribes to 23 magazines and 13 newspapers. It also provides access to E-resource services through DULS and N-LIST subscriptions, which are accessible remotely. The library is fully air-conditioned, IT-enabled, and under CCTV surveillance. It features separate reading rooms for faculty and students. The library's homepage provides information on library rules, services, staff, timing, Web OPAC, and more. The library is fully automated, utilizing KOHA-open-source integrated software with web-OPAC facilities. It also employs RFID (Radio Frequency Identification) technology for efficient library management. This includes RFID-enabled library cards, a self-circulation desk for quick and easy book borrowing and returning, and email notifications for each book transaction. The library has implemented a Digital entry reader system and D-Space (Digital repository software). These platforms allow faculty, students, and staff to share research work, activities, and events. They also provide remote access to syllabuses, question papers, and journalism projects. It provides software and BRAILLE books to help visually challenged students access their course content.

- MS. POONAM RANI



Ms. Poonam Rani

Librarian

librarian@dcac.du.ac.in

COLLEGE COMMITTEES

SC/ST Cell

Prof. Bijaya Thakur

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OBC Cell

Mr. Amit Kumar Yadav

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Northeast Students Cell

Mr. Jeremiah Pame – Convenor

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PM Special Scholarship Scheme (J & K Students)

Dr. Krishna Lal Dhingra – Nodal Officer

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Equal Opportunity Cell (EOC)

Dr. K. Suresh – Convenor

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NCC

Lt. Bhupinder, In-Charge

(bsjaryal@dcac.du.ac.in)

NSS

Dr. Jyotsna Pathak– Programme Officer

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INTERNAL COMPLAINTS COMMITTEE

Prof. Bijaya Thakur – Presiding Officer

(bthakur@dcac.du.ac.in)

ACADEMIC IMPROVEMENT COMMITTEE

Prof. Rajiv Chopra – Chairman

(principaldcac@gmail.com)

Counselling Facility at DCAC

A counsellor is also available in College on Tuesdays and Thursdays in-person between 10 am and 11 am for consultation in room no. 6.

Ms. Jyotsna Mital Contact: 9717009272

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STUDENTS' SOCIETIES/ENGAGEMENTS

NATIONAL SERVICE SCHEME (NSS)

The NSS Unit of DCAC is constituted under the Ministry of Youth Affairs and Sports. The motto of NSS, "Not Me But You", is the cornerstone of all community-service activities. The NSS unit of the college with around 100 volunteers worked enthusiastically throughout the year. It undertook four main projects namely Project Tanzeal ,Clean and Green ,Arts and Crafts and Sensitization. All the year round NSS organised important events, some of which were:

- The Yoga Week to raise awareness worldwide of the many benefits of practicing Yoga, World Olympics Day, Pride month, when we celebrated and continued to push for LGBTQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual) rights through social media handles.
- Van Mahotsav or the Forest Festival was held to encourage every citizen to plant a tree. Kargil Vijay Diwas was marked.
- World Nature Conservation Day was observed to create awareness about the need to preserve the environment and its natural resources.
- From 9th-15th August we organized a week full of activities to commemorate 76th Independence Day by organising Tiranga rally, Drawing and short video making competition.
- Indian National Sports Day, International Literacy Day, Swachh Bharat Abhiyan , National Voluntary Blood Donation Day, Gandhi Jayanti and Lal Bahadur Shastri Jayanti, birth anniversary of Sardar Vallabhbhai Patel, Armed Forces Flag Day, Savitribai Phule Jayanti, World Braille Day, birth anniversary of Swami Vivekananda, Subhas Chandra Bose's 126th Jayanti, Republic Day were observed along with many other important events.



NATIONAL CADET CORPS (NCC)

NCC organised numerous events in college. The Combined Annual Training Camp (CATC) was held from 17 June to 27 June 2022 where 19 cadets took part. The main focus of this camp is to develop the personality of the cadets and is compulsory camp for all the cadets conducted every year. Activities involve Drill, shooting, map reading, weapon training, first aid, commands etc.

Following cadets brought laurels to the college:

- Ex-CHM Siddharth Sharma got recommended by 32 Service Selection Board, Kapurthala on 28 June 2022 for becoming an officer in the Indian Army.
- Ex-JUO Akhilesh Goswami got recommended by 1 Air Force Selection Board, Dehradun on 12 November 2022 for becoming a Ground Duty Officer in the Indian Air Force.
- SUO Tanmay Mittal got recommended by 22 Service Selection Board, Bhopal on 31 January 2023 for becoming an officer in the Indian Army.
- CDT Rohit Roshan got selected as a General Duty Soldier in the Seema Suraksha Bal in the year 2022.



NORTHEAST STUDENTS CELL

The Cell addresses any kind of grievance faced by students of DCAC from Northeast India. And facilitates a spirit of understanding between students from Northeast and other parts of India who are studying in DCAC. It provides knowledge/information regarding Northeast to other students who are keen on doing research or projects on the northeast. It routinely organises activities involving Interaction between northeast students and the principal, between students from northeast and other parts of India and provides counselling to students who are having difficulties in coping up with cultural differences.

MENTAL HEALTH COMMITTEE

The Mental Health Committee in collaboration with the Institute of Liver and Biliary Sciences as part of their SMILES Project (Stronger India through a Million Health Educated Students), organized a Health Awareness Session on Fatty Liver on March 29, 2023. Dr. Poornima Singh, Project Officer, SMILES, presided over the session and her team created an awareness among the students and faculty on early intervention and primary prevention of the chronic liver diseases such as cirrhosis and hepatocellular carcinoma and educated us on the risk factors for cardiovascular, diabetes, stroke, and chronic kidney ailments.

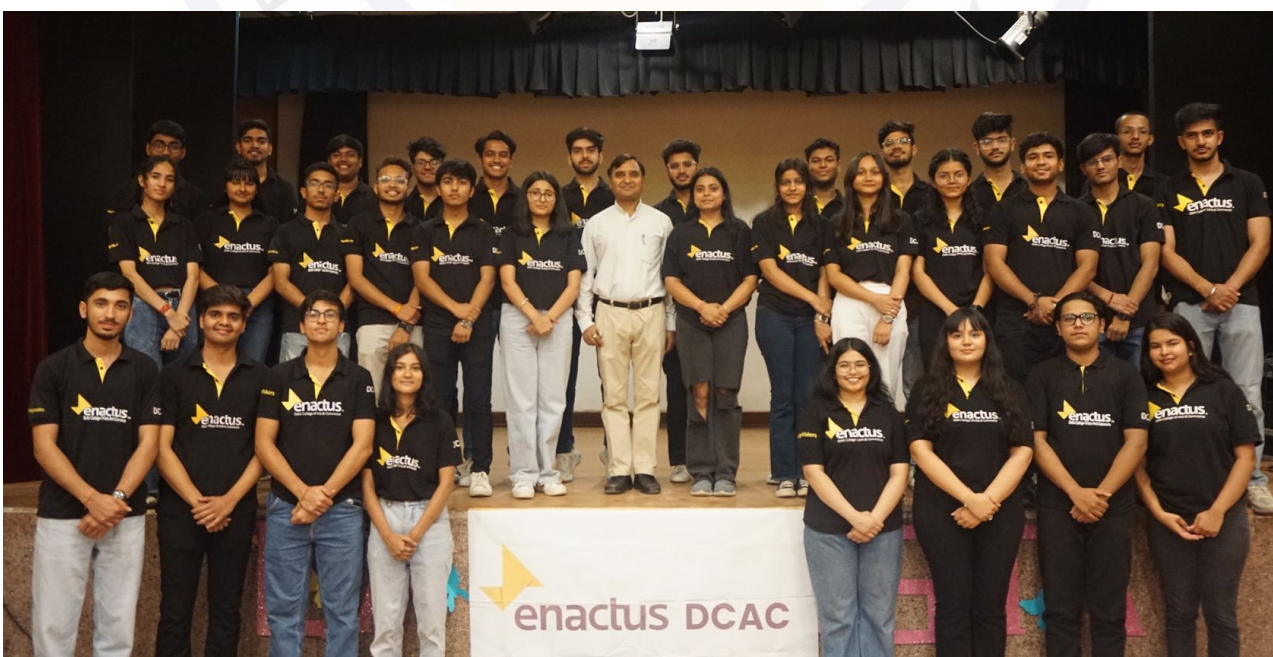
ENACTUS DCAC

Staying true to the core philosophy of uplifting the marginalised communities through the power of social entrepreneurship, Enactus DCAC worked on Project Zaraat and engaged in some socially productive activities.

- We set up 6 Storage Solutions in our farming communities in the states of Delhi, Haryana, and Uttar Pradesh with the aim to uplift the farming communities by our sustainable business model .
- We collaborated with Indian Agricultural Research Institute and the agricultural Department of Michigan State University; they are our educational partners.
- We reached the Semi Final stage in the Enactus India National Competition 2022. We participated in the Global Sustainability Races- Race to Feed the Planet and Race for Climate Action and were among the Top 4 teams in the Race to Feed the planet and Top 5 in Race for Climate Action on account of this our team was invited to Puerto Rico, USA to represent our college and Team India. We presented our project on an international platform with a live audience from over 96 countries.
- We won the Race for Better India 2022: SDG- Zero Hunger and received a cash prize of Rs.25,000.
- We launched 'Pratibha: Changing lives through Education' wherein we conducted book donation drives in collaboration with NGOs like Deepalaya and Goonj and donated over 1500 primary level books to education centres across Delhi.
- We aim to set up solar dryers in our farming communities and further expand our project by setting up more storages and impacting even more lives of the farmers. We have been featured in various social media publications like Hindustan Times, Krishi Jagran, The Morning Standard, The Logical Indian, etc. We have received Letters of Appreciation from civil servants and political personalities.

Active Project- ZARAAT

- Its active team of 83 members aims to minimize post-harvest losses by providing an affordable, portable, and eco-friendly storage solution to small and marginal farmers.
- Project Zaraat secured the Runners up position in Global Race to Feed the Planet and we won a cash prize of \$10,000 to further expand our project and create greater impact.



PRAKRITI, THE ENVIRONMENT SOCIETY OF DCAC

The Environment Society of the college was established in 2009 and since then it has been instrumental in involving the students of the college in creating awareness about the environment and sensitizing them to issues related to it. The society works with the spirit of "Try to leave the earth a better place than when you arrived." This year we organised multiple events like field trips, environmental activism, orientation programmes, workshops, and extension activities through ICT, some of the notable ones are:

- A workshop on Project Cheetah was conducted by Dr Jay Prasoon. A certificate was also awarded to the college by the National Museum of Natural History, Ministry of Environment, Forest and Climate Change, Government of India.
- On 2nd October 2022, Prakriti collaborated with TINEB "There is no Earth-B" and organised a clean-up drive in the Ridge Forest situated in Karol Bagh, Delhi where members collected and measured all kinds of non-biodegradable materials such as plastic, glass, synthetic fibres, etc. Prakriti's collaboration with TINEB resulted in the collection of 85 kgs of non-biodegradable material.
- We organised the second edition of our online environmental awareness gaming competition Play4Eco.

We have an active Twitter account which is used to upload relevant information on emergent issues on the environment.

SKILL DEVELOPMENT COMMITTEE

The Skill Development Committee was constituted on 17th August, 2021 and caters to the inculcation and enhancement of the skills of the students of the College. The Committee focuses on the development of hard skills as well as soft skills and imparts the same through workshops, various activities, seminars, webinars, interactive sessions, and field trips.

The Committee conducted the following programmes in the academic year 2022 -23:

- An Orientation Programme on the topic "Skill Development " for the student members of the Committee was conducted by Dr Shilpa Chowdhary , Convenor of the Committee on 14th July 2022.
- A Programme on the topic "An Acquaintance with 'Art of Argument Building ' , ' Art of Writing an SOP ' and ' Art of Using Required Diction for the Target Audience ' " was conducted by Mr Ashish Sharma, Ms Niyati Sharma and Ms Sunita Yadav , faculty members of Skill Development Committee, DCAC , on 15th July , 2022.
- A Seminar on the topic, "Navigating the Admission Process for Foreign Universities "was conducted by Mr Shourjendra N. Mukherjee, Research Scholar, Temple University, USA , on 04th August, 2022.
- A Workshop on "Yoga Therapy for Health and Wellness "was conducted by Ms Deepti Jain , Yoga Instructor , on 27th October, 2022.

CAREER DEVELOPMENT CENTRE

The Centre established this year to foster a culture of entrepreneurship and startups amongst students held following events:

- Inversion was held on 19th April 2023 where budding entrepreneurs and investors came to college to discuss business proposals and startup plans.
- Marketring on 19th April 2023 conducted a mock exercise with competitive events where participants traded securities by bidding on stocks in the ring based on market rumours.
- Entrepreneurship Summit held on 20th April titled "Business ki Baat" was the most awaited event of the Vyapaar E-Summit 2023 organised by the Career Development Centre. The esteemed Speakers at the event, Sri Bharat Bhushan, the chief visionary of the Samarth Bharat Career Development Centre; Sri Ramesh Agarwal, the CMD of Aggarwal, the Director of Bikram and S



- Aggarwal, the Director of Bikram and S. Innovation gave inspirational speeches and motivated students to create an ecosystem where they are job-creators rather than job-seekers. Prof Abhay Kumar Dubey, the chairman of the Governing Body of DCAC in his brief address established a link between colonial education and the aspiration for salaried jobs. The Principal of the college, Prof. Rajiv Chopra also motivated students to be more innovative and entrepreneurial.
- Vyapar Bazaar on 20th April held an exhibition to give a platform to budding startups to showcase their products.

BROADWAY: THE TRAINING AND PLACEMENT CELL OF DCAC

The Placement Cell of Delhi College of Arts and Commerce, University of Delhi stands committed and dedicated to providing its students a thriving platform to engage with leading multinationals in the corporate world and major organizations in the social sphere. It got over 175 students placed with offers extended from over 60 companies including global firms like KPMG, EY GDS, Wipro, Bechtel, Lloyd, Larsen and Toubro, Infinite Locus in a plethora of job profiles: finance, accounting, sales, content writing, research, Analyst, Consulting and audit among others. This year saw the highest package of 22LPA, an average package of 7LPA and an increase in number of offers by 95.5% as compared to previous year.

Many internships offers, with an average of Rs. 10,000 pm were made to the students of our college, amongst the key companies who hired students of DCAC as interns include De Shaw, Decathlon, Unacademy, Travclan, Aam Aadmi Party and others. Informative and career building webinars were organized by the Placement Cell in this session by reputed organization like ISB, IMS, Success Leading on the topic "Ace your placement interview"

FRIDAY SCHOOL OF ECONOMICS: AN ETERNAL JOURNEY IN PURSUIT OF WISDOM

As the majestic Ganges begins with a small drop of water from the Himalayas, the Friday School of Economics (FSE) too, beginning with little thoughts, is slowly gathering strength and momentum on vast horizons of the academic landscape of human wisdom. It made its beginning in the year 2010. FSE is a training ground for young minds to learn how to apply textbook knowledge to adapt to the realities of the contemporary world.

ADROIT

With a legacy of over 15 years, ADROIT has made significant contributions to the realms of Advertising and Marketing. Initially formed by a group of enthusiastic BA Programme (Economics + ASPM) students, it has grown to include members from various other streams, fostering a sense of camaraderie. The association's primary focus is on expanding the knowledge and skills of its students through interactive sessions and events. ADROIT exemplifies its name by demonstrating its creativity, teamwork, and dedication to personal and professional growth, thereby creating a supportive family-like environment for its members.



CULTURAL SOCIETIES

There are many cultural societies which provide a platform to students to engage in various extra-curricular activities, discover their potential and showcase their talent. Our students have participated in many inter-college and intra-college activities and excelled at many competitive events.

VIVAKSHA: THE HINDI DEBATING SOCIETY

Society holds practice sessions every week where mock Conventional debate, Parliamentary debate, Group discussion and extempore are conducted.

MAKTUB: THE POETRY SOCIETY

This year the Society introduced several new aspects of Poetry and Art such as reading circle (Darpan), and our movie screening (Cinema Ghar), and collaborated with many organizations to organize poetry reading and writing competitions.

LEHER: THE DRAMATICS SOCIETY

The Society organised a total 19 competitive performances in other colleges and 3 public performances for social awareness. Its Annual Street Play production called " Azadi Qaidi " attracts a big audience and has secured first position in many colleges of the University of Delhi.

DRIFTUP: THE DANCE SOCIETY

The team put up a thematic performance on Suicide Awareness Day in September 2022 at Hindu College, followed by the first inter-college competition at FORE School of Management in November 2022. We train members the basics of old school hip hop to forms like b-boying, house and waacking for various productions.

STYLUS: THE FASHION SOCIETY

The Society participated in 19 events held across colleges and won many a competitive events.

DASTAGAH: THE MUSIC SOCIETY

Dastgah, the music society of DCAC is often seen jamming to soulful tunes in the middle of the day. The Indian team is popular for their sufi afternoons and the acapella songs of the western team can be heard echoing through the college corridors!

LINGUISTA: EXPLORE THE WORLD OF LANGUAGES & CULTURAL DIVERSITY

Linguista is the Foreign Language Society of DCAC run under the aegis of the Departments of German and Spanish, dedicated to fostering a love for foreign languages and cultures. The society stands at the forefront of promoting linguistic diversity and cross-cultural understanding in today's rapidly evolving global economy, while also offering valuable insights into the vast array of career opportunities that await those who study these languages.



COLLEGE ACTIVITIES, FACILITIES & AMENITIES

NOTABLE EVENTS OBSERVED IN THE COLLEGE :

- In commemoration of India's G20 presidency, the college proudly hosted an event presided over by the Foreign and European Affairs Minister of the Republic of Croatia, Mr. Gordan Grlic Radman on March 01, 2023. The event was also graced by the ambassador of Croatia H.E. Peter Ljubicic and other distinguished dignitaries from Croatia. Mr. Radman's visit was a reflection of the robust ties between both countries and a shared commitment to boost economic, commercial, and cultural cooperation among them.
- The college signed an MOU with the University of Delhi to set up a Career Development Centre in college this year to promote entrepreneurship and encourage start-up culture among students.
- The annual meet of the Alumni Association of GDSC/DCAC on 26 February 2023 was inaugurated by our Guests of Honor: Honorable Justice Mr. Amit Mahajan, an esteemed judge in the High Court of Delhi; Mr. Kuljeet Singh Chahal, General Secretary BJP Delhi and Dr. Vikas Gupta, Registrar- University of Delhi. Our distinguished alumni who were felicitated, were Mr. Rajinder Singh, Additional District, and session judge; Mr. Rahul Raj Verma, Advocate and Legal Advisor; renowned singers Mr. Suryaveer Hooja and Mr. Akhil Sachdeva; Mr. Gaurav Amlani, well-known actor; Mr. Gautam Kapoor, member NITI Aayog; and Col. BS Uppal (VSM), Infantry and Aviation Officer.
- International Yoga Day was celebrated on June 21, 2023, with great enthusiasm at Delhi College of Arts & Commerce.

GLIMPSES OF WEBINARS, TALKS, INTERACTIVE SESSIONS (2023-2024):

Department of Commerce

- A webinar was conducted by Vangati in collaboration with Unacademy on the topic "Why choose UPSC CSE as Career and Strategy" on 17th July 2022 by Ankur Agarwal.
- A seminar was conducted on How to handle interviews for placement on 31st of March 2023 by the Co-Founder of TathaGat, Expert Mentor -Kumar Abhishek.

Department of Environmental Studies

- The Department of Environmental Studies and Green Committee in association with Prakriti and IQAC, DCAC organised a webinar on 21 January 2023 (Saturday, 12.00 PM). Dr. Pratap Srivastava (Asst. Professor) from the Department of Botany, University of Allahabad, Prayagraj, UP graced the occasion as the guest speaker. He enlightened the audience on a very relevant topic: "Life on Earth: An Outcome of Interactions and its Evolution."

Department of English

- A guest lecture was delivered by Dr. Arnab Dutta Roy (Assistant Professor of English, Florida Gulf Coast University, U.S.A) on "How to Read Empathy in Literature" on 10 November 2022
- A guest lecture was delivered by Shuhita Bhattacharjee (Assistant Professor, Department of Liberal Arts and an Adjunct Professor of Design at the Indian Institute of Technology, Hyderabad) on 'How to do Religion and Literature?' in virtual mode on 3 March 2023.

Department of Hindi

- Under the aegis of IQAC, the Department of Hindi organized a lecture by senior science fiction writer Devendra Mewari on the topic 'Scientific Consciousness in Hindi Fiction - Literature'.

Department of History

- As a part of the celebrations of the centenary year of Delhi University, the department organized a lecture on 'History and Art: Some Perspectives Prof. Seema Bawa, Head of the Department of History, University of Delhi, on 16th November, and the day was also marked by the launch of the Department Magazine, Itivritanta, for the first time in the print medium.
- On the 20th of January, five students of the department attended the INTACH workshop on the 'Preservation and Promotion of Indian Heritage'. The students attended lectures from Ms. Poornima Dutt and Dr. Swapna Liddle, a historian and INTACH advisor on the city of Delhi. Many renowned scholars familiarised the audience with heritage through lectures, interactive activities with fellow colleagues, and a heritage walk in the Lodhi Gardens.

Department of Journalism

- The Department under the aegis of IQAC organized its first talk under the "Dialogue with Journalist" lecture series on 30 January 2023. Ms. Liz Mathew, Deputy Political Editor, Indian Express Group addressed the students on the theme "Political Reporting in India: Emerging Trends".
- The Department organized a two-hour workshop on "Fact Verification" on 14 February 2023. It was conducted by Mr. Nimish Kapoor, Senior Scientist, Vigyan Prasar, DST, Government of India. The workshop was technically supported by Google News Initiative (GNI).

Department of Mathematics

- The Department of Mathematics, Delhi College of Arts and Commerce, in collaboration with the IQAC, organized Article Writing Competition Event on any topic related to mathematics on 16th March 2023, as part of celebrations of "Aazadi ka Amrit Mahotsav".

CREATING GENDER-SENSITIVE CAMPUS SPACES

The College follows a zero-tolerance policy against sexual harassment of women in the workplace and has constituted two committees Internal Complaints Committee and Gender Sensitization Committee for this purpose. To ensure the safety of women on the campus, female security guards are deployed, CCTV cameras are installed and a complaint box is provided. The committees make special efforts to sensitize students and staff by organizing awareness programs on legal provisions available to women. Seminars, workshops, and film screenings are frequently organized on gender issues.

The following talks and events were held during the last academic year:

- A talk on Digital Safety: Combating Internet-Enabled Child Sexual Abuse and Trafficking was organized on 19th September 2022. The speaker was Brooke Istook, a Digital Safety Expert. The session was very engrossing and interactive.
- An online lecture on " Addressing Sexual Harassment: ICC and the Laws" was organized on 10th December 2022. The speaker was Dr. Anita Tagore, Associate Professor at Kalindi College.
- No case of harassment was reported by the students, faculty, and non-teaching staff of the college in the year 2022-2023.

EQUAL OPPORTUNITY CELL

The Equal Opportunity Cell was established in the College in 2010. Dr. K. Suresh Kumar was appointed as the convenor of this unit. Since its inception, it has been functioning as a facilitator and coordinator for the empowerment of persons with disabilities. The unit also organizes sensitization workshops and mobility-orientation campaigns for disabled students in an interactive manner by involving their normal counterparts.

LIBRARY

The college library committee has been actively involved in improving the library and building its book collection. It has a collection of approximately 61,819 books. It subscribes to 29 magazines/ journals and 14 newspapers. The support services, practices initiated & adopted by the library are as follows:

- It provides access to E-resource services through DULS and N-LIST subscriptions, which are accessible remotely.

- The library's homepage provides information on library rules, services, staff, timing, Web OPAC, and more.
- It is fully automated, utilising KOHA-open-source integrated software with web-OPAC facilities.
- It employs RFID (Radio Frequency Identification) technology for efficient library management.
- the library has implemented a Digital entry reader system and D-Space (Digital repository software).
- The library offers software and BRAILLE books to assist visually challenged students in accessing their course content.

MEDICAL AID ROOM

The College has a Medical room with a paramedic on duty. It is equipped with a stretcher and two wheelchairs for an emergency.

SPORTS FACILITIES

The College boasts a Standard Size Synthetic Basket Ball Court, Volleyball Court, and standard Stag Table Tennis Table.

MULTI-PURPOSE HALL

The College has a state-of-the-art multipurpose hall with an excellent sound system and light equipment.

SEMINAR ROOMS

The college boasts of two state-of-the-art seminar rooms, equipped with the latest audiovisual technology, fostering an immersive and engaging learning environment for students and teachers.

ORDINANCES OF THE UNIVERSITY

ORDINANCE XV-B:

Maintenance of discipline among students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice - Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify on this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise-derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students -
 - a. be expelled; or
 - b. be, for a stated period rusticated; or
 - c. c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - f. that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared to be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned .

Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed.

These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.

At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE XV-C:

Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
 - a. involve physical assault or threat to use of physical force
 - b. violate the status, dignity and honour of women students
 - c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe
 - d. expose students to ridicule and contempt and affect their self-esteem
 - e. entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this

Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

Members of Anti-ragging Committee

- Lt. Bhupinder – Convenor (bsjaryal@dcac.du.ac.in)
- Advisor of Students' Council
- Dr. Manoj Rathi (manoj.rathi@gmail.com)
- Ms. Laxmi (laxmi@dcac.du.ac.in)
- Dr. Jyotsna Pathak (jyotsna.pathak@dcac.du.ac.in)
- Mr. Sanjay Jha (aodcac@gmail.com)

ORDINANCE XV-D:

The sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE).

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto. WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under Article 21 of the Constitution and right to practise any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment and whereas the protection against sexual harassment and the right to work with dignity are universally recognised human rights by international conventions and instruments such as the Convention on the Elimination of all forms of discrimination against women, which has been ratified on the 25th June 1993 by the Government of India. And whereas it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website <http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

INTERNAL COMPLAINTS COMMITTEE, GENDER SENSITISATION COMMITTEE

The Committees work actively for the welfare of the women students and facilitate the redressal of their grievances. They regularly organize film screenings, talks and interactive sessions on women related issues such as domestic violence, sexual harassment at the work place, discuss statutory provisions related to sexual harassment and their prevention in the college, gender sensitization and need for attitudinal change, female foeticide and the like. Self-defence workshop are also organised by Delhi Police Crime Cell in college.

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Delhi College of Arts & Commerce has an Internal Complaints Committee in order to address complaints related to sexual harassment. For any such complaint, the Presiding Officer may be contacted

MEMBERS OF INTERNAL COMPLAINTS COMMITTEE

S.No.	Name of the Member	Designation	Telephone No.	Email
1	Prof. Bijaya Thakur	Presiding Officer	9540024039	bthakur@dcac.du.ac.in
2	Prof. Srikant Pandey	Member	9811073507	spandey@dcac.du.ac.in
3	Dr. Neha Jingala	Member	9818893289	neha.jingala@dcac.du.ac.in
4	Ms. Poonam Rani, Librarian	Member	7011297110	librarian@dcac.du.ac.in
5	Ms. Sonu	Member (Non Teaching)	8368775438	sonu@dcac.du.ac.in
6	Ms. Ritika Singh	Member (Non Teaching)	7042713431	riti0414@gmail.com
7	Mr. Rachit	Student Representative	7452066041	rachit.22jour314@dcac.du.ac.in
8	Mr. Yatish Singh	Student Representative	9654410072	yatish.22engl58@dcac.du.ac.in
9	Ms. Anshika Sagar	Student Representative	6300659554	anshika.22ps477@dcac.du.ac.in
10	Ms. Niyati Sharma	Co-opted Member	8587027428	sharma.niyati29@gmail.com

The college has constituted a Gender Sensitization Cell with the following members:

S.NO.	Name of the Member	Designation
1	Dr. Santosh Bharti	Convenor
2	Dr. Kishor Kumar	Member
3	Dr. Aakriti Kohli	Member
4	Dr. Shashi Kant	Member
5	Ms. Poonam Rani	Member
6	Ms. Janki Batra	Student Representative
7	Mr. Jiban Jyoti Routray	Student Representative

COLLEGE RULES & REGULATIONS

COLLEGE TIMINGS

Classes at the College begin at 8.30 a.m. The duration of each class is 1 hour.

ATTENDANCE

As per Ordinance VII of the University of Delhi, all regular students are required to attend a minimum number of lectures and tutorials (two thirds or 66%) to enable them to qualify for appearing in the University examination.

In the matter of attendance at lectures and tutorials, students of the College are governed by the rules and regulations of the University examination and have to attend the requisite number of lectures and tutorials as required by the University of Delhi. In case a student remains absent for more than 30 days without any valid reason the name of such a student will be struck off the rolls of the College without any intimation. Re-admission can be done if a student satisfies the Principal for the reason of his/her absence. But in no case, the absence should be more than sixty days. In such a case no other fee except Library security will be refunded.

Parents/Guardians of students are also requested to ensure that their wards fulfil the requirements of attendance so that they are not detained from taking the University Examination at the end of the semester. In case of sickness, students are advised to submit their Medical Certificate in the College office within a fortnight of falling sick, failing which no Medical Certificate on whatsoever grounds will be entertained.

IDENTITY CARD

Students are required to carry the Identity Card on their person all the time. The Identity Card must be surrendered at the time of leaving the College. In case of loss of Identity Card, a duplicate Identity Card will be issued on payment of ₹ 30/- and the student will have to lodge a complaint (FIR) with the police and a copy of the same is to be submitted to the College.

STUDENTS' COMMON ROOM

There are separate common rooms for boys and girls. The common rooms are well furnished and provide facilities for indoor games and recreation to the students during College hours

NOTICE BOARD OF THE COLLEGE

Students are advised to check the College Website and Notice Board as it is an important medium of communication with the students. All important notices about the timetable, examination dates, attendance rules, submission of various application forms for freeships, scholarships, sports and College fees etc., are notified on the Website and Notice Board. No separate communication to the students will be sent by post. All students are required

to regularly visit the College website (<http://dcac.du.ac.in>) and the university website (www.du.ac.in) for important information.

NCC, NSS AND SPORTS

Each Student needs to join one of the three activities – NCC, NSS or Sports. NSS provides a unique opportunity for enrolled volunteers to develop leadership qualities through various activities. These activities connect students with various N.G.O.s and larger civil society. For more details, contact the NSS Programme Officer, Dr Jyotsna Pathak. The College figures very prominently in the NCC activities of the University of Delhi. Those desirous of taking part in NCC should contact the NCC In-charge, Lt. Bhupinder. The College has been performing superbly in the field of sports as well.

FINANCIAL HELP TO STUDENTS

Financial assistance in the form of Fee Concession is given to deserving students when they apply on a prescribed form available at the College office. Applications should reach the College office before the date notified for this purpose. No student will be considered for a grant of financial assistance unless he/she has submitted an application before the deadline. Such financial assistance will be allowed only to those students who are found to be academically sound.

Students belonging to Schedule Caste/Schedule Tribe are eligible for the award of post-matric scholarship of the Directorate of Education, Delhi Administration, Delhi. Students who are eligible for the above scholarship are required to submit their applications (on the prescribed form available at the College office). The certificate declaration as required under the rules should be attached with the application form. Students who are from states other than Delhi will have to submit their applications immediately after admissions to the states to which they belong. Failure to follow these instructions will result in non-grant of such scholarships.

SCHOLARSHIP FOR HONOURS COURSES

The university holds a competitive examination in Delhi in the month of October every year for the award of ALL INDIA ENTRANCE SCHOLARSHIP, 50 (fifty) in a number of the value of ₹ 250/- (Rupees two hundred fifty only) per month each tenable for three years for pursuing a course of study for an Honours degree in the University. The competition will be open to the students who have passed the Senior School Certificate Examination (under 10+2 pattern of Education) from the Central Board of Secondary Education, New Delhi or an examination equivalent thereof with 55% marks in aggregate in the year the ALL INDIA ENTRANCE SCHOLARSHIP EXAMINATION is held. The last date for receipt of application is 1st September each year. Other details may be had from the College or from the examination branch VII(i) (Main University Campus) on any working day between 9.30 a.m. and 12.30 p.m. after 1st August each year. The Examination form will be accepted from the eligible candidates along with the requisite examination fee.

Students who successfully complete the course will be awarded a certificate of proficiency by the Institute of Life Long Learning, University of Delhi. Further details will be available on the College website.

ANTI-SMOKING NODAL OFFICER

The College is a Smoke Free Zone. Anti-Smoking Nodal Officer- Dr. Jyotsna Pathak

RTI ACT 2005

Relevant information for purposes of RTI is available on the College website. Students are advised to refer to the College website. The following officers are designated as Public Information Officers/Assistant Information Officers.

PUBLIC INFORMATION OFFICER

Dr. Sudhashu Kumar (sudhashu.kumar@dcac.du.ac.in)

First Appeal Appellate Authority

Prof. Rajiv Chopra, Principal (principal@dcac.du.ac.in)

Mode of Payment of College Dues

FOR COMPLETE ADMISSION PROCEDURE, MODE OF PAYMENT OF COLLEGE FEES AND REFUND OF FEES, PLEASE REFER TO BULLETIN OF INFORMATION FOR ADMISSION TO THE UNDERGRADUATE COURSES 2023-24 OF UNIVERSITY OF DELHI .

RULES OF DISCIPLINE

For rules of discipline to be followed in the College, refer to Ordinance XV-B cited above.

Members of Discipline Committee/Proctorial Committee:

- Mr. Amit Kumar Yadav – Convenor (amit.yadav@dcac.du.ac.in)
- Lt. Bhupinder (bsjaryal@dcac.du.ac.in)
- Dr. Manoj Kumar Rathi (manoj.rathi@dcac.du.ac.in)
- Students' Council Advisor
- Ms. Poonam Rani (librarian@dcac.du.ac.in)
- Dr. Jyotsna Pathak (jyotsna.pathak@dcac.du.ac.in)

LIBRARY RULES

Rules of Library and Reading Room will be issued to each student when he/she obtains a Library card. Every student at the end of the academic year before taking the university examination will be required to return the books/journals issued in his/her name. Examination Roll No. will be issued only after the student produces 'No Dues' clearance from Library/Accounts/NCC/Sports etc.

ADMINISTRATIVE STAFF

PRINCIPAL'S OFFICE	
Ms. Sonu	Assistant
Ms. Taru Sirohi	Junior Assistant
ADMINISTRATION DEPARTMENT	
Mr. Sanjay Jha	Administrative Officer
Mr. Sanjeev Kumar	Section Officer
Ms. Sunita Sharma	Senior Assistant
Mr. Naeem	Assistant
Mr. Bijender Singh	Junior Assistant
Mr. Ram Karan Meena	Junior Assistant
Mr. R.D.Sharma	Daftari
Mr. Jagdish Singh	MTS- Office Attendant
Mr. Ram Kanojia	MTS- Office Attendant
Mr. Surinder Singh Rawat	MTS- Office Attendant
Ms. Mamta	MTS- Safai Karamchari
ACCOUNTS & ESTABLISHMENT DEPARTMENT	
Mr. Shubhrendu Singh	Administrative Officer
Mr. Bijender	Section officer
Mr. Yashwant Singh Chauhan	Senior Assistant
Mr. Suraj Sharma	Senior Assistant
Ms. Anju Parashar	Assistant
Mr. Santosh Pal	Assistant
Ms. Shivani Tandon	Junior Assistant
Ms. Manisha Bisht	Junior Assistant
Mr. Yash Kumar	Junior Assistant
Mr. Sachin Aggarwal	Junior Assistant
Mr. Dharmender Singh	MTS- Office Attendant

LIBRARY

Mr. S. N. Tripathi	Semi Professional Assistant
Mr. Amit Gulati	Library Assistant
Ms. Kavita	Library Attendant
Ms. Beena Devi	Library Attendant
Mr. Brijesh Pal	Library Attendant
Mr. Anish Sahani	Library Attendant
Ms. Deepika	Library Attendant

IT DEPARTMENT

Mr. Amit Kumar Sharma	System & Network Administrator
Ms. Ritika Singh	MTS-Computer Attendant

IMPORTANT CONTACT FOR FIRST SEMESTER STUDENTS

Mr. Ram Karan Meena (Dealing Assistant)
rameena08@gmail.com



PROSPECTUS COMMITTEE 2023-2024

FACULTY

DR. ANIMESH MOHAPATRA - CONVENOR

DR. VINITA GUPTA CHATURVEDI

DR. JYOTSNA PATHAK

DR. NEHA JINGALA

DR. POONAM RANI

STUDENT TEAM

AHONA DAS

KAANAN BHATIA

AALYAH SABHERWAL

MEGHA MANDAL

MOKSHA FOTEDAR

MANIK AGARWAL



The seal of the Delhi College of Arts & Commerce, University of Delhi, is a circular emblem. It features a central yellow circle containing a grey silhouette of an elephant. The outer ring of the seal is light blue and contains the text "DELHI COLLEGE OF ARTS & COMERCE" at the top and "UNIVERSITY OF DELHI" at the bottom, separated by two stars. At the bottom of the seal, the Sanskrit motto "एकं सद् विप्रा बहुधा वदन्ति!" is written in grey.

PHOTO GALLERY DCAC
2023-24











DELHI COLLEGE OF ARTS & COMMERCE

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