

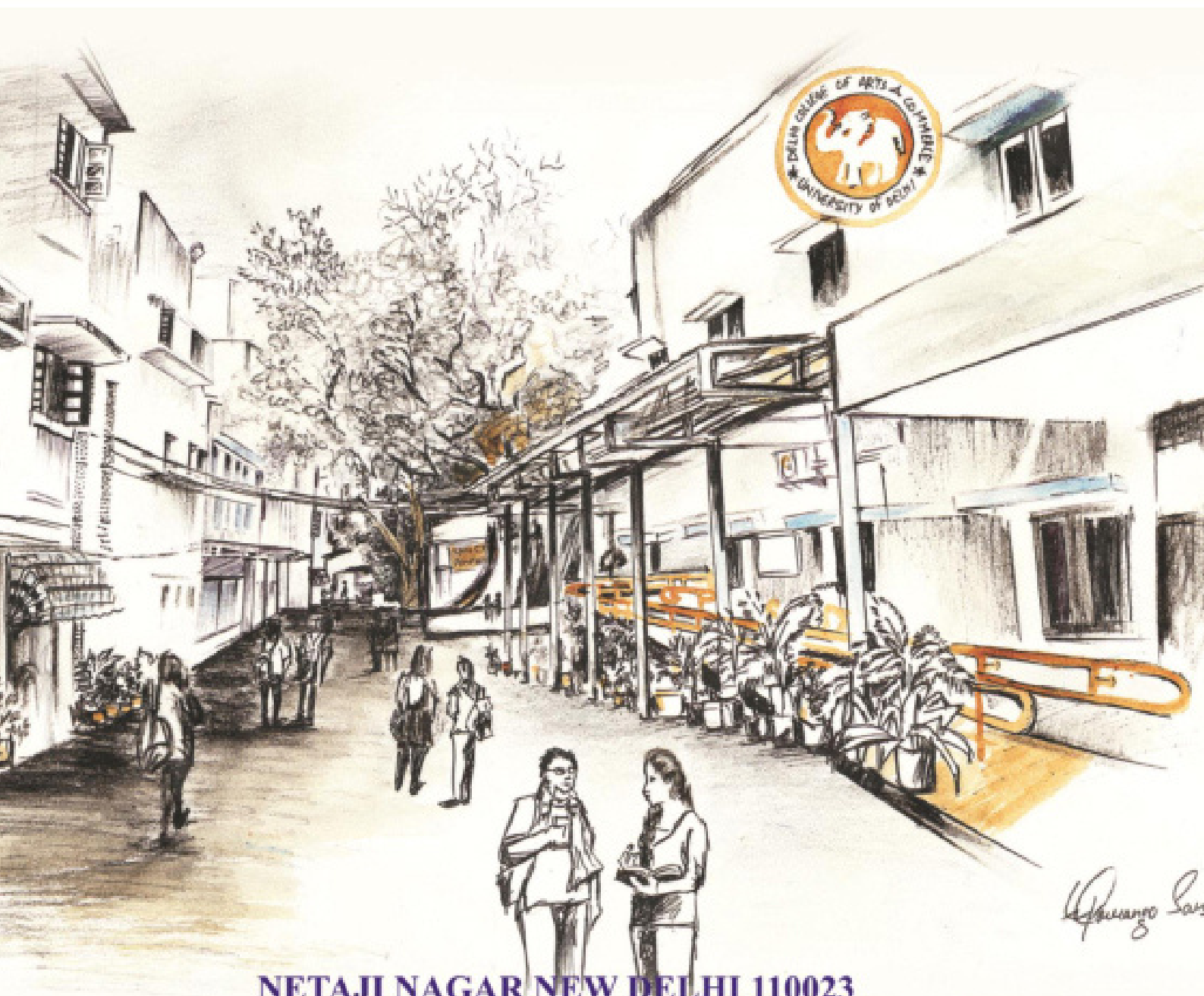
# DELHI COLLEGE OF ARTS & COMMERCE

(UNIVERSITY OF DELHI)

## PROSPECTUS

2022-23

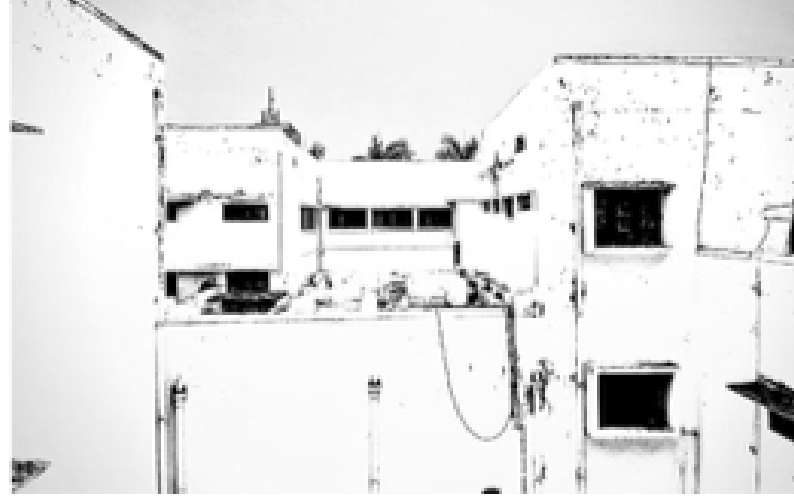
(NAAC ACCREDITED B+)



**NETAJI NAGAR NEW DELHI 110023**

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**Disclaimer:** For the latest information regarding admissions, students are advised to go to the University website –<https://admission.uod.ac.in>

In case of any discrepancy, the information provided on the University website would be considered final. Candidates seeking admission to the Undergraduate Courses of the University of Delhi are required to register online.

# WELCOME NOTE FROM THE PRINCIPAL

Greetings to the Students!

On behalf of Delhi College of Arts and Commerce, I welcome you all. DCAC is a co-educational constituent college of the University of Delhi. Established in 1987, DCAC has achieved a reputation for nurturing and promoting excellence.

DCAC caters to the learning needs of more than 2500 students and has emerged as one of the most sought-after colleges in the University of Delhi. Students are at the center of the vision of the College, which upholds the values of equality, justice, harmony and peace. The immensely talented and highly committed faculty members of the College are actively engaged in shaping young minds and generating new knowledge through research. The members of its non-teaching staff are dedicated individuals who work towards creating an environment conducive to teaching and learning.

With a focus on holistic education, we at DCAC try to inculcate the love for knowledge and learning to help you become responsible global citizens. Therefore, we expect you to enthusiastically participate in the activities of various Societies and Cells. The College is your space that will help you grow into confident and sensitive young adults, ready to face the challenges of the professional world.

With great pleasure, I welcome you all to DCAC. Entering college is an important rite of passage in a student's life. I wish you all the best for the future.



**PROF. RAJIV CHOPRA**



# COLLEGE PROFILE



Delhi College of Arts & Commerce is located in the quiet and peaceful enclave of Netaji Nagar in South Delhi. DCAC offers undergraduate courses under NEP. The college also offers various add-on foreign-language courses.

The College seeks to provide an exciting learning experience of a life time to its students and our faculty members and non-teaching staff work sincerely together to realise this noble objective. By training students to think critically and sharpening their powers of analysis, the College equips them to measure up to the challenges of the future.

The learning process at DCAC includes lectures, seminars, workshops, power-point presentations and conferences which expose students to new currents of thought and endow them with valuable life skills enabling them to creatively negotiate between traditional values and the possibilities offered by the contemporary world. The College boasts of a state-of-the-art Media Lab and a Multi-Purpose Hall which create conditions for innovative pedagogical practices. We have a dynamic Placement Cell that has helped our students secure excellent positions and attractive packages in leading Multinational Corporations.

In addition to encouraging students to excel in academics, we consistently motivate them to fulfil their social responsibilities. As part of Project TanZeal, they

strive to provide holistic education to children of the underprivileged living in the neighborhood. The College is Wi-Fi enabled. It has a fully equipped computer lab with over 120 computers and a well-stocked library with an e-resource center. Sports, NSS and NCC units of the college have earned several accolades and laurels, and are continuously striving to scale new heights. Moreover, the College boasts of several active and vibrant student societies such as Debating, Fashion, Street Play, Dance & Music, ENACTUS, Prakriti, Clicks Photography Society.

Students will receive a detailed introduction to the College in the Orientation Programme. The schedule for the same will be notified on the College website.



# ADMISSIONS

The guidelines and schedule for admission to various undergraduate courses for the academic session 2022-23 issued by the University of Delhi shall be strictly followed by the Delhi College of Arts and Commerce. The applicants are advised to go through the detailed guidelines available on the University of Delhi website <https://admission.uod.ac.in>

Following College Committees are dedicated to the welfare of students:

## **(A) CENTRAL ADMISSION COMMITTEE**

Mr. Awadesh Kr. Sah – Convenor  
(awadhesh.sah@dcac.du.ac.in)

## **(B) GRIEVANCE REDRESSAL COMMITTEE**

Ms. Neeraj Saxena – Convenor  
8587906912  
(nsaxena@dcac.du.ac.in)

## **(C) ADMISSIONS HELP DESK**

Ms. Renu Sharma – Convenor  
98118300748  
(r\_enusharma@yahoo.com)

## **(D) ADMISSIONS HELP DESK FOR RESERVED CATEGORIES (SC/ST/OBCNL/EWS/PwBD/MINORITY CANDIDATES)**

Dr. Mukesh Bagoria – Convenor  
9810887805  
(mbagoria@dcac.du.ac.in)

## **(E) SPORTS ADMISSION COMMITTEE**

Prof. Rajiv Chopra – Chairperson  
Prof. Sujeet Kumar – Convenor  
(skumar1@dcac.du.ac.in)

## **(F) PROCTORIAL COMMITTEE (DISCIPLINE)**

Dr. Deepti Taneja – Convenor  
(dtaneja@dcac.du.ac.in)

## **(G) FEE CONCESSION/ STUDENTS' AID FUND COMMITTEE**

Prof. Anita – Convenor  
(anita@dcac.du.ac.in)

## **(H) GIRLS' COMMON ROOM (GCR) COMMITTEE**

Prof. Neeru Kapoor – Convenor  
(nkapoor@dcac.du.ac.in)

## **(I) MAGAZINE COMMITTEE**

Dr. Neelam Yadav – Convenor  
(neelam.yadav@dcac.du.ac.in)

## **(J) CULTURAL COMMITTEE**

Dr. Mukesh Bagoria – Convenor  
(mbagoria@dcac.du.ac.in)

## **(K) ANTI-RAGGING COMMITTEE**

Lt. Bhupinder – Convenor  
(bsjaryal@dcac.du.ac.in)  
Students' Council Advisor

## **(L) ORIENTATION AND ANNUAL DAY COMMITTEE**

Dr. Vinita G. Chaturvedi – Convenor  
(vgchaturvedi@dcac.du.ac.in)

## **(M) PLACEMENT COMMITTEE**

Dr. Mukesh Bagoria – Convenor  
(mbagoria@dcac.du.ac.in)

## **(N) SKILL DEVELOPMENT COMMITTEE**

Dr. Shilpa Chowdhary – Convenor  
(shilpa.chowdhary@dcac.du.ac.in)

# IMPORTANT INFORMATION CONCERNING ADMISSIONS

## A: LIST OF DOCUMENTS REQUIRED

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies after the online admission process is completed and physical verification notification is issued by the university:

1. A copy of the Online University Registration Form.
2. A copy of the Aadhar Card.
3. Class X Certificate indicating the Date of Birth and Parents' names  
(The names of applicants claiming reservation under SC/ST/OBC/EWS/ CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parent's names must be the same on both sets of certificates)
4. Class X Marksheet
5. Class XII Marksheet
6. Class XII Provisional Certificate/Original Certificate.
7. SC/ST/OBC/EWS/CW/KM Certificate (In the name of the Applicant) issued by the SDM as per University of Delhi guidelines. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
8. OBC (Non-creamy Layer) Certificate (in the name of the Applicant) issued by the SDM after 31 March 2022, and were in the caste is in the OBC Central List issued by <http://ncbc.nic.in>  
(The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
9. EWS Certificate in the prescribed format from SDM issued only after 31st March 2022 certifying that the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
10. At least four passport size self-attested photographs.

It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course in the University/or its Colleges for the next five years and, in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her. One of the following documents, in original, as a proof of identity at the time of submitting self-attested declarations along with a self-attested copy thereof:

Voter ID Card 2. Aadhar Card 3. Driving License 4. PAN Card 5. Passport



## B: FEE STRUCTURE

Fee Structure and Students Intake in the First Year 2022-2023 for Various Courses

Total no. of Seats							Fee Structure in ₹			
Course	Total Student Intake	UR	SC	ST	OBC	EWS	UR/OBC/EWS	SC	ST	PwD
BA (Honours) Economics	58	24	9	4	16	05	10155	10155	10155	105
BA (Honours) English	58	24	9	4	16	05	10155	10155	10155	105
BA (Honours) History	58	24	9	4	16	05	10155	10155	10155	105
BA (Honours) Journalism	39	16	6	3	11	3	19505	19505	19505	105
BA (Honours) Political Science	58	24	9	4	16	05	10155	10155	10155	105
BA (Programme)	171	69	26	13	46	17	10155	10155	10155	105
B Com (Programme)	171	69	26	13	46	17	10155	10155	10155	105
B Com (Honours)	115	46	17	9	31	12	10155	10155	10155	105

### NOTE

#### Additional Fee for following Courses/Subject/Paper:

B.A. (Prog.)- ASPM/ German/ HRM/ Spanish = 500/- = 10155+500=10655  
B.A. (Prog.)- Computer Application = 600/- = 10155+600=10755

- Reservation of seats for OBC/SC/ST/EWS is as per the direction of the University of Delhi.
- In all cases, Security deposits/Caution Money (if any) shall be refundable after obtaining clearance from the relevant quarters, provided he/she applies for a refund of the same within a period of one year from the date of leaving the institution
- Examination Fee paid by the student will depend upon the course offered and the paper in each semester.
- The fee refund process is centralised. Therefore, the candidates should contact the University Admission Committee for queries regarding refunds.

## **C: Reservations and Relaxations (As per University Guideline)**

### **3.C.1. Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) Candidates**

22.5% of the total numbers of seats is reserved for Candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary).

The Candidate must be in possession of the Caste/Tribe certificate in his/her own name at the time of Registration and Admission. The Caste certificate should clearly state:

- (a) Name of his/her caste/tribe
- (b) Whether candidate belongs to SC or ST
- (c) District and the State or Union Territory of Candidate's usual place of residence, and
- (d) the appropriate Govt. of India Schedule under which his / her caste / tribe is approved as SC or ST.

**Candidate will have to produce the valid original SC or ST caste/tribe certificate at the time of admission.**

The following are empowered to issue the requisite SC/ST certificate:

- a) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Addl. Deputy Commissioner/Deputy Collector/1st class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub-divisional Officer of the area where the Applicant and/or his family normally resides.
- e) Administrator/Secretary to the Administrator/Development Officer (Lakshadweep Islands).

**Candidates to note that the SC / ST Certificate from any other person / authority shall not be accepted in any case. If the Candidate happens to belong to SC or ST, Candidate's caste / tribe must be listed in the appropriate Govt. of India Schedule.**

It is a statutory obligation on the part of colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Colleges shall not refuse admission to any SC / ST Candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose, remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

### **3.C.2. Reservation policy for Economically Weaker Sections (EWS)**

As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/ 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission of candidates belonging to EWS category.

### **3.C.3. Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)**

27% seats are reserved for the Candidates belonging to Other Backward Classes (OBC - Non-Creamy Layer, Central List).

At the time of giving admission to an OBC Candidate, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes (available at the website [http://ncbc.nic.in/backward classes/index.html](http://ncbc.nic.in/backward%20classes/index.html).)

The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993).

The OBC Candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- 1) dated 31 March 2016). The Certificate should be issued after 31st March, 2022.

#### **D: SUPERNUMERARY SEATS**

Admission to all supernumerary seats will be through CUET 2022. Candidates desirous of taking admission on Supernumerary seats must appear in CUET 2022.

Category	
<b>PwBD</b>	Persons with Benchmark Disabilities
<b>CW</b>	Children/Widows of Personnel of the Armed Forces including Para-Military
<b>ECA</b>	Extra-Curricular Activities
<b>Sports</b>	Sports
<b>KM</b>	Kashmiri Migrants
<b>PMSS</b>	Prime Minister's Special Scholarship for Jammu and Kashmir
<b>SS</b>	Nominated Sikkimese Students
<b>WQ</b>	Ward Quota of Employees of University of Delhi



### 3.D.1. Reservation of Seats for Persons with Benchmark Disabilities (PwBD)

#### A. Locomotor Disability

Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

(a) "Leprosy cured person" means a person who has been cured of leprosy but is suffering from—

- i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity;
- ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
- iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "Cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophies have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive.

#### B Visual impairment

(a) "Blindness" means a condition where a person has any of the following:

- (i) total absence of sight; or
- (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
- (iii) limitation of the field of vision subtending an angle of less than 10 owing conditions, after best correction.

(b) "Low-vision" means a condition where a person has any of the following conditions, namely:

- (i) visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
- (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degrees.

### **C. Hearing Impairment**

- (a) "Deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) "Hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
- (c) "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological.

### **D. Intellectual Disability**

A condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

- (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
- (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals.

### **E. Mental Behaviour**

"Mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

### **F. Disability caused due to Chronic neurological conditions, such as—**

- (a) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (b) "Parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter.

## **G. Blood Disorder**

(a) "hemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(b) "Thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of hemoglobin.

(c) "Sickle cell disease" means a hemolytic disorder characterised by chronic anaemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release.

## **H. Multiple Disabilities (more than one of the above specified disabilities)**

Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

### **Any other category as may be notified by the Central Government.**

### **Concessional/Waiver of fees in respect of Persons with Benchmark Disabilities (PwBD)**

1. Candidates with physical disabilities pursuing various programs of study in the Faculties, Departments, Centres, and Institutions / Colleges of the University shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per amendment to Ordinance X(4) of the University).

2. PwBD Candidates who meet the merit for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD

3. As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are exempted from payment of all hostel fees and charges except refundable caution fee and the mess. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining 50% of their Mess Fee will be met by the University of Delhi. Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.

4. PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions.

<b>Value of Fellowship</b>	<b>Exemption of Fees waiver</b>
Up to 3000/- per month	Fees waiver +50% Mess Subsidy
3001/- to 8000/- per month	Fees waiver but no Mess Subsidy
8001/- and above per month	No fees waiver and no Hostel Subsidy

### 3.D.2. Reservation for Children/Widows of Personnel of the Armed Forces (CW)

Five percent (5%) of seats are reserved for Candidates under this category, program-wise in all colleges. Candidates desirous of taking admission under the CW quota of the University must appear in CUET 2022.

All such Candidates have to upload the Educational Concession certificate issued by any of the following authorities on the proper letterhead:

- Secretary, Kendriya Sainik Board,
- Secretary, Rajya Zila Sainik
- Officer-in-Charge, Record Office.
- 1st Class Stipendiary
- Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

**No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.**

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (Priority to IX) including Para-Military Personnel (only Priority I to V), in the following order of preference:

<b>Priority I</b>	Widows/Wards of Defence personnel killed in action
<b>Priority II</b>	Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;
<b>Priority III</b>	Widows/Wards of Defence Personnel who died while in service with death attributable to military service;
<b>Priority IV</b>	Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service
<b>Priority V</b>	Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are recipients of Gallantry Awards; i) ParamVir Chakra ii) Ashok Chakra iii) MahaVir Chakra iv) Kirti Chakra v) Vir Chakra vi) Shaurya Chakra vii) President's Police Medal for Gallantry/President Gallantry Medal for the fire services personnel viii) Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry) ix) Mention-in-Despatches x) Police Medal for Gallantry/Gallantry Medal for fire services
<b>Priority VI</b>	Wards of Ex-Servicemen.
<b>Priority VII</b>	Wives of: i) Defence personnel disabled in action and boarded out from service. ii) Defence personnel disabled in service and boarded out with disability attributable to military service iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
<b>Priority VIII</b>	Wards of Serving Personnel
<b>Priority IX</b>	Wives of Serving Personnel

### **3.D.3. Reservation of Kashmiri Migrants (KM)**

Up to 5% seats are reserved program-wise in all colleges for the wards of Kashmiri Migrants. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner. Candidates desirous of taking admission under the Kashmiri Migrants quota must appear in CUET 2022.

### **3. D. 4. Prime Minister's Special Scholarship Scheme for J&K students**

Candidates desirous of taking admission under the Prime Minister's Special Scholarship Scheme for J&K students must appear in CUET 2022.

### **3. D. 5. Ward Quota of Employees of University of Delhi**

Candidates desirous of taking admission under the Ward Quota of Employees of University of Delhi must appear in CUET 2022.

Admission to the wards of University and its College employees, both teaching and non-teaching will be done as per Academic Council resolution 9 a & b dated 27.11.2020 and subsequent amendments thereof.

Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I-cards, Aadhar Card and/or any other document will not be accepted.

### **3. D. 6. Extra-Curricular Activities (ECA) and Sports Quota**

Candidates desirous of taking admission under the supernumerary quota for ECA and/or Sports must appear in CUET 2022.

For admissions to ECA and Sports supernumerary seats a weightage of 25% will be given to CUET score and 75% to certificates/trials/performances.

The College offers the following games:

Athletics, Baseball, Basket Ball, Cricket, Football, Judo, Shooting, Swimming, Taekwondo, Volley Ball.



## E. LIST OF COURSES OFFERED

- 1.BA (Programme)\*
- 2.BCom (Programme)
- 3.BCom (Honours)
- 4.BA (Honours)Economics
- 5.BA (Honours) English
- 6.BA (Honours) History
- 7.BA (Honours) Journalism
- 8.BA (Honours) Political Science

\* BA (Programme) is offered in the College with the following Discipline options:

S. N.	DISCIPLINE - I	DISCIPLINE - II
1.	Accounting and Finance	Computer Application
2.	ASPM (Advertising Sales Promotion & Management)	Economics
3.	Computer Application	Mathematics
4.	Computer Application	Operations Research
5.	Economics	HRM (Human Resource Management)
6.	Economics	Mathematics
7.	Hindi (Discipline)	History
8.	Hindi (Discipline)	Political Science
9.	Hindi (Discipline)	Physical Education
10.	History	Political Science
11.	English (Discipline)	German
12.	English (Discipline)	Spanish

## F. ADD-ON COURSES

The College offers the following Add- on certificate courses:

S. N.	Course	No. of Seats	Duration
1	German – Certificate/Diploma/Advance Diploma	50	6 months
2	Spanish – Certificate/Diploma/Advance Diploma	50	6 months
3	French – Certificate/Diploma/Advance Diploma	50	6 months
4	Basic Course in Media	20	3 months

All the information regarding admission to these courses is notified on the website of the college. The coordinator for these courses is Dr. Krishna Lal Dhingra ([kldhingra@dcac.du.ac.in](mailto:kldhingra@dcac.du.ac.in))

### 3.F.1. Digital Marketing Certificate Course

The college offers a certificate course in Digital Marketing for anyone who wishes to learn the fundamentals of Digital Marketing and pursue a career in this growing field.

Course Duration: 6 Months





# MESSAGES FROM TEACHERS-IN-CHARGE OF ALL DEPARTMENTS

## DEPARTMENT OF COMMERCE

A bachelor's degree course in Commerce equips students with the knowledge of business, trade, financial and institutional arrangements in the economy, and the functioning of the financial system. In the current dynamic environment where the service sector contributes significantly to the Indian GDP, Commerce as a separate stream offers excellent career opportunities to students. The College offers BCom (Honours), BCom (Programme) and the following commerce-based discipline combinations in BA (Programme):

- (a) Advertising and Sales Promotion and Sales Management with Economics
- (b) Human Resource Management with Economics
- (c) Accounting and Finance with Computer Application

**-PROF. NEERU KAPOOR**

## DEPARTMENT OF COMPUTER SCIENCE

Different courses offered by Computer Science Department enable students to apply knowledge of computing in analyzing a problem and identify and define the computing requirements appropriate to its solution. Students also develop an ability to design, implement, and evaluate a computer-based system, process, component, or programme to meet desired needs. They will acquire the ability to analyze the local and global impact of computing on individuals, organizations and society. By the end of the Programme, the student would have obtained the ability to use current techniques, skills and tools necessary for computing practice.

The College offers the following Computer Application courses in BA (Programme):

- (a) Computer Application with Accounting and Finance
- (b) Computer Application with Operations Research
- (c) Computer Application with Mathematics

**-DR. SRIKANT PANDEY**

## DEPARTMENT OF ECONOMICS

The Bachelor's degree course in Economics is both intellectually demanding and professionally relevant. Strong emphasis is laid on a critical understanding of economic theories and their application to a wide range of real-world problems. Students are provided with a rigorous grounding in Microeconomics, Macroeconomics, Econometrics, Public Finance, Monetary Economics, International Economics, Developmental Economics, and Economic Policy Making. All of these equip the students with the necessary academic and quantitative skills required to excel in their future careers.

**-MS. RASHMI SHARMA**

## **DEPARTMENT OF ENGLISH**

The English Honours course exposes students to a wide range of literary texts: beginning with acquiring a strong foundation in classical Indian and Greek literary cultures, students go on to an intensive study of Medieval, Renaissance, Victorian, and Modern literature. Major writers of the Age of Enlightenment and the Age of Romanticism are also studied. The course is not just confined to literature written in English but also includes an array of texts available in English translation, including texts originally written in Greek and Sanskrit to texts written in modern European and Indian languages. The study of genres, literary movements, and historical turning points form an integral part of the course. Students learn the importance of studying texts from a wide range of cultural and multi-disciplinary perspectives. Our English faculty is highly qualified and known for its excellence in teaching. During the course of study, students acquire proficiency in written and oral communication; develop analytical skills and critical thinking, and acquire the ability to debate and develop convincing arguments to support their own point of view. This wide range of acquired skills is transferable and highly valued by employers in nearly every field. After graduating with an Honours degree, students have the option to choose a career in creative and professional writing, editing, journalism, advertising, social media, public relations, copywriting and publishing. Students who acquire proficiency in another language can become translators, while others can go into teaching after doing B.Ed or a language teaching certification course. The course attracts students from diverse ethnic and cultural backgrounds, and they learn a great deal from this rich multi-ethnic, multi-cultural environment. To encourage creativity and enhance intellectual acumen, the department organizes seminars, talks, workshops and film screenings from time to time. Students of the department bring out a newsletter named The Carrel in order to give expression to their creative urge.

The Department also offers English courses to students enrolled in other courses and to the BA (Programme) students who choose English Discipline (DSC) and English Generic Electives (GE) to acquire the same set of skills as the English Honours students. BA (Programme) and BCom (Programme) students are offered courses that aim at building their communication skills through exposure to a wide variety of tasks that enable them to find suitable jobs. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE) and Skill Enhancement Course (SEC).

**-MR. JEREMIAH PAME**

## **DEPARTMENT OF GERMAN**

A bachelor's degree course in the German language has been designed to enable students to develop communication skills in German and acquire a fair knowledge of social practices, culture and history of the areas where German is spoken. The College library houses a rich collection of textbooks and multimedia tools to assist the learning process. By the end of the sixth semester, students will be competent enough to appear for entrance tests for a Master's degree program in German or use their knowledge for professional purposes.

**-MS. RENU SHARMA**

### **DEPARTMENT OF HINDI**

To know languages is important for our development but an in-depth knowledge of our own language and literature is like strengthening our roots. Only strong roots can produce a healthy and sturdy tree out of a budding plant. Therefore, it is really important to know, learn and understand our own language and literature. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE) and Skill Enhancement Course (SEC).

The College offers the following Hindi courses in BA (Programme):

- (a) Hindi with History
- (b) Hindi with Political Science
- (c) Hindi with Physical Education

**-PROF. SUJEET KUMAR**

### **DEPARTMENT OF HISTORY**

History is a discipline within the realm of Humanities and Social Sciences and is commonly understood to be a record of the past and a study of the origin of our thoughts, ideas, and beliefs. A student of History will be trained in understanding these origins within the Zeitgeist or the paradigm shifts that occurred in social formations and interactions from the perspective of the present, in which the resonances of these are visible in their perpetuation and/or interrogation. The students are actively encouraged to contribute original research to academic journals. Classroom teaching is complemented with lectures by distinguished historians, local and interlocal historical trips. The student's society brings out an e-newsletter named Itihāsa. A History graduate can look forward to a whole range of career options such as, civil and allied services, law, journalism, teaching and research, archaeology, museology, art history, tourism, and working in the non-formal and environmental sectors with NGOs. The department strives to build moral character among students so that they become good citizens of India.

**-PROF. AMRIT KAUR BASRA**

### **DEPARTMENT OF JOURNALISM**

The Department of Journalism is committed to providing contemporary and industry-relevant media education and strives to realize the goals of excellence and knowledge by ensuring that our students get an interface between the media industry and academics. Rich inputs from eminent media personalities and renowned journalists are a regular feature of the department which gives our students a unique edge.

Journalism considered the fourth pillar of democracy, plays a crucial role in creating a well-informed citizenry. The evolution of media forms and concomitant cultural changes have shown us the transformative impact of media institutions.

Consequently, it is imperative that future journalists and media practitioners are trained not just in the technical aspects of the profession but also be conscious of political, social and economic contexts of past and current events. Our faculty trains students in developing a nuanced and holistic perspective on contemporary issues and sensitize them on ethical issues in journalistic practice. The legal framework within which journalism operates is widely discussed and debated, helping them comprehend the terrain of intersection between media and judiciary.

We are one of the leading Journalism departments in the country, with students from diverse backgrounds seeking to pursue this highly sought-after course. We educate journalism's future pioneers in the fields of print, electronic and digital media. We educate journalism's future pioneers in the fields of print, electronic and digital media. The students undergo rigorous training in writing, editing and production of print, radio, television and digital news. The students are provided hands-on training through camera workshops and production of short documentaries. Film screenings of documentaries and notable cinematic works are regularly held to supplement and hone their creative skills and critical thinking abilities. Exposure to innovations and latest trends in the field of advertising, digital marketing and public relations prepares our students as industry-ready professionals. The understanding of the implications of the changing media ecosystem with emergence of new media technologies, enhances their capacities of navigating the new platforms of public sphere in a digital democracy.

They also engage with theoretical and philosophical issues emerging out of media and cultural studies and reflect on them in the form of essays and term papers. The students are engaged in diverse areas of journalism, advertising, public relations, documentary filmmaking, graphic designing, and academic research. They also produce academic scholarship, publishing insights from their fieldwork, adding to the existing body of research on contemporary media and journalistic issues. All of these contribute towards shaping them as effective communicators in all fields.

The department takes pride in its alumni who hold important government positions both at the national and international levels. Our experienced and professionally accomplished faculty lays the foundation of journalistic ethics and excellence and trains our students in innovative practices. The students also bring out Critique, the annual newspaper of the department, which includes reportage and editorial comments on current events. The newspaper is well received by the academic and journalistic fraternity. We invite journalists, media personalities, scholars and academicians every year to engage in rich and diverse narratives and discourses in the classroom. The academic results of the Department have always been exceptional with our students raising the bar and setting new benchmarks for brilliance, hard work and dedication.

**-DR. TARJEET SABHARWAL**

#### **DEPARTMENT OF MATHEMATICS**

Mathematics is one of the most important subjects which not only decides the careers of many young students but also enhances their ability of analytic and rational thinking. BA (Programme) in Mathematics is a specialized course that introduces the students to various fields of study such as calculus, algebra, analytic geometry, analysis, and statistics. Students develop logical reasoning and problem-solving skills which prove useful for their future career prospects. After completing the degree, the students can go for higher studies in mathematics, operations research, computer science, economics, commerce, management and similar allied fields. The course also aids the students in preparing for various competitive exams. They learn software like CAS and LaTeX which have wide applicability. The programme, thus, helps students prepare for various opportunities in life and at the same time provides life-long skills of analysis and critical reasoning.

**-PROF. CHAITANYA KUMAR**



### **DEPARTMENT OF POLITICAL SCIENCE**

The Department of Political Science consists of a group of experienced and young faculty committed to the cause of quality education. The vision of the Department, therefore, has always been to nurture young minds to be better able to grasp the different modes of political thinking. Thereby, they are able to appreciate as well as examine and interrogate the requirements of political life or collective affairs of the country and the world. The students are trained to think critically and independently, of course, with tolerance for others and concern for the nation which, undoubtedly, makes them active and responsible citizens. In fact, the students of the Department publish a Newsletter named "Conciencia" comprising articles, book reviews, movie reviews, poems, caricature and photographs on decided themes of political life which, in a way, exemplifies the academic training imparted by the Department. The Department also organizes a series of academic-cum-extra-curricular activities annually known as "Dissensio" the Annual Fest. Needless to say, Political Science is one of the most sought- after subjects for a career in Civil Services- both Central and State and many other different careers in the burgeoning private as well as non-profit, non-governmental organizations. As a subject, it also qualifies students to choose a career in School, College and University Teaching, Research, International Governance, Mass Media, Management and so on.

**MS. NALINI GOYAL**

### **DEPARTMENT OF SPANISH**

Spanish is the official language of twenty countries and the second language of the U.S.A. It is also one of the official languages of the United Nations. Being so widely spoken, knowledge of Spanish offers many job opportunities and is an added asset in any profession.

Students who join the bachelor degree course in Spanish start from the most basic level wherein no previous knowledge of the language is required and go on to complete the study of the language at the advanced level along with the study of some literary texts and translation. They also acquire knowledge of the culture of the various Spanish speaking countries. In addition, students can choose from a range of optional papers such as Business Spanish, Tourism, etc. After completion of their bachelor degree, they are eligible to appear for the entrance tests to the M.A. degree course in the subject or they can use their knowledge professionally

**-MS. NEERAJ SAXENA**

# COLLEGE COMMITTEES

## **SC/ST Cell**

Lt. Bhupinder

Contact:8512074464 (bsjaryal@dcac.du.ac.in)

## **OBC Cell**

Dr. Neelam Yadav

Contact:9899718261 (neelam.yadav@dcac.du.ac.in)

## **North East Students Cell**

Mr. Jeremiah Pame – Convenor

Contact:9953029135 (jpame@dcac.du.ac.in)

## **PM Special Scholarship Scheme (J & K Students)**

Dr. Krishna Lal Dhingra – Nodal Officer

Contact:7838662150 (kldhingra@dcac.du.ac.in)

## **Equal Opportunity Cell (EOC)**

Dr. K. Suresh – Convenor

Contact:9818157350 (skumar@dcac.du.ac.in)

## **NCC**

Lt. Bhupinder, In-Charge

(bsjaryal@dcac.du.ac.in)

## **NSS**

Dr. Jyotsna Pathak– Programme Officer

(jyotsna.pathak@dcac.du.ac.in)

## **INTERNAL COMPLAINTS COMMITTEE**

Ms. Nalini Goyal – Presiding Officer

(nalini.goyal@dcac.du.ac.in)

## **ACADEMIC IMPROVEMENT COMMITTEE**

Prof. Rajiv Chopra – Chairman

(principaldcac@gmail.com)

## **Counselling Facility at DCAC**

A counsellor is also available in College on Tuesdays and Thursday's in-person between 10 am and 11 am for consultation in room no. 6.

Ms. Jyotsna Mital Contact: 9717009272

(jomital@yahoo.com)

# STUDENTS' SOCIETIES/ENGAGEMENTS

## NATIONAL SERVICE SCHEME (NSS)

The NSS Unit of DCAC is constituted under the Ministry of Youth Affairs and Sports. The motto of NSS, "Not Me But You", is the cornerstone of all community-service activities. The NSS unit of the college with around 100 volunteers worked enthusiastically throughout the year. It undertook four main projects namely Project Tanzeal ,Clean and Green ,Arts and Crafts and Sensitization.

World Environment Day was celebrated on June 5th where an online campaign was launched to create awareness of air purifying plants which are easy to grow. From June 15th to 21st Yoga Week was celebrated by the volunteers and a number of interactive and informative activities were carried out like quiz, webinars etc. The volunteers performed yoga asanas with children from the neighbourhood. On June 18th , in collaboration with Acharya Narendra Dev College, a webinar was conducted by Ayuryoga Life Institute where the main speaker was Yoga-acharya Shashi Sharda. E certificates were also given. On June 21st International Yoga Day was celebrated with Ritika Shah, an alumna of the college ,public policy researcher and trained in Ashtanga Yoga. The workshop was titled An Hour of Restorative Yoga. On July 1st, volunteers celebrated Doctors Day and many expressed their gratitude by gifting a plant to a doctor in their neighbourhood .

Project Sensitization created awareness on issues like Say No to Plastics, celebrated World Population Day and World Youth Skill Day in the month of July. Kargil Diwas was also celebrated with enthusiasm by the volunteers. In August as part of Azadi ka Amrit Mahotsav various competitions were organized at an All-India level. Weeklong celebrations were held by Project Clean and Green through posters created an awareness on how to celebrate Independence Day in an eco-friendly manner. A campaign was also carried out to celebrate the contribution of art and literature in the national movement. On August 31st a webinar was organized for the volunteers on the theme Leadership and Creativity. The speaker was Vriti Bajaj founder of Heart2art and an internationally certified career coach. On Gandhi Jayanti, a quiz competition was organized, and a webinar was also organized for volunteers and neighbourhood children on the topic Majbhooti ka naam Mahatma Gandhi. The speaker was an alumna of our college Harshit Sharma. Vigilance Awareness Week was celebrated from October 26th to November 1st,2021. Volunteers took a pledge to uphold highest standards of ethical conduct, honesty, and integrity. On the Republic Day a poster making competition was organized at an All-India level on the themes Your Vision of India in 2050, The Beauty of our Republic Day Parade and The Fundamental Rights of our Constitution. A webinar was also organized to celebrate the Republic Day and the speaker was Vishalji (Etah District campaigner).



The Annual NSS Festival Aadya was celebrated on 11th and 12th April. A number of activities were organized like a Blood Donation Camp, Seminar with Nest man, a talent show for Tanzeal kids, Nukkad Natak and a Webinar on Health and Wellness. NSS volunteer Sahil was part of the function held to mark the Centenary Foundation of Delhi University. Nine NSS volunteers were selected to volunteer at the International Conference organized at the university stadium. Volunteers also participated in yoga day celebrations organized by the university.

## **NATIONAL CADET CORPS (NCC)**

Every year, the unit takes part in various activities such as social work, training activities, conferences, annual training camps, national camps etc. In the year 2021-2022 also, the unit proudly conducted its activities in close coordination with 7 DBN, the Battalion HQ. To commemorate the occasion of Kargil Vijay Diwas, the DCAC NCC unit organized a webinar on 26 th July 2022 in which Cadets shared heroic stories of valour in the form of presentations. Various colleges under 7DBN gave presentations on Kargil War. Cadets of DCAC also took part in it. Presentation was given by SGT Sahil Mahajan, CPL Tanmay Mittal and CDT Ritwik Paul of DCAC Unit. RASHTRAGAN EVENT was completed on 11th of August 2021. The central leadership of our country gave the call for the recitation of the 'RASHTRAGAN' or the 'NATIONAL ANTHEM' and uploading the same on their web portal. The cadets participated in the event in huge numbers.

On 17th August 2021, The Fit India Run campaign was organized in which Every cadet of DCAC NCC ran his best and got certified from the government web portal. After a rigorous and tough selection in Inter Group Competitions (IGC)2021, JUO Akhilesh Goswami was selected for Inter Directorate Sports Shooting Championship (IDSSC) held at Army marksmanship unit, Mhow representing Delhi directorate at National level. he was selected for All India Ganesh Vasudev Mavlankar Shooting Championship (AIGVMSC-2021) in small bore 3 Position Junior men rifle event where he scored highest among all the NCC cadets. His score was 550/600 in three position rifle shooting event. He was then selected for shooting championship held at Madhya Pradesh state shooting Academy, Bhopal. On 8th October 2021 , a Cultural and Statue Cleaning Program was organized by NCC Directorate Delhi at Malikpur , Najafgarh, Delhi. The Statue of Shaheed Captain PS Dagar Vir Chakra has been adopted by Delhi DTE for its time to time maintenance and cleaning. Chief Guest of the event was Mr. Kailash Gahlot , MLA Najafgarh, Minister of Transport and Environment. Guest of Honour was Capt. PS Dagar's younger brother Mr. Jaswant Dagar. CPL Tanmay Mittal , CDT Dilip Mehra , CDT Vikrant Dangi were the three prominent participants from DCAC College. National Cadet Corps (NCC) organization celebrated its 73rd anniversary of its raising on November 28, 2021. National War Memorial camp 2021 camp was organized to pay tribute to the fallen heroes. It was started on 1st November and the journey ended on 27th November. CDT Dilip Mehra of DCAC was selected to be the part of the NCC Tri Service Guard of Honour. CDT. Vikrant Dangi made DCAC NCC unit proud by getting selected in Para Slithering Camp 2022 which was the part of the Prime Minister's Rally 2022. He was appointed to the rank of Chopper leader for ALH-Mk III chopper.

In the Republic Day camp of the NCC, Three cadets from DCAC made it to the Delhi Directorate's contingent through various events. SGT Tanmay Mittal competed for the All India Guard of Honour and became the Line Area Briefer. SGT Ronit Chandel was selected as the leader of Flag Area team and CDT Trayaksh Bhardwaj was selected as the lead

dancer of the Cultural team of Delhi Directorate. SGT Tanmay and SGT Ronit were promoted to rank of Sergeant in the camp. The camp concluded on 28th January 2022 with the conduct of Prime Minister's Rally in which three of the DCAC cadets marched in the right and front file of Delhi DTE marching contingent respectively. A virtual awareness program was organized on 12 January 2022 on the auspicious occasion of National Youth Festival, on 'Indigenous Sports of India' by 7DBN NCC Delhi DTE. SGT Sahil Mahajan, CDT Rohit Roshan and CDT Ujjwal secured first position in seminar presentation and video blog respectively.

DCAC celebrated 33rd Annual Festival - SHAURYA on 4th April 2022. The festival was organized in collaboration with IQAC, NSS and Drift Up Dance Society of DCAC. Group Captain VS Rana Gp Commander Group 'C' Delhi Directorate was the Chief Guest of the event. Col OP Rai CO 7 DBN NCC was the Guest of Honour. Capt. Rajesh Kumar ANO and Lt. Dr. Anil Kumar ANO were also invited to judge inter college Quarter Guard and Squad Drill competition respectively. 57 teams comprising more than 1200 cadets from various colleges of Delhi participated in the festival.

Following cadets got recommended for the Defence Forces

- SUO Prakhar Mishra – Indian Air Force Admin Branch from 1 AFSB Dehradun.
- CHM Siddharth Sharma – for Training in OTA Chennai from 32 SSB Kapurthala.
- CDT Akshit Sharma- Indian Airforce Admin Branch from I AFSB Dehradun
- CDT Aman Dhaka- Thrice from various SSB Centres and has completed his training as a administration officer in Indian Air Force on 18 June 2022
- Ex-SUO Nishkarsh Malviya- Recommended from 1 AFSB Dehradun has completed his training as a fighter pilot in Indian Air Force on 18 June 2022
- CDT Shivansh Gupta- from Allahabad Board to be trained as an Army Officer from OTA Chennai.
- CDT Shivendra Mishra – From Allahabad for training in the Indian Naval academy
- LT Utkarsh Mathur- Commissioned from OTA Chennai into the 4 Gorkha Rifles.

## **ENACTUS DCAC**

Staying true to the core philosophy of uplifting the marginalized communities through the power of social entrepreneurship, Enactus DCAC worked on 2 projects this past year, namely Project Taaleem and Project Zaraat.

### **PROJECT ZARAAT**

The highlight of the year 2021-22 was launching a new project on the ground, Project Zaraat, despite the pandemic. Implementing it successfully and generating incredible impact for farmer-beneficiaries has helped Enactus reach a milestone of 7 projects undertaken and numerous lives sustained. Project Zaraat is Enactus DCAC's latest project which aims to minimize post-harvest losses by equipping the farming community with affordable, portable and eco-friendly storage solutions. Project Zaraat aimed to enhance the forward linkages and provide the farmers with an income boost by tying up with B2B organizations. DCAC Enactus had successful meetings with companies such as Crofarm, Zomato, Hyperpure, and Farmer's Family while also receiving mentorship sessions from the Indian Agricultural Research Institute and Michigan State University. Enactus DCAC also established a composting set up which allows the farmers to gradually shift to organic farming. The Enactus is currently working with 3 communities and looking into expanding into more communities through collaboration with a Farmer Producer Organisation and innovation in the areas of organic farming, Agro-processing etc. Enactus DCAC organized Zaraat Mart to sell the farmer's produce directly to the consumers. This 2-day event proved extremely successful having sold more than 350 kgs of produce, generating a revenue of Rs 10000, and a profit of Rs. 3000 for the farmers.

The project was awarded the special mention in the Enactus Early-Stage National Competition 2021 held in August and is the recipient of the KPMG Business Ethics Grant 2021. Project Zaraat was recognized as one of the top 4 projects globally in the Race to Feed the Planet and top 5 projects globally in the Race for Climate Action by Enactus. Enactus DCAC will be presenting the project at the Enactus World Cup in Puerto Rico, USA in October 2022. Through this project, Enactus DCAC is successfully fulfilling 8 out of 17 UN SDGs. It plans to sustain the project in the coming years to benefit farmers. The journey of Zaraat has been widely recognized for its profound impact by reputed platforms across the country including The Hindustan Times, Krishi Jagran and more. The efforts were further applauded by Mr Anurag Kumar Singh, Deputy Manager at the Agriculture Skill Council of India. Project Zaraat has reduced post-harvest losses by a whopping 60%, and minimized energy consumption by 20%. Generating a revenue of more than 3.7 lakhs and directly impacting the lives of more than 250 farmers, Zaraat has now become a harbinger of hope for farming communities across 3 states.

### **PROJECT TAALEEM**

This project aims to revolutionize the lives of refugee children by imparting primary education through a community-driven model where the teachers are identified from within the community itself. Knowledge Partner of Enactus DCAC Katha, trains and certifies these teachers. The project began with two centres in Shram Vihar and Shaheen Bagh. It has now grown to a staggering figure of 650 students and 8 centres across Delhi NCR through collaborations with various NGOs like Vidya NGO, Gali Pathshala, Human Welfare Council and Ujaala. In the year 2021-22 we were able to set up community libraries in our Taaleem centres, which housed more than 3000+ books for the children to help them explore a new realm of education. Enactus DCAC also partnered with the prestigious Adani Foundation as financial partner. With their help Enactus was able to provide new furniture and 30 chairs in the Taaleem centres, enabling the students to be comfortable while studying as earlier they sat on the ground.

### **PRAKRITI, THE ENVIRONMENT SOCIETY OF DCAC**

Under the directives of the Environment Ministry, Prakriti the environment society Department GNCTD celebrated an eco-friendly Ganesh Chaturthi on the 2nd of September 2021. Volunteers of Prakriti attended the lecture on "Elimination of Single-use of Plastic" on 4 October 2021 and also took the Greenpledge. It was organized by The Ministry of Environment, Forest and Climate Change and National Museum of Natural History as part of Azadi Ka Amrit Mahotsav and was addressed by Shri Bhupender Yadav, Hon'ble Minister of Environment, Forest and Climate Change and Shri Ashwini Kumar Choubey, Hon'ble Minister of State, Environment, Forest and Climate Change, Government of India.

On 5 October 2021, students shared information from Earth News on how climate change affected the brightness of Earth. Prakriti organized an online Slogan Writing and Poster-making competition to mark the International Day of Climate Action on 22 October 2021. Prakriti shared posts on Diwali and Durga Puja and Dusshera on their Instagram page highlighting the core issue of pollution. Prakriti carried out the observance of vigilance awareness week from 26 October 2021 to 1 November 2021 on the theme "Independent India & 75: Self Reliance with Integrity". Volunteers of Prakriti conducted cleanliness drives both inside and outside the campus. The first drive, "There is no Earth B" was conducted on 27 November 2021 and 31 kg of plastic and 75 kg of non-plastic were collected from Delhi Ridge Forest. The second drive on 8 April 2022 was conducted on Yamuna River Front and 48 kg of waste was collected. On 29 January 2022 under the title of 'Play for Eco', three games based on Word Search, Scribble and Crossword were organized by Prakriti to celebrate the Republic Day of India.

## SKILL DEVELOPMENT COMMITTEE

It caters to the inculcation and enhancement of the skills of the students of Delhi College of Arts & Commerce. The Committee focuses on development of both the hard skills as well as the soft skills and aims to impart these through workshops, activities, field trips and interactive sessions. During the pandemic year the committee conducted a series of online webinars on various aspects of skill development.

A webinar on "Communication & Employability Skills" was conducted by Mr. Vinod David (Corporate Trainer, Skilling India) on 11th September 2021. A webinar on "Campus to Corporate" was conducted by Mr. Priyank Ahuja (Product Manager, Accenture) on 24th September 2021. A webinar on "Total Quality Person" was conducted by Dr. C V Ramanan (Director, IMM Business School, Professor & Life Coach, Spiritual Sadhak) on 7th October 2021.

A webinar on "Why & How Practicing Managers Use Microsoft Excel in their Day-to-Day Work" was conducted by Mr. Ratan Prasad (Varsity, B. Tech, IIT Kharagpur, CFA and FRM) on 25th October 2021. A webinar on "Interviewing Skills for Success" was conducted by Ms. Nidhi Thomas on 25th November 2021. A webinar on "Role of the Subconscious Mind in the Enhancement of Skills" was conducted by Ms. Swati Thukral on 6th December 2021. A webinar on "Stress Management Through Artistic Skills and Tools" was conducted by Ms. Rosy on 3rd February 2022. A webinar on "Content Creation and Skill Enhancement" was conducted by Prof. Chandra Shekhar Dubey on 18th February 2022. A webinar on "Artificial Intelligence" was conducted by Mr. Vikram Gupta on 12th March 2022.

A webinar on "COVID-19 and Positive Thinking: Practicing Mindfulness" was conducted by Ms. Girija Shridhar (Master Trainer, NSDC) on 12th November 2021. A workshop on "Photography" was conducted on 17th June 2022 in the Multi-Purpose Hall of the college. Project Agri-Tourism Under the guidance of Ms Reeva Sood, eminent sociologist and a Governing Body Member of the College, project Agri-Tourism has been initiated which aims to develop a teaching module based on actual practice. An Orientation programme was held on 6th June.



# COLLEGE ACTIVITIES, FACILITIES & AMENITIES

## IMPORTANT DAYS OBSERVED IN THE COLLEGE :

- The IQAC, Delhi College of Arts & Commerce collaborated with the Centre for Studies of Tradition and Systems (CSTS), Delhi and to participate in its two major cultural activities. The first event was the 4th Madhubani literature Festival held in Kameshwar Singh Darbhanga Sanskrit University, Darbhanga from 12th to 15th December 2020. The second event titled “Vaidehi: Sita Beyond the Body” involving a series of exhibitions, workshops, cultural performances was held by CSTS at Indira Gandhi National Centre for the Arts, New Delhi from 10th to 16th May 2022.
- Vigilance Awareness Week was observed from October 26 to 1 November 1, 2021 on the theme “Independent India & 75: Self Reliance with Integrity”.
- World Environment Day was celebrated on June 5 and World Blood Donor Day on June 14. Under the guidance of Ms Reeva Sood ,eminent sociologist and a Governing Body Member of the College, project Agri- Tourism has been initiated which aims to develop a teaching module based on actual practice and an Orientation Programme was held on June 6.
- On June 21 International Yoga Day a Workshop titled “An Hour Of Restorative Yoga” was organised with Ritika Shah. As part of Azadi ka Amrit Mahotsav a series of online as well as offline lectures, webinars, and competitions were organized through the year by various departments.
- The Department of German under the aegis of IQAC, organized a Webinar highlighting 75 Years of Indo-German Collaboration in the Field of Education on 24th September 2021.
- Department of English held a Talk on “Cultural and Aesthetic aspects of Utopia in Gandhi’s Writings” by Professor C.S. Dubey on September 18.
- Commerce Department held a webinar on “Police Imaging: Changing Perspective of Police Among Public in India” by Mr Suvashis Choudhary, IPS officer on January 21.
- Economics Department invited Dr Navneet Manchanda, Health Economist at the World Bank for a Talk on “Untangling Kerala’s COVID-19 Conundrum” September 14.
- Journalist Andrew Otis from University of Maryland spoke about his book, “Hicky’s Bengal Gazette and the Indian freedom movement” on September 10 organised by Journalism department.
- History Department organized a Talk by Professor Sucheta Mahajan, JNU on “The Legacy of Freedom and Partition” on August 11.
- The Department of Political Science organized lecture by Mr Yashovardhan Azad (Retired Indian Police Services) on “Issues and Challenges in the Indian Bureaucracy” on September 24.
- Spanish department held a webinar titled “Prospering Indo-Argentine relations since the Independence of India” on October 12 with H.E. the Ambassador of the Argentine Republic, Mr. Hugo Javier Gobbi.

## CREATING GENDER-SENSITIVE CAMPUS SPACES

The College follows a zero-tolerance policy against sexual harassment of women at the workplace and has constituted two committees Internal Complaints Committee and Gender Sensitization Committee for this purpose. To ensure the safety of women on the campus, female security guards are deployed, CCTV cameras are installed and a complaint box is provided. The committees make special efforts to sensitize students and staff by organizing awareness programmes on legal provisions available to women. Seminars, workshops and film screenings are frequently organized on gender issues.

The following talks and events were held during the last academic year:

- Internal Complaints Committee in collaboration with VANGATI, Commerce Association and IQAC organized a webinar by Dr, Rajuben L. Desai, member of National Commission for Women on 'Sexual Harassment at Workplace' on 17 August.
- Lecture on "Comparative analysis of femininity with special reference to Japan" by Mr Dalel Singh, former Director India Trade Promotion Organization on 10 September.
- An Online Orientation Programme held on 30 November on "Sexual Harassment in College and Gender Sensitive Issues and Challenges " by Advocate Sunil KumarChaturvedi.
- On the occasion of International Women's Day on 8 March 2022 an Intra college Poetry and Poster making competition was held on themes: women's harassment, empowerment, safety, leadership and changing roles of women.
- A lecture by Dr Sudha Singh on women empowerment was organised on 11 March 2022.
- A talk on eye awareness was organised with the help of Sharp Sight Hospitals was organised on 23 March 2022.
- No case of harassment was reported by the students, faculty and non-teaching staff of the college in this year 2021-2022.

## EQUAL OPPORTUNITY CELL

The Equal Opportunity Cell was established in the College in 2010. Dr. K. Suresh Kumar was appointed as convenor of this unit. Since its inception, it has been functioning as a facilitator and coordinator for the empowerment of persons with disabilities. The unit also organizes sensitization workshops and mobility-orientation campaigns for disabled students in an interactive manner by involving their normal counterparts. It provides career counselling to disabled students and almost 90 per cent of them got recruited in government-banking services.

## **BROADWAY, THE TRAINING AND PLACEMENT CELL OF DCAC**

The Placement Cell of Delhi College of Arts and Commerce, University of Delhi stands committed and dedicated to providing the students of Delhi College of Arts and Commerce a thriving platform to engage with leading multinationals in the corporate world and major organizations in the social sphere.

- In the academic year 2021-22, the placement cell continued to persevere and achieved new heights of excellence as it managed to collaborate with more than 60 companies to get over 90 students placed with offers extended from Global firms like KPMG, EY GDS, Wipro, Tres Vista, Newzera, Grant Thornton, Willis Tower Watson, Larsen and Toubro in a plethora of job profiles: finance, accounting, sales, content writing, research and audit among others.
- Among more than 89 offers, the average package offered was 5 LPA with the highest package being 22 LPA.
- In the academic year 2021-22, the number of the company offers increased by 62.5%.
- In the academic year 2021-22, over 130+ companies offered internships to the students of our college. Some of the key companies that hired students of DCAC as interns include Marquee Equity, EGIYOK, Homosphere, and Sports App among others.
- The average stipend offered was 7k/month with the highest stipend offer being 40k/month
- The placement cell organized a webinar on “Ace your placement interview” which was conducted by SEEKHO.
- The placement cell in collaboration with Next IAS organized a webinar for the civil service aspirants which was conducted by Mr Haris Bin Zaman (IPS 2018), ASP-Giridih.



## **LIBRARY**

- The college library committee has been actively involved in improving the library and building its book collection. It has a collection of about 60,198 books. It subscribes to 29 magazines/ journals and 14 newspapers.
- The support services, practices initiated & adopted by the Library are listed below:
- An orientation programme to make newly admitted students aware of library services and facilities.
- Facility of accessing E-resource services to students from home (remote area) from DEL NET & N-LIST subscription. Interested students can contact the Librarian for support.

## **MEDICAL AID ROOM**

The College has a Medical room with a paramedic on duty. It is equipped with a stretcher and two wheelchairs for an emergency.

## **SPORTS FACILITIES**

The College boasts of a Standard Size Synthetic Basket Ball Court, Volleyball Court and a standard Stag Table Tennis Table.

## **MULTI-PURPOSE HALL**

The College has a state-of-the-art multipurpose hall with an excellent sound system and light equipment.

## **FRIDAY SCHOOL OF ECONOMICS: AN ETERNAL JOURNEY IN PURSUIT OF WISDOM**

As the majestic Ganges begins with a small drop of water from the Himalayas, the Friday School of Economics (FSE) too, beginning with little thoughts, is slowly gathering strength and momentum on vast horizons of the academic landscape of human wisdom. It made its beginning in the year 2010. FSE is a training ground for young minds to learn how to apply textbook knowledge to adapt to the realities of the contemporary world.

# ORDINANCES OF THE UNIVERSITY

## ORDINANCE XV-B:

### Maintenance of discipline among students of the University

All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.

1. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf

2. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:

- a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
- b. Carrying of, use of or threat to use of any weapons
- c. Any violation of the provisions of the Civil Rights Protection Act, 1976
- d. Violation of the status, dignity and honor of students belonging to the scheduled castes and tribes
- e. Any practice-whether verbal or otherwise-derogatory of women
- f. Any attempt at bribing or corruption in any manner
- g. Willful destruction of institutional property
- h. Creating ill-will or intolerance on religious or communal grounds
- i. Causing disruption in any manner of the academic functioning of the University system;
- j. Prohibition of Ragging as per Ordinance XV-C.

3. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -

- (a) be expelled; or
- (b) be, for a stated period rusticated; or
- (c) be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
- (d) be fined with a sum of rupees that may be specified; or
- (e) be debarred from taking a University or College or Departmental

Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.

4. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Entail verbal abuse and aggression, indecent gestures and obscene behavior.

5. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residences shall take immediate action on any information of the occurrence of ragging.

6. Notwithstanding anything in Clause above, the Proctor may also sometimes enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

7. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

8. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.

9. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.

10. On the receipt of the report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

11. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared to be cancelled.

12. In case any students who have obtained degrees or diplomas of the University of Delhi are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diplomas conferred by the University.

13. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

14. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

## **ORDINANCE XV-C:**

### **Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University the system as well as on public transport.
2. Any individual or collective actor practise of ragging constitutes gross in discipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
  - a. Involve physical assault or threat to use of physical force.
  - b. Violate the status, dignity and honour of women students.
  - c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
  - d. Expose students to ridicule and contempt and affect their self-esteem.

### **ORDER OF THE VICE-CHANCELLOR IN PURSUANCE OF ORDINANCE XV-C:**

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

#### **Members of Anti-ragging Committee**

- Lt. Bhupinder – Convenor (bsjaryal@dcac.du.ac.in), Advisor of Students' Council
- Dr. Sujeet Kumar (skumar1@dcac.du.ac.in)
- Dr. Neeru Kapoor (nkapoor@dcac.du.ac.in)
- Ms. Neeru Ailawadi (nailawadi@dcac.du.ac.in)
- Mr. Sanjay Jha (aodcac@gmail.com)

## **ORDINANCE XV-D:**

The sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto. WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under Article 21 of the Constitution and right to practise any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

And whereas the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as the Convention on the Elimination of all forms of discrimination against women, which has been ratified on the 25th June 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website

<http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

### **INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT**

Delhi College of Arts & Commerce has an Internal Complaints Committee in order to address complaints related to sexual harassment. For any such complaint, the Presiding Officer may be contacted.

#### **MEMBERS OF INTERNAL COMPLAINTS COMMITTEE:**

<b>S. No.</b>	<b>Name of the member</b>	<b>Designation</b>	<b>Telephone No.</b>	<b>Email</b>
1	Ms. Nalini Goyal (Associate Professor)	Presiding Officer	9811563751	nalini.goyal@dcac.du.ac.in
2	Prof. Chaitanya Kumar (Professor)	Member	9312209181	ckumar@dcac.du.ac.in
3	Prof. Anita (Professor)	Member	9868534335	anita@dcac.du.ac.in
4	Dr. Santosh Bharti (Assistant Professor)	Member	9910794444	santosh.bharti@dcac.du.ac.in
5	Ms. Poonam Rani (Professional Assistant)	Member	7011297110	poonam.rani@dcac.du.ac.in
6	Ms. Ritika Singh	Member	7042713431	riti0414@gmail.com
7	Ms. Aashie	Student Representative	8860768312	aashie.20eco55@dcac.du.ac.in
8	Mr. Maanav Verma	Student Representative	9315292924	maanav.20eco53@dcac.du.ac.in
9	Ms. Anushka Saxena	Student Representative	9897035870	anushka.20ps557@dcac.du.ac.in
10	Ms. Niyati Shrama	Co-opted Member	8587027428	sharma.niyati29@gmail.com



The college has constituted a Gender Sensitization Cell with the following members:

S.No.	Name	Designation
1	Dr. Bijaya Thakur	Convenor
2	Mrs. Nalini Goyal	Member
3	Dr. Chaitanya Kumar	Member
4	Dr. Mukesh Bagoria	Member
5	Ms. Poonam Rani	Member
6	Ms. D. Janani	Student Representative
7	Mr. Sanidhya Goel	Student Representative

# COLLEGE RULES & REGULATIONS

## COLLEGE TIMINGS

Classes at the College begin at 8.30 a.m. The duration of each class is 1 hour.

## ATTENDANCE

As per Ordinance VII of the University of Delhi, all regular students are required to attend a minimum number of lectures and tutorials (two thirds or 66%) to enable them to qualify for appearing in the University examination.

In the matter of attendance at lectures and tutorials, students of the College are governed by the rules and regulations of the University examination and have to attend the requisite number of lectures and tutorials as required by the University of Delhi. In case a student remains absent for more than 30 days without any valid reason the name of such a student will be struck off the rolls of the College without any intimation. Re-admission can be done if a student satisfies the Principal for the reason of his/her absence. But in no case, the absence should be more than sixty days. In such a case no other fee except Library security will be refunded.

Parents/Guardians of students are also requested to ensure that their wards fulfil the requirements of attendance so that they are not detained from taking the University Examination at the end of the semester. In case of sickness, students are advised to submit their Medical Certificate in the College office within a fortnight of falling sick, failing which no Medical Certificate on whatsoever grounds will be entertained.

## IDENTITY CARD

Students are required to carry the Identity Card on their person all the time. The Identity Card must be surrendered at the time of leaving the College. In case of loss of Identity Card, a duplicate Identity Card will be issued on payment of ₹ 30/- and the student will have to lodge a complaint (FIR) with the police and a copy of the same is to be submitted to the College.

## STUDENTS' COMMON ROOM

There are separate common rooms for boys and girls. The common rooms are well furnished and provide facilities for indoor games and recreation to the students during College hours

## NOTICE BOARD OF THE COLLEGE

Students are advised to check the College Website and Notice Board as it is an important medium of communication with the students. All important notices about the timetable, examination dates, attendance rules, submission of various application forms for freeships, scholarships, sports and College fees etc., are notified on the Website and Notice Board. No separate communication to the students will be sent by post. All students are required

to regularly visit the College website (<http://dcac.du.ac.in>) and the university website ([www.du.ac.in](http://www.du.ac.in)) for important information.

## **NCC, NSS AND SPORTS**

Each Student needs to join one of the three activities – NCC, NSS or Sports. NSS provides a unique opportunity for enrolled volunteers to develop leadership qualities through various activities. These activities connect students with various N.G.O.s and larger civil society. For more details, contact the NSS Programme Officer, Ms. Neeru Ailawadi. The College figures very prominently in the NCC activities of the University of Delhi. Those desirous of taking part in NCC should contact the NCC In-charge, Lt. Bhupinder. The College has been performing superbly in the field of sports as well.

## **FINANCIAL HELP TO STUDENTS**

Financial assistance in the form of Fee Concession is given to deserving students when they apply on a prescribed form available at the College office. Applications should reach the College office before the date notified for this purpose. No student will be considered for a grant of financial assistance unless he/she has submitted an application before the deadline. Such financial assistance will be allowed only to those students who are found to be academically sound.

Students belonging to Schedule Caste/Schedule Tribe are eligible for the award of post-matric scholarship of the Directorate of Education, Delhi Administration, Delhi. Students who are eligible for the above scholarship are required to submit their applications (on the prescribed form available at the College office). The certificate declaration as required under the rules should be attached with the application form. Students who are from states other than Delhi will have to submit their applications immediately after admissions to the states to which they belong. Failure to follow these instructions will result in non-grant of such scholarships.

## **SCHOLARSHIP FOR HONOURS COURSES**

The university holds a competitive examination in Delhi in the month of October (subject to change in the pandemic situation) every year for the award of ALL INDIA ENTRANCE SCHOLARSHIP, 50 (fifty) in a number of the value of ₹ 250/- (Rupees two hundred fifty only) per month each tenable for three years for pursuing a course of study for an Honours degree in the University. The competition will be open to the students who have passed the Senior School Certificate Examination (under 10+2 pattern of Education) from the Central Board of Secondary Education, New Delhi or an examination equivalent thereof with 55% marks in aggregate in the year the ALL INDIA ENTRANCE SCHOLARSHIP EXAMINATION is held. The last date for receipt of application is 1st September each year (subject to change in the pandemic situation). Other details may be had from the College or from the examination branch VII(i) (Main University Campus) on any working day between 9.30 a.m. and 12.30 p.m. after 1st August each year. The Examination form will be accepted from the eligible candidates along with the requisite examination fee.

Students who successfully complete the course will be awarded a certificate of proficiency by the Institute of Life Long Learning, University of Delhi. Further details will be available on the College website.

## **ANTI-SMOKING NODAL OFFICER**

The College is a Smoke Free Zone. Anti-Smoking Nodal Officer- Ms. Neeru Ailawadi

## **RTI ACT 2005**

Relevant information for purposes of RTI is available on the College website. Students are advised to refer to the College website. The following officers are designated as Public Information Officers/Assistant Information Officers.

### **PUBLIC INFORMATION OFFICER**

Dr. Mukesh Bagoria (mbagoria@dcac.du.ac.in)

### **First Appeal Appellate Authority**

Prof. Rajiv Chopra, Principal (principal@dcac.du.ac.in)

### **Mode of Payment of College Dues**

FOR COMPLETE ADMISSION PROCEDURE, MODE OF PAYMENT OF COLLEGE FEES AND REFUND OF FEES, PLEASE REFER TO BULLETIN OF INFORMATION FOR ADMISSION TO THE UNDERGRADUATE COURSES 2022-23 OF UNIVERSITY OF DELHI .

### **RULES OF DISCIPLINE**

For rules of discipline to be followed in the College, refer to Ordinance XV-B cited above.

### **Members of Discipline Committee/Proctorial Committee:**

- Dr. Deepti Taneja – Convenor (dtaneja@dcac.du.ac.in)
- Lt. Bhupinder (bsjaryal@dcac.du.ac.in)
- Prof. Sujeet Kumar (skumar1@dcac.du.ac.in)
- Students' Council Advisor
- Ms. Poonam Rani (poonam.rani@dcac.du.ac.in)
- Ms. Neeru Ailawadi (nailawadi@dcac.du.ac.in)

### **LIBRARY RULES**

Rules of Library and Reading Room will be issued to each student when he/she obtains a Library card. Every student at the end of the academic year before taking the university examination will be required to return the books/journals issued in his/her name. Examination Roll No. will be issued only after the student produces 'No Dues' clearance from Library/Accounts/NCC/Sports etc.

# LIST OF TEACHING & NON-TEACHING STAFF

## TEACHING STAFF

### PRINCIPAL

PROF. RAJIV CHOPRA	M.COM., M.PHIL., PHD.
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### DEPARTMENT OF COMMERCE

DR. PAWAN KUMAR SHARMA	ASSOCIATE PROFESSOR	M.COM., M.A.(SOCIO), M.PHIL., PH.D.(ONLIEN)
PROF. RAJIV KUMAR GOEL	PROFESSOR	M.COM., M.PHIL., PHD, ACS, ACMA rkgoel@dcac.du.ac.in
PROF. ANITA	PROFESSOR	M.COM., M.PHIL., PHD. anita@dcac.du.ac.in
PROF. NEERU KAPOOR	PROFESSOR	M.COM., M.PHIL., PHD. nkapoor@dcac.du.ac.in
MR. BHUPINDER	ASSOCIATE PROFESSOR	M.COM., M.PHIL. bsjaryal@dcac.du.ac.in
DR. BIJAYA THAKUR	ASSOCIATE PROFESSOR	M.COM., PHD. bthakur@dcac.du.ac.in

### DEPARTMENT OF COMPUTER SCIENCE

DR. SRIKANT PANDEY (COORDINATOR)	
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### DEPARTMENT OF ECONOMICS

DR. MEERA MALHAN	ASSOCIATE PROFESSOR	M.A., M.PHIL. mmalhan@dcac.du.ac.in
MS. RASHMI SHARMA	ASSOCIATE PROFESSOR	M.A., M.PHIL. rsharmal@dcac.du.ac.in
MS. ARCHANA JAIN	ASSOCIATE PROFESSOR	M.A. archana.jain@dcac.du.ac.in
PROF. SHALINI SAKSENA	PROFESSOR	M.A., M.PHIL., PH.D. ssaksena@dcac.du.ac.in
DR. BIR SINGH	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. birsingh@dcac.du.ac.in
DR. DEEPTI TANEJA	ASSOCIATE PROFESSOR	M.A., PH.D. dtaneja@dcac.du.ac.in

### DEPARTMENT OF ENGLISH

DR. VINITA GUPTA CHATURVEDI	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. vgchaturvedi@dcac.du.ac.in
DR. SMITA BANERJEE	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. smita.banerjee@dcac.du.ac.in
MS. RENU SINGH	ASSOCIATE PROFESSOR	M.A., M.PHIL. rsingh@dcac.du.ac.in



MR. JEREMIAH PAME	ASSISTANT PROFESSOR	M.A., M.PHIL. jpame@dcac.du.ac.in
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DR. SHILPA CHOWDHARY	ASSISTANT PROFESSOR	M.A., PHD. shilpa.chowdhary@dcac.du.ac.in
DR. SANTOSH BHARTI	ASSISTANT PROFESSOR	M.A., M.PHIL., PHD. santosh.bharti@dcac.du.ac.in
MR. AMIT KUMAR YADAV	ASSISTANT PROFESSOR	M.A. amit.yadav@dcac.du.ac.in
DR. NEELAM YADAV	ASSISTANT PROFESSOR	M.A., M.PHIL., PHD. neelam.yadav@dcac.du.ac.in

## DEPARTMENT OF GERMAN

MS. RENU SHARMA	ASSOCIATE PROFESSOR	M.A., M.PHIL. rsharma@dcac.du.ac.in
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## DEPARTMENT OF HINDI

DR. KRISHNA LAL DHINGRA	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. kidhingra@dcac.du.ac.in
PROF. SUJEET KUMAR	PROFESSOR	M.A., M.PHIL., PHD. skumar1@dcac.du.ac.in
PROF. D.A.P. SHARMA	PROFESSOR	M.A., M.PHIL., PHD. dapsharma@dcac.du.ac.in
DR. SANJEEB KUMAR	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. sanjeeb.kumar@dcac.du.ac.in

## DEPARTMENT OF HISTORY

DR. ANIL CHAUHAN	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. achauhan@dcac.du.ac.in
PROF. AMRIT KAUR BASRA	PROFESSOR	M.A., M.PHIL., PHD. akbasra@dcac.du.ac.in
MS. NEERU AILAWADI	ASSOCIATE PROFESSOR	M.A., M.PHIL. nailawadi@dcac.du.ac.in
MS. SUDHA SHARMA	ASSOCIATE PROFESSOR	M.A., M.PHIL. sudha.sharma@dcac.du.ac.in
DR. VIVEK MOHAN	ASSOCIATE PROFESSOR	M.A., M.PHIL., PHD. vivek.mohan@dcac.du.ac.in
PROF. O.P. SINGH	PROFESSOR	M.A., M.PHIL., PHD. opsingh@dcac.du.ac.in
DR. K. SURESH KUMAR	ASSISTANT PROFESSOR	M.A., M.PHIL., PH.D. skumar@dcac.du.ac.in
MR. AWADHESH KUMAR SAH	ASSISTANT PROFESSOR	M.A., M.PHIL. awadesh.sah@dcac.du.ac.in
MS. PRERNA GAUTAM	ASSISTANT PROFESSOR	M.A., M.PHIL. prerna.gautam@dcac.du.ac.in
MR. LAKHAN LAL MEENA	ASSISTANT PROFESSOR	M.A., M.PHIL. lakhani.lal.meena@dcac.du.ac.in

## DEPARTMENT OF JOURNALISM

DR. TARJEET SABHARWAL	ASSOCIATE PROFESSOR	M.C.J., PH.D. tsabharwal@dcac.du.ac.in
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## DEPARTMENT OF MATHEMATICS

PROF. CHAITANYA KUMAR	PROFESSOR	M.SC., M.PHIL., PH.D. ckumar@dcac.du.ac.in
DR. ANURADHA GUPTA	ASSOCIATE PROFESSOR	M.A., M.PHIL., PH.D. agupta@dcac.du.ac.in

## DEPARTMENT OF POLITICAL SCIENCE

MS. NALINI GOYAL	ASSOCIATE PROFESSOR	M.A., M.PHIL. nalini.goyal@dcac.du.ac.in
DR. SRIKANT PANDEY	ASSOCIATE PROFESSOR	M.A., M.PHIL., PH.D. spandey@dcac.du.ac.in
DR. RAJESH KUMAR	ASSOCIATE PROFESSOR	M.A., M.PHIL., PH.D. rkumar@dcac.du.ac.in
DR. MUKESH BAGORIA	ASSOCIATE PROFESSOR	M.A., M.PHIL., PH.D. mbagoria@dcac.du.ac.in

## DEPARTMENT OF SPANISH

MS. NEERAJ SAXENA	ASSOCIATE PROFESSOR	M.A., M.PHIL. nsaxena@dcac.du.ac.in
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## LIBRARIAN

MS. POONAM RANI	OFFICIATING LIBRARIAN	poonam.rani@dcac.du.ac.in
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## ADMINISTRATION

MR. SANJAY JHA	ADMINISTRATIVE OFFICER	aodcac@gmail.com
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## ACCOUNTS

MR. SHUBHRENDU SINGH	ADMINISTRATIVE OFFICER	dcacacacctt@gmail.com
MR. SANJEEV KUMAR	SECTION OFFICER	dcacacacctt@gmail.com

## IMPORTANT EMAIL FOR FIRST SEMESTER STUDENTS

MR. RAM KARAN MEENA	DEALING ASSISTANT	rameena@gmail.com
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## LIST OF NON-TEACHING STAFF

1. MR. Y.S. CHAUHAN
2. MR. BIJENDER
3. MS. SUNITA SHARMA
4. MS. ANJU PARASHAR
5. MS. SONU
6. MR. SANTOSH PAL
7. MS. SHIVANI TANDON
8. MS. MANISHA BISHT
9. MR. NAEEM
10. MR. R.D. SHARMA
11. MR. JAGDISH SINGH
12. MR. DHARMENDAR SINGH
13. MR. RAM KANOJIA

14. MR. SURENDER SINGH
15. MR. RAM KARAN MEENA
16. MR. BIJENDER SINGH
17. MS. RITIKA SINGH
18. MR. DEEPAK KUMAR
19. MR. S.N. TRIPATHI
20. MR. AMIT GULATI
21. MR. DHARMA NAND KANDPAL
22. MR. ANISH SAHNI
23. MS. BEENA SAHNI
24. MR. BRIJESH PAL
25. MS. KAVITA
26. MS. MAMTA

## PROSPECTUS COMMITTEE :-

### FACULTY

1. Dr. Smita Banerjee- Convenor
2. Prof. Sujeet Kumar
3. Dr. Animesh Mohapatra
4. Dr. Puran Chand
5. Dr. Neha Jingala
6. Ms. Karishma Khurana

### STUDENT TEAM

1. Bhavik Soni
2. Kinjal Garg
3. Ahona Das
4. Nandita Sharma
5. Anupama Mishra



# PREScribed FORMAT OF CERTIFICATES

## PREScribed FORMAT OF SCHEDULED CASTES (SC) AND SCHEDULED TRIBES (ST) CERTIFICATE

1. This is to certify that Shri/ Shrimati/ Kumari\* \_\_\_\_\_ son/daughter' of \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Scheduled Caste / Scheduled Tribe\* under :-

- The Constitution (Scheduled Castes) Order, 1950
- The Constitution (Scheduled Tribes) Order, 1950
- The Constitution (Scheduled Castes) (Union Territories) Order, 1951
- The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

- \* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
- \* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- \* The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962; \* The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
- \* The Constitution (Pondicherry) Scheduled Castes Order, 1964; \* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- \* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968; \* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968; \* The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- \* The Constitution (Sikkim) Scheduled Castes Order, 1978;
- \* The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- \* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- \* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
- \* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- \* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2 # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri / Shrimati\* \_\_\_\_\_ father/mother\* of Shri /Shrimati /Kumari\* \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste / Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* in the State / Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_

3. Shri/ Shrimati/ Kumari \* \_\_\_\_\_ and / or\* his / her\* family ordinarily reside(s)\*\* in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State Union Territory\* of \_\_\_\_\_

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Designation: \_\_\_\_\_  
(With seal of the Office)  
State/Union

Territory\* \_\_\_\_\_

\* Please delete the word(s) which are not applicable.

# Applicable in the case of SC/ST Persons who have migrated from another State/UT.

### IMPORTANT NOTES

The term "ordinarily reside(s)\*\*\*" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.



## PRESCRIBED FORMAT OF OBC-NCL CERTIFICATE

This is to certify that Shri / Smt. / Kum\* \_\_\_\_\_ Son / Daughter\* of Shri / Smt.\*  
\_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ In the  
\_\_\_\_\_ State belongs to the \_\_\_\_\_ community which is recognized as a backward class  
under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/196/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67\* dated 12/03/2007.
- (xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri / Smt. / Kum. and / or his family ordinarily reside(s) in the District/Division of State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training G.M. No. 36012122/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated:

Magistrate I

District

Deputy Commissioner /

Any other Competent Authority

Seal

\* Visit <http://www.ncbc.nic.in> for latest guidelines and updates on the Central List of State-wise OBCs.

\*\* Please delete the word(s) which are not applicable.

\*\*\* As listed in the Annexure (for FORM-OBC-NCL)

\*\*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

a. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar' and
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides



**PRESCRIBED FORMAT OF ECONOMICALLY WEAKER SECTIONS  
CERTIFICATE**

Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY  
WEAKER SECTIONS**

Certificate No. -----

Dated -----

Valid for the year -----

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent  
Village/Street \_\_\_\_\_ Post Office District in the State/Union Territory Pin Code whose phot  
possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is  
not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Signature with seal of Officer \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph  
of the applicant

**The income and assets of the families as mentioned  
would be required to be certified by an officer not  
below the rank of Tehsildar in the States/UTs.**

---

\* **Note 1:** Income covered all sources i.e. salary, agricultural, business, profession, etc.

\*\* **Note 2:** The term "**Family**" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* **Note 3:** The property(ies) held by a "**Family**" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

# PRESCRIBED FORMAT OF EDUCATIONAL CONCESSION CERTIFICATE (ECC)

(On the proper Letter Head with complete address, telephone number(s) and e-mail ID)  
OFFICE OF THE \_\_\_\_\_

This is to certify that Mr. / Miss. \_\_\_\_\_ is son / daughter of \_\_\_\_\_  
(No. \_\_\_\_\_) resident of \_\_\_\_\_.

The above named officer / JCO / OR \_\_\_\_\_:

Priority – I

Widows / Wards of Defence personnel killed in action on \_\_\_\_\_ during \_\_\_\_\_;

Priority – II

Wards of disabled in action on \_\_\_\_\_ during \_\_\_\_\_ and  
boarded out from service with disability attributable to military service.

Priority – III

Widows / Wards of Defence Personnel who died while in service with death attributable to military service.

Priority – IV

Wards of Defence Personnel disabled in service and boarded out with disability attributable to the military service.

Priority – V

Wards of Serving / Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;

- i. ParamVir Chakra
- ii. Ashok Chakra
- iii. MahaVir Chakra
- iv. Kirti Chakra
- v. Vir Chakra
- vi. Shaurya Chakra
- vii. President's Police Medal for Gallantry/President's Fire Service Medal for Gallantry
- viii. Sena, NauSena, VayuSena Medal
- ix. Mention-in-Despatches
- x. Police Medal for Gallantry/Gallantry Medal for Fire Services/Fire Service Medal for Gallantry.

Priority – VI

Wards of Ex- Servicemen

Priority – VII

Wives of:

- (a) Defence Personnel disabled in action and boarded out from service.
- (b) Defence Personnel disabled in service and boarded out with disability attributable to military service.
- (c) Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority – VIII

Wards of Serving Personnel

Priority – IX

Wives of Serving Personnel

Mr. / Miss. / Mrs. \_\_\_\_\_ son / daughter / wife of \_\_\_\_\_ Officer

/ JCO / OR is eligible for educational concession for admission in University of Delhi against the Armed Forces Category under  
Priority No. \_\_\_\_\_.

No.: \_\_\_\_\_ Date: \_\_\_\_\_

Seal <Rubber Stamp> with Name & Designation

(Signature)

**PRESCRIBED FORMAT OF PERSONS WITH BENCHMARK DISABILITIES  
CERTIFICATE**

**Disability Certificate**

**(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent PP  
size  
attested  
photograph  
  
(showing face  
only) of the person

**Certificate No.** \_\_\_\_\_ **Date:** \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_  
\_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of  
Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female  
\_\_\_\_\_ Registration No. \_\_\_\_\_ permanent resident of House No.  
\_\_\_\_\_ Ward/Village/ Street \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_  
\_\_\_\_\_, whose photograph is affixed above, and am satisfied that:

1. he/she is a case of:

- a. locomotor disability
  - b. blindness
- (Please tick as applicable)

2. the diagnosis in his/her case is \_\_\_\_\_

3. He/ She has \_\_\_\_\_ % (in figure) \_\_\_\_\_ per cent

(in words) permanent physical impairment/blindness in relation to his/her \_\_\_\_\_  
(part of body) as per guidelines (to be specified).

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seat of Authorised Signatory of notified Medical Authority)

\_\_\_\_\_

(Signature/Thumb impression of the person in whose favour disability certificate is issued.)



**PHOTO GALLERY DCAC  
2022-23**





DELHI COLLEGE OF ARTS & COMMERCE  
UNIVERSITY OF DELHI

SKILL DEVELOPMENT COMMITTEE

Under the aegis of  
IQAC

Presents

# PHOTOGRAPHY TREASURE HUNT

Date: Tuesday, 28th June 2022

Time: 12:30 pm

Venue: Multipurpose Hall

Dr. Shilpa Chowdhary  
Convenor, Skill  
Development  
Committee, DCAC

Mr. Srikant Pandey  
Convenor, IQAC  
DCAC

Prof. Rajiv Chopra  
Principal,  
DCAC



## Inversion STARTUP FUNDING EVENT

**TOMORROW**

10:00 AM

JULY 14TH

## ECOLUTION Eco-Shots

THE REEL MAKING COMPETITION

Topic - Practices or ways to help environment/ facilitate agriculture/ plantation for preservation of the

WIN EXCITING CASH PRIZES  
ALONG WITH CERTIFICATES!

DEADLINE : 20 APRIL, 2022

DURATION : 45 - 60 SECONDS

REGISTRATION LINK IN CAPTION

PRAKRITI, THE ENVIRONMENT SOCIETY OF



# ADroit

Family Photo Session 2021-22



New Delhi, DL, India  
Dilip Singh Kranti Marg, Netaji Nagar,  
Lat 28.577754, Long 77.184674  
06/14/2022 12:33







**Skill Development Committee**  
 DELHI COLLEGE OF ARTS & COMMERCE  
 University of Delhi  
 (In collaboration with IQAC)

**Webinar**  
 On the topic  
**CAMPUS TO CORPORATE**

Date - 24th September 2021

Time - 4p.m.

Link- Google Meet  
<https://meet.google.com/wwh-ugcg-fdf>

Speaker  
 Mr. Priyank Ahuja  
 Product Manager  
 Accenture

DR. SHILPA CHOWDHARY  
 Convener, Skill  
 Development Committee  
 DCAC

MR. SRIKANT PANDEY  
 Convener, IQAC  
 DCAC

PROF. RAJIV CHOPRA  
 Principal  
 DCAC



**DRIFT UP**

**AUDITIONS SOON**

Scan to join the Recruitment group

**15TH MARCH MONDAY**

30 seconds to 1 min. of live performance. Any dance form is accepted.

Venue : AUDITORIUM  
 Time : 2:30pm onwards

Contact:  
 Instagram- @driftup\_dcac  
 97709398 - Shashank (President)  
 80000187 - Korisha (Vice-President)

**ADroit**

**CINEMAGIX**

SAVE THE DATE  
 MARCH 04 2022

Registration Ends: 01/03/2022

**SHORT FILM MAKING**  
 COMPETITION

win prizes upto 1 lakh

For More Details Contact:  
 Namit: +91 99993 59392  
 Vasudha: +91 98776 97776

Python Society, Department of Mathematics  
 Delhi College of Arts and Commerce  
 University of Delhi  
 IN COLLABORATION WITH IQAC  
 presents

*Celebrating Aazadi Ka Amrit Mahotsav*

**PRESENTATION ON  
 INDIAN MATHEMATICIANS-  
 LIFE AND CONTRIBUTION**

DATE- 10th March  
 TIME- 11 A.M. VENUE-  
 Old Committee Room

For any query contact  
 Kriti Sharma- 8527390014  
 Vikas Yadav- 7428096593

Prof. Rajiv Chopra  
 Principal, DCAC

Mr. Srikant Pandey  
 Convener, IQAC

Prof. Chaitanya Kumar  
 TIC, Dept. of Mathematics

Conveners, Maths Society: Ananya Manas, Aastha Malhotra,  
 Mahendra Pratap Pal

**2022**

**MARKESTRO**

**#hashtagged**  
 10 Minutes - 10 Taglines - 3 Minutes  
 Only the top 30 winner teams will proceed.

**Brand Bingo**  
 The players having Tambola tickets will cross the brand out, the brand hinted by the host.  
 Only the top 8 winner teams will proceed.

**The Big Pitcher**  
 A group round, in the team of 3-5 members.  
 4 hours of preparation for the 15 minutes to pitch the product.  
 Followed by 5 minutes questioning by the panel.

**Rules**

- Participation is allowed in teams of 3-5
- The decision of the organizers & judges will be final & binding
- The participants can be undergraduate and postgraduate students only
- The quiz will take place on the D2C platform
- All the communication will take place via email and WhatsApp group, through participant 1 only



**Delhi College of Arts and Commerce**  
(University of Delhi)

**r. Ambedkar-Phule Study Circle**  
under the aegis of IQAC  
invites you to celebrate  
"सामाजिक न्याय सप्ताह"  
"Social Justice Week"  
11-19 April 2022

**10th April 2022**  
Inaugural Ceremony  
Panel Discussion  
Topic: "सामाजिक न्याय का अर्थ क्या है?"  
Topic: "WOMEN ENTREPRENEUR AND THE HISTORY OF SOCIAL JUSTICE MOVEMENT"

**12th April 2022**  
Debate competition  
Topic: "सामाजिक न्याय किसे क्यों चाहिए?"  
"Status and Structure of Indian Reservation"

**13th April 2022**  
Workshop: "Dr. B.R. Ambedkar Institute"  
Directed by Jankar Patel

**15th April 2022**  
Debate seminar  
Panel Discussion  
Topic: "सामाजिक न्याय का अर्थ क्या है?"  
Topic: "WOMEN ENTREPRENEUR AND THE HISTORY OF SOCIAL JUSTICE MOVEMENT"

**Speakers:**  
1. Dr. Raj Kumar, Associate Professor, Dept. of Political Science, Bapuji Singh College  
2. Dr. Kamini Bhatia, Associate Professor  
3. Dr. Anshu Yadav, Assistant Professor, Dept. of Sociology, Janta Vidya Institute  
4. Dr. Vinay Mishra, Department of History, DCAC

**Faculty Coordinator:**  
Topic: "Distribution of Dr. Ambedkar in Statistical Mode"

**Medical Programme:**  
Workshop on Health and Safety by Sargam Singh

**Speakers:**  
1. Dr. Ratan Lal, Associate Professor, Dept. of History, Hindu College, DU  
2. Dr. Lakshmi Yadav, Assistant Professor, Dept. of Hindi, Zakir Husain College  
3. Mr. Navneet Manchanda, Media Personality  
4. Dr. Anil Singh, Department of Economics, DCAC

Prof. Rajiv Chopra  
Principal

Mr. Srikant Pandey  
Convener IQAC

Prof. Neeru K Kapoor  
Convener, Dr. Ambedkar-Phule Study Circle

Dr. Bipiya Thakur,  
Ms. Renu Singh  
Programme Coordinator

VANGATI PRESENTS

# COMMFETE

2022

11<sup>th</sup> APRIL - 12<sup>th</sup> APRIL

## EVENTS

**FOT MANIA 2.0**  
The Ultimate Photography Contest

**SHIPWRECK**  
The Ultimate Quiz

**BULLISH BANKERS**  
The Ultimate Banking Quiz

**WORLDWIDE QUIZ**  
The Ultimate World Quiz

**BIZMARKET**  
The Ultimate Business Quiz

**CAPIV AGNITIO**  
The Ultimate Personality Quiz

CONTACT US  
VANGATI MANCHANDA  
DELHI COLLEGE OF ARTS AND COMMERCE  
DELHI

SCAN TO REGISTER

Facebook: @vngati\_2022

DEPARTMENT OF ECONOMICS  
DELHI COLLEGE OF ARTS AND COMMERCE

IN COLLABORATION WITH IQAC, PRESENTS A WEBINAR ON

# UNTANGLING KERALA'S COVID-19 CONUNDRUM

by Dr. Navneet Manchanda  
Health Economist at the World Bank

Date: 14 September, 2021  
Time: 3-4 PM  
GMeet link: qoq-rdbp-ffr




**Terra Incognita**  
The Annual Paper Presentation


The forgotten poets of Delhi

# SHUKRIYA FRAZ



Chat messages:  
Faizan 6:40 PM: Brilliant  
Unnati Gupta 6:42 PM: Thankyou so much this was wonderful, always attending your talks Sir  
Vnu 6:43 PM:

vivaksha\_dcac



21 silhouettes

Delhi College of Arts & Commerce PRESENTS

# वङ्गवेिस्तार

SLOGAN WRITING COMPETITION

VANGATI X ADROIT  
THE COMMERCE ASSOCIATION X THE ADVERTISING ASSOCIATION  
IN COLLABORATION WITH IQAC

CELEBRATES

Azadi Ka Amrit Mahotsav

REGISTRATION STARTS **EXCITING**  
**13<sup>th</sup> OCTOBER** PRIZES FOR WINNERS

PROF. RAJIV CHOPRA | MR. SRIKANT PANDEY | PROF. NEERU KAPOOR  
Principal | Convener, IQAC | TIC, Department of Commerce

Sriial - +977 981-1828157





**DELHI COLLEGE OF ARTS & COMMERCE**

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E-mail : [principaldcac@gmail.com](mailto:principaldcac@gmail.com)

Web Address : <http://dcac.du.ac.in>