

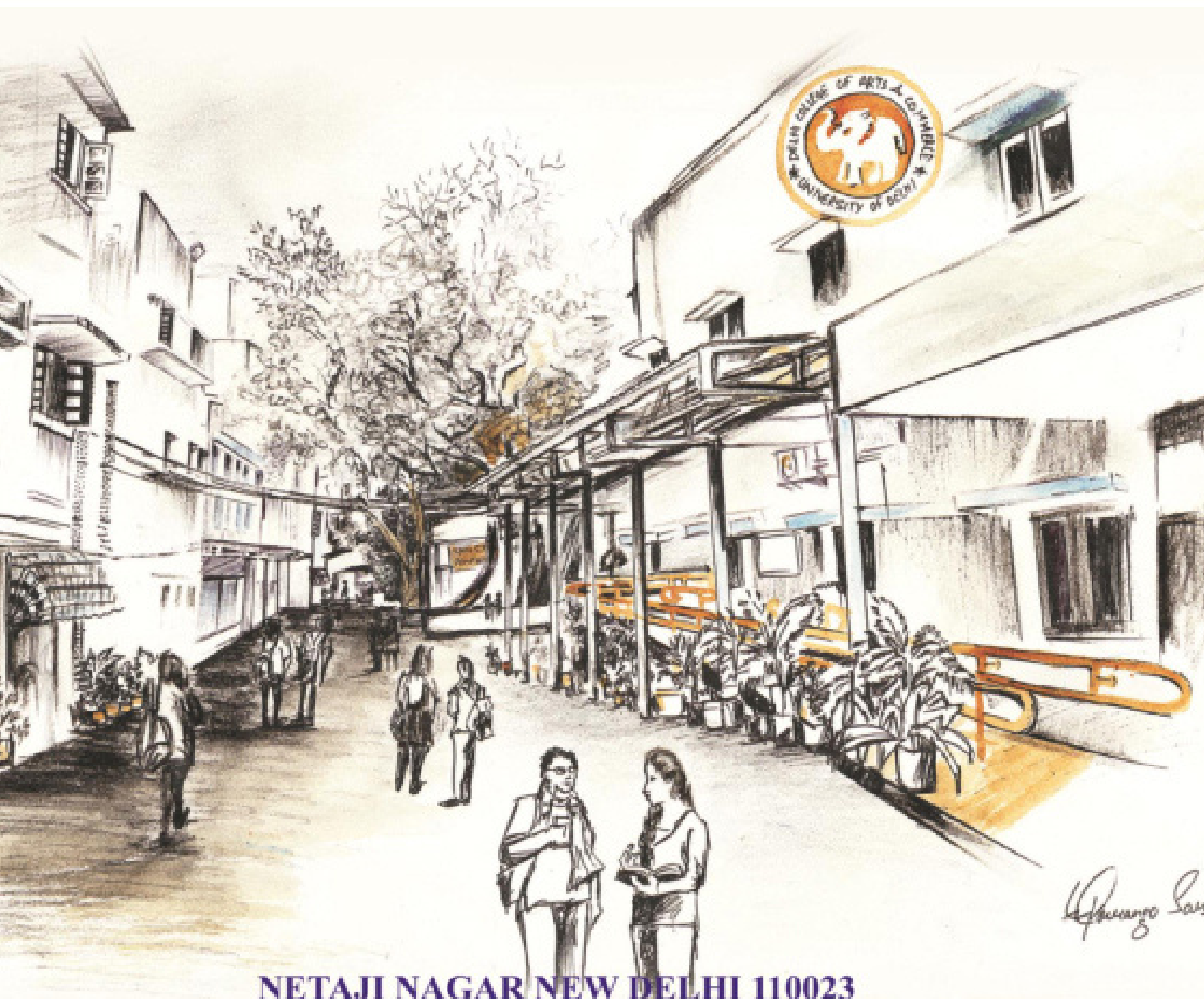
# DELHI COLLEGE OF ARTS & COMMERCE

(UNIVERSITY OF DELHI)

## PROSPECTUS

2021-22

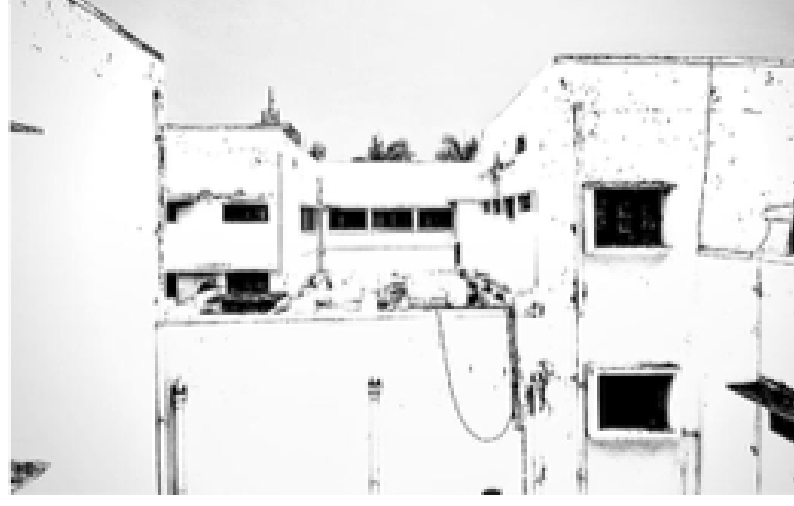
(NAAC ACCREDITED B+)



**NETAJI NAGAR NEW DELHI 110023**

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**Disclaimer:** For the latest information regarding admissions, students are advised to go to the University website – <https://admission.uod.ac.in/?UG-Admission>

In case of any discrepancy, the information provided on the University website would be considered final. Candidates seeking admission to the Undergraduate Courses of the University of Delhi are required to register online.

# WELCOME NOTE FROM THE PRINCIPAL

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Greetings to the Students!

On behalf of Delhi College of Arts and Commerce, I welcome you all. DCAC is a co-educational constituent college of the University of Delhi. Established in 1987, DCAC has achieved a reputation for nurturing and promoting excellence.

DCAC caters to the learning needs of more than 2500 students and has emerged as one of the most sought-after colleges in the University of Delhi. Students are at the centre of the vision of the College, which upholds the values of equality, justice, harmony and peace. The immensely talented and highly committed faculty members of the College are actively engaged in shaping young minds and generating new knowledge through research. The members of its non-teaching staff are dedicated individuals who work towards creating an environment conducive to teaching and learning.

With a focus on holistic education, we at DCAC try to inculcate the love for knowledge and learning to help you become responsible global citizens. Therefore, we expect you to enthusiastically participate in the activities of various Societies and Cells. The College is your space that will help you grow into confident and sensitive young adults, ready to face the challenges of the professional world.

With great pleasure, I welcome you all to DCAC. Entering college is an important rite of passage in a student's life. I wish you all the best for the future.



**PROF. RAJIV CHOPRA**



# COLLEGE PROFILE



Delhi College of Arts & Commerce is located in the quiet and peaceful enclave of Netaji Nagar in South Delhi.

DCAC offers six undergraduate courses leading to a Bachelor with Honours. In addition, it offers courses in BCom Programme and BA Programme with twelve discipline combinations, under the CBCS-LOCF mode. The college also offers various add-on foreign-language courses.

The College seeks to provide an exciting learning experience of a lifetime to its students and our faculty members and non-teaching staff work sincerely together to realise this noble objective. By training students to think critically and sharpening their powers of analysis, the College equips them to measure up to the challenges of the future.

The learning process at DCAC includes lectures, seminars, workshops, power-point presentations and conferences which expose students to new currents of thought and endow them with valuable life skills enabling them to creatively negotiate between traditional values and the possibilities offered by the contemporary world. The College boasts of a state-of-the-art Media Lab and a Multi-Purpose Hall which create conditions for innovative pedagogical practices. We have a dynamic Placement Cell that has helped our students secure excellent positions and attractive packages in leading Multinational Corporations.

In addition to encouraging students to excel in academics, we consistently

motivate them to fulfil their social responsibilities. As part of Project TanZeal, they strive to provide holistic education to children of the underprivileged living in the neighborhood. The College is Wi-Fi enabled. It has a fully equipped computer lab with over 120 computers and a well-stocked library with an e-resource center. Sports, NSS and NCC units of the college have earned several accolades and laurels, and are continuously striving to scale new heights. Moreover, the College boasts of several active and vibrant student societies such as Debating, Fashion, Street Play, Dance & Music, ENACTUS, Prakriti, Clicks Photography Society.

Students will receive a detailed introduction to the College in the Orientation Programme. The schedule for the same will be notified on the College website.



# ADMISSIONS

The guidelines and schedule for admission to various undergraduate courses for the academic session 2021–22 issued by the University of Delhi shall be strictly followed by the Delhi College of Arts and Commerce.

The applicants are advised to go through the detailed guidelines available on the University of Delhi website <https://admission.uod.ac.in/?UG-Admission>

Following College Committees are dedicated to the welfare of students:

## **NODAL PERSON FOR ADMISSIONS**

Ms. Rashmi Sharma

Email: [rsharmal@dcac.du.ac.in](mailto:rsharmal@dcac.du.ac.in)

## **(A) CENTRALIZED ADMISSION COMMITTEE**

1. Mr. Awadhesh Kr. Sah – Convenor  
([awadhesh.sah@dcac.du.ac.in](mailto:awadhesh.sah@dcac.du.ac.in))
2. Dr. Tarjeet Sabharwal  
([tsabharwal@dcac.du.ac.in](mailto:tsabharwal@dcac.du.ac.in))
3. Mr. Jeremiah Pame  
([jpame@dcac.du.ac.in](mailto:jpame@dcac.du.ac.in))
4. Prof. Chaitanya Kumar  
([ckumar@dcac.du.ac.in](mailto:ckumar@dcac.du.ac.in))
5. Ms. Neeraj Saxena  
([nsaxena@dcac.du.ac.in](mailto:nsaxena@dcac.du.ac.in))
6. Dr. Shilpa Chowdhary  
([shilpa.chowdhary@dcac.du.ac.in](mailto:shilpa.chowdhary@dcac.du.ac.in))
7. Ms. Renu Sharma  
([rsharma@dcac.du.ac.in](mailto:rsharma@dcac.du.ac.in))
8. Prof. Neeru Kapoor  
([nkapoor@dcac.du.ac.in](mailto:nkapoor@dcac.du.ac.in))
9. Ms. Rashmi Sharma  
([rsharmal@dcac.du.ac.in](mailto:rsharmal@dcac.du.ac.in))
10. Dr. Smita Banerjee  
([smita.banerjee@dcac.du.ac.in](mailto:smita.banerjee@dcac.du.ac.in))

## **(B) GRIEVANCE REDRESSAL COMMITTEE (ADMISSIONS)**

1. Ms. Archana Jain – Convenor  
Contact: 9818809674

([archana.jain@dcac.du.ac.in](mailto:archana.jain@dcac.du.ac.in))

2. Ms. Meera Malhan, Member  
Contact: 9818323332

([mmalhan@dcac.du.ac.in](mailto:mmalhan@dcac.du.ac.in))

3. Ms. Renu Sharma, Member  
Contact: 9811830748

([rsharma@dcac.du.ac.in](mailto:rsharma@dcac.du.ac.in))

4. Ms. Shabnam Bahadur, Member  
Contact: 8700763598

([shabnam.bahadur@dcac.du.ac.in](mailto:shabnam.bahadur@dcac.du.ac.in))

5. Ms. Nidhi Pande Aggarwal, Member  
Contact: 8800317008

([nidhi.pande@dcac.du.ac.in](mailto:nidhi.pande@dcac.du.ac.in))

## **(C) ADMISSIONS HELPDESK**

1. Dr. Santosh Bharti – Convenor  
Contact: 9910794444

([santosh.bharti@dcac.du.ac.in](mailto:santosh.bharti@dcac.du.ac.in))

2. Ms. Madhu Kumari – Member  
Contact: 9899324594

([madhu.kumari@dcac.du.ac.in](mailto:madhu.kumari@dcac.du.ac.in))

3. Dr. Anuj Jain, Member  
Contact: 9811709036

([anuj.jain@dcac.du.ac.in](mailto:anuj.jain@dcac.du.ac.in))

4. Ms. Lalita Kumari, Member  
Contact: 9958476046

([lalita.kumari@dcac.du.ac.in](mailto:lalita.kumari@dcac.du.ac.in))

## **(D) GRIEVANCE COMMITTEE**

1. Dr. Mukesh Bagoria – Convenor  
([mbagoria@dcac.du.ac.in](mailto:mbagoria@dcac.du.ac.in))

2. Mr. Amit Kumar Yadav  
([amit.yadav@dcac.du.ac.in](mailto:amit.yadav@dcac.du.ac.in))

3. Shri Brij Kumar Sharma  
([brijkumarsharma@gmail.com](mailto:brijkumarsharma@gmail.com))

## **(E) SPORTS ADMISSION COMMITTEE**

1. Prof. Rajiv Chopra – Chairperson

2. Prof. Sujeet Kumar – Convenor  
([skumar1@dcac.du.ac.in](mailto:skumar1@dcac.du.ac.in))

3. Mr. Amit Kumar Yadav  
([amit.yadav@dcac.du.ac.in](mailto:amit.yadav@dcac.du.ac.in))

4. Mr. Radheshyam Kalawat  
([radheshyam.kalawat@dcac.du.ac.in](mailto:radheshyam.kalawat@dcac.du.ac.in))

5. Dr. Anuj Jain  
(anuj.jain@dcac.du.ac.in)
6. Ms. Ethi Jain  
(ethi.jain@dcac.du.ac.in)

#### **(F) PROCTORIAL COMMITTEE (DISCIPLINE)**

1. Dr. Deepti Taneja – Convenor  
(dtaneja@dcac.du.ac.in)
2. Lt. Bhupinder  
(bsjaryal@dcac.du.ac.in)
3. Prof. Sujeet Kumar  
(skumar1@dcac.du.ac.in)
4. Students' Council Advisor
5. Ms. Poonam Rani  
(poonam.rani@dcac.du.ac.in)
6. Ms. Neeru Ailawadi  
(nailawadi@dcac.du.ac.in)

#### **(G) FEE CONCESSION/ STUDENTS' AID FUND COMMITTEE**

1. Prof. Anita – Convenor  
(anita@dcac.du.ac.in)
2. Dr. Anuradha Gupta  
(agupta@dcac.du.ac.in)
3. Ms. Archana Jain  
(archana.jain@dcac.du.ac.in)
4. Dr. Bijaya Thakur  
(bthakur@dcac.du.ac.in)
5. Dr. K Suresh Kumar  
(kalinjail@gmail.com)

#### **(H) GIRLS' COMMON ROOM (GCR) COMMITTEE**

1. Prof. Neeru Kapoor – Convenor  
(nkapoor@dcac.du.ac.in)
2. Prof. Anita (anita@dcac.du.ac.in)
3. Dr. Jyotsna Pathak  
(jyotsna.pathak@dcac.du.ac.in)

#### **(I) MAGAZINE COMMITTEE**

1. Dr. Neelam Yadav – Convenor  
(neelam.yadav@dcac.du.ac.in)
2. Dr. Vinita G. Chaturvedi  
(vgchaturvedi@dcac.du.ac.in)
3. Dr. Smita Banerjee  
(smita.banerjee@dcac.du.ac.in)
4. Prof. Shalini Saxena  
(ssaxena@dcac.du.ac.in)

5. Prof. D.A.P. Sharma  
(dapsharma@dcac.du.ac.in)
6. Dr. Sanjeeb Kumar  
(sanjeeb.kumar@dcac.du.ac.in)
7. Prof. Neeru Kapoor  
(nkapoor@dcac.du.ac.in)
8. Dr. Bijaya Thakur  
(bthakur@dcac.du.ac.in)

#### **(J) CULTURAL COMMITTEE**

1. Dr. Mukesh Bagoria – Convenor  
(mbagoria@dcac.du.ac.in)
2. Dr. K. Suresh Kumar  
(skumar@dcac.du.ac.in)
3. Dr. Santosh Bharti  
(santosh.bharti@dcac.du.ac.in)
4. Dr. Animesh Mohapatra  
(animesh.mohapatra@dcac.du.ac.in)

#### **(K) ANTI-RAGGING COMMITTEE**

1. Lt. Bhupinder – Convenor  
(bsjaryal@dcac.du.ac.in)
2. Students' Council Advisor
3. Prof. Sujeet Kumar  
(skumar1@dcac.du.ac.in)
4. Prof. Neeru Kapoor  
(nkapoor@dcac.du.ac.in)
5. Ms. Neeru Ailawadi  
(nailawadi@dcac.du.ac.in)
6. Mr. Sanjay Jha (aodcac@gmail.com)

#### **(L) ORIENTATION AND ANNUAL DAY COMMITTEE**

1. Dr. Vinita G. Chaturvedi – Convenor  
(vgchaturvedi@dcac.du.ac.in)
2. Dr. Shilpa Chowdhary  
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3. Dr. Krishna Lal Dhingra  
(kldhingra@dcac.du.ac.in)
4. Dr. Tarjeet Sabharwal  
(tsabharwal@dcac.du.ac.in)
5. Mr. Lakhan Lal Meena  
(lakhan.lal.meena@dcac.du.ac.in)

#### **(M) PLACEMENT COMMITTEE**

1. Dr. Mukesh Bagoria – Convenor  
(mbagoria@dcac.du.ac.in)
2. Dr. Neelam Yadav  
(neelam.yadav@dcac.du.ac.in)
3. Dr. Purna Gautam  
(prerna.gautam@dcac.du.ac.in)

# IMPORTANT INFORMATION CONCERNING ADMISSIONS

## A: LIST OF DOCUMENTS REQUIRED

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies after the online admission process is completed and physical verification notification is issued by the university:

1. A copy of the Online University Registration Form.
2. A copy of the Aadhar Card.
3. Class X Certificate indicating the Date of Birth and Parents' names (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parent's names must be the same on both sets of certificates).
4. Class X Marksheet.
5. Class XII Marksheet.
6. Class XII Provisional Certificate/Original Certificate.
7. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the SDM as per University of Delhi guidelines. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
8. OBC (Non-creamy Layer) Certificate (in the name of the Applicant) issued by the SDM after 31st March 2021, and were in the caste is in the OBC Central List issued by <http://ncbc.nic.in> (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
9. EWS Certificate in the prescribed format from SDM issued only after 31st March 2021 certifying that the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parent's names must be the same on both sets of certificates).
10. At least four passport size self-attested photographs.

It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course in the University/or its Colleges for the next five years and, in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her. One of the following documents, in original, as a proof of identity at the time of submitting self-attested declarations along with a self-attested copy thereof:

1. Voter ID Card
2. Aadhar Card
3. Driving License
4. PAN Card
5. Passport



## ADMISSION SCHEDULE FOR ACADEMIC YEAR 2021-2022

Date	Day	Activity
<b>First Cutoff</b>		
1 <sup>st</sup> October, 2021	Thursday	Colleges to submit Program-wise Cut-offs on the College Dashboards by 1:00pm of 01 <sup>st</sup> October, 2021 (Friday)
01 <sup>st</sup> October 2021	Thursday	Declaration of First Cut-off by University for Public Notice
04 <sup>th</sup> October - 07 <sup>th</sup> October, 2021	Monday-Thursday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 04 <sup>th</sup> Oct 2021 till 5:00 pm of 07 <sup>th</sup> Oct 2021. Daily status of admissions to be uploaded on the College Website.
04 <sup>th</sup> Oct- 08 <sup>th</sup> October, 2021	Monday-Friday	Students' dashboard for payment will be opened at 10:00 am on 04 <sup>th</sup> Oct 2021. The payment portal for admission against 1 <sup>st</sup> Cut-Off will close at 5:00 pm 8 <sup>th</sup> Oct 2021.
<b>Second Cutoff</b>		
09 <sup>th</sup> October 2021	Saturday	Colleges to submit Program-wise Second Cut-offs on the College Dashboards by 1:00pm of 09 <sup>th</sup> October 2021. Final Status of admissions against First Cut-off to be uploaded on College website by 3:00pm on 09 <sup>th</sup> October 2021.
10 <sup>th</sup> October 2021	Sunday	Declaration of Second Cut-off by University for Public Notice
11 <sup>th</sup> October – 14 <sup>th</sup> October, 2021	Monday-Thursday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 11 <sup>th</sup> Oct 2021 till 5:00 pm of 14 <sup>th</sup> Oct 2021. Daily status of admissions to be uploaded on the College Website.
11 <sup>th</sup> Oct- 15 <sup>th</sup> Oct, 2021	Monday-Friday	Students' dashboard for payment will be opened at 10:00 am on 11 <sup>th</sup> Oct 2021. The payment portal for admission against 2 <sup>nd</sup> Cut-Off will close at 5:00 pm 15 <sup>th</sup> Oct 2021
<b>Third Cutoff</b>		
16 <sup>th</sup> October 2021	Saturday	Colleges to submit Program-wise Third Cut-offs on the College Dashboards by 1:00pm of 16 <sup>th</sup> Oct 2021 Final Status of admissions against Second Cut-off to be uploaded on College website by 3:00pm on 16 <sup>th</sup> Oct 2021
17 <sup>th</sup> October 2021	Sunday	Declaration of Third Cut-off by University for Public Notice
18 <sup>th</sup> October – 22 <sup>nd</sup> October, 2021	Monday – Friday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 18 <sup>th</sup> Oct, 2021 till 5:00 pm of 22 <sup>nd</sup> Oct, 2021. Daily status of admissions to be uploaded on the College Website.
18 <sup>th</sup> October – 23 <sup>rd</sup> October, 2021	Monday – Saturday	Students' dashboard for payment will also be opened at 10:00 am on 18 <sup>th</sup> Oct 2021. The payment portal for admission against 3 <sup>rd</sup> Cut-Off will close at 5:00 pm 23 <sup>rd</sup> Oct 2021
<b>Special Cutoff (Refer Guidelines for details related to Special Cutoff)</b>		
25 <sup>th</sup> October, 2021	Monday	Colleges to submit Program-wise Special Cut-off on the College Dashboards by 1:00pm of 25 <sup>th</sup> Oct 2021 Final Status to be uploaded on College website by 3:00pm on 25 <sup>th</sup> Oct 2021
5 <sup>th</sup> October 2021	Monday	Declaration of Special Cut-off by University for Public Notice

26 <sup>th</sup> October - 28 <sup>th</sup> October 2021	Tuesday- Thursday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 26 <sup>th</sup> Oct 2021 till 5:00 pm of 28 <sup>th</sup> Oct, 2021. Daily status of admissions to be uploaded on the College Website.
25 <sup>th</sup> October - 29 <sup>th</sup> October, 2021	Monday- Friday	Students' dashboard for payment will be opened at 10:00 am on 25 <sup>th</sup> Oct, 2021. The payment portal for admission against Special Cut-Off will close at 5:00 pm 29 <sup>th</sup> Oct 2021
<b>Fourth Cutoff</b>		
30 <sup>th</sup> October, 2021	Saturday	Colleges to submit Program-wise Fourth Cut-offs on the College Dashboards by 1:00pm of 30 <sup>th</sup> Oct, 2021 Final Status to be uploaded on College website by 3:00pm on 30 <sup>th</sup> Oct, 2021
31 <sup>st</sup> October, 2021	Sunday	Declaration of Fourth Cut-off by University for Public Notice
1 <sup>st</sup> November – 5 <sup>th</sup> November, 2021	Monday- Friday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 1 <sup>st</sup> Nov, 2021 till 5:00 pm of 5 <sup>th</sup> Nov, 2021. Daily status of admissions to be uploaded on the College Website.
1 <sup>st</sup> November – 6 <sup>th</sup> November, 2021	Monday- Saturday	Students' dashboard for payment will be opened at 10:00 am on 1 <sup>st</sup> Nov, 2021. The payment portal for admission against Fifth Cut-Off will close at 5:00 pm 6 <sup>th</sup> Nov, 2021
<b>Diwali Break 3-4<sup>th</sup> November, 2021</b>		
<b>Fifth Cutoff</b>		
8 <sup>th</sup> November, 2021	Monday	Colleges to submit Program-wise fifth Cut-offs on the College Dashboards by 1:00pm of 8 <sup>th</sup> Nov, 2021 Final Status to be uploaded on College website by 3:00pm on 8 <sup>th</sup> Nov, 2021
08 <sup>th</sup> November, 2021	Monday	Declaration of Fourth Cut-off by University for Public Notice
9 <sup>th</sup> Nov - 11 <sup>th</sup> Nov, 2021	Tuesday- Thursday	Colleges to Approve/ Decline the candidates for admissions. The process shall commence from 10:00 am on 9 <sup>th</sup> Nov, 2021 till 5:00 pm of 11 <sup>th</sup> Nov, 2021. Daily status of admissions to be uploaded on the College Website.
9 <sup>th</sup> Nov - 12 <sup>th</sup> Nov, 2021	Tuesday- Friday	Students' dashboard for payment will be opened at 10:00 am on 9 <sup>th</sup> Nov, 2021. The payment portal for admission against Fifth Cut-Off will close at 5:00 pm 12 <sup>th</sup> Nov, 2021
		Special Drive (Read Guidelines for Details)
13 <sup>th</sup> Nov 2021	Saturday	Colleges to submit the number of seats vacant and last cut-off declared in the respective Programs on College dashboard by 1:00pm on 13 <sup>th</sup> Nov 2021
14 <sup>th</sup> Nov - 15 <sup>th</sup> Nov, 2021	Sunday- Monday	Admissions against Special Drive
14 <sup>th</sup> Nov- 16 <sup>th</sup> Nov, 2021	Sunday- Tuesday	Students' dashboard for payment will be opened at 10:00 am on 14 <sup>th</sup> Nov, 2021. The payment portal for admission against Special Drive will close at 11:59 pm 16 <sup>th</sup> Nov, 2021

Note:

1. The time slot for document verification and approval of admission will be notified on the College website.

2. On approval of the admission by the Principal of the College, the fee payment link will be activated on the applicant's dashboard on the Admission Portal. The fee payment link will remain active till 15.00 hrs of the following day.

3. The Original Mandatory Documents produced at the time of admission are to be verified online. The Documents which cannot be verified online are to be submitted in original within one week of the last day of UG Admissions for forensic verification.

The college shall admit all applicants who meet the announced cut-off criteria. There will not be any first-come-first-serve policy.

Late arrivals outside of the prescribed duration of each cut-off will not be entertained.

## B: FEE STRUCTURE

Fee Structure and Students Intake in the First Year 2021- 2022 for Various Courses

Total No. of Seats							Fee Structure in ₹			
Course	Students Intake total	UR	SC	ST	OBC	EWS	UR/ OBC/ EWS	SC	ST	PwD
BA (Programme)	171	69	26	13	46	17	9145	9145	9145	105
BCom (Programme)	171	69	26	13	46	17	8545	8545	8545	105
BCom (Honours)	115	46	17	9	31	12	8545	8545	8545	105
BA (Honours) Economics	58	24	9	4	16	05	8545	8545	8545	105
BA (Honours) English	58	24	9	4	16	05	8545	8545	8545	105
BA (Honours) History	58	24	9	4	16	05	8545	8545	8545	105
BA (Honours) Journalism	39	16	6	3	11	03	17895	17895	17895	105
BA (Honours) Political Science	58	24	9	4	16	05	8545	8545	8545	105

### Note:

- Reservation of seats for OBC/SC/ST/EWS is as per the direction of the University of Delhi.
- In all cases, Security deposits/Caution Money (if any) shall be refundable after obtaining clearance from the relevant quarters, provided he/she applies for a refund of the same within a period of one year from the date of leaving the institution.

\*Examination Fee paid by the student will depend upon the course offered and the paper in each semester.

Note: The fee refund process is centralized. Therefore, the candidates should contact the University Admission Committee for queries regarding refunds.



**Payment related grievances:**

For any payment related grievances, please contact on below mentioned numbers or email (from 9:30 AM to 6:15 PM, Monday to Saturday except Second and Fourth Saturdays of the month)

1. 9311374188

2. 9654067616

dupaymentquery@icicibank.com

**Always be ready with and share the following details while raising any payment related query:**

1. Full Name of the Student
2. Registration No.
3. Mobile No. registered with University of Delhi
4. Date of Payment
5. Amount Paid

### **C: RESERVATIONS AND RELAXATIONS (AS PER UNIVERSITY GUIDELINE)**

The merit list for the Unreserved Category (UR) seats will comprise all the applicants in order of merit. No one will be excluded from the same. In other words, the merit list will also include SC / ST / OBC / EWS applicants, irrespective of category, if they meet the criterion of merit for the UR category.

No applicant can be excluded from the UR category merit list just because the applicant belongs to or has applied under SC/ST/OBC/EWS category. Such an applicant is entitled to be considered under the UR category and the reserved category. Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC/EWS applicants. Discrimination based on category/caste is completely unlawful.

The University of Delhi does not tolerate discrimination against any applicant/student on this basis. Strict action will be taken against any violation.

Applicants seeking admission under SC/ST/OBC/EWS category will have to produce verification certificates in their own names.

#### **3.C.1. Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe(ST) applicants**

- 22.5% of the total number of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary)
- It is a statutory obligation on the part of the College to fill all seats reserved for Scheduled Caste/Scheduled Tribe applicants.

- The College shall not refuse admission to any SC/ST applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.
- Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for the College to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage.

The following are empowered to issue the requisite SC/ST certificate:

- a) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/Deputy Collector/1st class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub-divisional Officer of the area where the Applicant and/or his family normally resides.
- e) Administrator/Secretary to the Administrator/Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ ST Certificate from any other person/authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, the applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule.

The Caste Certificate should clearly state (a) Name of his/her caste/tribe, (b) whether applicant belongs to SC or ST, (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/tribe is approved as SC or ST.

If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example PwBD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

### **3.C.2. Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)**

- 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list).

- At the time of giving admission to an OBC applicant, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available on the website [http://ncbc.nic.in/backward\\_classes/index.html](http://ncbc.nic.in/backward_classes/index.html).
- The certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993).
- The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC Certificate in respect of 'non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Resi) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2021-2022 (for assessment year ending on 31st March 2021), issued after 31st March 2021.
- If the applicant does not have the OBC non-creamy layer certificate of the latest the financial year 2021-2022 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of the OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2021-22) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have a reference to the applicant's already issued original caste certificate.
- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test, a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).
- It is a statutory obligation on the part of the College to fill all the seats reserved for OBC applicants.

### **3.C.3. Reservation policy for Economically Weaker Sections (EWS)**

Admission of Economically Weaker Sections (EWSs) candidates will be as per the University of Delhi notifications/ DOPT order. The College has reserved 10% seats for admission for the same in the Academic Year 2021-22. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority.

For further details applicants can visit: <http://www.du.ac.in/uploads/Notification-EWS.pdf>

- If the applicant does not have the OBC non-creamy layer certificate of the latest the financial year 2021-2022 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of the OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2021-22) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have a reference to the applicant's already issued original caste certificate.
- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test, a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants. For example, if the

minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).

• It is a statutory obligation on the part of the College to fill all the seats reserved for OBC applicants.

## **D: SUPERNUMERARY SEATS**

The following categories are designated “supernumerary” with respect to the College:

- i) PwBD (Persons with Benchmark Disabilities)
- ii) CW (Children/Widows of Personnel of the Armed Forces including Para-Military)
- iii) KM (Kashmiri Migrants)
- iv) Prime Minister's special scholarship for Jammu and Kashmir
- v) WQ (Ward Quota)
- vi) Sports

### **3.D.1. Reservation of seats for Persons with Benchmark Disabilities (PwBD) (Supernumerary Seats)**

As per the provisions of the Rights of Persons with Disabilities Act, 2016, not less than five per cent (5%) seats are reserved for Persons with Benchmark Disabilities. “Person with benchmark disability” means a person with not less than forty per cent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

PwBD applicants shall be given a relaxation in the course-specific eligibility in the qualifying examination and in the admission entrance test to the extent of 5%, till seats are filled. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the PwBD category will be 38% (i.e. 40% minus 5% of 38%).

Applicants must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the applicant.

#### **Concession/Waiver of fees in respect of Persons with Benchmark Disabilities (PwBD)**

a) Applicants with physical disabilities pursuing various courses of study in the College shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per the amendment to Ordinance X(4) of the University).

b) PwBD applicants who meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD applicants.

### **3.D.2. Reservation for Children/Widows of Personnel of the Armed Forces (CW)**

1. Five per cent (5%) of seats are reserved for applicants under this category, course-wise in all colleges.

**2. All such applicants have to upload the Educational Concession certificate (as per the format provided in Appendix VII) to be issued by any of the following authorities on the proper letterhead:**

- (a) Secretary, Kendriya Sainik Board, Delhi.
- (b) Secretary, Rajya Zila Sainik Board.
- (c) Officer-in-Charge, Record Office.
- (d) 1st Class Stipendiary Magistrate.
- (e) Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of a parent or dependent, Medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate incorrect format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (Priority I to IX) including Para-Military Personnel (only Priority I to V), in the following order of preference:

**Priority I:** Widows/Wards of Defence personnel killed in action;

**Priority II:** Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;

**Priority III:** Widows/Wards of Defence Personnel who died while in service with death attributable to military service;

**Priority IV:** Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service;

**Priority V:** Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are in receipt of Gallantry Awards;

i. ParamVir Chakra

ii. Ashok Chakra

iii. Mahavir Chakra

iv. Kirti Chakra

v. Vir Chakra

vi. Shaurya Chakra

vii. President's Police Medal for Gallantry

viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)

ix. Mention-in-Dispatches

x. Police Medal for Gallantry

**Priority VI:** Wards of Ex-Servicemen.

**Priority VII:** Wives of:

i. Defence personnel disabled in action and boarded out from service.

ii. Defence personnel disabled in service and boarded out with disability attributable to military service

iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

**Priority VIII:** Wards of Serving Personnel

**Priority IX:** Wives of Serving Personnel.

No other format shall be permissible. Proofs of the CW category in the form of ID card of a parent or dependent, Medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in incorrect format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Applicants may consult the Bulletin of Information for Admission to UG Courses (2021-2022) of DU to understand the admission process for this category.

### **3.D.3. Reservation of Seats for Kashmiri Migrants (KM) (Supernumerary Seats)**

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% of seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.
4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of a maximum of 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Reservation under this category is not available in courses where admission is based on entrance tests.

### **3.D.4. Prime Minister's Special Scholarship for Jammu and Kashmir (Supernumerary Seats)**

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where admission is based on entrance tests. Applicants must register on the University Portal as per schedule to be announced on the University website.

### **3.D.5. Seats for Ward Quota**

Admission to the wards of University and its College employees, both teaching and non-teaching will be done as per Academic Council resolution 9 a & b dated 27.11.2020.

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working will be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
3. The admissions on the above norms will be against seats over and above the normal strength.



4. Applicants who wish to apply for admission under the ward quota must fill the online registration form on the university portal. They must choose the colleges they wish to apply to from the list provided at the time of registration. The schedule and process for admission under this quota will be notified on the University website.

### 3.D.6. Sports Quota Admission

**Due to the unprecedented situation of the COVID -19 pandemic and prevailing public health guidelines, admission on the basis of ECA and Sports will take place without the conduct of Trials.**

The admission on the basis of Sports shall be administered through Sports Admission List based on the marks and rank obtained in the Centralized Sports Marks Award List which will be based on the evaluation of marking of uploaded Merit/Participation Sports Certificate/s, order of the preferences of course and college and subject to availability of Game/Sport in the College as indicated by the applicant.

Admission herein will be based on:

- I. Direct admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate.
- II. Admission on the basis of Category B, C & D of the Criteria for Marking of Merit/Participation Sports Certificate.

#### **I. Direct Admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate.**

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission for the Game/Sport at Point no. II (B) where the requirement for the Game/Sport has been given by the Colleges.

- a. Olympic Games by the International Olympic Committee (IOC)
- b. World Championship / World Cup by International Sports Federations (ISF)
- c. Commonwealth Games by Commonwealth Games Federation (CGF)
- d. Asian Games by Olympic Council of Asia (OCA)
- e. Asian Senior Championships by International Sports Federations (ISF)
- f. South Asian Games (SAG) by South Asia Olympic Council (SAOC)
- g. Paralympic Games by International Paralympic Committee (IPC)

II. Admission on the basis of Categories B, C and D of the Criteria for Marking of Merit/Participation Sports Certificate

A. Maximum 100 Marks for Merit/Participation Sports Certificate

1. Criteria for Marking of Merit/Participation Sports Certificate display the Marks for different levels of Game/Sports Competitions.
2. Sports Certificate of Invitational/Memorial/Open/Prize Money League/ Selection Trial/Squad/ Ranking Competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports Competition will also be not considered.
3. Applicant is required to upload Self-Attested copies of three Merit/ Participation Sports

certificates.

4. The uploaded Merit/ Participation Sports Certificate will be evaluated as per the Criteria for marking of Merit/Participation Sports Certificate. However, the Marks obtained in the Highest uploaded Merit/ Participation Sports Certificate will be considered for preparation of the Centralized Sports Marks Award List.

5. Keeping in view the Covid19 pandemic situation, the Merit/Participation Sports Certificate of the preceding four years will be considered from 01st May 2017 to 30th April 2021.

6. The level of competency of the applicant will be determined only for those who have achieved distinction during the preceding four years in the Game/Sport at Point number II (B) as mentioned in the University Bulletin.

7. Applicant must secure a minimum of 10 marks in the marking of the uploaded Merit/Participation Sports Certificate to be eligible for admission on the basis of Sports.

**Note:**

1) The allotment of courses to the eligible applicant shall be subject to fulfilment of course-specific minimum eligibility conditions and conforming to University regulations.

2) An applicant's name appearing in the Centralized Sports Marks Award List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course and Game/ Sport in the College.

3) The grievance related to the award of marks for the uploaded Merit/Participation Sports Certificate shall be redressed by the UG Sports Grievance Committee of the University. The Marks of the uploaded Merit/Participation Sports Certificates shall be displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG Sports Grievance Committee of the University.

4) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of the uploaded Merit/ Participation Sports Certificate/ documents by the UG Sports Grievance Committee of the University. The decision of the UG Sports Grievance Committee of the University shall be final.

5) The College shall maintain a proper record of the documents of the applicants admitted on the basis of Sports.

6) The list (soft copy) of finally admitted applicants on the basis of Sports shall be sent to the Dean, Admissions and Director, DUSC by the Colleges within seven days of the last date of admission of the University.

7) An applicant, as per their age must be eligible to participate in Inter-University competitions for the next three years and should not be employed on a Part-time / Full-time basis anywhere.

8) The applicant must submit an Undertaking at the time of admission stating that the applicant will practice and participate for the College and if selected will represent the University in sports competitions as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

- The College offers the following games:

Athletics, Baseball, Basket Ball, Cricket, Football, Judo, Shooting, Swimming, Taekwondo, Volley Ball.

Refer to page numbers 60-63 of UG Bulletin of Information, 2021- 22



### **3.D.7. Reservation of Seats for Foreign Students (Supernumerary Seats)**

All foreign applicants including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration/admission in various Departments of the College and they may be considered for admission under the 5% quota prescribed for foreign students.

The foreign applicants seeking admission to the Undergraduate courses should apply online through the Foreign Students' Registry portal <http://fsr.du.ac.in> and can contact the Deputy Dean (Foreign Students' Registry), Conference Centre, University of Delhi-110007.

## **E. ELIGIBILITY CRITERIA (REQUIREMENTS FOR ADMISSION)**

### **3.E.1. Qualifying Examinations**

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University of Delhi shall be the Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. The applicants seeking admission to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

### **3.E.2. Age Requirement**

As per Ordinance-I of the University, there is no minimum age bar for admission to the undergraduate courses in the College.

Gap year(s) will not be a bar for purposes of admission to the undergraduate courses.

### **3.E.3. Equivalence Criteria**

The applications for admission to the Undergraduate courses in the College in respect of applicants belonging to the Examining bodies of Boards / Universities recognized/accredited by the Association of Indian University / University Grants Commission / Ministry of Human Resource Development shall be considered by the College /Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005. That various degree from Universities recognized by the Association of Indian Universities / University Grants Commission /All India Council of Technical Education (AICTE) /Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that course duration is same as in the University of Delhi for purposes of determining eligibility for admission to various courses and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees.

Senior School Certificate of various Boards recognized by Association of Indian Universities /Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate courses. Students who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those applicants who do

not fall in the list of Association of Indian Universities /University Grants Commission / All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

Admission to any course shall not be granted on the basis of projected scores issued by any Board / School.

### 3.E.4. Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/Malaysia / Overseas /African G.C.E./Examination School Certificate Examination and/or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different courses in the University of Delhi.

Grade	Min.% of Each Grade	Grade Mean	Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail
7	47		
8	40		
9	Fail		

#### 3.E.4.1. Admission to IB Students (IB Grade to Marks Scheme)

##### Grade Indian Equivalent Marks

Grade	Indian Equivalent Marks	
7	96 – 100	Midpoint 98
6	83 – 95	Midpoint 89
5	70 – 82	Midpoint 76
4	56 – 69	Midpoint 62.5
3	41 – 55	Midpoint 48
2	21 – 40	Midpoint 30.5
1	01 – 20	Midpoint 10.5

### 3.E.4.2. Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Mean Resultant Percentage
A*	90 – 100	Midpoint 95
A	80 – 89	Midpoint 85
B	70 – 79	Midpoint 75
C	60 – 69	Midpoint 65
D	50 – 59	Midpoint 55
E	40 – 49	Midpoint 45

- Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of the Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)
- The Applicants seeking admission to an Honours Course must have passed the subject at the Advanced level.

The nomenclature of Cambridge International Examinations has been changed to Cambridge Assessment International Education w.e.f. 2017.

Further, the University shall also treat the applicants passing the 10+2 exam from this board at par with the applicants passing 10+2 from other recognized boards and eligible for admission to UG courses of the University.

Further, the percentage uniform mark will be used by the University for admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

In case any board declares the percentage marks of individual subjects along with the grades, then percentage marks shall be taken into consideration.

### 3.E.5 Rechecking/Revaluation

The college shall consider admission of the applicants whose marks get increased in the process of rechecking/ revaluation by their respective boards within the prescribed period of admission provided that such applicant fulfils the other eligibility conditions laid down for admission and seats are available in course/ college. The college will be required to update all the information on the University Admission portal as per the University rules. Applicants under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on merit only.

## F. LIST OF COURSES OFFERED

1. BA (Programme)\*
2. BCom (Programme)
3. BCom (Honours)
4. BA (Honours) Economics
5. BA (Honours) English
6. BA (Honours) History
7. BA (Honours) Journalism
8. BA (Honours) Political Science

\* BA (Programme) is offered in the College with the following Discipline options:

<b>S.N.</b>	<b>DISCIPLINE-I</b>	<b>DISCIPLINE-II</b>
1.	ACCOUNTING & FINANCE	COMPUTER APPLICATION
2.	ASPM (Advertising Sales Promotion & Management)	ECONOMICS
3.	COMPUTER APPLICATION	MATHS
4.	COMPUTER APPLICATION	OPERATIONS RESEARCH
5.	ECONOMICS	HRM (Human Resource Management)
6.	ECONOMICS	MATHS
7.	HINDI (DISCIPLINE)	HISTORY
8.	HINDI (DISCIPLINE)	POLITICAL SCIENCE
9.	HINDI (DISCIPLINE)	PHYSICAL EDUCATION
10.	HISTORY	POLITICAL SCIENCE
11.	ENGLISH (DISCIPLINE)	GERMAN
12.	ENGLISH (DISCIPLINE)	SPANISH

## G. CHOICE BASED CREDIT SYSTEM (CBCS)

CBCS provides an opportunity for the students to choose papers from the prescribed courses comprising Core, Elective and Skill-based. The following table will illustrate the course structure over the next 3 years under CBCS:

### SCHEME FOR CHOICE BASED CREDIT SYSTEM IN BA (Honours)/BCom (Honours)

	Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective Discipline Specific DSE (4) Elective:	Generic (Ge) (4)
I	C1	(English / MIL Communication)/ Environmental Science			GE-1
	C2				
II	C3	Environmental Science/(English/MIL Communication)			GE-2
	C4				
III	C5		SEC-1		GE-3
	C6				
	C7				
IV	C8		SEC-2		GE-4
	C9				
	C10				
V	C11			DSE-1	
	C12			DSE-2	
VI	C13			DSE-3	
	C14			DSE-4	

SCHEME FOR CHOICE-BASED CREDIT SYSTEM IN  
BA (Programme)/BCom (Programme)

	<b>Core Course (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective DSE (4)</b>	<b>Generic Elective GE (2)</b>
1	English/Hindi/MIL-1	(English /Hindi/MIL Communication)/ Environmental Science			
	DSC-1 A				
	DSC-2 A				
2	Hindi //MIL/ English -1	Environmental Science (English/Hindi /MIL Communication)			
	DSC-1 B				
	DSC-2 B				
3	English/Hindi/MIL-2		SEC-1		
	DSC-1 C				
	DSC-2 C				
4	Hindi/MIL/English-2		SEC-2		
	DSC-1 D				
	DSC-2 D				
5			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
6			SEC-4	DSE-1 B	GE-2
				DSE-2 B	

**H. PROCEDURE FOR THE CALCULATION OF BEST FOUR SUBJECTS.**

For eligibility criteria, kindly refer to the UNIVERSITY OF DELHI Bulletin of Information for Admission to UG Courses (2021-2022) and the guidelines issued by the University of Delhi from time to time.

**Additional Note**

Candidates should have passed theory and practical separately. Any paper with both theory and the practical components will be considered only in the ratio 70 (theory): 30 (practical) if the theory component of the paper is less than 70%. The Candidate should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their mark sheet. In case the theory/



theory/practical breakup is not specified, the Candidate will be required to enter only their total marks in the first field (“Theory”) for that paper in the online Registration Form

### List A (Language Subjects)

List A1					List A2
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	French Core/ French Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telugu Core/ Telugu Elective	German Core/ German Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	Italian Core/ Italian Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Persian Core/ Persian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Spanish Core/ Spanish Elective
					Arabic Core/ Arabic Elective

### List B (Elective/ Academic Subjects)

List B : Elective/ Academic Subjects		
Accountancy	Computer Science Computer Applications Informatics Practices	Mathematics
Anthropology	Economics	Philosophy/Logic and Philosophy
Biology/Biochemistry/ Biotechnology	Geography	Physics
Business Mathematics	Geology	Political Science
Chemistry	History	Psychology
Civics	Home Science	Sociology
Commerce/Business Studies	Legal Studies	Statistics

## I. ADD-ON COURSES

The College offers the following ADD-ON certificate courses:

Sr. No.	Course	No. of Seats	Duration
1	German- Certificate/Diploma /Advance Diploma	50	6 months
2	Spanish- Certificate/Diploma /Advance Diploma	50	6 months
3	French- Certificate/Diploma /Advance Diploma	50	6 months
4	Basic Course in Mass Media	20	3 months

All the information regarding admission to these courses is notified on the website of the College. The Coordinator for these courses is Dr. Krishna Lal Dhingra (kldhingra@dcac.du.ac.in)





# MESSAGES FROM TEACHERS-IN-CHARGE OF ALL DEPARTMENTS

## DEPARTMENT OF COMMERCE

A bachelor's degree course in Commerce equips students with the knowledge of business, trade, financial and institutional arrangements in the economy, and the functioning of the financial system. In the current dynamic environment where the service sector contributes significantly to the Indian GDP, Commerce as a separate stream offers excellent career opportunities to students. The College offers BCom (Honours), BCom (Programme) and the following commerce-based discipline combinations in BA (Programme):

- (a) Advertising and Sales Promotion and Sales Management with Economics
- (b) Human Resource Management with Economics
- (c) Accounting and Finance with Computer Application

**-PROF. NEERU KAPOOR**

## DEPARTMENT OF COMPUTER SCIENCE

Different courses offered by Computer Science Department enable students to apply knowledge of computing in analyzing a problem and identify and define the computing requirements appropriate to its solution. Students also develop an ability to design, implement, and evaluate a computer-based system, process, component, or programme to meet desired needs. They will acquire the ability to analyze the local and global impact of computing on individuals, organizations and society. By the end of the Programme, the student would have obtained the ability to use current techniques, skills and tools necessary for computing practice.

The College offers the following Computer Application courses in BA (Programme):

- (a) Computer Application with Accounting and Finance
- (b) Computer Application with Operations Research
- (c) Computer Application with Mathematics

**-MR. SRIKANT PANDEY**

## DEPARTMENT OF ECONOMICS

The Bachelor's degree course in Economics is both intellectually demanding and professionally relevant. Strong emphasis is laid on a critical understanding of economic theories and their application to a wide range of real-world problems. Students are provided with a rigorous grounding in Microeconomics, Macroeconomics, Econometrics, Public Finance, Monetary Economics, International Economics, Developmental Economics, and Economic Policy Making. All of these equip the students with the necessary academic and quantitative skills required to excel in their future careers.

**-MS. RASHMI SHARMA**

## **DEPARTMENT OF ENGLISH**

The English Honours course exposes students to a wide range of literary texts: beginning with acquiring a strong foundation in classical Indian and Greek literary cultures, students go on to an intensive study of Medieval, Renaissance, Victorian, and Modern literature. Major writers of the Age of Enlightenment and the Age of Romanticism are also studied. The course is not just confined to literature written in English but also includes an array of texts available in English translation, including texts originally written in Greek and Sanskrit to texts written in modern European and Indian languages. The study of genres, literary movements, and historical turning points form an integral part of the course. Students learn the importance of studying texts from a wide range of cultural and multi-disciplinary perspectives. Our English faculty is highly qualified and known for its excellence in teaching. During the course of study, students acquire proficiency in written and oral communication; develop analytical skills and critical thinking, and acquire the ability to debate and develop convincing arguments to support their own point of view. This wide range of acquired skills is transferable and highly valued by employers in nearly every field. After graduating with an Honours degree, students have the option to choose a career in creative and professional writing, editing, journalism, advertising, social media, public relations, copywriting and publishing. Students who acquire proficiency in another language can become translators, while others can go into teaching after doing B.Ed or a language teaching certification course. The course attracts students from diverse ethnic and cultural backgrounds, and they learn a great deal from this rich multi-ethnic, multi-cultural environment. To encourage creativity and enhance intellectual acumen, the department organizes seminars, talks, workshops and film screenings from time to time. Students of the department bring out a newsletter named The Carrel in order to give expression to their creative urge.

The Department also offers English courses to students enrolled in other courses and to the BA (Programme) students who choose English Discipline (DSC) and English Generic Electives (GE) to acquire the same set of skills as the English Honours students. BA (Programme) and BCom (Programme) students are offered courses that aim at building their communication skills through exposure to a wide variety of tasks that enable them to find suitable jobs. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE), Skill Enhancement Course (SEC) and the Ability Enhancement Compulsory Course (AECC).

**-DR. SMITA BANERJEE**

## **DEPARTMENT OF GERMAN**

A bachelor's degree course in the German language has been designed to enable students to develop communication skills in German and acquire a fair knowledge of social practices, culture and history of the areas where German is spoken. The College library houses a rich collection of textbooks and multimedia tools to assist the learning process. By the end of the sixth semester, students will be competent enough to appear for entrance tests for a Master's degree program in German or use their knowledge for professional purposes.

**-MS. RENU SHARMA**

## **DEPARTMENT OF HINDI**

To know languages is important for our development but an in-depth knowledge of our own language and literature is like strengthening our roots. Only strong roots can produce a healthy and sturdy tree out of a budding plant. Therefore, it is really important to know, learn and understand our own language and literature. The following choice-based courses are offered to students across all disciplines: Generic Elective (GE), Skill Enhancement Course (SEC) and the Ability Enhancement Compulsory Course (AECC).

The College offers the following Hindi courses in BA (Programme):

- (a) Hindi with History
- (b) Hindi with Political Science
- (c) Hindi with Physical Education

**-DR. KRISHNA LAL DHINGRA**

## **DEPARTMENT OF HISTORY**

History is a discipline within the realm of Humanities and Social Sciences and is commonly understood to be a record of the past and a study of the origin of our thoughts, ideas, and beliefs. A student of History will be trained in understanding these origins within the Zeitgeist or the paradigm shifts that occurred in social formations and interactions from the perspective of the present, in which the resonances of these are visible in their perpetuation and/or interrogation. The students are actively encouraged to contribute original research to academic journals. Classroom teaching is complemented with lectures by distinguished historians, local and interlocal historical trips. The student's society brings out an e-newsletter named Itihāsa. A History graduate can look forward to a whole range of career options such as, civil and allied services, law, journalism, teaching and research, archaeology, museology, art history, tourism, and working in the non-formal and environmental sectors with NGOs. The department strives to build moral character among students so that they become good citizens of India.

**-PROF. AMRIT KAUR BASRA**

## **DEPARTMENT OF JOURNALISM**

The Department of Journalism is committed to providing contemporary and industry-relevant media education and strives to realize the goals of excellence and knowledge by providing our students with an interface between the media industry and academics. Rich inputs from eminent media personalities and renowned journalists are a regular feature of the department which gives our students a unique edge.

Journalism considered the fourth pillar of democracy, plays a crucial role in creating a well-informed citizenry. The evolution of media forms and concomitant cultural changes have shown us the transformative impact of media institutions. Consequently, it is imperative that future journalists and media practitioners are trained not just in the technical aspects of the profession but also be conscious of political, social and economic contexts of past and current events. Our faculty trains students in developing a nuanced and holistic perspective on contemporary issues. We are one of the leading Journalism departments in the country, with students from diverse backgrounds seeking to pursue this sought-after course. We educate journalism's future pioneers in the fields of print, electronic and digital media. The students undergo rigorous training in writing, editing and production of print, television and digital news. They also engage with theoretical and philosophical issues emerging out of media and cultural studies and reflect on them in the form of essays and term papers. Students also undertake extensive training in other fields of mass communication. They are engaged in diverse areas of journalism, advertising, public relations, documentary filmmaking, graphic designing, academic research. Some of

our alumni hold important government positions both at the national and international levels. Our experienced and professionally accomplished faculty lays the foundation of journalistic ethics and excellence and trains our students in innovative practices. The students also bring out Critique, the annual newspaper. We invite journalists, media personalities, scholars and academicians every year to engage in rich and diverse narratives and discourses in the classroom. The academic results of the Department have always been exceptional with our students raising the bar and setting new benchmarks for brilliance, hard work and dedication.

**-DR. TARJEET SABHARWAL**

#### **DEPARTMENT OF MATHEMATICS**

Mathematics is one of the most important subjects which not only decides the careers of many young students but also enhances their ability of analytic and rational thinking. BA (Programme) in Mathematics is a specialized course that introduces the students to various fields of study such as calculus, algebra, analytic geometry, analysis, and statistics. Students develop logical reasoning and problem-solving skills which prove useful for their future career prospects. After completing the degree, the students can go for higher studies in mathematics, operations research, computer science, economics, commerce, management and similar allied fields. The course also aids the students in preparing for various competitive exams. They learn software like CAS and LaTeX which have wide applicability. The programme, thus, helps students prepare for various opportunities in life and at the same time provides life-long skills of analysis and critical reasoning.

**-PROF. CHAITANYA KUMAR**

#### **DEPARTMENT OF POLITICAL SCIENCE**

The Department of Political Science consists of a group of experienced and young faculty committed to the cause of quality education. The vision of the Department, therefore, has always been to nurture young minds to be better able to grasp the different modes of political thinking. Thereby, they are able to appreciate as well as examine and interrogate the requirements of political life or collective affairs of the country and the world. The students are trained to think critically and independently, of course, with tolerance for others and concern for the nation which, undoubtedly, makes them active and responsible citizens. The department organizes a series of academic-cum-extra-curricular activities annually known as "Dissensio" the Annual Fest. Political Science is one of the most sought-after subjects for a career in Civil Services- both Central and State and many other different careers in the burgeoning private as well as non-profit, non-governmental organizations. As a subject, it also qualifies students to choose a career in School, College and University Teaching, Research, International Governance, Mass Media, and Management.

**-DR. MUKESH BAGORIA**

#### **DEPARTMENT OF SPANISH**

Spanish is the official language of twenty countries and the second language of the U.S.A. It is also one of the official languages of the United Nations. Being so widely spoken, knowledge of Spanish offers many job opportunities and is an added asset in any profession. Students who join the BA (Programme.) Spanish course starts from the most basic level wherein no previous knowledge of the language is required and go on to complete the study of grammar at the advanced level along with the study of simple literary texts and translation. They are thereafter eligible for the M.A. Course in the subject. Interactive sessions with relevant resource persons are held regularly to guide the students on work opportunities.

**-MS. NEERAJ SAXENA**

# COLLEGE COMMITTEES

## **SC/ST Cell**

Lt. Bhupinder

Contact: 8512074464 (bsjaryal@dcac.du.ac.in)

## **OBC Cell**

Dr. Neelam Yadav

Contact: 9899718261 (neelam.yadav@dcac.du.ac.in)

## **North East Students Cell**

Mr. Jeremiah Pame – Convenor

Contact: 9953029135 (jpame@dcac.du.ac.in)

## **PM Special Scholarship Scheme (J & K Students)**

Dr. Krishna Lal Dhingra – Nodal Officer

Contact: 7838662150 (kldhingra@dcac.du.ac.in)

## **Equal Opportunity Cell (EOC)**

Dr. K. Suresh – Convenor

Contact: 9818157350 (skumar@dcac.du.ac.in)

## **NCC**

Lt. Bhupinder, In-Charge

(bsjaryal@dcac.du.ac.in)

## **NSS**

Ms. Neeru Ailawadi – Programme Officer

(nailawadi@dcac.du.ac.in)

## **INTERNAL COMPLAINTS COMMITTEE**

Ms. Nalini Goyal – Presiding Officer

(nalini.goyal@dcac.du.ac.in)

## **ACADEMIC IMPROVEMENT COMMITTEE**

Prof. Rajiv Chopra – Chairman

(principaldcac@gmail.com)

## **Counselling Facility at DCAC**

A counsellor is also available in College on Tuesdays and Thursday's in-person between 10 am and 11 am for consultation in the Medical Room.

**Please note that the counsellor will be available online daily for consultation.**

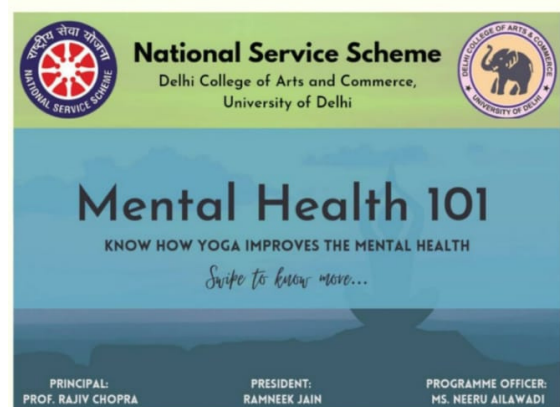
Ms. Jyotsna Mital

Contact: 9717009272

(jomital@yahoo.com)

# STUDENTS' SOCIETIES/ENGAGEMENTS

## NATIONAL SERVICE SCHEME (NSS)



The NSS Unit of DCAC is constituted under the Ministry of Youth Affairs and Sports. The motto of NSS, "Not Me But You", is the cornerstone of all community-service activities. A webinar on You Yoga and the Universe was organized on International Yoga Day on June 21 in which Neerja Hariharan interacted with the students and staff bringing out the importance of yoga in our lives. The NSS unit runs a project to teach underprivileged children from the neighbouring slum areas. In these difficult times, volunteers carried out their activities in the online mode and remained in constant touch with the children and organized various activities for them. Project Sensitisation undertook many campaigns through various social media platforms to create awareness on issues ranging from acceptance of transgender in the society, menstrual hygiene, information on various schemes initiated by the Government of India to celebrating women's day, vigilance week and creating awareness about Covid 19 the precautions to be observed and the importance of the vaccine. The NSS unit organized a webinar "Let's prepare to make a Difference" where Prof. Jyoti Kakkhar from the Department of Social Work, Jamia Millia University, initiated the students on the importance of social work and how to get involved in it. The Fit India Movement was launched by the Prime Minister on August 29 and we celebrated Fit India Week from September 1st to September 7th. As part of the Fit India



Movement, a Webinar was organized in which the Indian athlete Ms. Neelu Mishra encouraged the students to maintain a healthy lifestyle and stressed the importance of sports in one's life. Gandhi Jayanti was celebrated over a week where various competitions were organized and a webinar was organized for the Tanzeal children. Mr. Manas Ghoshal talked to the children about Gandhi's life, and the ideals and values he stood for.

On October 31 Rashtriya Ekta Diwas was celebrated where the achievements and contributions of Sardar Vallabhbai Patel were highlighted. Various competitions and awareness activities were organized during the Road Safety Awareness Drive in January 2021. On December 1st a webinar was organized on the New Education Policy in which Prof. Namita Ranganathan from the Department of Education, University of Delhi critically discussed the main themes of the New Education Policy. On January 23, 2021, the NSS unit of DCAC organized a webinar for the neighbourhood underprivileged children to celebrate Pragram Divas.

The Annual NSS Festival Aadya was organized in an online mode in the first week of March in collaboration with various societies of the college. The theme of the festival was setting a Social Narrative. Various competitions were organized at an Inter College level. Mr. Rakesh Khatri from the NGO Eco Roots Foundation interacted with the volunteer's making them aware of various environmental issues and the need to conserve water.

**NATIONAL CADET CORPS (NCC)**

 **National Cadet Corps** **Delhi College of Arts & Commerce** 

*Webinar on-*  
**KARGIL VIJAY DIWAS**



**"Bold and daring soldiers never die, they only fade away."**

**"All gave some, some gave all."**

**AZADI KA AMRUT MAHOTSAV 26 JULY**  
*(75 Years of Independence)*

DELHI COLLEGE OF ARTS AND COMMERCE  
7th DELHI BATTALION



**DAASIAAN**

20 MARCH 2021  
**WORLD WATER DAY**



**Webinar: Importance of Water Conservation**

LT Bhupinder (NCC-DCAC) | Dr Anandhika Gupta (Principal-DCAC) | Yashraj Singh (NCC-DCAC)

**DONATE BLOOD**



**DONATE YOUR BLOOD FOR A REASON**  
*Let the reason to be life*

National Cadet Corps plays a vital role in transforming the youth and giving them multiple opportunity in the field of sports, leadership, communication skills, and also gives them exposure

to the structure of defence forces. NCC wing of DCAC always strives towards character-building of Cadets. The NCC fest Shaurya is organised every year. DCAC students are attached with Army unit of Group HQ Delhi 'C' i.e., 7 Delhi Battalion (7DBN) NCC, Delhi, Delhi Directorate in Senior Division (SD) of National Cadet Corps since 1987. The total enrolment strength allotted by 7 DBN to the College is 54. NCC Cadets participated in a Cleanliness Drive where they were responsible for the overall cleaning of the statue Quila Rai Pithora, Ahinsa Sthal, New Delhi. CDT Sansar Singh was selected for a visit to the Prime Minister's residence.

Ex-JUO Utkarsh Mathur cleared his SSB. Aman Dhaka, got recommended thrice in a total of three attempts and most recently from 34 SSB, Allahabad. Ex- SUO Naishkarsh Malviya cleared his AFCAT and SSB. He received his joining letter for Air Force Academy on 5 September 2020 and is currently under training.

## ENACTUS DCAC

Enactus is an international NGO supported by KPMG spread across 36 countries, with over 144 local chapters in India. Enactus DCAC, founded in 2013 is a team of 70 devoted members, who aim to empower local communities through the positive power of social enterprises. The members are on a constant lookout for ideas to devise and implement business models that can make their communities self-sufficient. Enactus DCAC currently has two projects running.

Project Taaleem is aimed to revolutionise the lives of the refugee and migrant children by imparting primary education in a community-driven model where the teachers are identified from the community itself and provided training by NGO Partner Katha which provides them with certification. Project Saahas is an initiative for breast cancer survivors where we have fabricated a patented cotton-based prosthesis made of recyclable cotton, sold under the brand name Canfem and is AIIMS-approved, making it ideal for cancer survivors. It is better than the alternatives available in the market and provides the perfect shape and body weight to the



patient. Project Saahas also focuses on the objective of breaking the social taboo involving orthodox thinking. They have successfully spread awareness about the early symptoms of breast cancer across various communities.

Enactus DCAC has also organized various webinars to spread awareness and talk about the problems that breast cancer survivors face in their day to day life. They touched many sensitive topics like self-breast examination, breast cancer during COVID-19 and lymphedema. 100+ participated in each webinar and we conducted 35+ webinars with the help of renowned doctors from AIIMS, ICS and Mahavir Cancer Sansthan. Members of Enactus DCAC also participated in more than 25 B-plans in this tenure in renowned colleges like IIT Delhi, IIT Bombay, TISS, IIM Ahmedabad and many more. In order to curb the digital divide and make sure that the classes continue online, they conducted a gadget drive. Through this, they were able to collect close to 300 gadgets which include smartphones, laptops, tabs and desktops.

### PRAKRITI, THE ENVIRONMENT SOCIETY OF DCAC

Various online activities were organized throughout the year. Posters were released pertaining to important days like World Forest Day. The emergent issues pertaining to the conservation of water were discussed. It was also decided to prepare three poster exhibitions on the themes of Noise pollution, Clean and Green Campus and the role of international agencies in addressing environmental issues.

### STUDENTS' ACHIEVEMENTS

- Nishtha Laddha, a student of BCom (Honours) won the Young Tax Professional of the Year organised by Ernst and Young in 2020.
- Ex- JUO, Utkarsh Mathur, Cadet of DCAC NCC unit has been commissioned as a Lieutenant in IV Gorkha Rifles Regiment of the Indian Army.

## Flashback YTPY 2020



Nishtha Laddha

### Hear it from the winners

“ YTPY has been one of the most memorable experiences so far. It has taught me so much about Tax and business environment, which has helped me to be fearless, spontaneous and to communicate with confidence. It was a once-in-a-lifetime opportunity to meet EY global Tax leaders and amazing people from 20 different countries.



**Vaishnavi Viswanathan**  
GDS YTPY 2018 Winner,  
Stella Maris College

“ The YTPY program has broadened my understanding of Tax and how it impacts the society. It has given me a platform to connect with like-minded peers across different colleges and B-schools. The golden prospect of working with the senior leadership of EY GDS and hopefully globally in Amsterdam, has given me an opportunity to gain insight on how EY is building a better working world.



**Rajat Garg**  
GDS YTPY 2019 Winner, Narsee Monjee  
Institute of Management Studies

“ YTPY brought a holistic overhaul to my personality and gave my corporate career a massive kick start. Through YTPY not only was I able to gain skills and got an opportunity to intern at EY but also was able to network with industry leaders and gain their valuable insights. I want to thank EY GDS for organising such an glorious event and giving us young talent to give an opportunity to nurture our mind



**Nishtha Laddha**  
GDS YTPY 2020 winner, Delhi College of  
Arts & Commerce



# COLLEGE ACTIVITIES, FACILITIES & AMENITIES

## IMPORTANT DAYS OBSERVED IN THE COLLEGE :

- Mr. Vikrant Khandelwal, eminent social worker and political leader addressed students in virtual mode on August 15, 2020.
- A blood donation camp was organized by NCC Cadets in collaboration with Rotary Blood Bank on 1 December 2020.
- Webinar to celebrate Gandhi Jayanti on 2 October 2020, on 'Gandhi is he relevant today' by Dr. Himanshu Roy, Senior Fellow, Atal Bihari Vajpayee Fellowship, Nehru Memorial Museum and Library, New Delhi.
- On October 31, 2020, Rashtriya Ekta Diwas was celebrated where the achievements and contributions of Sardar Vallabhbhai Patel were highlighted.
- International Yoga Day June 21, 2021: A webinar on You Yoga and the Universe was organized on International Yoga Day in which Neerja Hariharan interacted with the students and staff bringing out the importance of yoga to our lives.
- On International Women's Day, 8 March 2021 an online interactive session was organized on 'Crime Against Women in Professional and Personal Spaces - The Awareness and Behavioural Propensity' The speakers were Dr. Jaya Keral, Associate Professor, Bharti College, University of Delhi, and Ms. Smita Khanijow - feminist and activist on gender issues in the development sector for the last 15 years. Adroit screened a video highlighting the contribution of several inspirational Indian women and also organized a poetry recitation.
- ICC lecture on "The POSH Act" by Advocate Niyati Sharma was organized on 15 December 2020.

## GLIMPSES OF WEBINARS, TALKS, INTERACTIVE SESSIONS (2020-2021):

- Mr. Debabrata Das, Assistant General Manager, Member of Faculty, Zonal Training Centre, Reserve Bank of India delivered a talk on 'Recent changes in Monetary Policy and Banking Scenarios in India'.
- The Department of Commerce organized a webinar titled 'Investing in Stock Markets' by Mr. Sandeep Jain and Mr. Rakesh Bansal, Expert Panelists at Zee Business.
- A talk was organized by the Department of English in collaboration with IQAC on 'Laughter from the Periphery: Tamil Dalit Rewriting and Translation on the Offensive' with Dr. Hephzibah Israel, University of Edinburgh.
- Professor B.N. Patnaik, IIT Kanpur delivered a talk titled 'Language and its Study: The Chomskyan Way'.
- Mr. Rohit Gandhi, veteran journalist and founder of WION spoke on 'Online Trolling, Harassment and Vigilantism' during a webinar organized by the Department of Journalism.

- Mr. Karandeep Singh, reporter and visual journalist with The New York Times delivered a talk on 'Investigative Journalism'.
- The Department of Political Science organized a webinar on 'U.S. Presidential Election 2020: Process and Politics' by Professor K.P. Vijayalakshmi, from Centre for American Studies, School of International Studies, Jawaharlal Nehru University, New Delhi.
- Prof. Harish Naval, University of Delhi addressed the students and faculty on Hindi Diwas.
- Dr. Shashank Shekhar Sinha, Publishing Director, Routledge (South Asia) delivered a talk on 'Monuments and Understanding(s) of History'.
- Department of History organized a webinar titled "Age of Global Climate Anomaly and the Mughal Rule" by Dr. Vipul Singh, University of Delhi.
- Webinar on Masters in Economics: Challenges and Prospects by Amit Goel was held on 9 October 2020.
- A workshop focusing on data visualization using Excel and Latex called From Data to Insights: A hands-on training program was also conducted by the Department of Economics from 14th- 17th October 2020.
- The Economics department in collaboration with IQAC conducted Insights IAS: An interactive session with IAS officers on 21st Octobe 2020.
- Department of Spanish organized two interactive talks with DCAC alumnae Ms. Samiksha Puri who taught English in Spain, and Ms. Sweta Aggarwal, the personal secretary of the Defense Attaché of the Embassy of Argentina who has worked in the Embassies of Argentina, Ecuador, and Peru.

#### **CREATING GENDER-SENSITIVE CAMPUS SPACES**

The College follows a zero-tolerance policy against sexual harassment of women at the workplace and has constituted two committees Internal Complaints Committee and Gender Sensitization Committee for this purpose. To ensure the safety of women on the campus, female security guards are deployed, CCTV cameras are installed and a complaint box is provided. The committees make special efforts to sensitize students and staff by organizing awareness programmes on legal provisions available to women. Seminars, workshops and film screenings are frequently organized on gender issues. The following talks and events were held during the last academic year. An online lecture on "The POSH Act" by Advocate Niyati Sharma was organized on 15 December 2020.

#### **EQUAL OPPORTUNITY CELL**

The Equal Opportunity Cell was established in the College in 2010. Dr. K. Suresh Kumar was appointed as convenor of this unit. Since its inception, it has been functioning as a facilitator and coordinator for the empowerment of persons with disabilities. The unit also organizes sensitization workshops and mobility-orientation campaigns for disabled students in an interactive manner by involving their normal counterparts. It provides career counselling to disabled students and almost 90 per cent of them got recruited in government-banking services. For instance, Eeshwar BA (Programme) was appointed in the Central Bank of India, Mintu Kumar, BA (Programme) was appointed as Probationary Officer in Bank of Baroda.

#### **BROADWAY, THE TRAINING AND PLACEMENT CELL OF DCAC**

The College has a proactive Placement Cell, Broadway which works with the aim of providing a strong interlink between the corporate sector and academia. The team of Broadway consists of experienced teachers and young students who are representatives of various departments. The Cell organizes various seminars and workshops on career

Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself / herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

#### **ORDINANCE XV-C:**

##### **Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University the system as well as on public transport.

2. Any individual or collective act or practise of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:

- a. Involve physical assault or threat to use of physical force.
- b. Violate the status, dignity and honour of women students.
- c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
- d. Expose students to ridicule and contempt and affect their self-esteem. guidance and conducts placement sessions. Broadway invites companies with varied profiles to suit the requirements of our students looking for jobs in finance, accounting, marketing, sales, computers, audit and research backgrounds. Global firms like E&Y, KPMG, Wipro, TresVista, Willis Tower Watson are regular recruiters at the DCAC.

#### **LIBRARY**

The college library committee has been actively involved in improving the library and building its book collection. It has a collection of about 60,198 books. It subscribes to 29 magazines/ journals and 14 newspapers.

The support services, practices initiated & adopted by the Library are listed below:

- An orientation programme to make newly admitted students aware of library services and facilities.
- Facility of accessing E-resource services to students from home (remote area) from DEL NET & N-LIST subscription. Interested students can contact the Librarian for support.

### **MEDICAL AID ROOM**

The College has a Medical room with a paramedic on duty. It is equipped with a stretcher and two wheelchairs for an emergency.

A counsellor is also available in College on Tuesdays and Thursday's in-person between 10 am and 11 am for consultation in the Medical Room. Please note that the counsellor will be available online daily for consultation.

Ms. Jyotsna Mital (Email: jomital@yahoo.com, 9717009272)

### **SPORTS FACILITIES**

The College boasts of a Standard Size Synthetic Basket Ball Court, Volleyball Court and a standard Stag Table Tennis Table.

### **MULTI-PURPOSE HALL**

The College has a state-of-the-art multipurpose hall with an excellent sound system and light equipment.

### **FRIDAY SCHOOL OF ECONOMICS: AN ETERNAL JOURNEY IN PURSUIT OF WISDOM**

As the majestic Ganges begins with a small drop of water from the Himalayas, the Friday School of Economics (FSE) too, beginning with little thoughts, is slowly gathering strength and momentum on vast horizons of the academic landscape of human wisdom. It made its beginning in the year 2010. FSE is a training ground for young minds to learn how to apply textbook knowledge to adapt to the realities of the contemporary world.

The following webinars were organized by Friday School of Economics:

- Navigating College life and exploring careers ahead by Mr. Devansh Rathour (Ex-president, Friday School of Economics, DCAC) on October 28, 2020
- From Rural Mandis to Corporate Markets: The Farm Misery Retold by Dr. Santhosh T Varghese (Assistant Professor, Maharajas College, Ernakulam) on December 7, 2020
- Concept of Budget: A focus on Union Budget 2020 by Dr. Satadru Sikdar (Assistant Professor, National Institute of Public Finance and Policy, New Delhi) on February 19, 2021
- The Gandhi Study Circle: Webinar to celebrate Gandhi Jayanti on 2 October 2020, on 'Gandhi is he relevant today' by Dr. Himanshu Roy, Senior Fellow, Atal Bihari Vajpayee Fellowship, Nehru Memorial Museum and Library, New Delhi.

# ORDINANCES OF THE UNIVERSITY

## **ORDINANCE XV-B:**

### Maintenance of discipline among students of the University.

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and +to such other persons as he/she may specify in this behalf
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
  - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
  - b. Carrying of, use of or threat to use of any weapons
  - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
  - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
  - e. Any practice-whether verbal or otherwise-derogatory of women
  - f. Any attempt at bribing or corruption in any manner
  - g. Willful destruction of institutional property
  - h. Creating ill-will or intolerance on religious or communal grounds
  - i. Causing disruption in any manner of the academic functioning of the University system;
  - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
  - (a) be expelled; or
  - (b) be, for a stated period rusticated; or
  - (c) be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
  - (d) be fined with a sum of rupees that may be specified; or
  - (e) be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges,



e. Entail verbal abuse and aggression, indecent gestures and obscene behaviour

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared to be cancelled.

11. In case any students who have obtained degrees or diplomas of the University of Delhi are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diplomas conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practise or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

#### **ORDER OF THE VICE-CHANCELLOR IN PURSUANCE OF ORDINANCE XV-C:**

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students

against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

#### **Members of Anti-ragging Committee**

- Lt. Bhupinder – Convenor (bsjaryal@dcac.du.ac.in)
- Advisor of Students' Council
- Dr. Sujeet Kumar (skumar1@dcac.du.ac.in)
- Dr. Neeru Kapoor (nkapoor@dcac.du.ac.in)
- Ms. Neeru Ailawadi (nailawadi@dcac.du.ac.in)
- Mr. Sanjay Jha (aodcac@gmail.com)

#### **ORDINANCE XV-D:**

#### **The sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)**

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under Article 21 of the Constitution and right to practise any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as the Convention on the Elimination of all forms of discrimination against women, which has been ratified on the 25th June 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website

<http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

#### **INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT**

Delhi College of Arts & Commerce has an Internal Complaints Committee in order to address complaints related to sexual harassment. For any such complaint, the Presiding Officer may be contacted.

**MEMBERS OF INTERNAL COMPLAINTS COMMITTEE:**

<b>S. No.</b>	<b>Name of the member</b>	<b>Designation</b>	<b>Telephone No.</b>	<b>Email</b>
1	Ms. Nalini Goyal (Associate Professor)	Presiding Officer	9811563751	nalini.goyal@dcac.du.ac.in
2	Prof. Chaitanya Kumar (Professor)	Member	9312209181	ckumar@dcac.du.ac.in
3	Prof. Anita (Professor)	Member	9868534335	anita@dcac.du.ac.in
4	Dr. Santosh Bharti (Assistant Professor)	Member	9910794444	santosh.bharti@dcac.du.ac.in
5	Ms. Poonam Rani (Professional Assistant)	Member	7011297110	poonam.rani@dcac.du.ac.in
6	Ms. Ritika Singh	Member	7042713431	riti0414@gmail.com
7	Ms. Aashie	Student Representative	8860768312	aashie.20eco55@dcac.du.ac.in
8	Mr. Maanav Verma	Student Representative	9315292924	maanav.20eco53@dcac.du.ac.in
9	Ms. Anushka Saxena	Student Representative	9897035870	anushka.20ps557@dcac.du.ac.in
10	Ms. Niyati Shrama	Co-opted Member	8587027428	sharma.niyati29@gmail.com

A Special Cell has also been set up to deal with matters related to Gender-Based Violence.

A complaint box is placed outside the Principal's office to register a complaint. Members of this special cell are:

<b>S. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Telephone No.</b>	<b>Email</b>
1	Mrs. Nalini Goel	Convenor	9811563751	nalini.goyal@dcac.du.ac.in
2	Dr. Vinita Gupta Chaturvedi	Member	+91 98104 20641	vgchaturvedi@dcac.du.ac.in
3	Prof. Chaitanya Kumar	Member	+91 93122 09181	ckumar@dcac.du.ac.in
4	Dr. Bijaya Thakur	Member	+91 93136 55509	bthakur@dcac.du.ac.in
5	Mr. Gaurav Soni	Student Representative		
6	Ms. Vaibhavee Katial	Student Representative		

# COLLEGE RULES & REGULATIONS

## COLLEGE TIMINGS

Classes at the College begin at 8.30 a.m. The duration of each class is 1 hour. Given the current pandemic crisis, classes will be held online till further notification from the University.

## ATTENDANCE

As per Ordinance VII of the University of Delhi, all regular students are required to attend a minimum number of lectures and tutorials (two thirds or 66%) to enable them to qualify for appearing in the University examination.

In the matter of attendance at lectures and tutorials, students of the College are governed by the rules and regulations of the University examination and have to attend the requisite number of lectures and tutorials as required by the University of Delhi. In case a student remains absent for more than 30 days without any valid reason the name of such a student will be struck off the rolls of the College without any intimation. Re-admission can be done if a student satisfies the Principal for the reason of his/her absence. But in no case, the absence should be more than sixty days. In such a case no other fee except Library security will be refunded.

Parents/Guardians of students are also requested to ensure that their wards fulfil the requirements of attendance so that they are not detained from taking the University Examination at the end of the semester. In case of sickness, students are advised to submit their Medical Certificate in the College office within a fortnight of falling sick, failing which no Medical Certificate on whatsoever grounds will be entertained.

## IDENTITY CARD

Students are required to carry the Identity Card on their person all the time. The Identity Card must be surrendered at the time of leaving the College. In case of loss of Identity Card, a duplicate Identity Card will be issued on payment of ₹ 30/- and the student will have to lodge a complaint (FIR) with the police and a copy of the same is to be submitted to the College.

## STUDENTS' COMMON ROOM

There are separate common rooms for boys and girls. The common rooms are well furnished and provide facilities for indoor games and recreation to the students during College hours

## NOTICE BOARD OF THE COLLEGE

Students are advised to check the College Website and Notice Board as it is an important medium of communication with the students. All important notices about the timetable, examination dates, attendance rules, submission of various application forms for freeships, scholarships, sports and College fees etc., are notified on the Website and Notice Board. No separate communication to the students will be sent by post. All students are required

to regularly visit the College website (<http://dcac.du.ac.in>) and the university website ([www.du.ac.in](http://www.du.ac.in)) for important information.

### **NCC, NSS AND SPORTS**

Each Student needs to join one of the three activities – NCC, NSS or Sports. NSS provides a unique opportunity for enrolled volunteers to develop leadership qualities through various activities. These activities connect students with various N.G.O.s and larger civil society. For more details, contact the NSS Programme Officer, Ms. Neeru Ailawadi. The College figures very prominently in the NCC activities of the University of Delhi. Those desirous of taking part in NCC should contact the NCC In-charge, Lt. Bhupinder. The College has been performing superbly in the field of sports as well.

### **FINANCIAL HELP TO STUDENTS**

Financial assistance in the form of Fee Concession is given to deserving students when they apply on a prescribed form available at the College office. Applications should reach the College office before the date notified for this purpose. No student will be considered for a grant of financial assistance unless he/she has submitted an application before the deadline. Such financial assistance will be allowed only to those students who are found to be academically sound.

Students belonging to Schedule Caste/Schedule Tribe are eligible for the award of post-matric scholarship of the Directorate of Education, Delhi Administration, Delhi. Students who are eligible for the above scholarship are required to submit their applications (on the prescribed form available at the College office). The certificate declaration as required under the rules should be attached with the application form. Students who are from states other than Delhi will have to submit their applications immediately after admissions to the states to which they belong. Failure to follow these instructions will result in non-grant of such scholarships.

### **SCHOLARSHIP FOR HONOURS COURSES**

The university holds a competitive examination in Delhi in the month of October (subject to change in the pandemic situation) every year for the award of ALL INDIA ENTRANCE SCHOLARSHIP, 50 (fifty) in a number of the value of ₹ 250/- (Rupees two hundred fifty only) per month each tenable for three years for pursuing a course of study for an Honours degree in the University. The competition will be open to the students who have passed the Senior School Certificate Examination (under 10+2 pattern of Education) from the Central Board of Secondary Education, New Delhi or an examination equivalent thereof with 55% marks in aggregate in the year the ALL INDIA ENTRANCE SCHOLARSHIP EXAMINATION is held. The last date for receipt of application is 1st September each year (subject to change in the pandemic situation). Other details may be had from the College or from the examination branch VII(i) (Main University Campus) on any working day between 9.30 a.m. and 12.30 p.m. after 1st August each year. The Examination form will be accepted from the eligible candidates along with the requisite examination fee.

Students who successfully complete the course will be awarded a certificate of proficiency by the Institute of Life Long Learning, University of Delhi. Further details will be available on the College website.

### **ANTI-SMOKING NODAL OFFICER**

The College is a Smoke Free Zone. Anti-Smoking Nodal Officer- Ms. Neeru Ailawadi



## **RTI ACT 2005**

Relevant information for purposes of RTI is available on the College website. Students are advised to refer to the College website. The following officers are designated as Public Information Officers/Assistant Information Officers.

### **PUBLIC INFORMATION OFFICER**

Dr. Mukesh Bagoria (mbagoria@dcac.du.ac.in)

### **ASSISTANT PUBLIC INFORMATION OFFICERS**

Ms. Poonam Rani (poonam.rani@dcac.du.ac.in)

Mr. B.K. Sharma – (brijkumarsharma@gmail.com)

Mr. Sanjeev Kumar – S.O. Accounts

### **First Appeal Appellate Authority**

Prof. Rajiv Chopra, Principal (principal@dcac.du.ac.in)

### **Mode of Payment of College Dues**

FOR COMPLETE ADMISSION PROCEDURE, MODE OF PAYMENT OF COLLEGE FEES AND REFUND OF FEES, PLEASE REFER TO BULLETIN OF INFORMATION FOR ADMISSION TO THE UNDERGRADUATE COURSES 2021-22 OF UNIVERSITY OF DELHI.

All those students who have opted for German, Spanish, HRM, Advertising and Sales Promotion will be required to pay an additional amount of ₹ 500/- and those who have opted for Computer Application will pay an additional amount of ₹ 600/-.

### **RULES OF DISCIPLINE**

For rules of discipline to be followed in the College, refer to Ordinance XV-B cited above.

### **Members of Discipline Committee/Proctorial Committee:**

- Dr. Deepti Taneja – Convenor (dtaneja@dcac.du.ac.in)
- Lt. Bhupinder (bsjaryal@dcac.du.ac.in)
- Prof. Sujeet Kumar (skumar1@dcac.du.ac.in)
- Students' Council Advisor
- Ms. Poonam Rani (poonam.rani@dcac.du.ac.in)
- Ms. Neeru Ailawadi (nailawadi@dcac.du.ac.in)

### **LIBRARY RULES**

Rules of Library and Reading Room will be issued to each student when he/she obtains a Library card. Every student at the end of the academic year before taking the university examination will be required to return the books/journals issued in his/her name. Examination Roll No. will be issued only after the student produces 'No Dues' clearance from Library/Accounts/NCC/Sports etc.

# FREQUENTLY ASKED QUESTIONS (FAQS)

(As per the information provided in the UG Admissions Bulletin 2021-22 by University of Delhi).

## GENERAL FAQS

### **Q. What are the requirements for admission?**

Ans. The requirements for admission are finalized by the University of Delhi, to which the College is affiliated. The College follows the guidelines of the University in this regard. For details, see pp 67-70 of the Bulletin of Information for Admission to Undergraduate courses, 2021-22.

### **Q. Do I need to register for admission?**

Ans. Yes. You will need a valid email id for the registration. If you do not have one, please create one before you fill the online form. Use this email for all your correspondence with the University or the College (Please read pp 1-3 of the Bulletin of Information for Admission to Undergraduate courses, 2021-22).

### **Q. What are the documents required for completing the admission registration form? Do these need to be scanned?**

Ans. The following documents are necessary for registration. Yes, you will need to scan and upload them with your completed registration form:

- (a) Class X certificate
- (b) Class XII certificate (You can upload this certificate after Class XII results are declared).
- (c) Relevant reservation certificate issued by the competent authority
- (d) Self-attested copies of requisite certificates for admission under sports category
- (e) Photo identity card (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or School Identity Card)

Applicants will be responsible for all information they upload, including copies of certificates

### **Q. I am an outstation student. Can I avail of hostel facilities?**

Ans. The College does not have any hostel facility.

### **Q. Does the College give any relaxation for girl students?**

Ans. No, the College does not provide any relaxation to girls students.

### **Q. Besides the merit category, what are the other categories for admission?**

Ans. There are different categories and supernumerary seats. These details are as mentioned in the UG Bulletin (Refer to pp 36- 58).

**Q. Can I change my subject combination/college in the next cutoff, if I am eligible?**

Ans. If you want to change, first you have to cancel your admission. After that, you can take fresh admission as per eligibility. However, cancellation of admission will entail a cancellation fee (See pp 3 of the UG Bulletin for relevant information).

**Q. If I want to cancel my admission after I have submitted the requisite fees, is it allowed?**

Ans. Yes, it is allowed. There is a cancellation fee and the refund will be credited back to your e-wallet accordingly (See pp 3 of the UG Bulletin).

**Q. If a student changes his/her stream then how much percentage would be deducted?**

Ans. There is no deduction in the case of the BA Programme. For other courses, a change of stream will attract a deduction of 2.5% in the best four aggregates. Refer to the UG Bulletin guidelines for subject-specific requirements and specified deductions (pp 7-12,16).

**Q. In calculating the best of four is there any relaxation in percentage given to the students belonging to reserved categories?**

Ans. Yes, there is relaxation in percentage. The modalities are as per the admission guidelines and cut-offs decided by the College (Refer to pp 4, 37-40 of the UG Bulletin).

**Q. Would students with gap years be eligible to take admission?**

Ans. Yes, they are (Refer to pp 2).

**Q. What if I have included a subject that is not there in List A&B to apply for admission?**

Ans. Inclusion of any subject that is not there in List A& B will attract a deduction of 2.5% per subject from the aggregate needed for the admission as per the cut-offs declared by the College. For information on the list of subjects and inclusions for calculating the best of four please refer to the detailed guidelines in UG Bulletin (See pp 5-6 for examples of how to calculate the best four).

**Q: Can those who have applied under the Sports quota get admission under the normal category if they satisfy the merit criteria?**

Ans. Yes, they can.

**Q. Does the College give admission on basis of NCC?**

Ans Yes, the College offers admissions under the NCC category.

**Q: Are there any relaxations in case of applicants belonging to remote regions where internet connectivity is slow/unavailable w.r.t. last dates, admission and fee deposit schedules and timings respectively?**

Ans. The details of the timelines are available in the UG Bulletin. Any clarifications if at all will be notified by the University and will be available on the DU/ College website.

**Q: Can I apply for online admission in more than one college if I fulfil their cutoff requirements?**

Ans. Not only one course/college is allowed per cut off.

**Q. What do I study in Semester 1 in the College?**

Ans. Under CBCS, BA (Honours) you will study the following papers in Semester 1:

- 1.C1
- 2.C2
- 3.Ability Enhancement Compulsory Course (AECC): English/ Hindi/ MIL Communication/Environmental Science.
- 4.GE-1. The GE option is to be chosen from another discipline. The options for GE shall be available on the College website.

**For BA (Programme)/ BCom (Programme):**

- 1.DSC-1 A
- 2.DSC-2 A
- 3.MIL-1 English/ Hindi
- 4.Ability Enhancement Compulsory Course (AECC): English/ Hindi/ MIL Communication/Environmental Science.

**Q. Who should I contact in case I need help?**

Ans. The process of undergraduate admission to the University of Delhi, which will be done online, has been explained in the Bulletin of Information for Admission to Undergraduate courses (2021-22). You are advised to read the Bulletin carefully. However, if you face any problems during admissions, you can contact the College Grievance Committee. Details are available on the College website and the prospectus.

**Q. Is there a Placement Cell in DCAC?**

Ans. DCAC has an active placement cell, 'Broadway'. One of the top 10 Placement Cells in the Delhi University circuit, Broadway arranges both placement and internship opportunities for students of the College. The team comprises faculty and student coordinators. Broadway has managed to collaborate with more than 40 companies with offers extended from global firms like EY, KPMG, Wipro, TresVista, FIS in a plethora of job profiles: finance, accounting, sales, research, audit, content analysis among others.

**Q. Is there any training provided by the Placement Cell on résumé building or other necessary skills for job interviews?**

Ans. The Placement Cell conducts a series of seminars and workshops on a regular basis, which includes topics ranging from CV building to higher education abroad. The Placement Cell also invites various organizations to conduct such interactive sessions.

**Q. What is the process of the recruitment drives?**

Ans. The process of the recruitment drive is dependent on whether it is an on-campus placement drive or an off-campus one. The on-campus placement drives are conducted within the College premises whereas the off-campus placement drives are conducted outside the campus, either in the company's own office or a location specified by the company. The companies have their own procedure for campus placements and this may vary from company to company. However, a typical campus placement process will comprise any or all of the following steps:

- Pre-placement Talk
- Aptitude Test and/or Technical Test (Online/Pen and Paper)
- Group Discussion
- Personal Interview

**Q. How do students get to know when there is a new placement/internship opportunity available?**

Ans. The Placement Cell has a strong communication network over social media. Messages regarding placement or internship opportunities are shared with all the Class Representatives over WhatsApp, who in turn share them among their respective class groups. In addition, messages are posted about placement/internship opportunities on Facebook handle and students following the Facebook page of Broadway will get the updates as and opportunities become available. Therefore, students are advised to follow Broadway's Facebook page, <https://m.facebook.com/broadwaydcacplacementcell>.

**Q. How can I register for a particular company's placement process?**

Ans. The Placement Cell circulates both the placement and internship opportunities with the detailed Job Description (eligibility/company and job profile/work location/work hours/salary package/mandatory requirements) and the company's registration link in the respective class groups and Broadway's official Facebook page. Interested students must click on the registration link and fill in all the details. Further information regarding the course of the recruitment drive is communicated on phone or mail to each student individually.

**Q. What is the privacy policy of the Placement Cell?**

Ans. Depending upon the requirements of the company, students are required to pass on certain information that includes their personal details (résumé, CGPA, etc). Broadway ensures that the information is shared only with the concerned company and no outsider has access to the personal information of students.

**DEPARTMENT OF COMMERCE**

**Q. Is Mathematics compulsory for BCom (Honours)?**

Ans. Yes. You should have studied and passed Mathematics in your class XII. However, it is not necessary to include it in the calculation of the best four.

**Q. What if I have not studied Mathematics in class XII, but want to study Commerce, do I have any options?**

Ans. You can take admission in BCom (Programme).

**Q. Am I eligible to do post-graduation /MBA/CA/CS etc. if I studied BCom (Programme) and not BCom (Honours)?**

Ans. Yes. You will be eligible. You should refer to the PG Bulletin of Admissions for the University where you wish to apply for relevant eligibility criteria.

**Q. Can I do CA/CS or any other course with a regular college?**

Ans. No. You will not be able to handle the demands of both. Moreover, sometimes exams dates may also clash with the courses. If you want to pursue CA then take admission in SOL, not in a regular college.

**Q. What are the other options to study Commerce in the College?**

Ans. Besides BCom (Honours) and BCom (Programme), you can also take admission in B A(Prog.) Commerce based combinations offered in the College:



- Advertising and Sales Promotion+ Economics
- Human Resource Management +Economics
- Accounting and Finance +Computer Application

#### **DEPARTMENT OF COMPUTER APPLICATIONS**

##### **Q. How many years I will study the CA discipline course?**

Ans. You will study CA with another discipline course for three years. The College offers the following combinations:

Computer Applications + Accounting and Finance

Computer Applications + Mathematics

##### **Q. Can I do MCA course after studying the computer application course?**

Ans. Yes, you will be eligible for MCA admission. For the CA+OR combination, you can also apply for MA (OR)/OR admission to the University of Delhi.

##### **Q. Can I enrol for a certificate language course in this College along with my regular graduation?**

Ans. Yes, this College offers many language courses but first, you need to understand the demands of your regular course.

#### **DEPARTMENT OF ECONOMICS**

##### **Q. Is Mathematics necessary for pursuing Economics?**

Ans. Yes, Mathematics is essential.

##### **Q. Can physical education be included in the best of four?**

Ans. No, it cannot be included.

##### **Q. If I have studied Hindi elective could it be included in the best of four instead of English as a Language?**

Ans. No English is essential to calculate the best of four for BA Economics Honours.

##### **Q. If I am a science student without economics, could I pursue this course in your college?**

Ans. Yes, you may, but be advised that a deduction of 2.5% shall be made from the aggregate to calculate the best of four. If you meet the cut-off, you can be admitted to Economics Honours. The eligibility criteria are mentioned in the UG Bulletin (Refer to pp 9-10 for details).

##### **Q. If I do not qualify for Economics Honours, do I have another option to study the discipline?**

Ans. Yes, you can choose to study BA (Programme) or BCom (Programme) and pursue the study of Economics. The College offers the following options in BA (Programme) and BCom (Programme):

- Advertising, Sales Promotion and Sales Management (ASPSM) +Economics
- Human Resource Management (HRM) + Economics
- Mathematics + Economics

## DEPARTMENT OF ENGLISH

### **Q. Does English Elective carry any additional weightage in calculating the best four?**

Ans. Yes, you are eligible for 2% weightage if you have studied English Elective.

### **Q. What does the study of English Honours mean? Will it help my language skills?**

Ans. The course is designed as a Literature-based course, which incorporates cultural studies as well. Language competence is taken for granted. However, in CBCS you shall be taking an AECC English course which will help you hone your language as well as communication skills.

### **Q. Is it compulsory for a student of English Honours to study AECC?**

Ans. Yes, it is, however you have the choice of studying it in English or Hindi.

### **Q. If I do not meet the cut-off for English Honours in the College, what can I choose where I can study English Literature?**

Ans. You may choose English Discipline combinations from BA (Programme). The following options are available in the College:

- English + German
- English + Spanish

### **Q. If I do not have a degree in English Honours or have a BA (Programme) at the undergraduate level, can I still pursue a Masters in English?**

Ans. Yes, most Universities only require an undergraduate degree in any discipline as most Masters Courses are entrance based. Please refer to the postgraduate admission bulletin of the Universities where you wish to apply.

### **Q. What career opportunities will an Honours degree in English have?**

Ans. The course design incorporates a wide array of conceptual and theoretical components pertinent to a study of literature from across the globe. It enables critical thinking and the application of concepts to the interpretation of literary and allied arts. Equipped with creative and communication skills, students have a wide array of job opportunities from fields as diverse as media and advertising, editing and publishing, translation and interpretation, hospitality and tourism, handling of corporate affairs, and of course, a career in academics.

## DEPARTMENT OF GERMAN & SPANISH

### **Q I do not have any previous knowledge of the foreign language. How will I manage?**

Ans. No previous knowledge of the foreign language is required. These foreign languages are taught right from the basics, from the alphabets onwards.

### **Q. What are the career prospects after studying these languages?**

Ans. There are good career prospects. There are job opportunities in embassies of the countries where these languages are spoken. Some multinational companies as well as the travel and tourism industry offer job opportunities. Furthermore, you can pursue a Masters degree in the concerned language (after clearing the Entrance Test) following which you can join the teaching profession too.

**Q Which language should I choose?**

Ans. It is your choice. What is most important is that you put in your best and learn the language well. Thereafter there are ample opportunities in both languages.

**DEPARTMENT OF HINDI**

**Q. Can I take admission in Hindi Honours in the College?**

Ans. No, the College does not offer an Honours course in Hindi.

**Q. What does the Hindi study program include?**

Ans. (a) In BA( Programme), you shall study Hindi as a language paper (compulsory), discipline paper (choice-based), and as an AECC paper.

(b) In BCom (Programme), you shall study Hindi as a language paper only.

(c) Students of Honours courses can choose GE and AECC papers in Hindi.

**Q. Is it compulsory to study Hindi as a language paper in BA (Programme) and BCom (Programme)?**

Ans. Yes, it is compulsory. However, this rule does not apply to the students of North-Eastern states of India and Foreign nationals.

**Q. Which paper/s of Hindi language is/are prescribed in BA (Programme) and in BCom (Programme)?**

Ans. According to the level of the student, there are three papers (A, B, C) of Hindi language prescribed in BA (Programme) and BCom Programme). Students who have studied Hindi up to class XII will study Hindi A, up to class X will study Hindi B, and up to class VIII, will study Hindi C as a language paper.

**Q. Do I have to study Hindi language papers in all six semesters in BA (Programme) and BCom (Programme)?**

Ans. No, You will have to study Hindi language paper only in two semesters.

**Q. Along with which Discipline subjects, Hindi Discipline paper can opt-in BA (Programme)?**

Ans. The College offers the following combinations with Hindi discipline in BA (Programme):

- Hindi+Political Science
- Hindi+History
- Hindi+ Physical Education

**Q. What is the nature of discipline papers in Hindi?**

Ans. Hindi Discipline (or main paper) in BA (Programme) is different from the Hindi language paper which includes literary contents.

**Q. In BA (Programme), can I choose GE and AECC papers in Hindi apart from language and discipline papers?**

Ans. Yes, a student of BA (Programme) can choose GE and AECC papers in Hindi apart from the language and discipline papers.

**Q. Is Hindi available as an optional paper in GE and Ability Enhancement Compulsory Course for the students of Honours course?**

Ans. Yes, Hindi is available as an optional paper in GE and AECC for the students of Honours courses.

**DEPARTMENT OF HISTORY**

**Q. What does the study of History include?**

Ans. You will be reading, learning and discussing the biological and cultural evolution of human beings all through thousands of years. You will get to know about the human societies, their traditions, languages, culture and political formations of the world chronologically. You will also be acquainted with the problems and issues related to histories, historians and history writing.

**Q. What tools and methods are used while teaching History?**

Ans. Apart from classroom lectures and discussions, trips or walks to historical sites and visits to museums and archives are incorporated within the semester calendar. Modern technological tools like computers, smartphones and projectors help in communicating and reaching out to the source or film or traces of the past in illuminating ways.

**Q. What are the career options after graduating with Honours in History?**

Ans. Civil services, Armed forces through CDS, teaching and research in History and other social sciences after going for a master's degree in the relevant field are some popular career options.

**DEPARTMENT OF JOURNALISM**

**Q. Who is eligible to take admission?**

Ans. Students from any stream are eligible to take admission provided they meet the cut-off.

**Q. What is the structure of the course?**

Ans. BA (Honours) Journalism is a three-year undergraduate course spread over six semesters.

**Q. What are the career prospects of this course?**

Ans. An undergraduate degree in Journalism opens opportunities in print, electronic and online fields of mass media. Additionally, students can also explore filmmaking, advertising and public relations along with communication research.

**Q. Will, I get hands-on training in media production during the course?**

Ans. There is a practical component to the course which involves hands-on training via camera workshops and assignments for students. The students prepare radio programmes, documentary films and publish a newspaper.

**Q. What are my opportunities for post-graduate studies?**

Ans. Further studies in the field of media, communication and culture are often taken up by the alumni. Specializations in different genres of journalism, as well as platforms, are also

undertaken. The opportunity to study other fields in humanities is open too.

**Q. Is there any industry interface for the students?**

Ans. The Department regularly invites eminent journalists and other professionals from the field of mass communication to interact with students and engage in topical and contemporary discussions with them

**Q. Is there any interaction with other Journalism colleges/institutes?**

Ans. Every year the Department organizes 'Scoop', its annual journalism festival which opens with a panel discussion by leading journalists, followed by talks, debates and film screenings. The festival sees the participation of students from colleges across Delhi NCR.

**DEPARTMENT OF MATHEMATICS {BA (PROGRAMME) WITH OR}**

**Q. What is Operational Research?**

Ans. Operational Research (OR) is the discipline of applying advanced analytical methods to help make better decisions, by using techniques such as mathematical modelling to analyze complex situations. It gives executives the power to make more effective decisions and build more productive systems. OR has firmly embedded itself in a wide range of sectors, including manufacturing, transport, retailing, marketing, the financial and service sectors, defence, revenue management, consultancy, supply chain management, engineering etc. It also addresses a wide variety of issues in communication systems, computer operations, design and networking, inventory planning, manufacturing, distribution and many other topics that aim to improve business productivity.

**Q. I want to know what does a BA (Programme) degree with Operational Research mean?**

Ans. BA (Programme) degree with Operational Research is designed to meet the requirements of the present market in terms of knowledge about the recent operational research tools. The courses from the operational research discipline have been designed to impart both theoretical and practical aspects at par with other universities across the world. The core courses of the discipline are designed to develop a strong theoretical base in the subject and also acquaint students with the applied aspects. This will help students to pursue higher studies and apply the skills learnt in the discipline to solve practical real-world problems in various industries. Furthermore, a wide range of elective courses is offered to the student including skill enhancement courses to impart skills other than the main decision-making tools.

**Q. What is the aim of a BA (Programme) degree with Operational Research?**

Ans. The overall aim of the BA (Programme) OR is to produce good analysts who will be in high demand from OR groups in business, government and management consulting companies. This means that in addition to acquiring skills informal techniques of OR, students learn to apply theories and concepts in a creative and practical way. They also develop the intellectual and personal skills needed to work on complex issues in an organization often as a part of a team.

**Q. What are the Programme Specific Outcomes of BA (Programme) degree with Operational Research?**

Ans. The programme is designed to:



- Develop modelling and problem-solving skills.
- Develop transferable skills including an analytical approach to problem-solving, logical argument and deductive reasoning to make the students well equipped to work on complex issues.
- Appreciate, construct and analyze mathematical models of real-world situations.
- Impart comprehensive knowledge and understanding of theoretical fundamentals in operational research.
- Develop mathematical problem-solving skills for certain types of real-world problems and their variants in a variety of mathematical contexts.

**Q. What are the placement opportunities which are available after studying this discipline?**

Ans. IBM, AMR Corp. parent company of American Airlines, Proctor & Gamble, Boston Consulting Group, United Airlines, DSV Air & Sea Pvt. Ltd., Cognizant, Hewlett Packard Corp., Merrill Lynch and Company, Taco Bell Corp., British Airways, are making extensive use of Operational Research techniques and are recruiting dedicated OR executives for them. In India too, many companies like TISCO, Reliance Petrochemicals, JK Tyres, Hindustan Levers Limited, Asian Paints, GE Capital, Inductis, Progeon, Skytech Solutions etc. are recruiting OR personnel for increasing their productivity gains.

**Q. What kind of combinations are offered in BA (Programme) with Mathematics?**

Ans. There are two combinations:

- Economics + Mathematics
- Computer Application + Mathematics

**Q. What is the scope of further academic opportunities after completing a BA (Programme) with Mathematics?**

Ans. You shall be eligible to pursue PG in Mathematics, Operations Research, Statistics, MCA, MBA etc. (as Mathematics is compulsory to clear the entrances).

**Q. What are the Programme Specific Outcomes of BA (Programme) degree with Operational Research?**

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- Develop modelling and problem-solving skills.
- Develop transferable skills including an analytical approach to problem-solving, logical argument and deductive reasoning to make the students well equipped to work on complex issues.
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**DEPARTMENT OF POLITICAL SCIENCE**

**Q. I want to study Political Science. What are the courses offered by the College?**

Ans. The College offers BA (Honours) in Political Science and BA (Programme) with Political Science as one of the disciplines (in combination with History or Hindi) under the CBCS Scheme. The structure of the CBCS Scheme for Honours and (Prog.) courses is explained in the Bulletin of Information for Admission to Undergraduate courses (2021-22), issued by the University of Delhi.

**Q. What are the career options for students of Political Science?**

Ans. Civil Services, Law, Management, Social Work, Public Policy initiatives, NGOs, are some popular options for those with a degree in the subject. Academic research and higher studies are also popular.

**NOTE: THE COLLEGE RESERVES THE RIGHT TO DELETE/MODIFY OR ADD INFORMATION CONTAINED IN THE PROSPECTUS.**

# LIST OF TEACHING & NON-TEACHING STAFF

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PROF. RAJIV CHOPRA	M.COM., M.PHIL., PHD.	
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| 2. MR. BIJENDER          | 15. MR. RAM KARAN MEENA     |
| 3. MS. SUNITA SHARMA     | 16. MR. BIJENDER SINGH      |
| 4. MS. ANJU PARASHAR     | 17. MS. RITIKA SINGH        |
| 5. MS. SONU              | 18. MR. DEEPAK KUMAR        |
| 6. MR. SANTOSH PAL       | 19. MR. S.N. TRIPATHI       |
| 7. MS. SHIVANI TANDON    | 20. MR. AMIT GULATI         |
| 8. MS. MANISHA BISHT     | 21. MR. DHARMA NAND KANDPAL |
| 9. MR. NAEEM             | 22. MR. ANISH SAHNI         |
| 10. MR. R.D. SHARMA      | 23. MS. BEENA SAHNI         |
| 11. MR. JAGDISH SINGH    | 24. MR. BRIJESH PAL         |
| 12. MR. DHARMENDAR SINGH | 25. MS. KAVITA              |
| 13. MR. RAM KANOJIA      | 26. MS. MAMTA               |

## PROSPECTUS COMMITTEE :-

### FACULTY

1. Dr. Smita Banerjee
2. Prof. Sujeet Kumar
3. Dr. Animesh Mohapatra
4. Dr. Puran Chand
5. Dr. Neha Jingala
6. Ms. Karishma Khurana

### STUDENT TEAM

1. Saumya Agrawal
  2. Anugun Raina
  3. Jitender Singh Rautela
- 





**PHOTO GALLERY DCAC  
2021-22**

**VANGATI**  
THE COMMERCE ASSOCIATION, DCAC  
IN COLLABORATION WITH IQAC

PRESENTS AN INTERACTIVE SESSION ON:  
**RECENT CHANGES  
IN THE MONETARY  
POLICY & BANKING  
SCENERIO IN INDIA**

**FEB 20**  
2021

**4:30 PM**



**Mr. Debabrata Das**  
AGM, MEMBER OF FACULTY,  
ZONAL TRAINING CENTRE, RBI

PLATFORM - GOOGLE MEET

DR. NEELU SINGH  
TEACHER-IN-CHARGE  
COMMERCE DEPARTMENT

DR. SURESH KUMAR  
COORDINATOR  
IQAC

DR. ANURAGHA GUPTA  
OFFICATING PRINCIPAL  
DCAC

**SCOOP**  
SERIAL JOURNALISM FOR  
DELHI COLLEGE OF ARTS AND COMMERCE

**ONLINE  
TROLLING, HARASSMENT  
AND VIGILANTISM**

**SPEAKER**  
**ROHIT GANDHI**

An international award-winning journalist, documentary filmmaker and news manager, Rohit Gandhi is the founder of WION and former CEO and Editor-in-Chief of DW. He is a recipient of DuPont Award.

**23RD FEBRUARY 2021  
9:45 AM ONWARDS**

#parvatimbika Department of Journalism, DCAC @parvatimbika

**VALOUR**  
NIBHAYTA PARAM SHAURYA



**ANNUAL MAGAZINE**

**NATIONAL CADET CORPS  
Delhi College of Arts & Commerce  
UNIVERSITY OF DELHI**



National Cadet Corps | Delhi College of Arts & Commerce

Present online seminar on-

**PLASTIC WASTE MANAGEMENT**

**SPEAKERS-**

- SUD Yuvraj Tyagi
- JUD Aradhya Sahu
- CHM Sachin Bhardwaj



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**ARTICLE WRITING  
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CHOOSE ANY OF THE GIVEN TOPICS

WRITE YOUR ARTICLE IN 600 WORDS

SEND YOUR ARTICLE WITH TOPIC IN SUBJECT LINE

MENTION YOUR NAME, COURSE, COLLEGE AND MOBILE NUMBER FOR COMMUNICATION

FOR QUERIES CONTACT: SACHIN BHARDWAJ, CHM, DELHI COLLEGE OF ARTS & COMMERCE, UNIVERSITY OF DELHI

Dr. Neelu Singh, Teacher In-Charge, Commerce Department

Dr. Suresh Kumar, Coordinator, IQAC

Dr. Anuragha Gupta, Officating Principal

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**SCOOP**  
ANNUAL JOURNALIZATION  
DEPT. COLLEGE OF ARTS AND COMMERCE

**PHOTO STORY COMPETITION**

THEME :  
"How Covid has changed the World/our Lives"

REGULATIONS:  
21ST FEBRUARY 2021

- Reporting to a picture from every participant
- Caption is optional
- 1 contribution will be awarded to all participants
- Final award:

1st position - Rs. 1000  
2nd position - Rs. 500  
3rd position - Rs. 200

FOR MORE INFO & SUBMISSION DETAILS VISIT OUR WEBSITE

#Journalization @ Department of Journalism, DCAC

ENGLISH LITERARY ASSOCIATION OF DCAC PRESENTS ITS ANNUAL LITERARY FESTIVAL

**Pantheon 2021**  
**GOTH & OTHERNESS**

1. KEYNOTE SESSION BY DR ANATRIKA DAS  
2. PAPER PRESENTATION  
3. POETRY SLAM

JOIN US  
FEBRUARY 25, 10:30 AM  
ON GOOGLE MEET

DM US  
BENGLISLITERARYASSOCIATIONDCAC

**VANGATI**  
THE COMMERCE ASSOCIATION  
BANGALORE UNIVERSITY OF APPLIED SCIENCES  
IMAGINATION  
THE POSTER MAKING COMPETITION

**BUDGET 2021**

**PSEUDO ADVERTISEMENT**

**COVID DIGITALISATION**

Prize Money: ₹20,000

ALL THE BEST EVERYONE

English Literary Association, DCAC  
in collaboration with IQAC  
presents



**ANANDHA DAS**  
Senior Lecturer  
Translation Studies  
University of Birmingham

**LAUGHTER FROM THE PERIPHERY:  
TAMIL DALIT REWRITING AND  
TRANSLATION ON THE 'OFFENSIVE'**

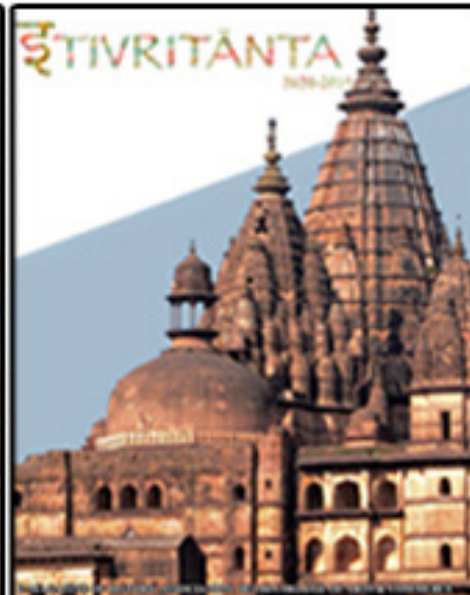
NOVEMBER 8, 2020  
11:00 AM IST  
GOOGLE MEET: 337-4030-132




"The story is not really to bring life to the beauty and the art of an 'offensive'"

"I had no idea I was in it"

"I'm not a tree, I'm a person"



**Delhi College of Arts & Commerce**  
University of Delhi

The Commerce Association in Collaboration with IQAC  
presents an Interactive Session:

**DIGITALISATION IN BUSINESS: KEY THEMES AND OPPORTUNITIES**

To be held on  
Thursday | 24th December, 2020 | 2:00 P.M.  
via Google Meet

Resource Person:  
**Mr. Neeraj Rai**  
Senior Marketing Manager  
Ariston India

Dr. Neeraj Rai  
Senior Marketing Manager  
Ariston India

**DCAC NCC UNIT**

7 DELHI NCC BATTALION,  
DELHI DTG.

NCC Training: Annual Report 2020-21  
March 2021

**DELHI COLLEGE OF ARTS & COMMERCE**  
University of Delhi

VANGATI - The Commerce Association  
Presents an Interactive Session on  
**ENVIRONMENTAL EDUCATION**

To be held on  
Thursday | 11th February, 2021 | 4:30PM  
Via Zoom Meeting

Resource Person: **Ms. Neha Raghav**  
Senior Manager  
WWF India  
(Environment Education)

Dr. Neeraj Rai  
Senior Marketing Manager  
Ariston India

Dr. Neeraj Rai  
Senior Marketing Manager  
Ariston India





National Cadet Corps  
Delhi College of Arts & Commerce

PRESENT AN ONLINE SESSION ON-

**THURSDAY 12 NOV 2020 3:30-4:30 PM**

**Leadership & Personality Development**

Speaker  
Col D.R. Senwal (COAS,CC\*\*)

REGISTRATION FORM - CLICK HERE!  
GOOGLE MEET LINK - CLICK HERE!

Dr. Anuradha Gupta, Principal DCAC | Lt Bhupinder ARO-DCAC | Yuvraj Tyagi SSO-DCAC

Guest: NCC/CC/DCAC NOV 2020

DEPARTMENT OF JOURNALISM, DCAC  
presents a webinar on

**POLITICAL REPORTING**

Mr. Ankit Jain  
OSO, President's Secretariat

Thursday 24th September  
6:30 - 10:30 AM

DR. TARUJIT SARKARWAL  
Teacher-in-Charge

DR. ANURADHA GUPTA  
Principal



Delhi College of Arts & Commerce | National Cadet Corps

PRESENT AN ONLINE SEMINAR ON-

**Women's Safety**

**HE**

HE cannot exist without SHE.

AS A PART OF:

NCC-SSCD AWARENESS

SPEAKERS:  
M/O YUVRAJ  
CDT ANKIT

12:00-12:30 PM

IQAC  
DELHI COLLEGE OF ARTS & COMMERCE  
(UNIVERSITY OF DELHI)

Invite Teaching and Non-Teaching staff to a webinar

**OBE: ANSWERS TO QUESTIONS YOU ALWAYS WANTED TO ASK**

Resource Person  
Dr. Shobika Ramakrishnan  
DBP (Principal's Representative)  
Head Department of English  
UNIVERSITY OF DELHI  
BHUWANA BHAVAN, DELHI

Date: 28 June 2021 (Monday)  
Time: 11:30 AM - 01:00 PM | Login Time: 11:15 AM  
Gmeet link: <https://meet.google.com/wab-ding-yuv>

\*certificates will be provided to participants.

Dr. Richard Pandey (Coordinator IQAC) | Dr. Anuradha Gupta (Head of IQAC) | Prof. Rajiv Chandra (Principal)

**SCOOP**  
23RD FEBRUARY 2021

**ANNUAL JOURNALISM FEST**  
DELHI COLLEGE OF ARTS AND COMMERCE

**ONLINE TROLLING, HARASSMENT AND VIGILANTISM**

SPEAKER  
**ROHIT GANDHI**  
9:45 AM ONWARDS

**POLITICS OF OFFENCE**

SPEAKER  
**SABA NAQVI**  
11 AM ONWARDS

**SUMEGHA GULATI MEMORIAL DEBATE**

Debate sponsored by -  
M/s and J/s Gabbal, Phoenix  
M/s and J/s, Alliance  
Bhaskar Gupta, Founder President of DCAC  
Institution Society

12:30 PM ONWARDS

**ONLINE PHOTOSTORY COMPETITION**

THEME -  
"How COVID has changed the World/Our Lives?"

Registration of participants: 20/21  
Application Fee: 20/21  
Submission Date: 20/21



**SCOOP**  
Journalism & Mass Communication  
 POLITICS OF OFFENCE

**SABA NAQVI**  
Author: Investigative journalist, Saba Naqvi is one of India's top business political columnists. She has published several books. She is also active in leading national union and activities.

**23RD FEBRUARY 2021**  
 11 AM ONLINE

**YANGATI THE COMMERCE ASSOCIATION**  
THE COLLEGE OF 2019 AND 2020 CHAIRMAN'S ASSOCIATION

**IMAGINARIUM**  
 THE POSTER MAKING COMPETITION

**BUDGET 2021**  
CONTESTING TO SEE WHO CAN DESIGN THE MOST CREATIVE BUDGET TO GOVERN THE COUNTRY

**COVID & DIGITALISATION**  
INTERNATIONAL CREATIVE WRITING WORKSHOP

**PSEUDO ADVERTISEMENT**  
AN ADVERTISING CONTEST TO SEE WHO CAN DESIGN THE MOST CREATIVE ADVERTISEMENT

**120,000**  
IN CASH PRIZES TO BE AWARDED TO THE WINNERS

**ALL THE BEST EVERYONE**

ENGLISH LITERARY ASSOCIATION, DCAC  
 IN COLLABORATION WITH IQAC  
 PRESENTS

**A GOOD SHORT STORY NEVER ENDS**  
INTERNATIONAL CREATIVE WRITING WORKSHOP

**DR RIJULA DAS**  
Recipient of 2018 National Young Writers' Centre Fellowship in Fiction and the 2019 Padma Award

**October 13, 2020, 12 Noon | G-Meet: tuj-uegu-gbw**

DR. ANURADHA GUPTA  
VICE PRINCIPAL

DR. SABA NAQVI  
COO, DCAC, OF WAZIRpur

DR. TARUNJ TIWARI  
PRINCIPAL, TUNJ

DR. ANURADHA GUPTA  
PRINCIPAL, DCAC



**WATER**

**WATER**

**WATER**

**WATER**

Delhi College of Arts & Commerce || National Cadet Corps, TUNJ

22 MARCH 2021

**WORLD WATER DAY**

**Webinar: Importance of Water Conservation**

Dr Bhupinder (ANO-DCAC)

Dr Anuradha Gupta (Principal-DCAC)

Yashraj Tyagi (CWO-DCAC)

DEPARTMENT OF JOURNALISM, DCAC  
 presents  
**WEBINAR ON**

**INVESTIGATIVE JOURNALISM**

17 OCTOBER

8:30 - 10:30 AM

Google Meet  
<https://meet.google.com/tpqz-tygr-mypd>

**KARAN DEEP SINGH**

Karan Deep Singh is a reporter and visual journalist at The New York Times, based in New Delhi, India. He covers economy, politics and technology in South Asia and contributes to The Times's visual report from the region. Mr. Singh was part of a team that was named a leader for the 2020 Pulitzer Prize in Investigative Reporting. He won the 2017 Society of Publishers in Asia (SPA) Award for "Outstanding in India Reporting". In 2018, he received an honorable mention for "Outstanding in Reporting" at the "Environmental" category of SPA's Awards competition.

Dr. Tarun Tiwari  
Teacher in Charge

Dr. Anuradha Gupta  
Principal

**Language & Its Study: The Chomskyan Way**

Professor R. K. Mishra  
of Tatyasaheb Kore

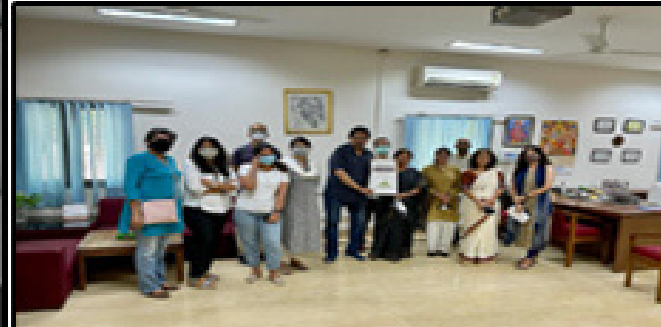
**October 2, 2020, 11 AM**  
**G-Meet: gk-bmk-lls**

DR. ANURADHA GUPTA  
VICE PRINCIPAL

DR. SABA NAQVI  
COO, DCAC, OF WAZIRpur

DR. TARUNJ TIWARI  
PRINCIPAL, TUNJ

DR. ANURADHA GUPTA  
PRINCIPAL, DCAC







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