



# दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110023  
दूरभाष/Tel. : 011-24109821, 26116333  
फैक्स/Fax : 011-26882923  
ई-मेल/E-mail : principaldcac@gmail.com  
URL : http://dcac.du.ac.in

संदर्भ सं./Ref. No.....

दिनांक/Date. 18 June 2024


## Supporting Documents for 4.3.1:

*Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.*

**This document compiles IT & ICT facilities during the last five years (2018-2023).**

### Summary-

Sr. No	Particulars	Page No
1	Computer Labs	1-3
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Prof. Rajiv Chopra  
प्रधान / Principal  
दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
Delhi College of Arts & Commerce  
(दिल्ली विश्वविद्यालय) / (University of Delhi)  
नेताजी नगर, नई दिल्ली-110023  
Netaji Nagar, New Delhi-110023



**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**4.3.1. Institution frequently updates its IT facilities including Wi-Fi**

**Computer Lab -1 : (New Block First Floor)**

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**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

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**Computer Lab -2 : (New Block First Floor)**



**Computer Lab -3 : (New Block First Floor)**







**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

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**Computer Lab -4 : (New Block First Floor)**



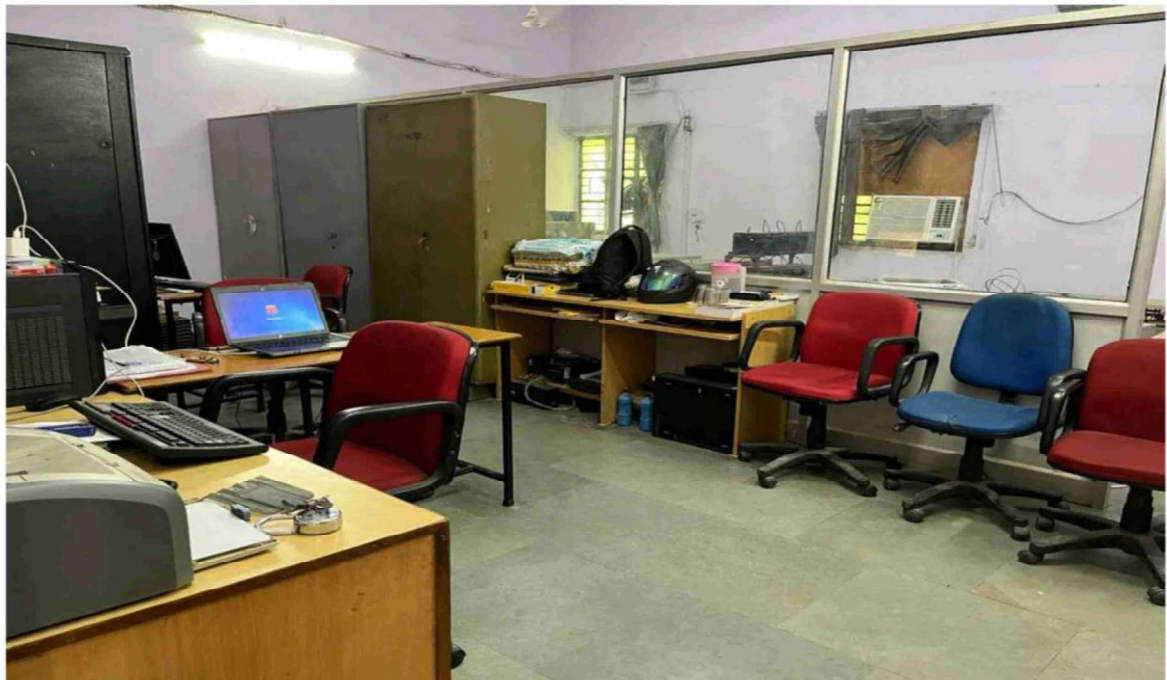




**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**Server Room : (New Block First Floor)**

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**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**IQAC / UGC ResourceCentre: (New Block First Floor)**

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**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**Multi-purpose Hall ( Old Block -Ground Floor)**

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**Seminar Room ( New Block -First Floor)**

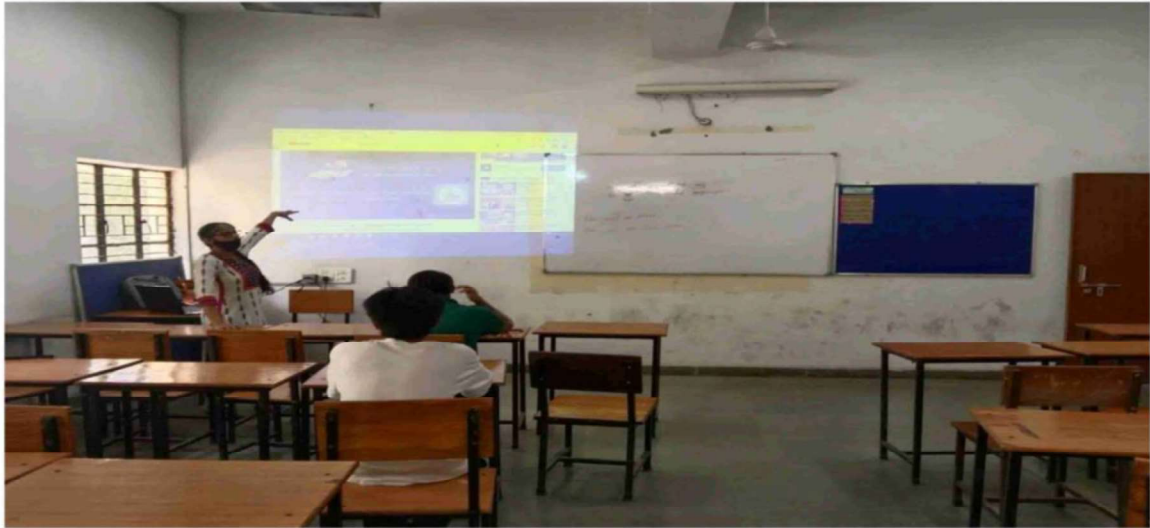




**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**Class Room : (with ICT Facility)**

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**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**Media Lab**

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**E-resources Room**





**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

**Committee Room(Interactive Flat panel Display)**

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# Delhi College of Arts & Commerce

University of Delhi  
Netaji Nagar, New Delhi 110023

## CCTV Cameras and Display Units

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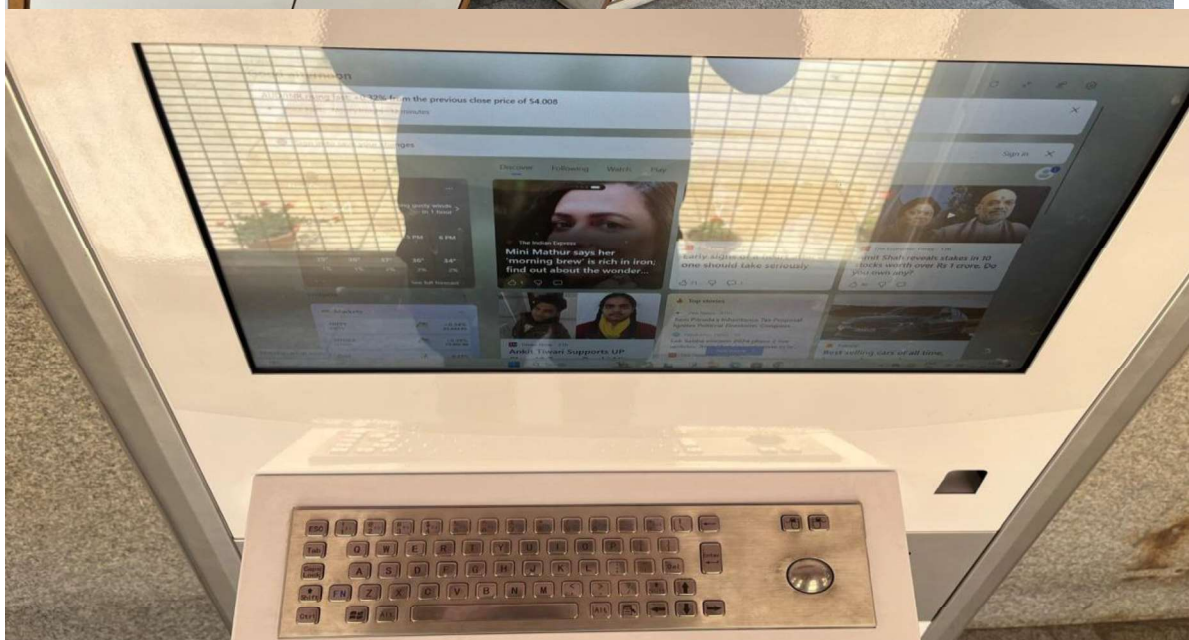


# Delhi College of Arts & Commerce

University of Delhi  
Netaji Nagar, New Delhi 110023

## DCAC library(Computers, OPAC Desk etc)

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**Delhi College of Arts & Commerce**  
University of Delhi  
Netaji Nagar, New Delhi 110023

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Please initiate tenders for AMC companies for C-24

The Principal  
DCAC, Netaji Nagar,  
New Delhi-110023.

A/S/Admn  
30/3/2021

December 10, 2020 ✓

SO(A) Sr. Assn.  
for  
with  
30/3/21  
30/3/21


Sub: Renewal of Annual Maintenance Contract without Parts (for 100 Desktops PC).

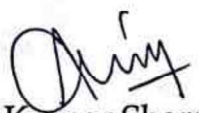
Respected Sir,

It is to inform you that our 100 Desktop computer AMC with Shree Computers, (C-144, New Multan Nagar, New Delhi-110056) during the 2019 to 2020 expires on 08 December 2020. The service of Shree Computers, have been found Satisfactory. On the basis of good performance, we recommend to renew AMC with same company i.e. Shree Computers as the company is ready to extend service on the same rates as offered last year.

Submitted for your approval please.

Thanking You

  
(Dr. V.B. Singh)  
In-charge  
Dept. of Computer Science

  
Amit Kumar Sharma  
System & Networks Administrator

  
Officiating-Principal's Order



*Handwritten signature/initials*

# Shree Computers

Deals in : Computer Hardware & AMC

C-144, New Multan Nagar,  
New Delhi-110056  
Mobile : 9911811944  
shreecomputers07@hotmail.com

Ref. No. ....  
Ref:-SC/Quote/124/20-21

Dated .....  
2-12-2020

Delhi College of Arts & Commerce  
University of Delhi  
New Delhi

Sub: Quote for renewal of Annual Maintenance of Desktop Computers & Printers

Sir,

Shree Computers is a service based company growing through its hard working engineers. We work in computer maintenance for last many years. We have many AMC contracts in different parts of the Delhi city and NCR.

We are successfully maintaining your computer systems along with printers & all allied items from last year. In spite of increase in all kinds of maintenance cost (i.e Engineer cost, Petrol, conveyance Cost, Repair Cost, Equipment Purchase cost and many others) in order to increase our customer base, we are ready to do the AMC with same Rates and with same terms & conditions as of last year. In this regard please encourage us by giving some references of your allied associates. Kindly accept our request and renew the AMC.

Rates for AMC of Computers, Printers and UPS,s same as of last year are

as follows:-

Desktop Computers.  
Description

Amount

Desktop Computers (100 nos)  
With RAM, HDD, TFT, Kbd and Mouse  
Dell, HP, Lenovo, Acer

95,600.00

**TERMS:-**

01. Rates we have given are inclusive of all taxes.
02. Payment can be collected after successful working of three months.
03. Rate includes service (without parts) AMC.
04. Consumables are also not covered under AMC (Paper, Toner, Ribbon, Adaptor etc).

Yours truly,  
For Shree Computers

(Nutan Gupta) Prop.

*Nutan*  
**SHREE COMPUTERS**  
C-144, NEW MULTAN NAGAR,  
NEW DELHI-110056

*Handwritten signature*



(Original)

### INVOICE

(Original)

**SHREE COMPUTERS (2019-20)**  
 144, NI W MUI TAN NAGAR  
 NI W DP L III-110056  
 Shreecomputers07@hotmail.Com  
 Mail shreecomputers07@hotmail.com

Consignee  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023  
 Ph 24109821, 26116333

Invoice No. <b>SC/2020-21/208</b>	Dated <b>16-Feb-2021</b>
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through <b>HITESH SHARMA</b>	Destination
Terms of Delivery	

Buyer (if other than consignee)  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023  
 Ph 24109821, 26116333

Sl No	Description of Goods	Quantity	Rate	per	Amount
1	<b>ANNUAL MAINTENANCE SERVICES CONTRACT OF</b> 100 DESKTOP COMPUTERS FROM 09/09/2020 TO 08/17/2021 IVth Quarter	1 NO.	23,900.00	NO.	23,900.00

Total 1 NO. ₹ 23,900.00  
E & O.E

Amount Chargeable (in words)  
 Indian Rupees Twenty Three Thousand Nine Hundred Only

85

Company's Bank Details  
 Bank Name : **ORIENTAL BANK OF COMMERCE**  
 A/c No. : **13321131001747**  
 Branch & IFS Code : **SHIVAJI ENCLAVE & ORBC0101332**  
 for SHREE COMPUTERS (2019-20)  
  
 Authorised Signatory

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO DELHI JURISDICTION

(Original)

# INVOICE

(Original)

**SHREE COMPUTERS (2019-20)**  
 C-144, NEW MULTAN NAGAR  
 NEW DELHI 110056  
 shreecomputers07@hotmail.com  
 Mail shreecomputers07@hotmail.com

Invoice No. **SC/2020-21/79** Dated **4-Sep-2020**  
 Delivery Note Mode/Terms of Payment  
 Supplier's Ref. Other Reference(s)  
 Buyer's Order No. Dated  
 Dispatch Document No. Delivery Note Date  
 Despatched through **HITESH SHARMA** Destination  
 Terms of Delivery

Consignee  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023  
 Ph- 24109821, 26116333

Buyer (if other than consignee)  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023  
 Ph- 24109821, 26116333

SI No	Description of Goods	Quantity	Rate per	Amount
1	<b>ANNUAL MAINTENANCE SERVICES CONTRACT OF 100 DESKTOP COMPUTERS FROM 09/06/2020 TO 08/09/2020 IIIrd Quarter</b>	1 NO.	23,900.00 NO.	23,900.00

Total 1 NO. ₹ 23,900.00  
 E. & O.E

Amount Chargeable (in words)  
 Indian Rupees Twenty Three Thousand Nine Hundred Only

Checked & Verified  
 Maintenance/Stock Register  
 Page No. **85**  
 After Physical Verification  
*[Signature]* 08/09/2020

Company's Bank Details  
 Bank Name : **ORIENTAL BANK OF COMMERCE**  
 A/c No. : **13321131001747**  
 Branch & IFS Code: **SHIVAJI ENCLAVE & ORBC0101332**  
**SHREE COMPUTERS (2019-20)**  
 C-144, NEW MULTAN NAGAR,  
 NEW DELHI 110056  
 Authorised Signatory

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO DELHI JURISDICTION  
 This is a Computer Generated Invoice

SUBJECT TO DELHI JURISDICTION

Authorised Signatory



170/170  


C-144, New Multan Nagar,  
New Delhi-110056  
Mobile : 9911811944  
shreecomputers07@hotmail.com

Dated .....

**ANNUAL MAINTENANCE CONTRACT FOR 100NO. DESKTOP COMPUTERS**


**(NON COMPREHENSIVE - SERVICE WITHOUT PARTS)**

Maintenance agreement between M/s SHREE COMPUTERS, C-144, New Multan Nagar, Delhi-110056 { Hereinafter called the " The Company" which term includes successors and assigns of the one part} M/s Delhi College of Arts & Commerce, Netaji Nagar, New Delhi-110023,{ Hereinafter called the " The Customer" which term includes is / his heirs, Successors and assigns of the other part}

1. The Company agrees in considerations of Rs. 23,900 X 4 = Rs. 95,600 { Tax inclusive } per annum for 100 Nos. Desktop Computers payable after 3 months to carry out maintenance of customer's 100 Nos. Desktop computers as mentioned in the schedule below and keep them in the good operating condition for a period of one year i.e. from 09.12.2019 to 08.12.2020.
2. The Computers mentioned on the schedule is in operating condition on the date of execution of the Agreement.
3. The Company agrees to make regular inspection call and render maintenance services during normal working hours to the equipment of the customer and adjust for the proper operation of the Computers.
4. In case of Non Comprehensive contract replacement of any part, if required shall be charged extra.
5. The Company undertakes to make its best to carry out its obligation under the terms of the agreement as speedily as possible, but will not be responsible for any loss, costs or expense arising directly or indirectly from any delay in so doing.
6. The customer hereby undertake to keep the machine clean, ensuring its correct operation correctly reporting any problem relating to the machine and preventing misuse of the Computers.
7. Neither party shall be liable for any delay of failure their respective obligation for reasons beyond their control such as natural calamities, change in any govt, act strikes, lockouts disruption including but not limited to fire, explosion, accidents, breakdown of essential machinery etc. Our liability is limited to the contract value only.
8. The agreement will be renewed / awarded to a new vendor from year to year on re-tendering basis only.
9. If this agreement is sanctioned then customer is liable to send these papers duly signed of inform us to collect these documents.

100 no. Effective Date

Desktop Computers  
For SHREE COMPUTERS

The Company  Proprietor

Place : New Delhi

**SHREE COMPUTERS**  
C-144, NEW MULTAN NAGAR,  
NEW DELHI-110056

Customer's Signature & Stamp  
  
Delhi College of Arts & Commerce  
(दिल्ली विश्वविद्यालय) University of Delhi  
नेताजी नगर, नई दिल्ली-110023  
Netaji Nagar, NEW DELHI-110023



**INVOICE**

(Original)

**SHREE COMPUTERS**  
 14, NEW MULTAN NAGAR  
 NEW DELHI-110056  
 Shreecomputers07@hotmail.Com  
 E-Mail : shreecomputers07@hotmail.com

Invoice No. <b>SC/2019-20/153</b>	Dated <b>23-Sep-2019</b>
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. DCAC/C-24/2019/1207, SC/QUOTE/116/18-19	Dated <b>11-Jan-2019, 5-Dec-2018</b>
Despatch Document No.	Delivery Note Date
Despatched through <b>HITESH SHARMA</b>	Destination
Terms of Delivery	

Consignee  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023, Ph- 24109821,  
 26116333  
 PAN/IT No :

Buyer (if other than consignee)  
**DELHI COLLEGE OF ARTS & COMMERCE**  
 Netaji Nagar, New Delhi-110023, Ph- 24109821,  
 26116333  
 PAN/IT No :

Contact person : Dr. Rajeev Chopra

SI No.	Description of Goods	Quantity	Rate	per	Amount
1	<b>ANNUAL MAINTENANCE SERVICES CONTRACT OF 100 DESKTOP COMPUTERS FROM 07/06/2019 TO 06/09/2019 3rd Quarter</b>	<b>1 NO.</b>	23,900.00	NO.	<b>23,900.00</b>
Total		<b>1 NO.</b>			<b>₹ 23,900.00</b>

E. & O.E

Amount Chargeable (in words)  
**Indian Rupees Twenty Three Thousand Nine Hundred Only**

Bill Checked & Entries made in  
 Permanent/Stock Register  
 At Page No 13  
 After Physical Verification

*[Signature]* S.O. (Admn.) *[Signature]* Asst. Care-Taker

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details  
 Bank Name : **ORIENTAL BANK OF COMMERCE**  
 A/c No. : **13321131001747**  
 Branch & IFS Code: **SHIVAJI ENCLAVE & ORBC0101332**

Customer's Seal and Signature

for SHREE COMPUTERS  
*[Signature]*  
 Authorised Signatory

SUBJECT TO DELHI JURISDICTION  
 This is a Computer Generated Invoice

*[Handwritten Signature]*

# Shree Computers

Specialties in : Computer Hardware & AMC

C-144, New Multan Nagar,  
New Delhi-110056  
Mobile : 9911811944  
shreecomputers07@hotmail.com

No. ....

Dated .....

## ANNUAL MAINTENANCE CONTRACT FOR 100 NOS. DESKTOP COMPUTERS

(NON COMPREHENSIVE – SERVICE WITHOUT PARTS )

Maintenance agreement between M/s SHREE COMPUTERS, C-144, New Multan Nagar, Delhi-110056 { Hereinafter called the "The Company" which term includes successors and assigns of the one part } M/s Delhi College of Arts & Commerce, Netaji Nagar, New Delhi-110023, { Hereinafter called the "The Customer" which term includes is / his heirs, successors and assigns of the other part }

1. The Company agrees in consideration of Rs. 23,900 X 4 = Rs. 95,600 ( Tax inclusive ) per annum for 100 Nos. Desktop Computer payable after 3 months to carry out maintenance of customer's 100 Nos. Desktop Computers as mentioned in the schedule below and keep them in the good operating condition for a period of one year i.e from 07.12.2018 to 06.12.2019.
2. The Computers mentioned on the schedule is in operating condition on the date of execution of the agreement.
3. The Company agrees to make regular inspection call and render maintenance service during normal working hours to the equipment of the customer and adjust for proper operation of the Computers.
4. In case of Non Comprehensive contract replacement of any part, if required shall be charged extra.
5. The Company undertakes to make its best to carry out its obligation under the terms of this agreement as speedily as possible, but will not be responsible for any loss, costs or expenses arising directly or indirectly from any delay in so doing.
6. The customer hereby undertake to keep the machine clean, ensuring its correct operation correctly reporting any problem relating to the machine and preventing misuse of the Computers.
7. Neither party shall be liable for any delay of failure their respective obligation for reasons beyond their control such as natural calamities, change in any govt. act strikes, lockouts disruption including but not limited to fire, explosion, accidents, breakdown of essential machinery etc. Our liability is limited to the contract value only.
8. The agreement will be renewed / awarded to a new vendor from year to year on re-tendering basis only.
9. If this agreement is sanctioned then customer is liable to send these papers duly signed of inform us to collect these documents.

100 Nos.

Effective Date

Desktop Computers  
For SHREE COMPUTERS

The Company

Place : New Delhi

*Multan*  
Proprietor

SHREE COMPUTERS  
C-144 NEW MULTAN NAGAR  
NEW DELHI-110056

Customers Signature & Stamp

ओ. एस. डी. *[Signature]* - Principal  
दिल्ली कॉलेज ऑफ आर्ट्स एंड कॉमर्स  
Delhi College of Arts & Commerce  
(दिल्ली - नेताजी नगर, नई दिल्ली - 110023)  
नेताजी नगर, नई दिल्ली - 110023  
Netaji Nagar, New Delhi-110023



C-24  
INVOICE

(Original)

**SHREE COMPUTERS**  
C-144, NEW MULTAN NAGAR  
NEW DELHI-110056  
Shreecomputers07@hotmail.Com  
E-Mail : shreecomputers07@hotmail.com

Consignee  
**DELHI COLLEGE OF ARTS & COMMERCE**  
Netaji Nagar, New Delhi-110023, Ph- 24109821,  
26116333  
PAN/IT No

Buyer (if other than consignee)  
**DELHI COLLEGE OF ARTS & COMMERCE**  
Netaji Nagar, New Delhi-110023, Ph- 24109821,  
26116333  
PAN/IT No

Contact person : Dr. Rajeev Chopra

Invoice No. **SC/2018-19/164**  
Delivery Note  
Supplier's Ref.  
Buyer's Order No.  
DCAC/2017/1088, AMC/SHRE/0321/17-18  
Despatch Document No.  
Despatched through  
**HITESH SHARMA**  
Terms of Delivery

Dated **9-Oct-2018**  
Mode/Terms of Payment  
Other Reference(s)  
Dated **7-Dec-2017, 14-Nov-2017**  
Delivery Note Date  
Destination

SI No.	Description of Goods	Quantity	Rate	per	Amount	
1	<b>ANNUAL MAINTENANCE SERVICES CONTRACT OF 100 DESKTOP COMPUTERS FROM 07/09/2018 TO 06/12/2018 IV Quarter</b>	1 NO.	23,900.00	NO.	23,900.00	
Total					1 NO.	₹ 23,900.00 E. & O.E

Amount Chargeable (in words)  
Indian Rupees Twenty Three Thousand Nine Hundred Only

Declaration  
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details  
Bank Name : **ORIENTAL BANK OF COMMERCE**  
A/c No. : **13321131001747**  
Branch & IFS Code: **SHIVAJI ENCLAVE & ORBC0101332**  
for SHREE COMPUTERS  
**SHREE COMPUTERS**  
C-144, NEW MULTAN NAGAR  
NEW DELHI-110056

Customer's Seal and Signature

*Very happy*  
*Only*

*[Signature]*

Call Number 24109821  
SUBJECT TO DELHI JURISDICTION  
This is a Computer Generated Invoice.  
After Physical Verification  
S.O. (and int.)  
Card-Taker

12/11/18



**Tax Invoice**

(ORIGINAL FOR RECIPIENT)

**E-Soft Solutions Inc**  
 Tower-B, 5th Floor  
 Technova, Sector-132  
 Noida-201301 (U.P)  
 GSTIN/UIN: 09AFFPD5130A1Z6  
 State Name : Uttar Pradesh, Code : 09

Invoice No. **ESSI/0148/17-18** Dated **30-Dec-2017**  
 Delivery Note Mode/Terms of Payment  
 Supplier's Ref. Other Reference(s)  
 Buyer's Order No. Dated  
 Despatch Document No. Delivery Note Date  
 Despatched through Destination  
 Terms of Delivery

Buyer  
**Delhi College of Arts & Commerce**  
 Netaji Nagar  
 New Delhi-110023  
 State Name : Delhi, Code : 07

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Amount
1	Windows 10 Professional Sngl Olp NL	9973	FQC-09478	6 pcs	10,500.00	pcs	63,000.00
2	Officestd 2016 SNGL OLP NL Acdmc	9973	021-10539	6 pcs	3,380.00	pcs	20,280.00
							83,280.00
Less:	IGST Round Off				18 %		14,990.40 (-)0.40

Amount Chargeable (in words)

**Indian Rupees Ninety Eight Thousand Two Hundred Seventy Only**

**12 pcs**

**₹ 98,270.00**  
E. & O.E

HSN/SAC	Taxable Value	Integrated Tax Rate	Amount	Total Tax Amount
9973	83,280.00	18%	14,990.40	14,990.40
Total	83,280.00		14,990.40	14,990.40

Tax Amount (In words) : **Indian Rupees Fourteen Thousand Nine Hundred Ninety and Forty paise Only**

Company's PAN : **AFFPD5130A**

**Declaration**  
 1. Payment Should be made by (Cheque or DD) at the time of delivery. 2. Interest @24% P.Y. will be charge for the period of late payment term & condition mention as per PO. 3. Cheque bounce charges 500 will be added with O /standing balance. 4.(I)-Goods Once sold will not be taken back any conditions.(II)-Any Changes in the invoice intemate within 2 days further no resp. 5. NO TDS IS TO BE DEDUCTED IN THIS INVOICE:- AS PER NOTIFICATION NO. 21/2012(F.NO.142/10/2012-SO(TPL) JS.O1323(E)DATED-13-6-2012 CBDT

**Company's Bank Details**  
 Bank Name : **CITI BANK A/C 0004047249**  
 A/c No. : **0004047249**  
 Branch & IFS Code : **Gurgaon & CITI0000014**

Customer's Seal and Signature

Bill Checked & Verified, Entries made in Permanent/Stock Register At Page No **156** After Physical Verification This is a Computer Generated Invoice

for **E-Soft Solutions Inc**  
 Authorised Signatory



S.O. (Admn.) *[Signature]* Care-Taker

*verified*  
*[Signature]*



o/c  
दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
**Delhi College of Arts & Commerce**  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/Tel.: 011-24109821, 26116333  
फैक्स/Fax: 011-26882923  
ई-मेल/E-mail: principaldcac@gmail.com  
URL : http://dcac.du.ac.in

संदर्भ सं./Ref. No. DCAC/Admn./2023/ 787

दिनांक/ Date: 10.10.2023  
19

M/s S.P. Engineers  
202, Vasant Village, Vasant Vihar  
New Delhi-110057

**Sub.: Extension/renewal of AMC for Diesel Generator Set w.e.f. 10.10.2023.**

Dear Sir/Madam,

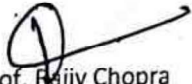
This is with reference to your letter dated 09.10.2023 regarding the extension/renewal of AMC for one Diesel Generator set of the college.

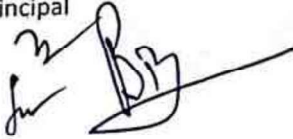
In the above regard, you are informed that the period of AMC has been extended/renewed for a period of one year w.e.f. 10.10.2023 on the previous rates, terms and conditions as mentioned in your quotation/tender dated 23.03.2022 regarding AMC.

Further, the contract can be terminated any time without assigning any notice to the Contractor if services are not found satisfactory. Besides, you are requested to submit, afresh, a duly signed agreement to the College as per your quotation dated 23.03.2022.

Thanking you,

Yours faithfully,

  
Prof. Rajiv Chopra  
Principal



Hari  
7042831087



Delhi College of Arts and Commerce  
Netaji Nagar : New Delhi-110023

Dated: 09.10.2023

Principal/Sir,

The College awarded the AMC to M/s S.P. Engineers, 202, Vasant Village, Vasant Vihar, New Delhi-57 for providing maintenance services for one Diesel Generator set of the college. The term of the AMC has ended on 27.03.2023. During the AMC period, the services of the M/s S.P. Engineers was found satisfactory. Now, M/s S.P. Engineers vide its letter dated 09.10.2023 has requested for extension/renewal of AMC (copy enclosed).

In the light of above, if approved by the competent authority, the AMC may be extended for a period of one year w.e.f. 10.10.2023 to M/s S.P. Engineers on the previous rates, terms and conditions as mentioned in his quotation/tender dated 23.03.2022 regarding AMC.

Submitted Please.

  
Care-Taker

S.O. (Admn.)

A.O. (Admn.)

APPROVED

  
(Prof. Rajiv Chopra)  
PRINCIPAL

# S P ENGINEERS

202, Vasant Village, Vasant Vihar, New Delhi - 57  
Email: [spel711@gmail.com](mailto:spel711@gmail.com) Website: [www.spengineer.in](http://www.spengineer.in)

Date -09.10.2023

M/S Delhi College of Arts and Commerce (DCAC),  
New Moti Bagh, Netaji Nagar  
New Delhi 110023

Ap Ad  
D



So (Ad)  
Pl. see  
31/10/2023  
31/10/2023

**SUB: RENEWAL ANNUAL MAINTENANCE CONTRACT PROPOSAL FOR YOUR DG SET AND AUTO PANEL.**

Dear Sir/Ma'am,

We are pleased to submit our offer for Renewal Annual Maintenance Contract for your D G Set comprising of agreement paper, scope of work, terms & conditions. We would like to state about ourselves that -

We are having more than hundred Annual Maintenance contracts in Delhi.

We are having team of Mechanical & Electrical Engineers to provide prompt & efficient service support for Cummins Engine, Alternator & DG Set Panel (Standard/AMF) to our valuable customers. The preventive maintenance checks performed by our engineers under the Annual Service Contract will ensure the satisfactory and trouble-free operation of your DG Set. We also give top priority to the break down calls received from the customers covered under Annual Maintenance Contract.

*The scope of work includes 24 hrs. Emergency service support.*

We hope that you will find our offer suitable as per your requirements and shall favor us by awarding the contract.

Thanking and assuring you of our best services at all times.

Yours faithfully,

For S P ENGINEERS  
AUTHORISED SIGNATORY  
Encl.: As above



Work was Satisfactory during the  
Previous Term (2022-23)  
09/10/2023  
(College electrician)  
By  
09/10/2023  
(CARE-TAKAR)

Available what's app. application No: 011-49052936, 9953097082, 9899543495,  
E-mail : [spel711@gmail.com](mailto:spel711@gmail.com)



## AGREEMENT FOR ANNUAL SERVICE CONTRACT (ASC)

This document together with any attachment hereto affixed duly signed by M/S S P ENGINEERS Herein after referred to as **CONTRACTOR**. Which expression unless repugnant to the context or meaning there of shall mean and include its successor and assigns **M/S Delhi College of Arts and Commerce (DCAC), New Moti Bagh, Netaji Nagar, New Delhi 110023**, hereinafter referred as **CUSTOMER** which expression unless repugnant to the context or meaning thereof shall mean and include its successor and assigns. The agreement is for Renewal Annual Maintenance Contract for the period of **10/10/2023 to 09/10/2024** as per Scope and Terms & Conditions detailed in pages (1) & (2) for the equipment as detailed below.

### Details of DG Set 1 ; Plan-with 1 B-check service

S.NO	DE. MAKE	D.E. MODEL	PANEL	CAPACITY	QTY.	RATE	AMOUNT
1.	Cummins	6BT5.9G1	Auto	82.5 KVA	1	27000.00	27000.00
						SGST@9% + CGST@9%	4860.00
						Total:	31860.00

AMOUNT ( IN WORDS) Rs. THIRTY-ONE THOUSAND EIGHT HUNDRED SIXTY Only.

**NOTE- The above rates with B-check service are inclusive of:**

01 Time B-check Maintenance with Lube oil

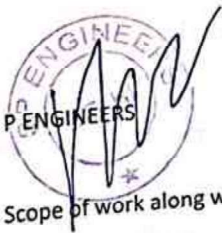
- Service of DG-Set
- Include oil & oil filter
- Coolant
- One Set of Air Filter change

**PS: IN this contract we are providing the maintenance/visit of DG-Set and its panel, both. With mandatory monthly visits/unlimited Breakdown calls in a year only, we will provide quotation if any extra work related to DG and panel.**


**Note: We only use genuine Lube oil, make: Valvoline 15W40, and Filters & Coolant, Make: Fleet guard**

This contract is entered in this day of 2023 and Cheque No. ....  
Dated- ..... forRs. .... drawn on ..... Bank, ..... is enclosed.

**Terms of Payment: 100% advance along with Contract.**

For S P ENGINEERS  


Encl. Scope of work along with Terms & Conditions.

  
Principal  
SIGNATURE OF CUSTOMER  
Delhi College of Arts & Commerce  
(With official Seal) / (University of Delhi)  
(दिल्ली विश्वविद्यालय) / (University of Delhi)  
नेताजी नगर, नई दिल्ली-110023  
Netaji Nagar, New Delhi-110023

Available what's app. application No: 011-49052936, 9953097082, 9899543495,  
E-mail : [spel711@gmail.com](mailto:spel711@gmail.com)

*Allen To Mr/Ae*  
*(D)*

TAX INVOICE



202, VASANT VILLAGE, VASANT ENCLAVE  
 NEW DELHI-110057  
 GSTIN No 07BEGPD9679K1ZV

Bill to		Place of Supply		TAX INVOICE No	Dated
M/S DELHI COLLEGE OF ARTS & COMMERCE		M/S DELHI COLLEGE OF ARTS & COMMERCE		SP-0147/21-22	9-May-22
NETAJI NAGAR NEW DELHI-110023 GSTIN-		NETAJI NAGAR NEW DELHI- 110023			
Description of Goods	HSN CODE	QTY	Units	RATE	Amount
DG SET 125KVA (SILENT)	998719	1	1	13500.00	13500.00
Annual Maintenance Contract Charges for Gen-Set of Rating 125KVA & installed at your OFFICE. THIS IS HALF YEARLY PAYMENT BILL					
Total					
Taxable Value					
CGST 9%					
SGST 9%					
BANK -KOTAK MAHINDRA PLOT NO.1/11 EAST PATEL NAGAR NEW DELHI-110008 A/C NO-3011723678 IFSC-KKBK0000220					
Total					15930.00
Amount Chargeable (in words)					
Rupees FIFTEEN THOUSAND NINE HUNDRED THIRTY Only					
Company's PAN: BEGPD9679K					
Note-Please make cheques in favor of "S P Engineers"					

*Work is satisfactory by E.T. 15/05/2022*

Bill Checked & Verified Entries made in Consumable/Stock Register At Page No 95 After Physical Verification

*(Admn.)*

*Asstt 15/5/22*



## AGREEMENT FOR ANNUAL SERVICE CONTRACT (ASC)

This document together with any attachment hereto affixed duly signed by M/S S P ENGINEERS Herein after referred to as **CONTRACTOR**. Which expression unless repugnant to the context or meaning there of shall mean and include its successor and assigns **DELHI COLLEGE OF ARTS & COMMERCE** NETAJI NAGAR NEW DELHI-110023, hereinafter referred as **CUSTOMER** which expression unless repugnant to the context or meaning thereof shall mean and include its successor and assigns. The agreement is for Annual Maintenance Contract for the period of **28/03/2022 to 27/03/2023** as per Scope and Terms & Conditions detailed in pages (1) & (2) for the equipment as detailed below.

### Details of DG Set1 :

S.NO	DE. MAKE	D.E. MODEL	PANEL	CAPACITY	QTY.	RATE	AMOUNT
1.	Cummins	6BTAA5.9G	Auto	125KVA	1	27000	27000.00
						SGST@9% + CGST @9%	4860.00
						Total:	31860.00

Rs. THIRTY ONE THOUSAND EIGHT HUNDRED AND SIXTY Only.

### NOTE- The Above Rates are inclusive of: -

- 01 B-Check Maintenance with Lube Oil
  - Service of DG-Set
  - Include Oil & Oil Filter
  - 5 Liter Coolant
  - One set of Air Filter Change

with Mandatory Monthly visits/unlimited Breakdown calls in a year only, not any parts.

Note: We only use genuine Lube oil, make: Valvoline 15W40, and Filters & Coolant, Make: Fleet guard

This contract is entered in this day of 2019 and Cheque No. ....

Dated- .....forRs. .... drawn on ..... Bank, ..... is enclosed.

Terms of Payment:100% advance along with Contract.

GSTIN No - 07BEGPD9679K1ZV

For S P ENGINEERS



Encl. Scope of work along with Terms & Conditions.

प्रचार्य / Principal  
दिल्ली कॉलेज ऑफ आर्ट्स & कॉमर्स  
NETAJI NAGAR, NEW DELHI-110023  
SIGNATURE OF CUSTOMER  
(दिल्ली विश्वविद्यालय)  
Official Seal of Delhi  
Netaji Nagar, New Delhi-110023

Available what's app. application No: 011-49052936, 9953097082, 9899543495,  
E-mail : [spel711@gmail.com](mailto:spel711@gmail.com)

**MANUAL SERVICE CONTRACT**

This document together with any attachment hereto affixed duly signed by M/S K CLADING Herein after referred to as **CONTRACTOR**. Which expression unless repugnant to the context or meaning thereof shall mean and include its successor and assigns **M/S DELHI COLLEGE OF ARTS AND COMMERCE NEW DELHI INDIA**, hereinafter referred as **CUSTOMER** which expression unless repugnant to the context or meaning thereof shall mean and include its successor and assigns. The agreement is for Annual Maintenance Contract for the period of **MAR/2022 to FEB/2023** as per Scope and Terms & Conditions detailed in pages (1) & (2) for the equipment as detailed below.

**Details of DG Set 1**

S.NO	DE. MAKE	D.E. MODEL	PANEL	CAPACITY	QTY.	RATE	AMOUNT
1.	Cummins	6BTAA5.9G3	Auto	125 KVA	2	47000.00	47000.00
						SGST@9% + CGST @9%	8460.00
						Total:	55460.00

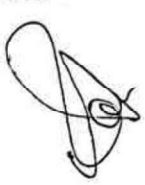
AMOUNT ( IN WORDS) Rs. fifty five thousand four hundred ONLY.

**NOTE: INCLUDING OF THIS CONTRACT TWO TIME ENGINE OIL AND TWO TIME AIR FILTER AND ONE TIME COOLENT TWO TIME SERVICE KIT**

**Terms of Payment: 100% advance along with Contract.**

SIGNATURE OF CUSTOMER

Encl. Scope of work along with Terms & Conditions.

  
Shilpa Choudhary  
Principal

Anand Kumar

  
Anand Kumar  
N.E. 6

  
Anand Kumar



**GENERAL TERMS & CONDITIONS OF CONTRACT**





o/c  
दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
**Delhi College of Arts & Commerce**  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/Tel.: 011-24109821, 26116333  
फैक्स/Fax: 011-26882923  
ई-मेल/E-mail: principaldcac@gmail.com  
URL : http://dcac.du.ac.in

संदर्भ सं./Ref. No.....

DCAC/C-13/2022-23/147

दिनांक/ Date.....

06.05.2022

M/s. Royal Gadget Care  
Shop No.4, Sect.-1/27,  
Old Mahavir Nagar  
Tilak Nagar, New Delhi-110018

**Subject: Award of A.M.C for for 36 Nos. Air Conditioners**

Sir/Madam,

With reference to your quotation regarding Air Conditioners AMC dated 8.4.2022, it has been decided by the Competent Authority to award the contract for 36 Nos. Air Conditioners (17 Window AC & 19 Split A.Cs) [Rate of AMC with Components] to your firm for a period of one year i.e. 06.5.2022 to 05.05.2023.

You are, therefore, requested to sign the agreement on a non-judicial stamp paper of Rs.100/- and submit the same.

Thanking you,

Yours faithfully,

Subject

Sir

It has been decided

Conditioners

period of one

of Rs.100/-

*Blum*  
04/5/22  
0953757143

*(Prof. Rajiv Chopra)*  
Principal

*Ray*  
5/5/22  
32

AO (Adm.)  
D



**NEW WAY OFFICE AUTOMATION PVT. LTD.**  
K-128, 104 GF, Ranjit Sadan, Mohammadpur,  
Near Bhikaji Cama Place, New Delhi-110 066  
Tel.: 011-26166698, 26176823, 41659589, 41098484  
Fax: 011 - 41098484  
E-mail: nwoat@yahoo.co.in, info@nwoat.com  
Website : www.nwoat.com

Date: 06/06/2023

To,  
Delhi College of Arts & Commerce  
Netaji Nagar, New Delhi-110023.

**Subject: AMC extension Plan for Your 02 Nos. Canon Digital Photo Copier Machine IR-2525.**

Dear Sir,

We confident that you have been pleased with the performance of your Canon Digital Photo Copier Machine **Model No. Canon IR-2525(S.N.FRZ01561 & FRZ01437)** during the past three years and are looking forward to several more year of efficient use.

However, we would like to remind you that the AMC on your Canon Digital Photocopier Machine Model No. IR-2525 (02 Nos. Machine) **will be expiring on 20-06-2023**. We are offering you a next AMC extension plan for this **dt. 21.06.2023 to 20.06.2024**. Our AMC extension plan can potentially save you the cost of an expensive repair in the future you'll be happy to hear that this AMC includes spare parts and service maintenance cost, with onsite repair by our service engineer's for your convenience.

We are informing you kindly extend & continue this AMC contract for the period of next one year start from (21-06-2023 to 20-06-2024) in the previous price, term & condition except GST.

We have taken the liberty of enclosing our Annual Maintenance Contract Agreement.

**Feel free to call for any further assistance at 9310-222-382.**

With regards!

For **New Way Office Automation Pvt. Ltd.**

Authorized Signatory

**Canon Authorized Sales & Service Provider**

**\*DIGITAL COPIER \*FAX MACHINE \*DIGITAL LASER MFD \*GENUINE CONSUMABLE \*DOCUMENT SCANNER \*PROJECTOR \*LARGE FORMAT PRINTER \*DIGITAL CAMERA**



A.O-(Ad)



SACM  




**NEW WAY OFFICE AUTOMATION PVT. LTD.**

K-128, 104 GF, Ranjit Sadan, Mohammadpur,  
Near Bhikaji Cama Place, New Delhi-110 066  
Tel.: 011-26166698, 26176823, 41659589, 41098484  
Fax: 011 - 41098484  
E-mail: nwoat@yahoo.co.in, info@nwoat.com  
Website : www.nwoat.com

Date: 17/06/2022

To,  
Delhi College of Arts & Commerce  
Netaji Nagar, New Delhi-110023.

**Subject: AMC extension Plan for Your 02 Nos. Canon Digital Photo Copier Machine IR-2525.**

Dear Sir,

We confident that you have been pleased with the performance of your Canon Digital Photo Copier Machine **Model No. Canon IR-2525(S.N.FRZ01561 & FRZ01437)** during the past three years and are looking forward to several more year of efficient use.

However, we would like to remind you that the AMC on your Canon Digital Photocopier Machine Model No. IR-2525 (02 Nos. Machine) **will be expiring on 20-06-2022.** We are offering you a next AMC extension plan for this **dt. 21.06.2022 to 20.06.2023.** Our AMC extension plan can potentially save you the cost of an expensive repair in the future you'll be happy to hear that this AMC includes spare parts and service maintenance cost, with onsite repair by our service engineer's for your convenience.

We are informing you kindly extend & continue this AMC contract for the period of next one year start from (21-06-2022 to 20-06-2023) in the previous price, term & condition except GST.

We have taken the liberty of enclosing our Annual Maintenance Contract Agreement.

**Feel free to call for any further assistance at 9310-222-382.**

With regards!

For New Way Office Automation Pvt. Ltd.

Authorized Signatory 

**Canon Authorized Sales & Service Provider**

- \*DIGITAL COPIER \*FAX MACHINE \*DIGITAL LASER MFD \*GENUINE CONSUMABLE \*DOCUMENT SCANNER \*PROJECTOR \*LARGE FORMAT PRINTER \*DIGITAL CAMERA**

o/c  
दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/ Tel.: 011-24109821, 26116333  
फैक्स/ Fax: 011-26882923  
ई-मेल/E-mail: principalcac@gmail.com  
URL : http://dcac.du.ac.in

/Ref. No.....

दिनांक/ Date.....

DCAC/C-25/2021-2022/ 83

June 18, 2021

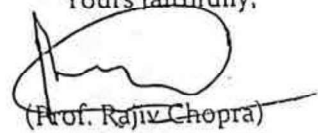
M/s New Way Office Automation Pvt. Ltd.  
K-128/104, GF Ranjit Sadan, Mohammadpur,  
Near Bhikaji Cama Place,  
New Delhi-110 066.

Sir/Madam,

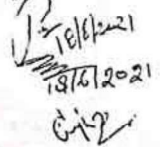
With reference to your Quotation/Tender dated 24.03.2021 regarding Annual Maintenance Contract for (02 Nos.) Photocopier Machines Model No.IR-2525, on the recommendations of the Purchase Committee, it has been decided by the College to award Annual Maintenance Contract (without parts) of two Canon Photocopier Machines of the College to your firm M/s. New Way Office Automation Pvt. Ltd. @Rs.4000/--+GST extra each machine per annum for a period of one year w.e.f. 21.06.2021 to 20.06.2022 as per terms and conditions laid as per contract. You are requested to give acceptance in writing and service the machines on priority basis.

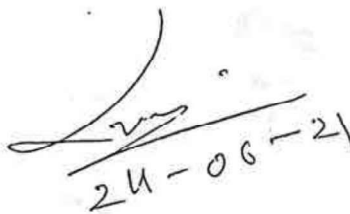
Thanking you,

Yours faithfully,

  
(Prof. Rajiv Chopra)

Principal

  
21/6/2021  
21/6/2021

  
24-06-21

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*Solway*  
**Tax Invoice** *ACAD*

(ORIGINAL FOR RECIPIENT)

**M/S URO WATER SOLUTION PRIVATE LIMITED**  
 101-C, Third Floor, Kundan Niwas  
 Hari Nagar, Ashram, New Delhi-110014  
 GSTIN/UIN: 07AABCU6531E1ZJ  
 State Name : Delhi, Code : 07  
 CIN: U41000UP2013PTC058911  
 Contact : 011-41029101, 9811412652  
 E-Mail : urowatersolution@gmail.com  
 Consignee (Ship to)  
**Delhi College of Arts & Commerce**  
 Netaji Nagar, New Delhi  
 State Name : Delhi, Code : 07  
 Buyer (Bill to)  
**Delhi College of Arts & Commerce**  
 Netaji Nagar, New Delhi  
 State Name : Delhi, Code : 07  
 Place of Supply : Delhi

Invoice No. <b>URO/22-23/172</b>	Dated <b>2-Sep-22</b>
Delivery Note	Mode/Terms of Payment <b>NEFT / CHEQUE</b>
Reference No. & Date.	Other References
Buyer's Order No. <b>DCAC/2021-22/C-15/885</b>	Dated <b>4-Mar-22</b>
Dispatch Doc No. <b>URO/22-23/172</b>	Delivery Note Date
Dispatched through <b>BY ROAD</b>	Destination <b>NEW DELHI</b>
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	<b>AMC Contract For RO Systems Kent &amp; Other RO Systems</b> From-01-06-2022 to 31-08-2022 Billing for 3 Months Second Quarter	84186920	8 Nos	2,562.50	Nos		20,500.00
						Output C GST @ 9%	1,845.00
						Output S GST @ 9%	1,845.00
Total							<b>₹ 24,190.00</b>

Checked & Verified. Entries made in Consumable/Stock Register At Page No. *84* After Physical Verification  
 S.O. (Admin) *[Signature]* 12/9/22  
*[Signature]*

*[Handwritten notes and signatures]*  
 24/9/22  
 C.T.

Amount Chargeable (in words) **Indian Rupees Twenty Four Thousand One Hundred Ninety Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84186920	20,500.00	9%	1,845.00	9%	1,845.00	3,690.00
<b>Total</b>	<b>20,500.00</b>		<b>1,845.00</b>		<b>1,845.00</b>	<b>3,690.00</b>

Tax Amount (in words) : **Indian Rupees Three Thousand Six Hundred Ninety Only**

Company's PAN : **AABCU6531E**  
 Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.  
 Company's Bank Details  
 Bank Name : **HDFC Bank**  
 A/c No. : **50200007132688**  
 Branch & IFS Code : **HDFC0009099 & 156, Jeevan Nagar, New Delhi**  
 for M/S URO WATER SOLUTION PRIVATE LIMITED  
 Authorised Signatory *[Signature]*

दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/Tel.: 011-24109821, 26116333  
फैक्स/Fax: 011-26882923  
ई-मेल/E-mail: principaldcac@gmail.com  
URL : http://dcacdu.ac.in

संदर्भ सं./Ref. No.....

दिनांक/ Date.....

DCAC/C-15/2021/712

25.02.2021

M/s. URO Water Solution Private Limited  
101-C, Third Floor, Kundan Niwas, Opp. Maharani Bagh  
Hari Nagar, Ashram,  
New Delhi-110 014.

**Subject: Award of A.M.C for R.O. Systems Contract**

Sir/Madam,

With reference to your quotation regarding R.O. Sysetems Contract dated 28.01.2021 on the subject mentioned above.

In this regard, it is to inform you that your quotation has been considered with regard to AMC for R.O. Systems in the College and it has been decided by the Competent Authority to award the contract to your firm for a period of one year w.e.f. 01.03.2021 to 28.02.2022.

You are, therefore, requested to sign the agreement on a non-judicial stamp paper of Rs.100/- and submit the same.

Thanking you,

Yours faithfully,



26/2/21

(Dr. Anuradha Gupta)  
Officiating Principal

25/2/2021  
25/2/2021  
25/2/2021





o/c  
**Delhi College of Arts & Commerce**  
(University of Delhi)

Netaji Nagar, New Delhi:  
Tel.: 011-24109821, 26  
Fax: 011-26  
E-mail: principaldcac@gm  
URL : http://dcac.

Ref. No. DCAC/2019/1266

Dated: 04.02.2019  
06

**M/s EURO AQUA CO.**  
Shop no.6, Maharaja Agrasen Plaza,  
Mahavir Enclave, Sec-1A Dwarka  
Metro Station New Delhi-110045.

**Subject : Award of AMC for R.O System Contract.**

Sir,

With reference to your Quotation regarding R.O System Contract dated 28.01.2019 on the subject mentioned above.

In this regard, it is to inform you that your quotation has been considered with regard to AMC for R.O System in the college and it has been decided by the competent Authority that the award of contract has been awarded to you for providing the said services in the College for a period of one year w.e.f. 06.02.2019 to 05.02.2020.

You are, therefore, requested to sign the agreement on a non-judicial stamp paper of Rs.100/- and submit the same.

Thanking you.

Received RO AMC Contract  
Order taken

Sumit Kumar

06/02/2019

Yours faithfully

  
Dr. Rajiv Cho  
OSD-Principal  
