



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)
(University of Delhi)

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संदर्भ सं./Ref. No.....

दिनांक/Date: 18 June 2024

Supporting Documents for 4.2.1:

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students.

This document compiles Library Data Report for the last five years (2018-2023).

Summary-

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Prof. Rajiv Chopra

Principal
दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
Delhi College of Arts & Commerce
(दिल्ली विश्वविद्यालय) / (University of Delhi)
नेताजी नगर, नई दिल्ली-110023
Netaji Nagar, New Delhi-110023



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1. Introduction of Integrated Library Management System (KOHA)

College library using KOHA Integrated Library Management System since 2022. This open-source software operates on a cloud server, providing a dynamic and efficient solution for library automation.

Koha encompasses modules for acquisitions, circulation and patron management, cataloguing, serials management, authorities, flexible reporting, label printing, multi-format notices, administration, Web-OPAC, offline circulation (for instances when Internet access is unavailable), and much more. It caters to libraries of all sizes, including consortia, multi-branch, multilingual and translatable, adheres to library standards, offers web-based interfaces, operates on open-source principles, and is suitable for both single-branch and multi-branch libraries.

Snap Shot of Integrated Library Management System (KOHA): On Cloud

The screenshot displays the KOHA web interface. At the top, there are navigation tabs for Circulation, Patrons, Search, Cart, and More. A search bar is present with a 'Submit' button. Below the search bar, there are buttons for 'Check out', 'Check in', 'Renew', 'Search patrons', and 'Search the catalog'. The main content area is divided into three columns. The left column features a 'LIBRARY STATISTICS' table and a 'News' section. The middle column contains buttons for 'Circulation', 'Patrons', 'Advanced search', 'Item search', 'Lists', and 'Authorities'. The right column contains buttons for 'Cataloging', 'Serials', 'Acquisitions', 'Reports', 'Tools', 'Koha administration', and 'About Koha'.

LIBRARY STATISTICS			
Item Type	Unique titles	Total Copies	Last Barcode
UPSE	35	35	0
SYLLABUS	129	129	0
QPAPER	215	215	0
Newspaper	13	13	0
Journalism Project	440	441	0
Donated Books	55	55	60745
Bound Journals	925	926	0
Books	37622	60611	61819
Book Bank	164	172	0
Periodical	25	26	0

News

Last Barcode
Posted on 07/06/2022 Edit | Delete | New

Random Barcode Report
Run Random Barcode Report
Posted on 09/15/2022 Edit | Delete | New



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Snapshot of Integrated Library Management System (KOHA) Version

Circulation Patrons Search Cart More Librarian | Delhi College of Arts and Commerce, Library

Home > About Koha

About Koha

Server information Perl modules System information Koha team Licenses Translations Timeline

Server information

Koha version:	21.11.09.000
OS version ('uname -a'):	Linux localhost 5.4.0-131-generic #147-Ubuntu SMP Fri Oct 14 17:07:22 UTC 2022 x86_64
Perl interpreter:	/usr/bin/perl
Perl version:	5.030000
	/usr/share/koha/lib/lets/perl

TOTAL IT SOFTWARE SOLUTION PVT. LTD.
Toch The Future Technology
ISO 2008 : 2015

MySQL Apache Mail Zebra Zephyr Message Date

Ref: TISS/DCAC/2023/PR/01 Date: 02-03-2023

To,

The Principal
Delhi College of Arts and Commerce
Netaji Nagar,
New Delhi - 110023

Subject: - Payment receipt against your Purchase Order Ref. No. DCAC/Library/2021-22/807 dated 07-02-2022 for "Implementation of KOHA Open Source Software at College Library".

Respected Sir,

This is with reference to your Purchase Order Ref. No. DCAC/Library/2021-22/807 dated 07-02-2022 for "Implementation of KOHA Open Source Software at College Library".

We would like to inform you that we have successfully installed, configure of KOHA Library Software at our cloud server and completed data migration in the software and provide software training to library staff members on (23-05-2022 and 25-05-2022)

We have received our payment for Rs 62,640 on dated 01-03-2023 after deduction of TDS amount of Rs. 5800.

Thanking you & assuring you of our best professional services at all times.

Kind regards,

Puneet Kumar
Director
Total IT Software Solutions Pvt. Ltd
Ph.: 9350515096
Email: puneet.saini@tiss.co.in

For Total IT Software Solutions Pvt. Ltd.

Director



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2. Procedure for Operating Integrated Library Management System (KOHA) on Cloud Server.

The College Library has streamlined its operations through the utilization of KOHA's cloud-based Integrated Library Management System.

The following are the key functionalities of KOHA:

- **WEB OPAC:** Patrons can access comprehensive information about the library's collection, facilities, and services through the library's website. Two OPAC terminals, located on the ground floor, and one on the first floor, facilitate online searches for library publications.
- **Remote Accessibility:** Library resources, services, and facilities are accessible remotely, allowing patrons to conveniently check the availability, accessibility, and location of resources by various criteria, including Title, Author, Subject, Publisher, and Keywords.
- **Patron Account Access:** Patrons can access their library membership accounts using a Login ID and Password. The Login ID is the Member ID Number, and the initial Password is provided on the college ID card. Patrons can change their password for added security. Within their accounts, patrons can review book transaction records, fine charges, personal details, checkout history, and more, all from a remote location.
- **OPAC Facility:** The library offers Online Public Access Catalog (OPAC) facilities, with two terminals available on the ground floor and one on the first floor. This enables patrons to search for books and other publications online using criteria such as author, subject, title, barcode, and keywords.
- **Access to E-Resources:** Through Web-OPAC, patrons can access the library's collection of open-source and subscribed e-resources, including N-LIST (National Library and Information Services Infrastructure for Scholarly Content). Patrons can visit the N-LIST portal through the library's webpage\Web-OPAC or directly through <https://nlist.inflibnet.ac.in/index.php>, using their registered email ID and a password provided by the college library.



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Snapshot of KOHA Software (Integrated Library Management System)

WEB OPAC: Online public access catalogue (OPAC)

The screenshot displays the WEB-OPAC interface. At the top, there is a header with the college logo, name in Hindi and English, and the text 'WEB - OPAC Online Public Access Catalog'. Below the header is a navigation menu with items like 'Principal Message', 'Librarian Message', 'About library', etc. A search bar is highlighted with a red box, and a dropdown menu is open showing search criteria: 'Library catalog', 'Title', 'Author', 'Subject', 'Call number', and 'Barcode'. A red arrow points to the search bar. Below the search bar is a central image of students in a library. To the right of the image is a login form with fields for 'Login:' and 'Password:', and a 'Log in' button.

Snapshot of remote login :

A close-up of the login form. It features a blue background with white text. The heading is 'Log in to your account:'. Below it are two input fields: 'Login:' with the value 'dcacdemo' and 'Password:' with the value 'Demo@123'. A green 'Log in' button is positioned at the bottom.



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Snap Shot of after login to account in order to check books transaction record, fine charges, Personal details, checkout history etc.

The screenshot displays the user interface of the WEB-OPAC system. On the left, a sidebar lists navigation options: your summary, your charges, your personal details, your tags, change your password, your search history, your checkout history, your purchase suggestions, and your lists. The main content area features the Delhi College of Arts & Commerce logo and name, along with the WEB-OPAC title and a search bar. Below the search bar, there are navigation tabs for various library services. The 'Your summary' section is highlighted, showing a greeting and a table of checked-out books.

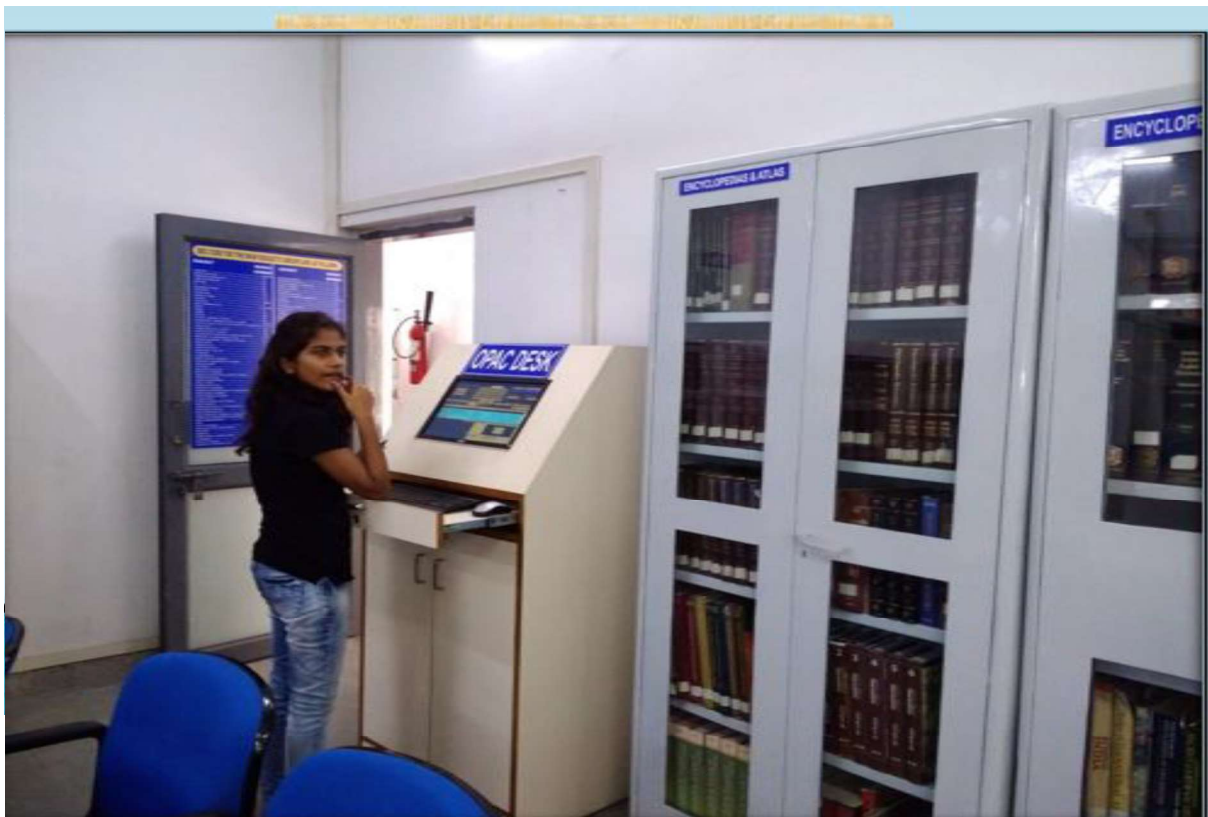
Title	Author	Due	Barcode	Call number	Fines
ECONOMIC DEVELOPMENT IN INDIA - POLICIES, REFORMS AND LIBERALISATION	SALARDEHANA, A. I.	08/20/2022	0591	338.94.04L	No
Human Resource Management	Kapoor, N.	08/20/2022	53255	658.3.64P	No
Principles of Marketing : Sem-III & Con(H)	Chhabra, T. N.	08/21/2022	51086	658.3.04H	No



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Snap Shot of OPAC DESK





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Other useful links and subscribed E-resources through N-DST also accessible through KOHA software

<p>Home</p> <p>Indian council for cultural relation</p> <p>eLibrary by DULS</p> <p>N-List (INFIBNET program)</p> <p>National digital Library</p> <p>E- shodhSindhu</p> <p>Vidwan: Expert Database and national research network</p> <p>OCLC World Catalogue</p> <p>Shodhganga eTheses</p> <p>Open DOAR</p> <p>DOAJ</p> <p>e-Employment News</p>	<p> भारतीय सांस्कृतिक सम्बंध परिषद Indian Council For Cultural Relations</p> <p> Delhi University Library System</p> <p> N-LIST National Library and Information Services Infrastructure For Scholarly Content extending access to e-Resources to colleges in India</p> <p> National Digital Library of India</p> <p> eShodh Sindhu Consortium For NE e-Resources</p> <p> VIDWAN Expert Database & National Researcher's Network</p>	<p>Classify An experimental classification web service</p> <p>Shodhganga: a reservoir of Indian theses @ INFLIBNET</p> <p>OpenDOAR</p> <p>DOAJ OPEN GLOBAL TRUSTED</p> <p>Employment News</p>
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The screenshot shows the N-LIST website interface. At the top, there is a navigation menu with links for College Admin Login, Licences and Fair Use, FAQs, Downloads, and Awareness Programme. Below this is a main header with the N-LIST logo and tagline: "National Library and Information Services Infrastructure for Scholarly Content - extending access to e-resources to colleges in India". The main content area is divided into three columns: 1. A college component of e-ShodhSindhu consortium with access to 6,000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL. 2. Who are eligible? All Govt aided colleges covered under Section 12B of UGC Act. Non-Aided colleges (except Agriculture, Engineering, Management, Medical, Pharmacy, Dentistry and Nursing). 3. REGISTERED MEMBER'S LOGIN. Important for the colleges under firewall, the port nos 2048-3251 required to be open for login. Please ask your Network Admin/ISPs. Login Help Manual. Below the main content, there are three boxes: FOR PAYMENT RELATED QUERIES (paymentinfo[at]inflibnet.ac.in), FOR ACCESS RELATED ISSUES (college[at]inflibnet.ac.in), and a search bar for e-books and e-journals. At the bottom, there are three sections: COLLEGE ADMINISTRATOR (Administrator Login, Admin Manual), SUMMARY STATISTICS (Beneficiary Colleges: 3555, Total Active Users: 443356, Users Activated in Sep-2021: 8037), and TOP 10 COLLEGE USERS (St. Xavier's College for Women, Aluva, Kerala; Ananda Mohan College Kolkata, West).

MEMBER USER LOGIN TO GET FULLTEXT ACCESS

User Login

Don't Remember Login

Clear prior granting of permission for release of your information to this service.

[Login](#)

[Forgot password?](#)

[Activate User / Change password?](#)



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E-Resources @N-LIST

Subscribed e-Journals and e-Books

The Consortium subscribes to the following resources for the colleges. All electronic resources subscribed under N-LIST Programme are available from the publisher's website.

You may search e-Books or e-Journals All Fields

E-Journals (Fulltext)	E-Books
American Institute of Physics [18 titles]	Cambridge Books Online [1800 titles]
Annual Reviews [33 titles]	E-brary [185000+ titles]
Economic and Political Weekly (EPW) [1 title] Alternate Link	EBSCOHost-Net Library [936 titles]
Indian Journals [180+ titles]	Hindustan Book Agency [65+ titles]
Institute of Physics [46 titles]	Institute of South East Asian Studies(ISEAS) Books [382+ titles]
JSTOR [2500+ titles]	Oxford Scholarship [1402+ titles]
Oxford University Press [262 titles]	Springer eBooks [2300 titles]
Royal Society of Chemistry [29 titles]	Sage Publication eBooks [1000 titles]
EBSCO - OmniFile Full Text Mega [3000+ titles]	Taylor Francis eBooks [1800 titles]
Cambridge University Press [224 titles] (2010-2016)	Mylibrary-McGraw Hill [1124 titles]
	South Asia Archive [through NDL]
	World e-Books Library [Now Available through NDL only]

Information Literacy Programme: KOHA Library software dated 27-09-2022 by sharing PPT through email to all Students and Teachers based on HOW to use KOHA Software



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LIBRARY INFORMATION LITERACY PROGRAMME 2022-2023
KOHA: Open Source Integrated Library Management Software

WELCOME ON BOARD DELHI COLLEGE OF ARTS & COMMERCE (UNIVERSITY OF DELHI)

LIBRARY - AS A RESOURCE OF TEACHING & LEARNING PROCESS

Prof. Rajy Chakra
Principal

Mrs. Poojam Fari
Officiating Librarian

DCAC WEB OPAC (KOHA) of Library

Welcome to DCAC "WEB OPAC (KOHA)" of Library. The Web OPAC allows you search for an item of your choice in Library holdings. The library provides information about its collection through WEB OPAC. Two terminals of Web OPAC are available in the library in the stack area and one terminal is in the reading room.

The detailed instructions are provided "Steps to Follow" for using the Web OPAC to make them more expressive/understandable to the users.

WHAT IS KOHA ?

Koha is an Integrated Library System with a range of features including: Online Public Access Catalogue (OPAC) module which provides a simple and clear interface for library users to perform tasks such as searching and reserving items and suggesting new items.

The KOHA software facilitates remote access to data regarding college library holdings including their locations, book status and user membership transactions.

HOW TO ACCESS KOHA ?

DEMO- Use and awareness about Web OPAC
 Steps to follow to access web OPAC links

Step #1
 1. User needs to open any browser available on the desktop such as Chrome, Firefox, Internet Explorer or Microsoft Edge.
 2. Type of in the address bar <https://dcac-opac.dca.ac.in>
 Home page screen will appear after successful page loading.

Step #2
 Link:- <https://dcac-opac.dca.ac.in> (Users can directly open web OPAC through this link)

or

You can also avail web OPAC facility by click on the "LIBRARY KOHA" icon available/visible on the DCAC college website.

Step #3
 You can search the required books by Title, Author, Subject, etc. along with their location on the shelf



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Step #4

On the left side user will get the list of open access e-resources as well as e-resources subscribed by college library (N-LIST).

The screenshot shows the WEB-OPAC homepage. On the left, there is a vertical navigation menu with various options. The main content area features a banner for a 'WEBINAR' event. The header includes the college name and the 'WEB - OPAC Online Public Access Catalog' logo.

Step #5

You can also access your library membership account with Login ID and Password.

Login ID: Member ID Number

Password: Member ID Number (given on your college ID card)

Kindly change your password for security purpose

This screenshot is similar to the previous one but highlights the login form on the right side of the page. The form includes fields for 'Login ID' and 'Password', along with a 'Login' button. The 'WEBINAR' banner is still visible in the center.

Step #6

After login to your account you can check books transaction record, fine charges, personal details, checkout history etc.

The screenshot shows the user account page. On the left, a navigation menu lists various account-related options. The main content area is titled 'Your summary' and contains a table with transaction records.

Sl. No.	Book Title	Author	Qty.	Amount	Due Date	Remarks
1
2
3



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shalini

Information Literacy Program: KOHA library software External | inbox x

P Poonam Rani -poonam.rani@dcac.du.ac.in-
to Neeru, hkappor, srikantpandey7, rashmisharma2729, jgame, K_r_enusharma, sujeetdcac, amritdcac, Tarjeet, singh.chaitanya.du, ralingoyalM, neeraj, nsaxena

Tue, Sep 27, 2022, 12:23 PM

Dear all TTCs,

I am pleased to inform you that the college library has migrated to KOHA software from the existing software NETLIB/LIBWARE. The college library committee decided to conduct an information literacy program for students and faculty regarding the KOHA software.

A very warm welcome to the highly user-friendly interface, the KOHA platform, of the DCAC Library. A strong and dynamic society rests on a strong knowledge community that strives for context-based upgradations and innovations, keeping pace with the changing times and evolving needs. Keeping in mind these goals, the DCAC Library provides access to innumerable resources, both offline and online, to further knowledge in diverse fields. In this scenario, the utilisation of KOHA software equips the platform with numerous distinctive, personalised features and 24-hour accessibility anywhere in the world. We anticipate that the growing use of cloud-based technology in the DCAC library will help to utilise the KOHA facilities to the fullest extent possible. We encourage you to take full advantage of the KOHA facilities.

In the wake of abovementioned subject, I would like to share a PPT to aware the library users about the KOHA software. I request you all kindly share this PPT to your concerned teachers, and students of the department in order to drive benefits.

With Regards
Poonam Rani
Officiating Librarian

One attachment • Scanned by Gmail

Information Liter...

3



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University of Delhi

asharma10@gmail.com

Active

Information Literacy Program: KOHA library software(1st year, 2nd year and 3rd year)

Poonam Rani <poonam.rani@dcac.du.ac.in>
to Amit

Tue, Dec 6, 2022, 3:02 PM

Dear Students,

I am pleased to inform you that the college library has migrated to KOHA software from the existing software NETLIB/LIBWARE. The college library committee decided to conduct an information literacy program for students and faculty regarding the KOHA software.

A very warm welcome to the highly user-friendly interface, the KOHA platform, of the DCAC Library. A strong and dynamic society rests on a strong knowledge community that strives for context-based upgradations and innovations, keeping pace with the changing times and evolving needs. Keeping in mind these goals, the DCAC Library provides access to innumerable resources, both offline and online, to further knowledge in diverse fields. In this scenario, the utilisation of KOHA software equips the platform with numerous distinctive, personalised features and 24-hour accessibility anywhere in the world. We anticipate that the growing use of cloud-based technology in the DCAC library will help to utilise the KOHA facilities to the fullest extent possible. We encourage you all to take full advantage of the KOHA facilities.

In the wake of above mentioned subject, I would like to share a PPT to aware you all about the KOHA software. I request you all kindly go through the attached PPT in order to drive benefits.

With Regards

Poonam Rani
Librarian

One attachment • Scanned by Gmail

Information Liter...

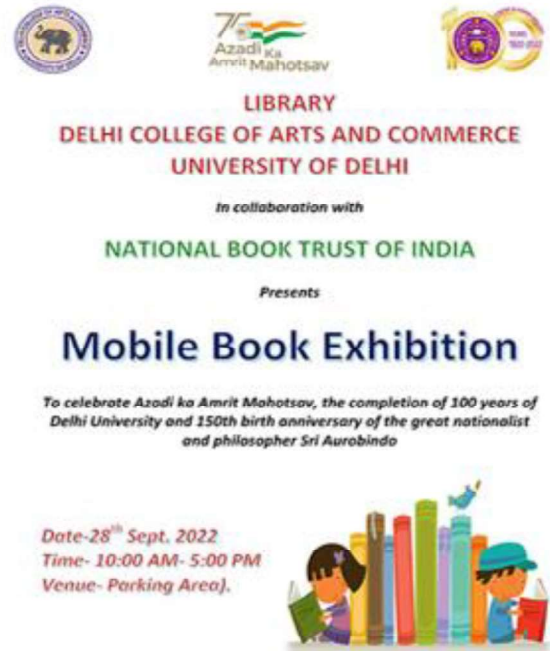
Reply Forward



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Mobile Book Exhibition to celebrate Azadi ka Amrit Mahostav, the completion of 100 years of Delhi University and 10th birth anniversary of the great nationalist and philosopher Sri Aurobindo by College library in collaboration with National Book Trust of India was held on



28th September 2022.



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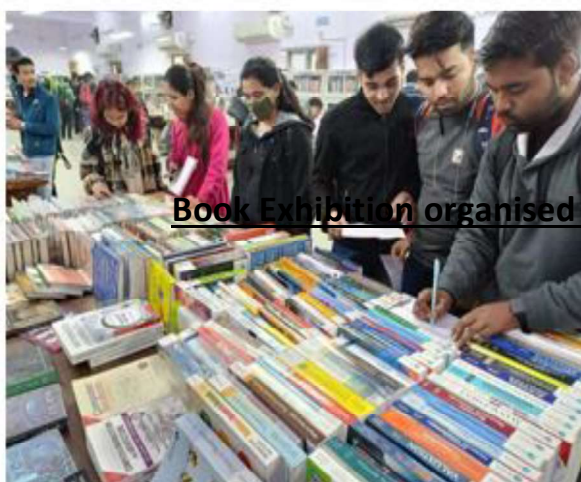
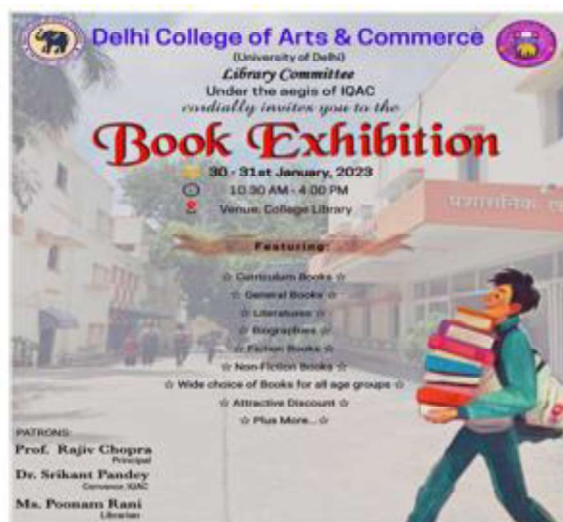
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Book Exhibition organised on January 30th and 31st, 2023



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College has introduced library webpage through college website in order to provide all information about library resources (print and electronic), about library, layout, rules and regulations, other ICT technology (RFID, Institutional repository (D-Space), library services and facilities, other useful important link, Notices/ circular etc. and accessible remotely any time and from anywhere

011-24109821 | librarian@dcac.du.ac.in | Feedback

Delhi College of Arts & Commerce
University of Delhi

Librarian
Delhi College of Arts and Commerce
University of Delhi, Delhi 110023

Home | About Us | Service & Facilities | Web Opac | Institutional Repository(DSpace) | Resources | Research Assistance | Library Forms | Library Activities | Gallery

Important Link

About College Library
A college library is a crucial academic resource for both faculty and students. College library boasts a collection of approximately 61,819 books and

Notice And Updates

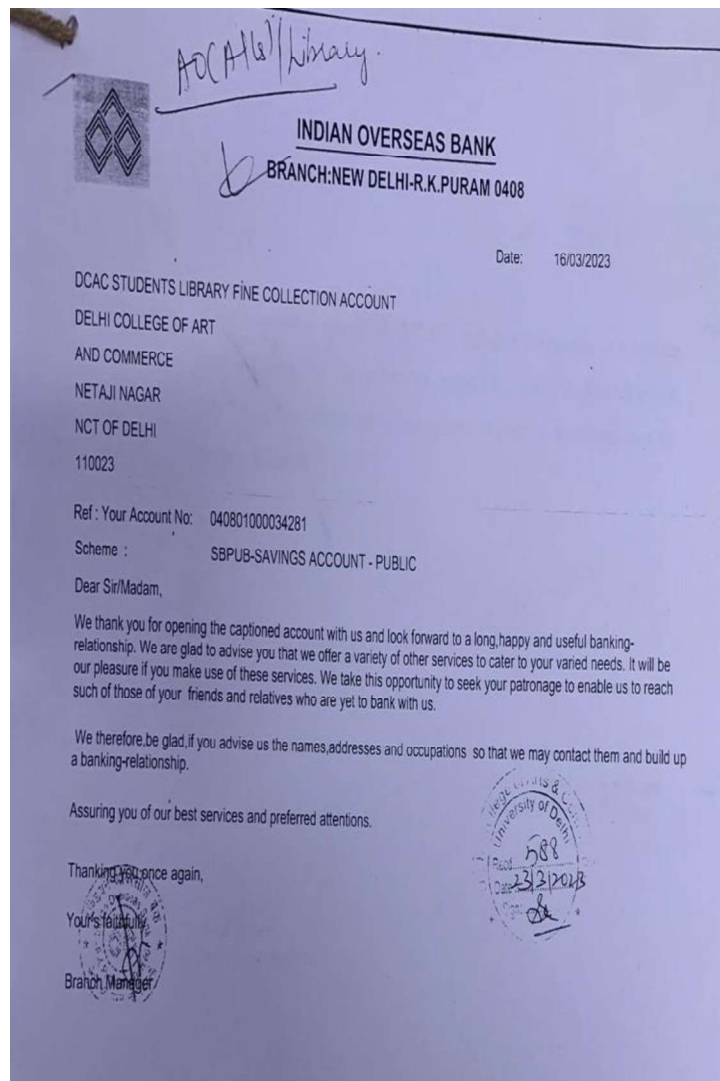


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ICT Tool / Technology

College library Shifted from cash to online Students Library Fine Collection through KOHA software by using QR code



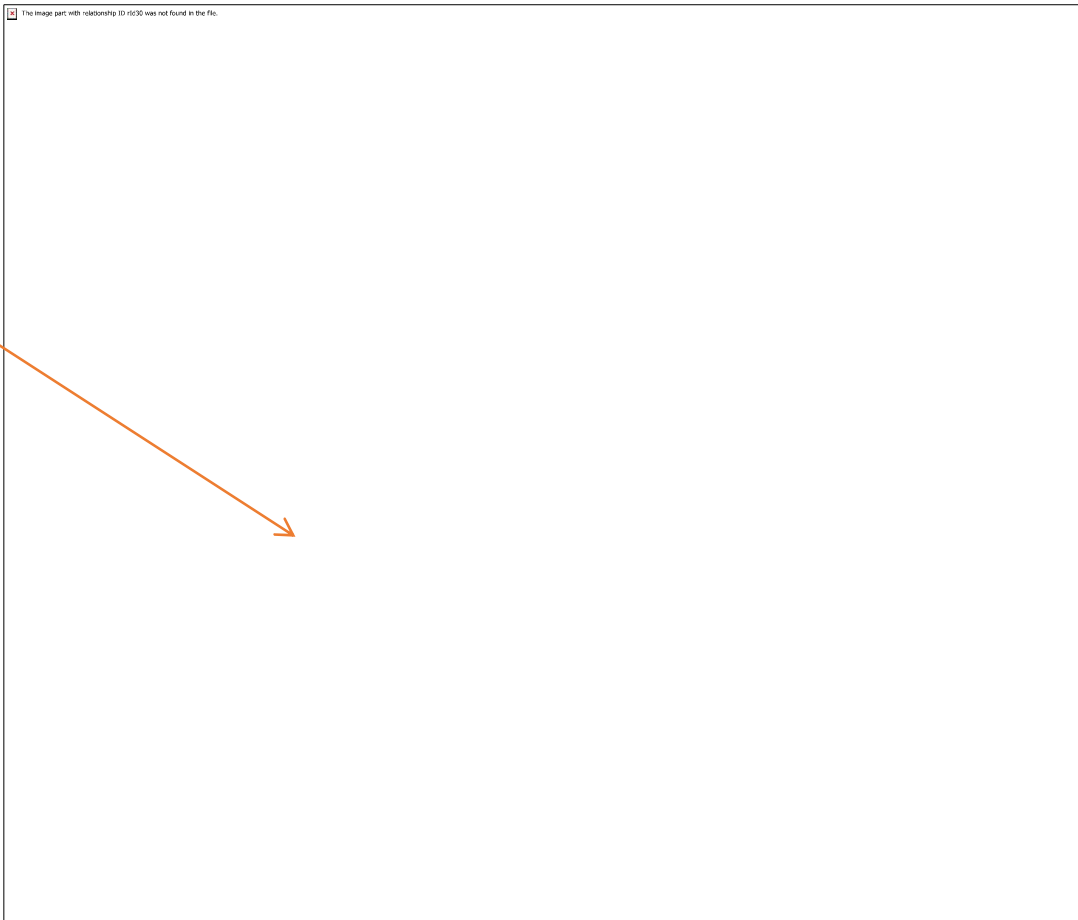
Facility for Visually Impaired Students



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The College library purchased EVO E11 Daisy Player for Visually Impaired students which assists them to study. This device boasts over 35 hours of voice recording capacity, features variable speed playback and an inbuilt speaker. It also facilitates internet connectivity for seamless data access.



EVO E11 Daisy Player



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DSpace is an open source repository application that allows to capture, store, index, preserve and distribute digital material including text, video, audio and data. DSpace provides a way to manage materials and publications in a professionally maintained repository to give them greater visibility and accessibility over time. There are over 1000 digital repositories worldwide using the DSpace application for a variety of digital archiving needs. DSpace is most often used as an institutional repository - a platform that provides access to research output, scholarly publications, library collections, and more.

DSpace can be used to store any type of digital materials, including:

- Documents, such as articles, preprints, working papers, technical reports, conference papers
- Books
- Theses
- Data sets
- Computer programs
- Visualizations, simulations, and other models
- Multimedia publications
- Administrative records
- Published books
- Overlay journals
- Bibliographic datasets
- Images
- Audio files
- Video files
- e-formatted digital library collections
- Learning objects
- Web pages



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Home Browse Help Sign on to

Delhi College of Arts and Commerce
(University of Delhi)

दिल्ली कॉलेज ऑफ आर्ट्स एंड कॉमर्स
(दिल्ली विश्वविद्यालय)

शोध संग्रह
INSTITUTIONAL REPOSITORY

Browse Collections

DSpace at Delhi College of Arts and Commerce

Welcome to the Institutional Repository at Delhi College of Arts & Commerce (University of Delhi), known as IDR@DCAC, is a platform for faculty, students, and staff to share research work, including journal articles, conference papers, book chapters, theses, and dissertations etc. Efforts will be made to provide full-text access to the documents without violating copyrights.

For inquiries or assistance with depositing or accessing documents, individuals can contact the service via email at idl@librar@dcac.du.ac.in

Useful Links

- [New User Registration](#)
- [Web – OPAC](#)
- [NLIST](#)
- [DU – eLibrary](#)
- [DULS](#)
- [Library Home](#)
- [DCAC Home](#)
- [Contact us:](#)

INSTITUTIONAL DIGITAL REPOSITORY

Home Browse Help Sign on to

Communities in DSpace
Choose a community to browse its collections.

- Academic
- Academic Activities
- Annual Reports/NAAC/NIRF
- DCAC PUBLICATIONS
- DCAC@Media
- DU-UG Curriculum
- Faculty Publications
- Library Activites
- Photo Gallery
- Question Bank
- Rare Books, Manuscripts & Special Collections
- Societies/Committee
- Thesis and Dissertation
- year

Discover

Author	Count
DCAC, LIBRARY	11
DELHI COLLEGE OF ARTS AND COMMERCE	10
Department of Economics	2
Department of English	2
Ankit Mittal	1
ANUSHKA SHARMA	1
Archita Sharma	1
Arohi Verma	1
Career Development Centre	1
Department of Environmental Science	1
next >	

Has File(s)	Count
true	982

Subject	Count
B. A. (Prog)	312
B.Com (P)	82
B. A. (HONS) English	63
B. A. (HONS) Hindi	56
B. A. (HONS) History	55
B. A. (HONS) Economics	32
B. A. (H)	19
B.Com (H)	19
B. A. (H) Economics	10
B. A. (H) Pol. Science	10
next >	

Date issued	Count
2020 - 2023	610
2010 - 2019	244
2000 - 2009	33
1990 - 1999	72
1980 - 1989	22
1977 - 1979	1

Semester	Count
4	190
1	171
6	163
5	91
3	73
2	71
A1	2
2 old course	1
3 & 4	1



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27th June, 2023

To
The Principal
Delhi College of Arts and Commerce
Netaji Nagar
New Delhi - 110023

Sub: Successfully Installation of DSpace Digital Repository software against your Purchase order ref No. DCAC/Library/2022-23/1206 dated: February 6th, 2023 for Implementation of DSpace Repository Software including 03 years maintenance charges for Library.

Dear Sir/Madam,

This is with the reference to your Purchase Order Ref No. **DCAC/Library/2022-23/1206 dated 06/02/2023 for Implementation of DSpace Digital Repository Software including 3 years maintenance charges for Library.**

We would like to inform you that we have successfully completed the installation and customizations of the DSpace software. Gave you the training on 22/05/2023 & 23/05/2023 & 3 years support service is continuing. The payment is under process from your end.

Thanking you and assuring you of our best professional services at all times.



Thanking you,
Ria Das
Business Development Manager
Avior Technologies Private Limited
52, Canal street, Sreebhumi Kolkata – 700048
8017616701

Avior Technologies Pvt. Ltd.

Regd Office: 45, Cossipore Road, Kolkata – 700002 | Branch Office: 52, Canal Street Sreebhumi Kolkata – 700048
☎: 8583963369/8017616701 | Email- mail@aviortechnologies.co.in | Website: www.aviortechnologies.co.in

Introduction of Radio-Frequency Identification (RFID)



Delhi College of Arts & Commerce

University of Delhi

College Library introduced and implemented Radio-Frequency Identification (RFID) technology

RFID: Radio Frequency Identification technology uses radio waves to identify people or objects. College library incorporated RFID technology for efficient library management and this includes RFID-enabled smart cards, a self-circulation kiosk for quick and easy book borrowing, a book drop station for returns, and timely email notifications for over dues books. Patrons can check each book transaction simultaneously.



Snap Shot of Radio-Frequency Identification (RFID) Tools



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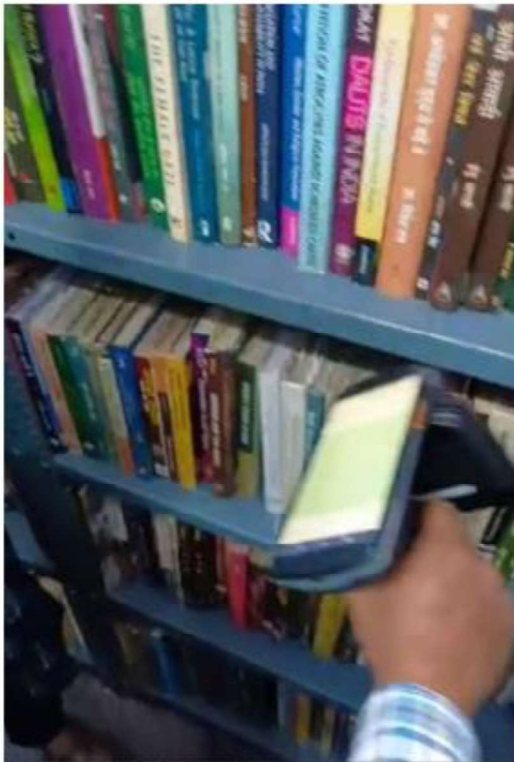
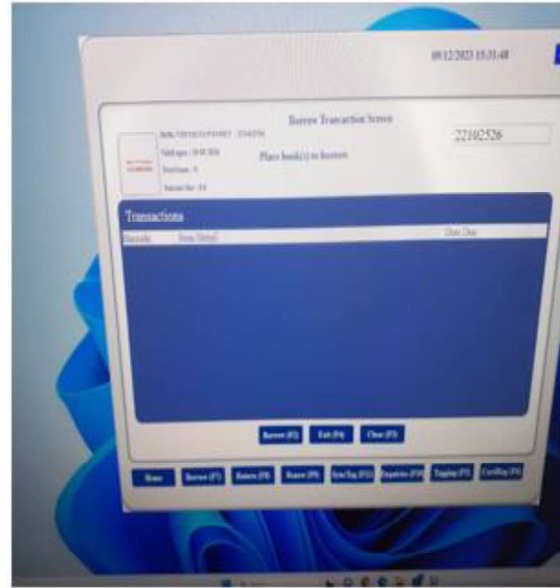
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Snap Shot of RFID Smart card Printer for generating RFID enabled Smart Card for Patrons



Procedure for Operating Radio-Frequency Identification (RFID)

Using RFID technology in libraries saves time of library staff's by automatizing their tasks. Uses RFID library management saves the times a book reader.



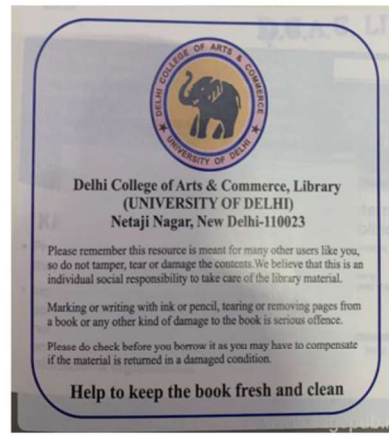
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University of Delhi

Taking care of books and making them available to the book readers are important tasks. Majority of the library staff spent the time in keeping the record of incoming and outgoing of books.

The following are the key functionalities of RFID:

RFID Tags: Incorporating RFID tags within book covers, libraries can streamline book transactions. Each book's bibliographic data is entered into the library software. When a user brings a book for issue or return, the RFID reader reads the tag, allowing for quick processing. Upon exit, the RFID tag is checked to ensure proper issuance, and any irregularities trigger an instant alert. This system improves efficiency and effectively reduces document theft in libraries.



Self-Check-In touchscreen enabled user-friendly Kiosk is primarily for issue/return and renew of books in Library





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Shelf check- In/Self-Check-Out kiosk offer numerous benefits, including enhanced efficiency and convenience. It allows patrons to complete various common tasks on their own without the assistance of a dedicated employee such as self-issue/return and renew of books in library with its inbuilt screen and patrons can view & print transaction related information such as number of books issued, outstanding, fine etc.



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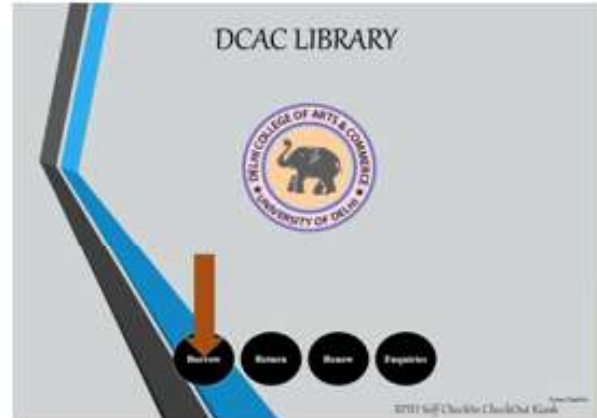
University of Delhi

Guide to Borrowing Books Using the RFID Kiosk in the Library

DCAC LIBRARY

****Guide to Borrowing Books Using the RFID Kiosk in the Library****

- ****Step 1:** Approach the Self Check-In Check-Out Kiosk.**
- This kiosk is touchscreen-enabled and user-friendly, designed primarily for the issue and return of books.
- ****Step 2:** Scan Your ID Card.**
- Place your ID card on the designated area of the RFID kiosk.
- The kiosk will read and display your details on the screen.
- ****Step 3:** Initiate the Borrowing Process.**
- On the touchscreen, select the "Borrow" option.



DCAC LIBRARY

****Step 4:** Scan the Book(s).**

- The screen will display a message prompting you to "Place book(s) to borrow."
- Position the book(s) you wish to borrow on the designated area of the kiosk.
- The kiosk will scan and display the book details, including Barcode, Item Details, and Date Due.



DCAC LIBRARY

****Step 5:** Confirm Borrowing.**

- Click on the "Borrow" option again on the touchscreen.
- The system will process the request, and the book(s) will be issued in your name.





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Delhi College of Arts & Commerce
University of Delhi
DCAC LIBRARY

****Step 6:** Check the Confirmation Message.**

- The screen will show a "checked-out successfully" message for the borrowed book(s).

****Step 7:** Exit the Borrowing Process.**

- Click on the "Exit" option on the touchscreen to conclude the borrowing procedure.

Delhi College of Arts & Commerce
University of Delhi

Mobile No: 8767 20000
Valid upto: 10.11.2022
Staffname: S
Library No: 01

Check-out successfully

Transactions

Sl.No	Item Title	Issue Date
00101	Company Law - Eminent, 4th, (Hardy)	07-11-2022
00102	अर्थशास्त्र की मूलभूत सिद्धांत (Hardy) (Hardy) (Hardy)	07-11-2022
00103	GOVERNANCE - ISSUES AND CHALLENGES - SINGH, ANJALI PRASAD (Hardy)	07-11-2022

More Exit

Delhi College of Arts & Commerce
University of Delhi
DCAC LIBRARY

****Step 8:** Print Transaction Receipt**

- The screen will ask if you'd like a print confirmation.
- Select the "YES" option.
- The kiosk will print an automated checked-out transaction receipt for you.

****Step 9:** Receive Confirmation Email.**

- A confirmation email detailing the borrowed book(s) will be sent to your registered email address as per the library's records.

Delhi College of Arts & Commerce
University of Delhi

Mobile No: 8767 20000
Valid upto: 10.11.2022
Staffname: S
Library No: 01

Check-out successfully

Transactions

Sl.No	Item Title	Issue Date
00101	Company Law - Eminent, 4th, (Hardy)	07-11-2022
00102	अर्थशास्त्र की मूलभूत सिद्धांत (Hardy) (Hardy) (Hardy)	07-11-2022
00103	GOVERNANCE - ISSUES AND CHALLENGES - SINGH, ANJALI PRASAD (Hardy)	07-11-2022

Print Confirmation
Do you want to Print Transaction?

Yes No

More Exit

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****Step 10:** Handover the Receipt to Library Staff.**

- Before leaving, hand over the printed receipt to the library staff stationed at the exit gate.

Note

- Remember to return the borrowed book(s) before the due date to avoid an Any late fine.

DCAC LIBRARY

Thank you for using DCAC Library. Do visit again.



Delhi College of Arts & Commerce

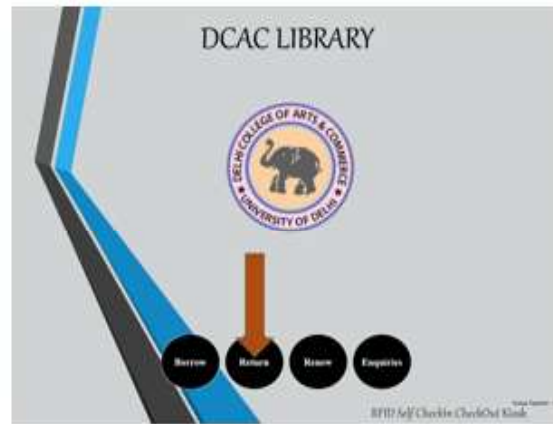
University of Delhi

Guide to returning books using the RFID Kiosk in the library

DCAC LIBRARY

Guide to Returning Books Using the RFID Kiosk in the Library

- *Step 1: * Approach the Self Check-In Check-Out Kiosk.**
- This kiosk is touchscreen-enabled and user-friendly, designed primarily for the issue and return of books.
- *Step 2: * Initiate the Return Process.**
- On the touchscreen, select the "Return" option.



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***Step 3: * Place the Book(s) on the Kiosk.**

Position the book(s) you wish to return on the designated area of the kiosk.

The kiosk will scan and display the book details, including Barcode, Item Details, Date Due, and any applicable fine.

***Step 4: * Review Fine Details (if applicable).**

- If there's an overdue fine for the book(s), it will be displayed under the Fine column.
- If no fine is applicable, the amount against the book(s) entry will show as Zero.

***Step 5: * Confirm Return.**

Click on the "Return" option again on the touchscreen.

The system will process the request, and the book(s) will be successfully returned.

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Books Search For: 0000
Fullpage: 10/11/2020
Barcode: 1
Inventory: 00

Press return button to return items

Barcode	Book Title	Date Due	Fine
0000	Company Law - Kumar, Anil (Book)	07-11-2020	00
0000	संस्था, संस्था अर्थ (भाग - अर्थ) (Book)	07-11-2020	00
0000	GOVERNANCE : DRIVES AND CHALLENGES - SINGH, ABHAY PRAKASH (Book)	07-11-2020	00

Buttons: Return, Exit

DCAC LIBRARY

***Step 6: * Check the Confirmation Message.**

The screen will show a "checked in successfully" message for the returned book(s).

Delhi College of Arts & Commerce
University of Delhi

Books Search For: 0000
Fullpage: 10/11/2020
Barcode: 1
Inventory: 00

Check in successfully

Barcode	Book Title	Date Due	Fine
0000	Company Law - Kumar, Anil (Book)	07-11-2020	00
0000	संस्था, संस्था अर्थ (भाग - अर्थ) (Book)	07-11-2020	00
0000	GOVERNANCE : DRIVES AND CHALLENGES - SINGH, ABHAY PRAKASH (Book)	07-11-2020	00

Buttons: Home, Exit



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***Step 7:* Exit the Return Process.**

- Click on the "Exit" option on the touchscreen to conclude the return procedure.

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Valid upto: 01-11-2023
Total Items: 3
Account No: 44

Check-in successfully

Barcode	Item Detail	Date Due	Fine
9781111111111	Company Law - Kumar, Jai (Book)	07-11-2023	0.0
9781111111111	संगणक संग्रहण अर्थ विज्ञान (विद्युत् प्रसारण) (Book)	07-11-2023	0.0
9781111111111	GOVERNANCE : ISSUES AND CHALLENGES- SINGLE AUTHOR PRASAD (Book)	07-11-2023	0.0

More Exit

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***Step 8:* Print Transaction Receipt**

- The screen will ask if you'd like a print confirmation.
- Select the "YES" option.
- The kiosk will print an automated checked-out transaction receipt for you.
- *Step 9:* Receive Confirmation Email.**
- A confirmation email detailing the returned book(s) will be sent to your registered email address as per the library's records.

Delhi College of Arts & Commerce
University of Delhi

Valid upto: 01-11-2023
Total Items: 3
Account No: 44

Check-in successfully

Barcode	Item Detail	Date Due	Fine
9781111111111	Company Law - Kumar, Jai (Book)	07-11-2023	0.0
9781111111111	संगणक संग्रहण अर्थ विज्ञान (विद्युत् प्रसारण) (Book)	07-11-2023	0.0
9781111111111	GOVERNANCE : ISSUES AND CHALLENGES- SINGLE AUTHOR PRASAD (Book)	07-11-2023	0.0

Print Confirmation
Do you want to Print Transaction?

Yes No

More Exit

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University of Delhi
DCAC LIBRARY

***Step 10:* Address Overdue Fines (if applicable).**

- If there's an overdue fine for the book(s), visit the Circulation Counter to pay the amount.
- If no fine is applicable, the return process is complete once you receive the automated checked-in transaction receipt.
- *Step 11:* Handover the Receipt to Library Staff.**
- Before leaving, hand over the printed receipt to the library staff stationed at the exit gate.

Note - Always ensure to return books on time to avoid late fine.

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Thank you for using DCAC Library. Do visit again.

Guide to Renew Books Using the RFID Kiosk in the Library



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University of Delhi

DCAC LIBRARY

****Guide to Renew Books Using the RFID Kiosk in the Library****

- ****Step 1:**** Approach the Self Check-In/Check-Out Kiosk.
- This kiosk is touchscreen-enabled and user-friendly, designed primarily for the issue and return of books.
- ****Step 2:**** Scan Your ID Card.
- Place your ID card on the designated area of the RFID kiosk.
- The kiosk will read and display your details on the screen.
- ****Step 3:**** Initiate the Renew Process.
- On the touchscreen, select the "Renew" option.

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RFID Self Check-In/Check-Out Kiosk

DCAC LIBRARY

****Step 4:**** Scan the Book(s).

- The screen will display a message prompting you to "Place book(s) to renew."
- Position the book(s) you wish to renew on the designated area of the kiosk.
- The kiosk will scan and display the book details, including Barcode, Item Details, and Date Due.

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University of Delhi

Auto Logout For: 30000
Valid upto: 15-12-2021
Transaction: 1
Amount Due: 0.00

Press renew to renew items.

Barcode	Item Details	Date Due
97801	Company Law - Exam. del. (Book)	
97802	अर्थशास्त्र - अर्थशास्त्र (Book)	
97803	GOVERNANCE - ISSUES AND CHALLENGES. ADVIJE, ABHIJIT PRASAD (Book)	

Renew Exit

DCAC LIBRARY

****Step 5:**** Confirm Renew.

- Click on the "Renew" option again on the touchscreen.
- The system will process the request, and the book(s) will be issued in your name.

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Auto Logout For: 30000
Valid upto: 15-12-2021
Transaction: 1
Amount Due: 0.00

Press renew to renew items.

Barcode	Item Details	Date Due
97801	Company Law - Exam. del. (Book)	
97802	अर्थशास्त्र - अर्थशास्त्र (Book)	
97803	GOVERNANCE - ISSUES AND CHALLENGES. ADVIJE, ABHIJIT PRASAD (Book)	

Renew Exit



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DCAC LIBRARY

****Step 6:** Check the Confirmation Message.**

- The screen will show a "Renew successfully" message for the renewed book(s).

****Step 7:** Exit the Renewing Process.**

- Click on the "Exit" option on the touchscreen to conclude the Renewing procedure.

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Renew successfully

Sl. No.	Book Title	Issue Date
10131	Company Law - Cases, Act (Book)	07-11-2023
10132	अर्थशास्त्र और वित्त - अर्थ (PART-01) (Book)	07-11-2023
10133	GOVERNANCE - ISSUES AND CHALLENGES - SINGLE AREA PRACTICE (Book)	07-11-2023

More Exit

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University of Delhi
DCAC LIBRARY

****Step 8:** Print Transaction Receipt**

- The screen will ask if you'd like a print confirmation.
- Select the "YES" option.
- The kiosk will print an automated checked-out transaction receipt for you.

****Step 9:** Receive Confirmation Email.**

- A confirmation email detailing the renewed book(s) will be sent to your registered email address as per the library's records

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University of Delhi

Renew successfully

Sl. No.	Book Title	Issue Date
10131	Company Law - Cases, Act (Book)	07-11-2023
10132	अर्थशास्त्र और वित्त - अर्थ (PART-01) (Book)	07-11-2023
10133	GOVERNANCE - ISSUES AND CHALLENGES - SINGLE AREA PRACTICE (Book)	07-11-2023

Print Confirmation

Do you want to Print Transaction?

Yes No

More Exit

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University of Delhi
DCAC LIBRARY

****Step 10:** Handover the Receipt to Library Staff.**

- Before leaving, hand over the printed receipt to the library staff stationed at the exit gate.

Note

- Remember to return the borrowed book(s) before the due date to avoid an Any late fine.

DCAC LIBRARY

Thank you for using DCAC Library. Do visit again.

RFID Book Dropbox enabled user-friendly Kiosk is primarily for returnbooks in Library



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The drop box used for returning the books it helps better circulation and gives time flexibility to patrons for returning of library materials issued by patrons.

The RFID Book Drop-Box is a solution that revolutionizes book returns in libraries. With this RFID Book Drop-Box, patrons can return books at their own convenience, eliminating the constraints of library hours and limited return windows. This hassle-free process allows individuals to return items even when the library is closed, catering to busy schedules.

Guide to return Books Using the RFID Dropbox Kiosk in the Library




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University of Delhi

DCAC LIBRARY


****Guide to return Books Using the RFID Dropbox Kiosk in the Library****

- Step 1: Approach the RFID Dropbox Kiosk.
- This Dropbox kiosk is touchscreen-enabled and user-friendly, designed primarily for return of books.



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- Step 2: Put the Book(s) in Dropbox.
- Dropbox will scan and display the book(s) details including barcode, item details, and date due.




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- Step 3: Review Book (s) & Fine Details
- The kiosk will scan and display the book details, including Barcode, Item Details, Date Due, and any applicable Fine.
- If no fine is applicable, the amount against the book(s) entry will show as Zero.



DCAC LIBRARY


- Step 4: Print Transaction Receipt
- The kiosk will process the request and generate an automated transaction print receipt for you.
- Step 5: Receive Confirmation Email
- A confirmation email detailing the returned book(s) will be sent to your registered email address as per the library's records.



DCAC LIBRARY

- Step 6: Address Overdue Fines (if applicable).
- If there's an overdue fine for the book(s), visit the Circulation Counter to pay the amount.
- If no fine is applicable, the return process is complete once you receive the automated checked-in transaction receipt.
- Step 7: Handover the Receipt to Library Staff.
- Before leaving, hand over the printed receipt to the library staff stationed at the exit gate.
- Note: Always ensure to return books on time to avoid late fine.

DCAC LIBRARY



Thank you for using DCAC Library. Do visit again.



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RFID-enabled security gate



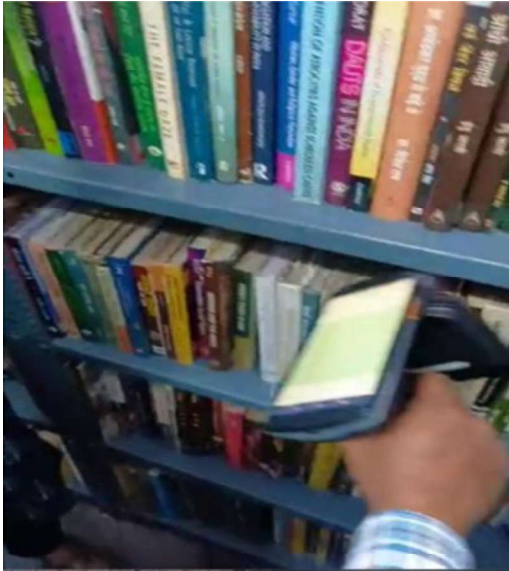
RFID-enabled security gates are a great way to keep our library safe. It's easy for staff members to know who is returning an item and who is taking items out of the library without issuing. This security gate is installed at the entrance and exit point of the College library.



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University of Delhi

RFID Handheld Reader



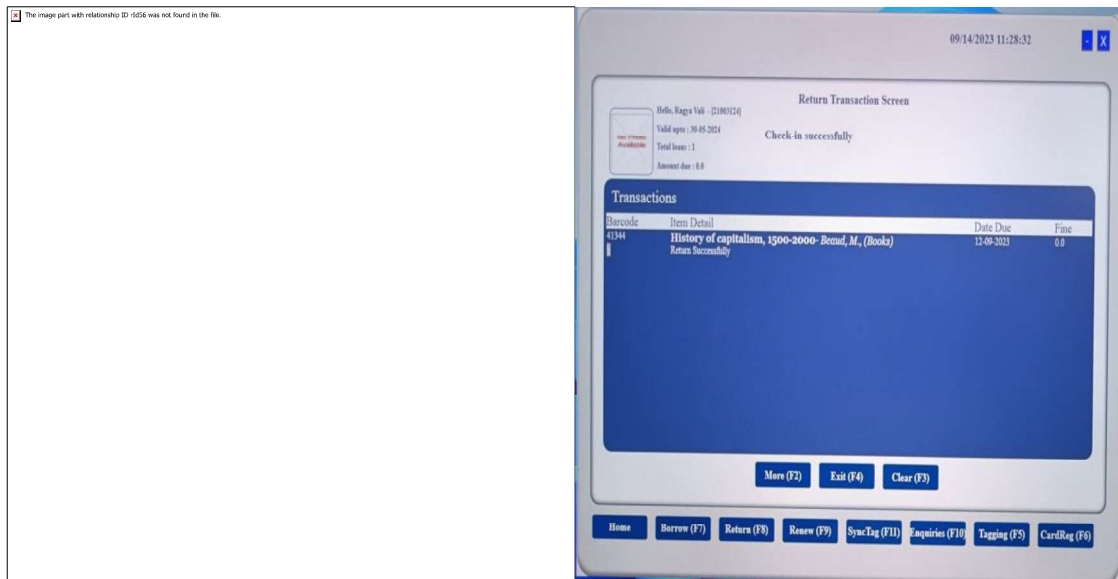
RFID Handheld Reader device detects books or other media that haven't been checked out. Stock verification in library can be done with RFID handheld devices more efficiently with high accuracy. It also helps to analyze the preventive measures required to control loss of items.



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RFID Staff Station Reader



RFID Staff Station Reader is a staff assisted station on services such as loan, return, tagging, sorting and etc. The integrated reader features excellent tag read/write operation performance with a high identification rate. The staff puts the item on the reader and click on the view to display the information stored inside the tag.



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University of Delhi

LIBRARY COMMITTEE
UNDER THE AUSPICES OF ICAC

IN COLLABORATION WITH TOTAL IT SOFTWARE SOLUTIONS PVT. LTD. IS CONDUCTING ONE DAY TRAINING PROGRAMME ON "USE AND BENEFITS OF RFID TECHNOLOGY IN LIBRARIES" ON JULY 04, 2023 AT 3:00 P.M.

PATRONS	LIBRARY RFID MANAGEMENT SYSTEM	SPEAKERS
Prof. Rajy Chopra Principal		Mr. Puneet Kumar Senior Sales Software Development, IIT
Dr. Srikant Pandey General In-charge		Mr. Haider Ali Senior Project Manager, Software Solutions Pvt. Ltd.
Ms. Poonam Rani Librarian		Mr. Shreyas Sharma Initiation and Support Engineer, IIT



Training on Radio Frequency Identification (RFID) held on July 04, 2023.





Delhi College of Arts & Commerce

University of Delhi



Toch The Future Technology
ISO 2008 : 2015

TOTAL IT SOFTWARE SOLUTION PVT. LTD.

Ref: TISS/DCAC/2023/PR/02

Date: 28-06-2023

To,

The Principal
Delhi College of Arts and Commerce
Netaji Nagar,
New Delhi - 110023

Subject: - Successfully Delivery and Installation of RFID Security Solution against your Purchase Order Ref. No. GEMC-511687719139940 dated 31-01-2023 for "Implementation of RFID Solutions at College Library".

Respected Sir,

This is with reference to your Purchase Order Ref. No. GEMC-511687719139940 dated 31-01-2023 for "Implementation of RFID Solutions" in the college Library".

We would like to inform you that we have successfully deliver and installed RFID Solution in your college library and we will organize training to library staff members on 04-07-2023 and bill under process.

Thanking you & assuring you of our best professional services at all times.

Kind regards,


Puneet Kumar
Director
Total IT Software Solutions Pvt. Ltd
Ph.: 9350515096
Email: puneet.saini@tiss.co.in

For Total IT Software Solutions Pvt. Ltd.


Director



Delhi College of Arts & Commerce

University of Delhi

Delhi College of Arts and Commerce
University of Delhi
LIBRARY

04.07.2023

Training Programme

on

"Use and Benefits of RFID Technology in Libraries"
(July 4, 2023, at 3 p.m.)

1. Mr. S.N Tripathi (SPA)
2. Mr. Amit Gulati (Library Assistant) *Amit*
3. Ms. Kavita (Library Attendant) *Kavita*
4. Ms. Beena (Library Attendant) *Beena*
5. Ms. Deepika (Library Attendant) *Deepika*
6. Mr. Anish Sahani (Library Attendant) *Anish*
7. Mr. Brijesh Pal (Library Attendant) *Brijesh Pal*

Puneet Kumar
Mr. Puneet Kumar
Director
Total IT software
solutions pvt. ltd

Haider Ali
Mr Haider Ali
Deputy Manager,
Rapid Radio
Pvt. Ltd.

Shivjee Sharma
Mr. Shivjee Sharma
Installation and support engineer
Rapid Radio Pvt. Ltd.

Poonam Rani
Ms. Poonam Rani
Librarian

Sirkant Pandey
Prof. Sirkant Pandey
Convenor, IQAC

Rajiv Chopra
Prof Rajiv Chopra
Principal

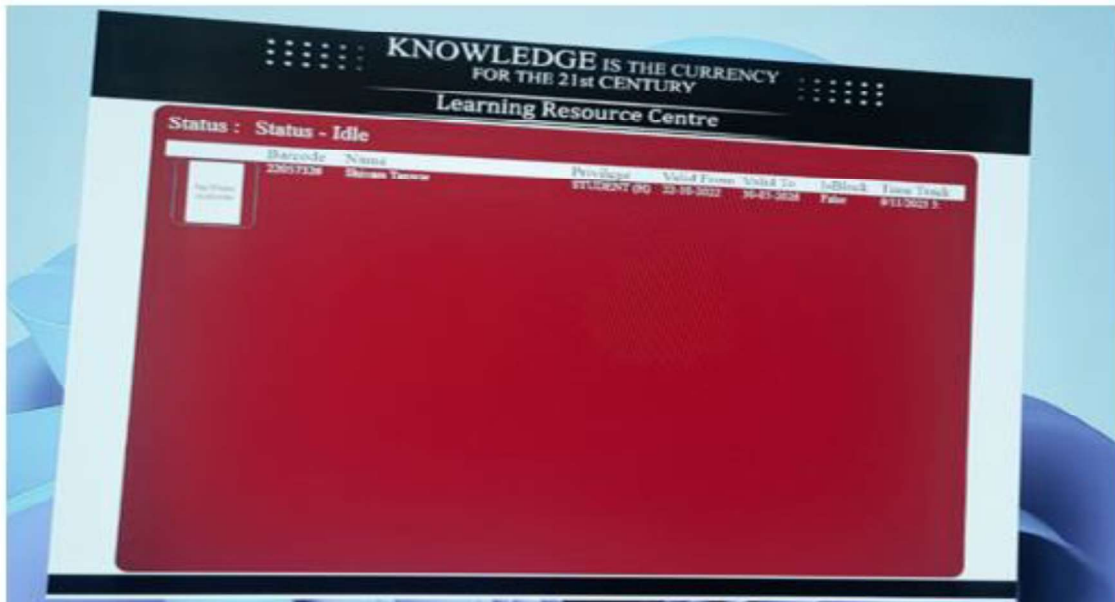


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University of Delhi

RFID Digital Entry System (In/Out Management system of visitors)

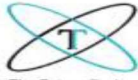
It is used to track the patrons who visit the library or related locations like study zone, reading rooms, etc. It'll scan the barcode from the ID and log the entry time and exit time of the patrons. The patron data will be fetched from the Koha database along with the images and displayed on this system. The system uses the KOHA database to fetch the information of patrons and store it in another database along with the location, entry time, and exit time.





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University of Delhi



Toch The Future Technology
ISO 2008 : 2015

TOTAL IT SOFTWARE SOLUTION PVT. LTD.

Ref: TISS/DCAC/2023/PR/03

Date: 28-06-2023

To,

The Principal
Delhi College of Arts and Commerce
Netaji Nagar,
New Delhi - 110023

Subject: Successfully Delivery and Installation of In/Out Management System against your Purchase Order Ref. No. DCAC/2023/310 dated 21-06-2023 for "Installation and implementation of the Digital Entry Reader or Patron in/Out Management System in college library".

Respected Sir,

This is with reference to your Purchase Order Ref. No. DCAC/2023/310 dated 21-06-2023 for "Installation and implementation of the Digital Entry Reader or Patron in/Out Management System in college library".

We would like to inform you that we have successfully deliver and installed In/Out Management System in your college library and we will organize training to library staff members on 04-07-2023 and bill under process.

Thanking you & assuring you of our best professional services at all times.

Kind regards


Puneet Kumar
Director
Total IT Software Solutions Pvt. Ltd
Ph.: 9350515096
Email: puneet.saini@tiss.co.in

For Total IT Software Solutions Pvt. Ltd.


Director

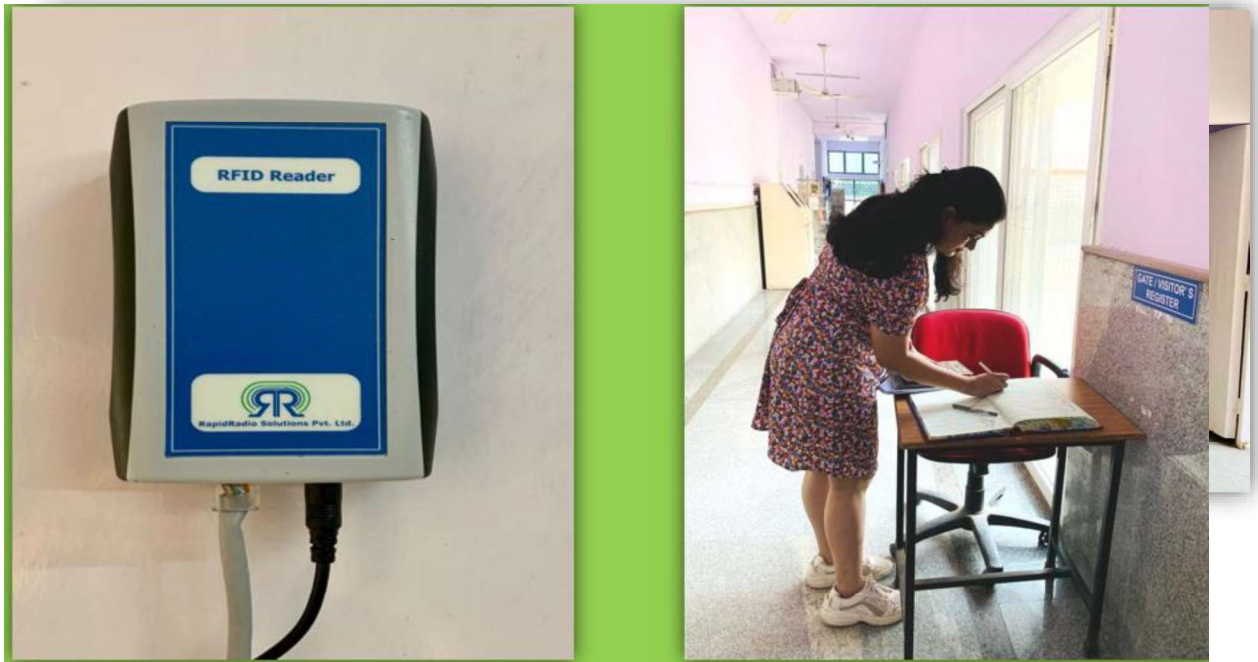
WZ-248, Plot No. 7, Inder Puri, New Delhi - 110012 (INDIA)
Phone :- +91-11-25833321, +91-11-25833323, Fax :- +91-11-255833320
E-mail: contact@tiss.co.in Website: www.tiss.co.in



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Photographs of library of the period 2022-2023



Property Counter and Entrance of Library

Digital Entry Reader and Visitor's Register





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Check Point and RFID Security Gate



Circulation Counter





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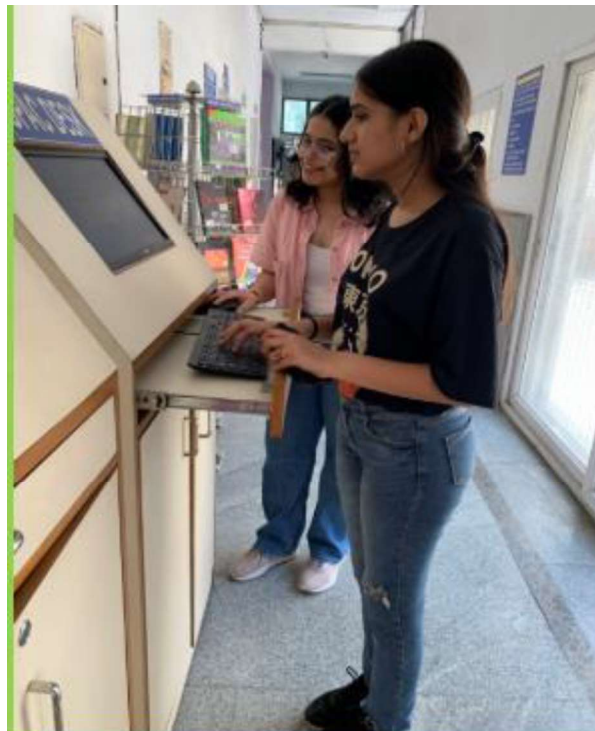
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Kiosk for
renew of books in



issue/return and
Library

RFID book Dropbox



WEB-OPAC



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University of Delhi



Stack Hall



Students Reading Room



Delhi College of Arts & Commerce

University of Delhi



Faculty Reading Room



Current Awareness Section



Delhi College of Arts & Commerce

University of Delhi



E-Resource Room



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University of Delhi

Library Data Report (2021-2022):

The college library introduced and implemented the KOHA software. Organised webinars and training to enhance knowledge and upgrade library services and facilities for the period 2021–2022.

Index

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1. Webinar on "Selective Dissemination of Information Services to Library Users using Print and Open Access Sources" - November 12th, 2021.

Delhi College of Arts & Commerce
(University of Delhi)
Library Committee in Collaboration with IQAC
Presents a
WEBINAR
on
"Selective Dissemination of Information Services to Library Users using Print and Open Access Sources"

Date: Friday, 12th November, 2021
Time: 10.30 a.m.
Venue: Google meet
Webinar Link:
<https://meet.google.com/jyb-jxps-myo>

Guest Speaker

Prof. Shailendra Kumar
Head of Department
Department of Library and Information Science
University of Delhi

Prof. Rajiv Chopra
Principal

Ms. Poonam Rani
Officiating Librarian

Mr. Srikant Pandey
Convener, IQAC



Delhi College of Arts & Commerce

University of Delhi

On the 12th of November 2021, the College Library hosted a webinar titled "Selective Dissemination of Information Services to Library Users using Print and Open Access Sources" through the Google Meet platform. This webinar aimed to enhance the knowledge and skills of library professionals and users regarding the effective utilization of print and open access resources for disseminating information.

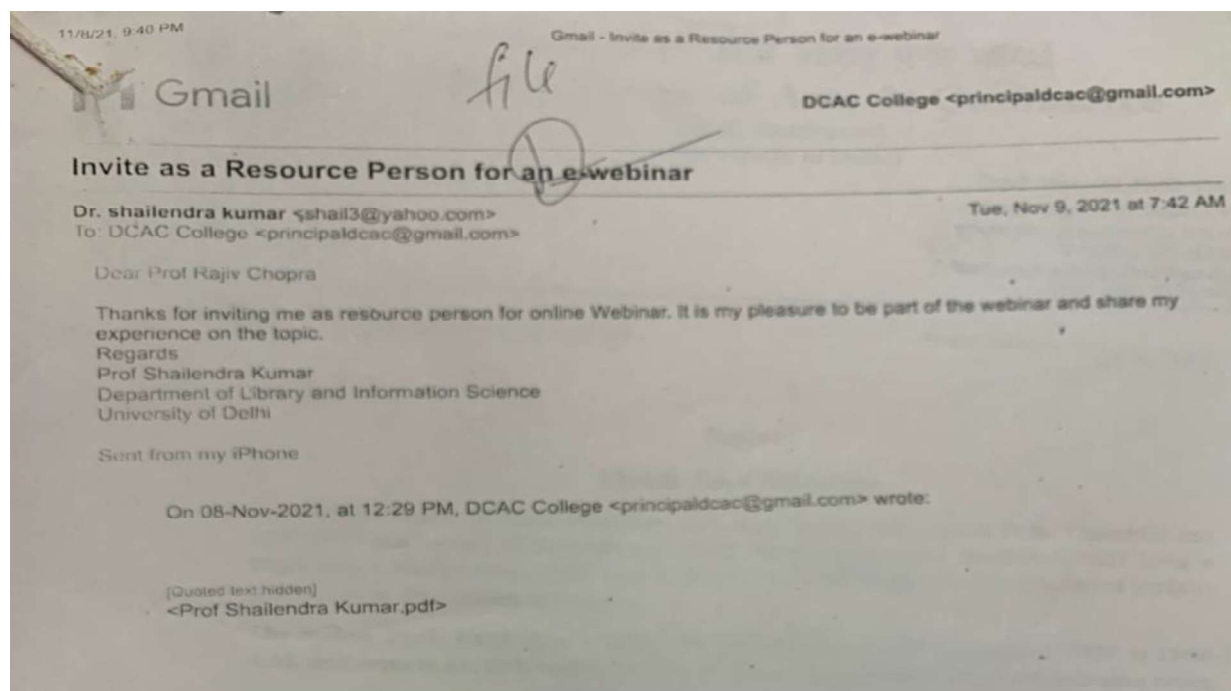
1. Transition to Koha Software

In pursuit of upgrading library services and facilities, as well as making library resources accessible online and remotely, the College Library transitioned from its previous software (NETTLIB) to the Koha Integrated Library Management System.

2. Introduction of Integrated Library Management System (KOHA)

The College Library has embraced the modern era of library management through the implementation of the Integrated Library Management System known as KOHA. This open-source software operates on a cloud server, providing a dynamic and efficient solution for library automation.

Koha, derived from the Māori word "gift," represents the world's pioneering open-source library automation system. Developed by the Horowhenua Library Trust in 1999, Koha was



released under the GNU General Public License. It has gained global recognition and is utilized across diverse library types, proving itself as a robust enterprise-class ILS with comprehensive functionalities.



Delhi College of Arts & Commerce

Koha encompasses modules for acquisition, circulation and patron management, cataloguing, serials management, authorities, flexible reporting, label printing, multi-format notices, administration, Web-OPAC, offline circulation (for instances when Internet access is unavailable), and much more. It caters to libraries of all sizes, including consortia, multi-branch, multilingual and translatable, adheres to library standards, offers web-based interfaces, operates on open-source principles, and is suitable for both single-branch and multi-branch libraries.

Snapshot of Integrated Library Management System (KOHA) Version

Circulation Patrons Search ▼ 🛒 Cart More ▼ librarian | Delhi College of Arts and Commerce, Library ▶ He

Home ▶ About Koha

About Koha

Server information Perf modules System information Koha team Licenses Translations Timeline

Server information

Koha version:	21.11.09.000
OS version ('uname -a'):	Linux localhost 5.4.0-131-generic #147-Ubuntu SMP Fri Oct 14 17:07:22 UTC 2022 x86_64
Perl interpreter:	/usr/bin/perl
Perl version:	5.030000
Perl @INC:	/usr/share/koha/lib /etc/perl /usr/local/lib/x86_64-linux-gnu/perl/5.30.0 /usr/local/share/perl/5.30.0 /usr/lib/x86_64-linux-gnu/perl/5.30 /usr/share/perl5 /usr/lib/x86_64-linux-gnu/perl/5.30 /usr/share/perl/5.30 /usr/local/lib/site_perl /usr/lib/x86_64-linux-gnu/perl-base /var/lib/koha/dcac/plugins
MySQL version:	mysql Ver 8.0.30-0ubuntu0.20.04.2 for Linux on x86_64 ((Ubuntu))
Apache version:	Server version: Apache/2.4.41 (Ubuntu)
Memcached:	Servers: 127.0.0.1:11211 Namespace: koha_dcac Status: running Config read from: koha-conf.xml
Zebra version:	Zebra 2.1.4 (C) 1994-2017, Index Dala Zebra is free software, covered by the GNU General Public License, and you are welcome to change it and/or distribute copies of it under certain conditions. SHA1 ID: 45c729bb18ecd3e0455f47765700b1c9754b1ce Using ICU
Zebra status:	Running
Message broker:	Using RabbitMQ
Date and time:	09/11/2023 11:55
Time zone:	Used: Asia/Kolkata Config: Undefined Environment (TZ): Undefined



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University of Delhi

Snap Shot of Integrated Library Management System (KOHA) : On Cloud

Circulation Patrons Search Cart More

librarian | Delhi College of Arts and Commerce

koha Enter patron card number or partial name: Submit

Check out Check in Renew Search patrons Search the catalog

Home

LIBRARY STATISTICS			
Item Type	Unique titles	Total Copies	Last Barcode
UPSE	35	35	0
SYLLABUS	129	129	0
QPAPER	215	215	0
Newspaper	13	13	0
Journalism Project	440	441	0
Donated Books	55	55	60745
Bound Journals	925	926	0
Books	37622	60611	61819
Book Bank	164	172	0
Periodical	25	26	0

- Circulation
- Patrons
- Advanced search
- Item search
- Lists
- Authorities
- Cataloging
- Serials
- Acquisitions
- Reports
- Tools
- Koha administration
- About Koha

News

Last Barcode
Posted on 07/06/2022 Edit | Delete | New

Random Barcode Report
Run Random Barcode Report
Posted on 09/15/2022 Edit | Delete | New



Tech The Future Technology
ISO 9001 : 2015

TOTAL IT SOFTWARE SOLUTION PVT. LTD.

Ref: TISS/DCAC/2023/PR/01

Date: 02-03-2023

To,

The Principal
Delhi College of Arts and Commerce
Netaji Nagar,
New Delhi - 110023

Subject: - Payment receipt against your Purchase Order Ref. No. DCAC/Library/2021-22/807 dated 07-02-2022 for "Implementation of KOHA Open Source Software at College Library"

Respected Sir,

This is with reference to your Purchase Order Ref. No. DCAC/Library/2021-22/807 dated 07-02-2022 for "Implementation of KOHA Open Source Software at College Library".

We would like to inform you that we have successfully installed, configure of KOHA Library Software at our cloud server and completed data migration in the software and provide software training to library staff members on (23-05-2022 and 25-05-2022)

We have received our payment for Rs 62,640 on dated 01-03-2023 after deduction of TDS amount of Rs. 5800.

Thanking you & assuring you of our best professional services at all times.

Kind regards,

Puneet Kumar
Director
Total IT Software Solutions Pvt. Ltd
Ph.: 9350915096
Email: puneet_saini@tiss.co.in

For Total IT Software Solutions Pvt. Ltd.

Director



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University of Delhi

3. Procedure for Operating Integrated Library Management System (KOHA) on Cloud Server.

The College Library has streamlined its operations through the utilization of KOHA's cloud-based Integrated Library Management System.

The following are the key functionalities of KOHA:

- **WEB OPAC:** Patrons can access comprehensive information about the library's collection, facilities, and services through the library's website. Two OPAC terminals, located on the ground floor, and one on the first floor, facilitate online searches for library publications.
- **Remote Accessibility:** Library resources, services, and facilities are accessible remotely, allowing patrons to conveniently check the availability, accessibility, and location of resources by various criteria, including Title, Author, Subject, Publisher, and Keywords.

Snap Shot of WEB OPAC: Online public access catalogue (OPAC)

दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
Delhi College of Arts & Commerce
(दिल्ली विश्वविद्यालय)
(University of Delhi)

WEB - OPAC
Online Public Access Catalog

Principal Message Librarian Message About library Institutional Repository (Dspace) Library Activities/Programs/Training Library forms Library Timings Library Team

Search Library catalog

Advanced search

Home

Indian council for cultural relation
eLibrary by DULS
N-List (INFIBNET program)
National digital Library
E- shodhSindhu
Vidwan: Expert Database and national research network
OCLC World Catalogue

Log in to your account:
Login:
Password:
Log in

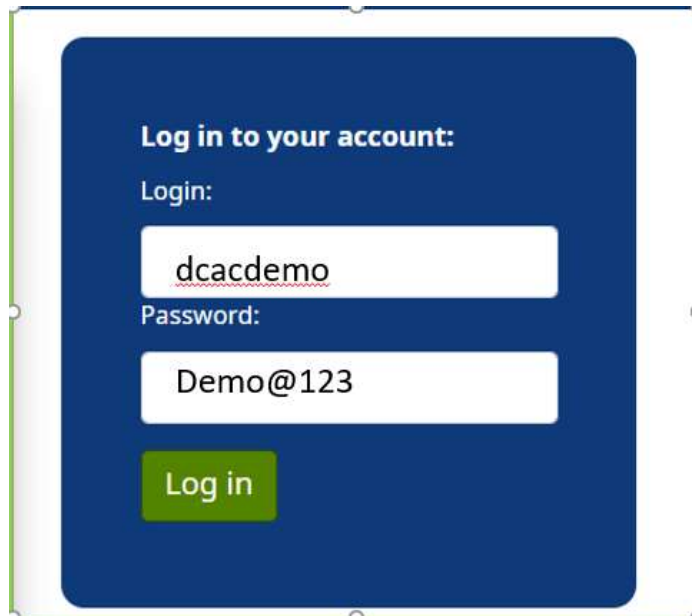


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- **Patron Account Access:** Patrons can access their library membership accounts using a Login ID and Password. The Login ID is the Member ID Number, and the initial Password is provided on the college ID card. Patrons can change their password for added security. Within their accounts, patrons can review book transaction records, fine charges, personal details, checkout history, and more, all from a remote location.

Snap Shot of remote login :



Snap Shot of after login to account in order to check books transaction record, fine charges, Personal details, checkout history etc.

your summary

your charges

your personal details

your tags

change your password

your search history

your checkout history

your purchase suggestions

your lists

WEB - OPAC
Online Public Access Catalog

Delhi College of Arts & Commerce
(University of Delhi)

Your summary

Hello, Divyanshu Maurya
Click here if you're not Divyanshu Maurya

Checked out (3)

Title	Author	Due	Barcode	Call number	Fines
ECONOMIC DEVELOPMENT IN INDIA - POLICIES, REFORMS AND LIBERALISATION	BALAKRISHNAN, A V	08/30/2022	60591	338 DCA BAL	No
Human Resource Management	Aggarwal, N	08/30/2022	53255	658.3 HAP	No
Principles of Marketing - 3rd Ed. (B. Condon)	Chhabra, T. N	08/31/2022	51896	658.8 CHH	No



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University of Delhi

- **OPAC Facility:** The library offers Online Public Access Catalog (OPAC) facilities, with two terminals available on the ground floor and one on the first floor. This enables patrons to search for books and other publications online using criteria such as author, subject, title, barcode, and keywords.





Delhi College of Arts & Commerce

OPAC FACILITY



- **Access to E-Resources:** Through Web-OPAC, patrons can access the library's collection of open-source and subscribed e-resources, including N-LIST (National Library and Information Services Infrastructure for Scholarly Content). Patrons can visit the N-LIST portal through the library's webpage\Web-OPAC or directly through <https://nlist.inflibnet.ac.in/index.php>, using their registered email ID and a password provided by the college library.

Snap Shot of Web-OPAC

The collage features the following elements:

- Home** (Navigation menu)
- Indian council for cultural relation**
- eLibrary by DULS**
- N-List (INFIBNET program)**
- National digital Library**
- E- shodhSindhu**
- Vidwan: Expert Database and national research network**
- OCLC World Catalogue**
- Shodhganga eTheses**
- Open DOAR**
- DOAJ**
- e-Employment News**
- भारतीय सांस्कृतिक सम्बंध परिषद** (Indian Council For Cultural Relations)
- Delhi University Library System**
- N-LIST** (National Library and Information Services Infrastructure for Scholarly Content)
- National Digital Library of India**
- eShodh Sindhu** (Consortium For HE e-Resources)
- VIDWAN** (Expert Database & National Researcher's Network)
- Classify** (An experimental classification web service)
- Shodhganga** (a reservoir of Indian theses @ INFIBNET)
- OpenDOAR**
- DOAJ** (OPEN GLOBAL TRUSTED)
- Employment News**



Delhi College of Arts & Commerce

N-LIST
National Library and Information Services
Infrastructure for Scholarly Content
ensuring access to e-Resources to colleges in India

College Admin Login | Licences and Fair Use | FAQs | Downloads | Awareness Programme

HOME ABOUT MEMBERS REGISTER E-RESOURCES SEARCH

Who are eligible?

- All Govt aided colleges covered under Section 12B of UGC Act.
- Non-Aided colleges (except Agriculture, Engineering, Management, Medical, Pharmacy, Dentistry and Nursing)

REGISTERED MEMBER'S LOGIN

Important for the colleges under firewall, the port nos 2048-3251 required to be open for login. Please ask your Network Admin/ISPs.

Login Help Manual

FOR PAYMENT RELATED QUERIES
paymentinfo[at]inflibnet.ac.in

Search e-books and e-journals

FOR ACCESS RELATED ISSUES
college[at]inflibnet.ac.in

COLLEGE ADMINISTRATOR

Administrator Login Admin Manual

SUMMARY STATISTICS
@ N-LIST PROGRAMME

3555 Beneficiary Colleges	443356 Total Active Users	8037 Users Activated in Sep-2021
---------------------------------	---------------------------------	--

TOP 10 COLLEGE USERS
BASED ON AUG-2021 USAGES

- St. Xavier's College for Women, Aluva, Kerala
- Ananda Mohan College, Kolkata, West

MEMBER USER LOGIN TO GET FULLTEXT ACCESS

User Login

Username

Password

Don't Remember Login

Clear prior granting of permission for release of your information to this service.

Login

Forgot password?

Activate User / Change password?



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E-Resources @N-LIST

Subscribed e-Journals and e-Books

The Consortium subscribes to the following resources for the colleges. All electronic resources subscribed under N-LIST Programme are available from the publisher's website.

You may search e-Books or e-Journals All Fields:

E-Journals (Fulltext)	E-Books
American Institute of Physics [18 titles]	Cambridge Books Online [1800 titles]
Annual Reviews [33 titles]	E-brary [185000+ titles]
Economic and Political Weekly (EPW) [1 title] Alternate Link	EBSCOHost-Net Library [936 titles]
Indian Journals [180+ titles]	Hindustan Book Agency [65+ titles]
Institute of Physics [46 titles]	Institute of South East Asian Studies(ISEAS) Books [382+ titles]
JSTOR [2500+ titles]	Oxford Scholarship [1402+ titles]
Oxford University Press [262 titles]	Springer eBooks [2300 titles]
Royal Society of Chemistry [29 titles]	Sage Publication eBooks [1000 titles]
EBSCO - OmniFile Full Text Mega [3000+ titles]	Taylor Francis eBooks [1800 titles]
Cambridge University Press [224 titles] (2010-2016)	MyLibrary-McGraw Hill [1124 titles]
	South Asia Archive [through NDL]
	World e-Books Library [Now Available through NDL only]

4. Annual Library Orientation Programme:

The College Library annually conducts a Library Orientation Programme aimed at familiarizing new students with the library's resources, services, facilities, rules and regulations, and layout. This initiative is designed to empower students with the knowledge they need to make the most of the library's offerings.

In 2021, the Library Orientation Programme was conducted through Google Meet on the 23rd and 25th of November. This virtual approach ensured that all incoming students were introduced to the library's valuable resources and services, even in the face of logistical challenges.

Snap Shot of Library Orientation Programme via Google Meet - November 23rd and 25th, 2021:



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Delhi College of Arts & Commerce
(University of Delhi)

Invites Freshers to its
Online **Library Orientation**
Programme

Tuesday, 23 Nov., 2021 **10.30 a.m.**

Schedule as follows:

Economics (H)
English (H)
History (H)

Venue : Google meet

Link for the programme will be provided to the First Semester students by the respective TICs

Delhi College of Arts & Commerce
(University of Delhi)

Invites Freshers to its
Online **Library Orientation**
Programme

Thursday, 25 November, 2021

Schedule as follows:

10.30. a.m. Political Science Journalism B.A. (Prog.)	11.30. a.m. B.Com. (Hons.) B.Com. (Prog.)
--	--

Venue : Google meet

Link for the programme will be provided to the First Semester students by the respective TICs

Updated: Links and files for the Orientation Programme - including details of Library Orientation

Yahoo/Sent



Shalini Saksena <ssaksena@dcac.du.ac.in>

To: DCAC College

Cc: Srikant Pandey, Santosh Bharti, drneerukapoor, doc.dcac@gmail.com, rashmi sharma and 14 more...



Sat, 20 Nov, 2021 at 8:42 pm

Dear All,

(I am also adding the details of the Library Orientation Programme Schedule to the contents of my earlier email).

As discussed in the meeting, here is the required information -

1. Link to the Google form (Student Undertaking) - to be filled and submitted by all the first year students attending the Orientation Programme:
<https://forms.gle/CN7ACPDkthcQYXXf5>
2. Link to the Video on College Virtual tour made by Mr. Kishor:
<https://youtu.be/TB8hpGkby4>
3. A copy of the Site-map made by Dr. Anjali is attached with this mail. This can be shown during the Orientation to familiarise the students with our college website.
4. Please inform students about the schedule of the Library Orientation Programme -
For English + Economics + History Dept students- on 23rd Nov 2021 at 10:30am
For Pol.Sc + Journalism + B.A. Prog students- on 25th Nov 2021 at 10:30am
For B.Com (Hons.) and B.Com(Prog) students- on 25th Nov 2021 at 11:30 am

Common Link for Library Orientation Programme:

<https://meet.google.com/njy-nith-jqh>

Best Regards,

Shalini Saksena

Show original message



Website Site....pdf

41.8KiB



Delhi College of Arts & Commerce

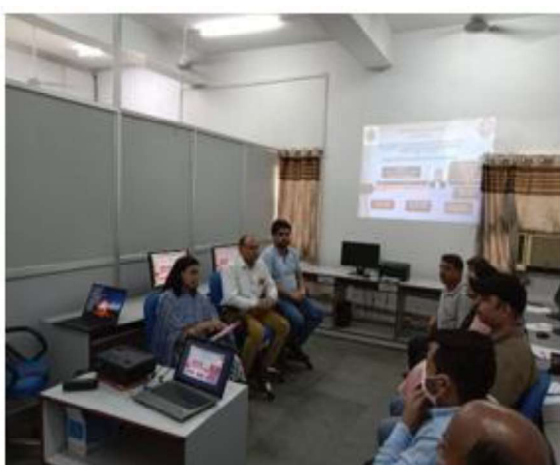
University of Delhi

5. Staff Training in ICT, software and Information Technology

To enhance the competencies of library staff in the realm of ICT and information technology, the College Library regularly conducts training sessions. These sessions serve to familiarize staff with newly implemented software and technologies, ensuring they are well-equipped to provide efficient library services.

6. Training on Library Integrated Management System (KOHA) - May 23, 2022, to May 25, 2022

From May 23rd to May 25th, 2022, the College Library organized a comprehensive training program on the Library Integrated Management System, KOHA. This training aimed to equip library staff with the knowledge and skills necessary to maximize the potential of this open-source software.



DELHI COLLEGE OF ARTS & COMMERCE
(University of Delhi)

LIBRARY COMMITTEE IN COLLABORATION WITH IQAC AND TOTAL SOFTWARE SOLUTIONS PVT. LTD. CONDUCTING THREE DAYS TRAINING PROGRAMME FROM 23-05-2022 TO 25-05-2022 ON "LIBRARY AUTOMATION USING KOHA (OPEN SOURCE SOFTWARE)"

Training on Library Automation Using KOHA (Open Source Software)

Guest Speaker: Mr. Puneet Kumar, KOHA Expert, Director, Total IT Software Solutions Pvt. Ltd.

Expert: Mr. AbdulFah Alkhan, KOHA - Expert

Prof. Rajiv Chopra, Principal, DCAC

Mr. Srikant Pandey, Convener, IQAC

Ms. Poonam Rani, Officiating Librarian

Date & Time: May 23rd 2022 to May 25th, 2022, 9:30 AM to 5:30 PM, ICAC Library





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University of Delhi





Delhi College of Arts & Commerce

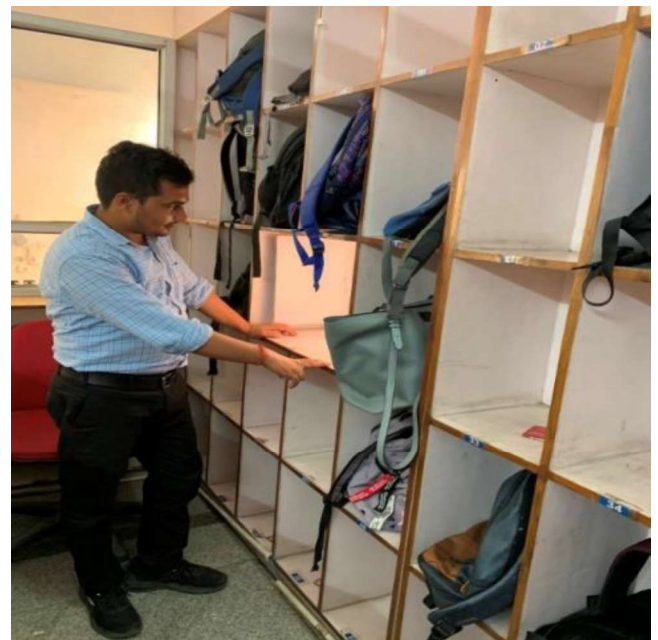
University of Delhi

7. Library Overview Photograph (2021-2022)

Photograph for a visual overview of the College Library during the 2021-2022 period.



Library Entrance



Property Counter



Delhi College of Arts & Commerce

University of Delhi



Entry/Visitor's Register



Check Point/Check OutDesk



Delhi College of Arts & Commerce

— University of Delhi —



Circulation Desk



Stack Hall



Delhi College of Arts & Commerce

University of Delhi



Student Reading Room

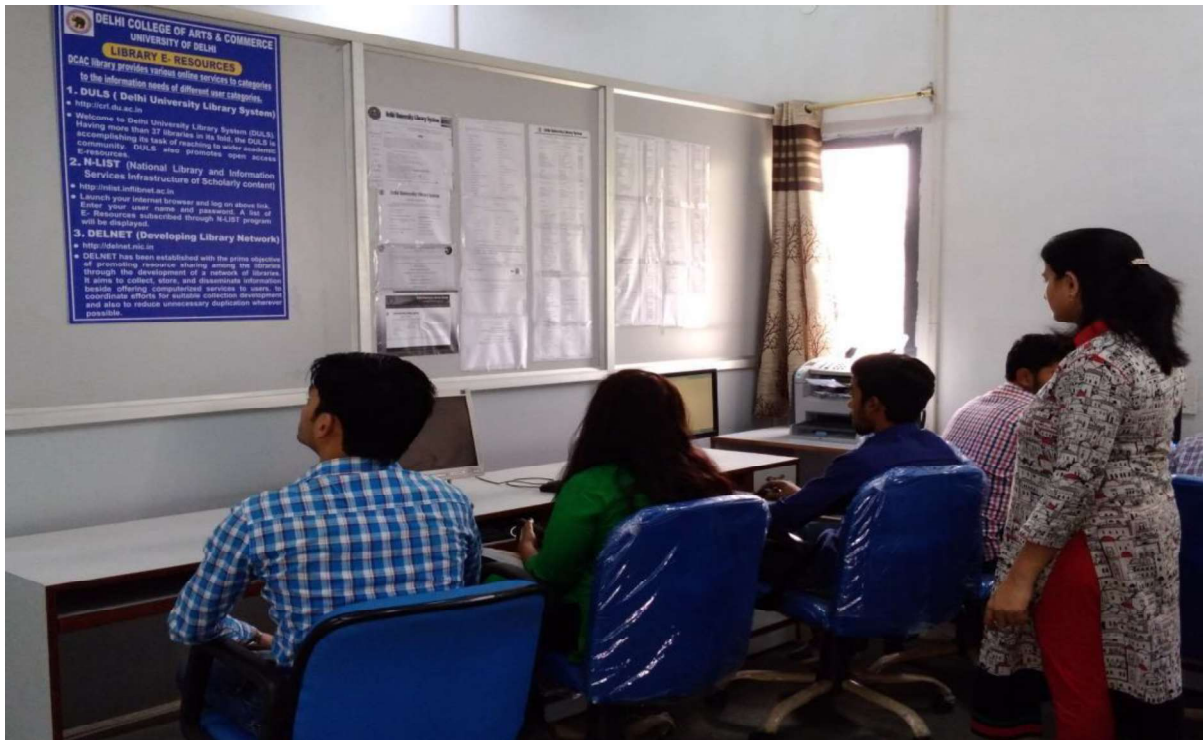


Faculty Reading Room



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University of Delhi



E-resource Room

The College Library remains committed to delivering high-quality library services, embracing technological advancements, and ensuring accessibility to a wide range of resources for its patrons. The transition to KOHA and the continuous training of staff in ICT and information technology are significant steps towards achieving these goals. We look forward to further enhancing our services in the coming years.