




# Delhi College of Arts & Commerce


University of Delhi  
Netaji Nagar, New Delhi 110023

## ACTION TAKEN REPORT 2022-23

Based on feedback from the stakeholders

Suggestions given	Action taken
1. Facilitate the organisation of Faculty Development Programmes	The Commerce Department conducted the Faculty Development Programme in the month of July 2022
2. Augment infrastructure to meet the multi-purpose academic requirements of the college	<ul style="list-style-type: none"><li>- Construction of a semi-permanent structure undertaken to meet the multi-purpose academic requirements of the college</li><li>- The proposal to equip the multi-purpose hall with Audio-video equipment, wall fans, chairs, and Wifi Wi-Fi-compatible camera for online broadcast of events was accepted.</li><li>- New furniture was purchased for the Staff room and the Digital Marketing room.</li></ul>
3. Upgrade the computer labs for students	The IQAC and Governing Body cleared the proposal to purchase 30 new computers through the GEM portal
4. Adoption of more environment-friendly means of running the institution	<ul style="list-style-type: none"><li>-The proposal to install solar lights (via an MOU with a company, as part of the company's CSR policy) was cleared.</li><li>-The Green Audit of the college was undertaken.</li></ul>
5. Refurbish sports infrastructure and canteen area	<ul style="list-style-type: none"><li>- Cricket nets were extended to the concrete pitch</li><li>- Necessary items for Cricket, Football, Basketball, and TT were procured.</li><li>- The area outside the canteen was beautified.</li></ul>

  
IQAC Co-ordinator

  
प्रचार्य / Principal  
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## ACTION TAKEN REPORT 2021-22

Based on feedback from the stakeholders

Suggestions given	Action taken
1. Upgradation of internet facilities in college	The concerned committee met with the Airtel internet service provider to decide on the most suitable plan for the college.
2. Technical upgradation of library facilities in the college	- Proposal to procure RFID to upgrade library facilities was cleared
3. To organize events as part of <i>Amrutosava</i> to celebrate 75 years of India's independence	The IQAC appointed Ms Neeru Ailawadi as the coordinator of events to be organised as part of <i>Amrutosava</i> to celebrate 75 years of India's independence
4. Organise workshops and other programmes for students' upgradation	-The Hindi Department was assigned the task of organising a 5-days workshop on Creative Writing for students in collaboration with Jai Shankar Prasad Foundation (14-18 September 2021) - A proposal to collaborate with an NSDC-approved institution for a certificate course in Digital Marketing was prepared
5. Expedite the screening process for promotion of eligible faculty members	- The IQAC and the Principal worked on a priority basis to complete the promotion of all eligible faculty members during 2021-22.

**IQAC Co-ordinator**

Principal  
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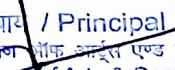
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## ACTION TAKEN REPORT 2020-21

Based on feedback from the stakeholders

Suggestions given	Action taken
1. Undertake appropriate safety measures for the college staff members given the ongoing pandemic	<ul style="list-style-type: none"><li>- Proposal to purchase a fogging machine for the staff room was cleared.</li><li>- Hand sanitizing machines installed at appropriate places in the college campus</li><li>- Proposal to purchase Phillips UV disinfection system for the staff room was cleared.</li></ul>
2. Measures to enable the smooth conduct of online classes	<ul style="list-style-type: none"><li>- Suitable links and packages were purchased to enable online classes and webinars, with recording facilities.</li><li>- 5 dongles were purchased for various departments</li></ul>
3. To organize thematic webinars highlighting 75 years of India's independence	A committee was formed to take care if all such webinars and other events under the aegis of the IQAC.
4. Conduct faculty upgradation webinars	<ul style="list-style-type: none"><li>- Two online workshops were conducted for faculty members, to upgrade their online-teaching skills.</li></ul>
5. Upgrade the computer labs and library facilities	<ul style="list-style-type: none"><li>- New server online UPS (10KV) was purchased</li><li>- RFID for the library was proposed</li></ul>

  
IQAC Co-ordinator

  
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## ACTION TAKEN REPORT 2018-19

Based on feedback from the stakeholders

Suggestions given	Action taken
1. Simplify the Admissions process for students	<ul style="list-style-type: none"><li>- A help-desk was in place to ensure that all queries of parents and students were resolved.</li><li>- A special help-desk was provided for the students belonging to the PwD category.</li><li>- A state-wise demographic report of all students admitted during the 2018-19 academic year was prepared.</li></ul>
2. Familiarise the newly admitted students with the college facilities	<ul style="list-style-type: none"><li>- Orientation programmes were conducted at college level, as well as department level.</li><li>- A special orientation by the librarian was conducted to familiarise students with the library facilities</li></ul>
3. To hold various talks, awareness programmes, lectures, and workshops for students	<ul style="list-style-type: none"><li>- Under the aegis of the IQAC, 15 such talks/seminars/workshops were organised during 2018-19.</li><li>- A book exhibition was held on 27<sup>th</sup> and 28<sup>th</sup> September 2018.</li></ul>
4. Improve college infrastructure	<ul style="list-style-type: none"><li>- Proposal to ensure better servicing of RO and Water coolers installed in college</li><li>- Proposal for proper maintenance of the college grounds</li></ul>

  
IQAC Co-ordinator

  
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