

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.Com.(P) CBCS Semester IV Examination May 2023**

**Paper Setter**

**Paper-BC 4.2: Corporate Accounting**

**(2Q.P/3hrs/75Mks.)**

1. Dr. M. P. Meena (BRAC) (Convener) (Examiner Code-23MCBCP3A)  
Ph.: 9868651634
2. DR. KISHOR KUMAR (DCAC) (Examiner Code-23MCBCP3B)  
Ph.: 9891381929
3. Dr. Madhulika Bhargava (DSC(E)) (Examiner Code-23MCBCP3C)  
Ph.: 9212210097

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A(P) CBCS V Semester Examination November/December 2022**

**Paper Setter**

**Paper-Cost Accounting**

**(4Q.P/75Mks.)**

- 1. Prof. Rajiv Kumar Goel-DCAC (Examiner Code-22DCBAP28C)**  
Convener  
Ph.: 9891513103
- 2. Dr. MAMTA BHUSHAN -Kamala Nehru College (Examiner Code-22DCBAP28A)**  
Ph.: 9540080945
- 3. Dr. Kishor Kumar (DCAC) (Examiner Code-22DCBAP28B)**  
Ph.: 9891381929, 9354404097

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A.(P) CBCS SemesterII Examination May 2023**

**Paper Setter**

**Paper-2: Industrial Relations**

**(5Q.P/3hrs/75Mks.)**

1. **Dr. A. S. Farooqi (ZHC)(Convener)(Examiner Code-23MCBAP6A)**  
Ph.: 9811126786
2. **Kiran Gupta (DCAC) (Examiner Code-23MCBAP6B)**  
Ph.: 9968265659
3. **Ruchi Ahuja (LBC) (Examiner Code-23MCBAP6C)**  
Ph.: 9899322950

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A (Prog) Semester III Examination March-2023 Centenary Chance**

**Paper Setter**

**Paper- 2(a) Human Resource Management: Industrial Relations**

**(4Q.P/3hrs/75Marks)**

- 1. Dr. Sonia (Bharti) (Convener) (Examiner Code-23DBAP14B)  
Ph.: 9911021734**
- 2. Dr. Kiran Gupta (DCAC) (Examiner Code- 23DBAP14B)  
Ph.: 9968265659**
- 3. Prof. Anu Jain (ADITI MAHAVIDYALAYA) (Examiner Code-  
23DBAP14B)  
Ph.: 9871060017**



**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.Com.(H) CBCS Semester VI Examination May 2023**

**Paper Setter**

**Paper-BCH: Industrial Relations and Labour Laws**

**(3Q.P/3hrs/75Mks.)**

1. Dr. Ruchi Ahuja (LBC) (Convener) (Examiner Code-23MCBCH22A)  
Ph.: 9899322950
2. Prof. Anu Jain (Aditi) (Examiner Code-23MCBCH22B)  
Ph.: 9871060017
3. Kiran Gupta (DCAC) (Examiner Code-23MCBCH22C)  
Ph.: 9968265659

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.Com(P) CBCS V Semester Examination November/December 2022**

**Paper Setter**

**Paper-Human Resource Management**

**(3Q.P./3hrs/75Mks.)**

**1. Dr. A. Ravi Chandran (SATC(E)) (Convener) (Examiner Code-22DCBCP9A)**

**Ph.: 9211330922**

**2. DR. BIJAYA THAKUR (DCAC)- (Examiner Code-22DCBCP9B)**

**Ph.: 9313655509**

**3. Dr. Rita Nagpal- Dyal Singh College (Examiner Code-22DCBCP9C)**

**Ph.: - 9891499303**

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A(P) CBCS V Semester Examination November/December 2022**

**Paper Setter**

**Paper-Work Environment for Human Resource Management**

**(4Q.P/3hrs/75Mks.)**

**1. Dr. Rajanikant Verma (ZHC) (Convener) (Examiner Code-22DCBAP24A)**

**Ph.: 9810836628**

**2. Dr. Bijaya Thakur (DCAC) (Examiner Code-22DCBAP24B)**

**Ph.: 9313655509**

**3. Ms Bimaldeep Kaur (SGGSC) (Examiner Code-22DCBAP24C)**

**Ph.: 9871006656**

Department of Commerce

University of Delhi

Delhi-110007

B.A.(P) CBCS Semester VI Examination May 2023

Paper Setter

Paper:- Leadership and Motivation

(5Q.P/3hrs/75Mks.)

1. Dr. Neera Chopra (Hansraj) (Convener) (Examiner Code-23MCBAP29A)

Ph.: 9818288221

2. Dr. R.S. Rana (DSC(E)) (Examiner Code-23MCBAP29B)

Ph.: 9971399797

3. Dr. Bijaya Thakur (DCAC) (Examiner Code-23MCBAP29C)

Ph.: 9313655509



# University of Delhi



*Accredited Grade A+ by NAAC*  
*Certificate of Appreciation*

This is to certify and appreciate the contribution of **Mr. MUKESH KUMAR MEENA** of **Sri Venkateswara College** for the timely evaluation of answer scripts of the Open Book Examination held in March, 2022.

Evaluator Id TID/079/57  
UPC 22411102 Business Laws

A handwritten signature in black ink, likely belonging to Professor Diwan S Rawat.

**Professor Diwan S Rawat**  
Dean (Examinations)

C.No. 34526  
19-10-2022

[evaluator\\_certificates@exam1.du.ac.in](mailto:evaluator_certificates@exam1.du.ac.in)

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**GE UGCF I Semester Examination March-2023**

**Paper Setter**

**Paper-FUNDAMENTALS Financial Management**

**(2Q.P/3hrs/90Marks)**

- 1. Dr. Vibha Jain (JDMC) (Convener) (Examiner Code-23DCBAP9A)  
Ph.: 9871216103**
- 2. Dr. Mukesh Kumar Meena (DCAC) (Examiner Code-23DCBAP9B)  
Ph.: 9013140908**

**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A.(P) CBCS Semester IV Examination May 2023**

**Paper Setter**

**Paper- 4: Consumer Laws**

**(05Q.P/3hrs/75Mks.)**

1. **Dr. Abdul Wahid Farooqi (ZHC)** (Examiner Code-23MCBAP12A)  
Ph. **9811126786**
2. **Dr. Kiran Yadav (PGDAV)** (Examiner Code-23MCBAP12B)  
Ph.: **991187747**
3. **Dr. Mukesh Kumar Meena** (DCAC)(Examiner Code-23MCBAP12C)  
Ph.: 9013140908



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**OSD Examination** <osd@exam1.du.ac.in>  
to collegeteachers, Vice, Registrar

Aug

Dear Sir/ Madam

This is in recognition of the great efforts of all our esteemed evaluators. The OSD-Examination and his team appreciate your invaluable support and cooperation during the smooth and timely declaration of the results. Your dedication and commitment to ensuring the accuracy and efficiency of the evaluation process is a successful conduct of the examinations.

We recognize the immense effort and hard work you put into assessing the answer scripts, maintaining the evaluation process, and adhering to the prescribed guidelines. Your professionalism and diligence significantly contribute to the overall academic excellence of the university and, more importantly, to the students' academic journey.

As we continue to strive for excellence in education, we now seek your esteemed cooperation once again for the currently held UGCF-NEP-2022 Semester II examination. The significance of these evaluations cannot be overstated as they form the foundation for the academic growth of our students and the credibility of our institution.

We kindly request you to extend your support and dedicate your expertise to ensure that the evaluation process for the 2022 Semester II examination is carried out meticulously and in a timely manner. Your contribution is pivotal in providing the results to our deserving students promptly, and we are confident that, with your continued cooperation, we will maintain the high academic standards that the University of Delhi is renowned for.

Please be assured that your efforts and commitment will be duly recognized and appreciated. We understand the responsibility that lies on your shoulders, and we assure you that every effort will be made to support you in your role.

Once again, thank you for your exceptional dedication and cooperation. We look forward to your continued support and academic excellence at the University of Delhi.





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Dear Examiners and Evaluators,

This is to express my heartfelt appreciation for your unwavering dedication and support in expediting the evaluation process. You have played a pivotal role in ensuring the timely declaration of results, which in turn contributes significantly to the academic process.

With the commencement of the new academic session on August 16, 2023, we understand that your responsibilities have increased with teaching and other academic duties. We highly value your expertise and the immense contribution you make to shaping the future of our students through your teaching endeavours. In light of this, we are once again seeking your cooperation to effectively manage your time and energy for evaluation work.

The evaluation process forms a crucial part of our academic system, and your efforts directly impact the educational journey of our students. We appreciate you contributing your expertise and time toward evaluation, even amidst your teaching commitments, underscoring your dedication to the University of Delhi.

We are cognizant of the demands that the academic session brings and understand the challenges of balancing various responsibilities. Effectively juggling these responsibilities is highly commendable, and we are genuinely grateful for your ongoing commitment to education and evaluation that the University of Delhi is known for.

Your continued cooperation will not only ensure the seamless progress of student academics but will also reflect the spirit of our institution.

In light of the above, we kindly request your continued cooperation to complete the evaluation process by the end of the current session (08-2023).

In conclusion, I would like to express my sincerest gratitude once again for your outstanding efforts in the evaluation process, which are invaluable to the University of Delhi's mission of fostering academic growth and excellence.

Best regards,

Prof. Ajay Kumar Arora  
OSD (Examination)



**DEPARTMENT OF COMMERCE,**  
**Faculty of Commerce and Business**  
Delhi School of Economics,  
University of Delhi,  
Delhi – 110 007, INDIA.  
**Phone (O): 91-11-2766 7891, 2766 6781, Tele Fax: 91-11-2766 6781**  
**Website-www.commerce.du.ac.in, Email id-office@commerce.du.ac.in**



**Ref. No. CD/Exam/2022/38**

**Date- 11<sup>th</sup> July, 2022**

**NOTICE**  
**Ph. D. (Viva-Voce Examination)**

The Ph. D. Viva-Voce Examination of Mr. Chandan Kumar Singh on his Ph. D. thesis entitled: - “A Study of Specific Factors Affecting the Behavioral Intentions of Consumers to use Mobile-Applications for Retail Shopping” under the Supervision of Prof. Neeru Kapoor (Supervisor), has been scheduled to be held on Friday, 15<sup>th</sup> July 2022, at 03:30 pm in the online mode.

All Colleagues, Research Scholars and other interested may attend it.

MS Team Link is given below:

[https://teams.microsoft.com/l/meetup-join/19%3adsT9d2JldAg5LYKSTjcQCXsBUxGgT\\_5CLlwYa34oD0Y1%40thread.tacv2/1657530133190?context=%7b%22Tid%22%3a%22db42e3a7-6b81-4222-8d6c-b384cd28e5ed%22%2c%22Oid%22%3a%2232bb3d10-805c-4d52-98ed-0847264f6d6b%22%7d](https://teams.microsoft.com/l/meetup-join/19%3adsT9d2JldAg5LYKSTjcQCXsBUxGgT_5CLlwYa34oD0Y1%40thread.tacv2/1657530133190?context=%7b%22Tid%22%3a%22db42e3a7-6b81-4222-8d6c-b384cd28e5ed%22%2c%22Oid%22%3a%2232bb3d10-805c-4d52-98ed-0847264f6d6b%22%7d)

**Sd/-**  
**Prof. Ajay Kumar Singh**  
**Head, Department of Commerce**



B.COM (H) Sem-VI-  
International Business-  
22417604\_OC- (May 2023)-  
Paper setting under CBCS  
mode **External** **Inbox**



UG Exam Apr 28



to PUSHPENDER, arunkgreen5, me ^

From UG Exam ugexam@commerce.du.ac.in

To PUSHPENDER KUMAR  
pushpenderksurya@gmail.com

arunkgreen5@gmail.com

chandan.k.singh@dcac.du.ac.in

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**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.Com.(H) CBCS Semester VI Examination May 2023**

**Paper Setter**

**Paper-BCH: International Business**

**(2Q.P/3hrs/75Mks.)**

- 1. Prof. Pushpender kumar (KMC) (Convener) (Examiner Code-23MCBCH23A)  
Ph.: 9213235831**
- 2. Mr. Arun Kumar (DCAC)(Examiner Code-23MCBCH23B)  
Ph.: 9582069808**
- 3. Dr. Chandan Kumar Singh (DCAC) (Examiner Code-23MCBCH23C)  
Ph.: 9654902208**

 B.COM (H) Part-III-Principles o...

UG Exam

to Me &amp; 2 more

 Apr 13, 12:20 PM

To,

**Prof. Neeru Kapoor(DCAC)(Convener)**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the Convener of the Board of Paper Setters for CBCS/ Annual Examination Apr/May 2023.

You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.** In the interest of academia and the students please adhere to the spirit of executive council resolution no. 5 dated 01/05/2003.

**"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".**

*Last date for submission of the paper is 19/04/2023 i.e., within one week.* (Details of Board Members, PWD Guidelines, Convener letter, Acceptance Letter, paper setter bills and syllabus of paper are attached herewith)

Please further ensure that as per the enclosed guidelines, the Board shall provide:

- (i) Alternative objective questions in lieu of descriptive questions for hearing- impaired persons; and
- (ii) Alternative questions in lieu of questions requiring visual inputs for persons with visual impairment.

These alternative questions are required to be earmarked in the question paper itself as meant for hearing – impaired and for visually impaired.

(iii) Hindi version of the question papers. Board may submit the hand written Hindi version, if required. In this regard University directive for submission of typed papers to be ignored.

Complying to the directions and guidelines of the University, kindly follow the steps mentioned hereunder and send the question paper in time:

1. You are requested to prepare **Two (02)** sets of question papers.

2. You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.**

3. **Only the convener of the board of paper setters is responsible and authorised to submit the moderated sets of question paper at email id: [ugexam@commerce.du.ac.in](mailto:ugexam@commerce.du.ac.in) strictly without marking cc or bcc to anyone else to maintain confidentiality and secrecy intact.**

4. Keeping in mind the security and privacy issues, the question papers (moderated) are to be communicated through **Password Protection in MS-Word or PDF**. Further intimation will be provided regarding sharing of password.



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## ← B.COM (H) Part-III-Principles o...

1. You are requested to prepare **Two (02)** sets of question papers.

2. You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.**

3. **Only the convener of the board of paper setters is responsible and authorised to submit the moderated sets of question paper at email id: [ugexam@commerce.du.ac.in](mailto:ugexam@commerce.du.ac.in) strictly without marking cc or bcc to anyone else to maintain confidentiality and secrecy intact.**

4. Keeping in mind the security and privacy issues, the question papers (moderated) are to be communicated through **Password Protection in MS-Word or PDF**. Further intimation will be provided regarding sharing of password.

5. The subject of the mail is to be the program name and paper code. (e.g. B.A. Semester II (CBCS) 62411106 )

6. Each file to be attached should have the same name and be marked A, B and C. (Eg. B.A. Semester II (CBCS) 62411106 A, B.A. Semester II (CBCS) 62411106 B, B.A. Semester II (CBCS) 62411106 C)

#### Details of Paper:

Course/ Mode	Semester	Paper Name	Paper Code
<a href="#">B.COM</a> (H) Annual	Part-III	Principles of Marketing	C-308

Looking forward to your cooperation.

Regards,

**Head and Dean**  
**Department of Commerce**  
**Faculty of Commerce and Business**  
**Delhi School of Economics**  
**University of Delhi**

PS: 1. For any clarification you may write back to us at [ugexam@commerce.du.ac.in](mailto:ugexam@commerce.du.ac.in)

2. For your reference syllabus is attached.



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**Department of Commerce**

**University of Delhi**

**Delhi-110007**

**B.A.(P) CBCS Semester IV Examination May 2023**

**Paper Setter**

**Paper-: Investing in Stock Markets**

**(5Q.P/3hrs/75Mks.)**

1. Dr. Rachna Singh (SPM) (Convener) (Examiner Code-23MCBAP11A)  
Ph.: 9971332372
2. Ms. Neha Agarwal (DCAC) (Examiner Code-23MCBAP11B)  
Ph.: 9868450011
3. Dr. Priyanka Singh (SBSC) (Examiner Code-23MCBAP11C)  
Ph.: 8285600294

23<sup>rd</sup> January, 2023

## Department of Commerce

### Faculty of Commerce & Business Studies University of Delhi

**Guidelines for Skill Enhancement Course (SEC) Under Graduate Curriculum Framework (UGCF) 2022 based on NEP 2020 w.e.f. Academic**

**Year 2022-23 Paper Titled:**

**“Digital Marketing”**

**Offered by Department of Commerce,  
Semester-I**

- 1. An online meeting for Skill Enhancement Course (SEC) paper titled “Digital Marketing” offered by Department of Commerce was held on Google Meet platform on 23<sup>rd</sup> January, 2023 at 2.00 pm.**
- 2. 64 faculty members registered for the meeting and the following faculty members attended the meeting on the scheduled day:**

<b>Sr. No</b>	<b>Name of the Attendee</b>	<b>Department/ Affiliated College Name</b>
1	RANJEET KUMAR AMBAST	GARGI COLLEGE
2	Dr VIPRA KAPOOR	DELHI COLLEGE OF ARTS AND COMMERCE
3	NEETI NAGAR	Shaheed Bhagat Singh College, University of Delhi
4	Gurneet Kaur	SRI GURU NANAK DEV KHALSA COLLEGE
5	YOGESH	Sri Venkateswara College DU
6	Dr. PRIYANKA TRIPATHI	Shyama prasad Mukherjee college
7	RANJANA	SHAHEED BHAGAT SINGH COLLEGE
8	RITIKA GUPTA	SATYAWATI COLLEGE(EVE)
9	Pooja	Shaheed Bhagat Singh
10	NITU JAISWAL	Sri Venkateswara College
11	DEEPIKA	ARSD college
12	Neelam kapoor	LAKSHMIBAI COLLEGE
13	RENU AGGARWAL	ATMA RAM SANATAN DHARMA COLLEGE
14	PREETI	Rajdhani College
15	DILIP KUMAR GUPTA	ATMA RAM SANATAN DHARMA COLLEGE
16	BARUN KUMAR JHA	ATMA RAM SANATAN DHARMA COLLEGE
17	DEEPIKA MISHRA	College of Vocational Studies
18	SAHER SAYED	SHAHEED BHAGAT SINGH COLLEGE
19	ANSHI GOEL	JESUS & MARY COLLEGE
20	Gulshan Kumar	Bharati College
21	MONIKA	LAKSHMIBAI COLLEGE, NCWEB
22	MANJOT KAUR BOPARAI	MATA SUNDRI COLLEGE FOR WOMEN



23	MANLEEN KAUR	SRI GURU GOBIND SINGH COLLEGE OF COMMERCE
24	Parminder Kaur	ARSD College
25	Aashi Singhal	SATYAWATI COLLEGE
26	Nisha Devi	Dyal singh college (Morning)
27	ASHIMA GABA	SHYAMA PRASAD MUKHERJEE COLLEGE FOR WOMEN
28	KANWALPREET KAUR	DYAL SINGH COLLEGE
29	ANITA	DELHI COLLEGE OF ARTS & COMMERCE
30	RAHUL	KAMALA NEHRU COLLEGE
31	SHIVAM AGNIHOTRI	SHAHEED BHAGAT SING COLLEGE
32	ALOK ANAND	BHARATI COLLEGE
33	SONIA LOHIA	SRI AUROBINDO COLLEGE
34	PRIYA DAHIYA	JESUS AND MARY COLLEGE
35	Chander Gopal	Ramjas
36	ARVIND GUPTA	RAMJAS COLLEGE
37	VAISHALI	KESHAV MAHAVIDYALAYA (NCWEB)
38	Avneet kaur	SRI GURU GOBIND SINGH COLLEGE OF COMMERCE
39	Shoeba	Zakir Husain Delhi College
40	Sufiya	Zakir Husain Delhi College
41	Dr. Mohd Rehan Alam	ARSD COLLEGE
42	SURJIT KUMAR	Zakir Husain Delhi college
43	Suneel Kumar	Zakir Husain Delhi College
44	Dr Saima	Zakir Husain Delhi College
45	Dr Ritu Atheya	INSTITUTE OF HOME ECONOMICS
46	RITESH KUMAR	MLNCE
47	APARNA PRITAM	ZAKIR HUSAIN DELHI COLLEGE
48	PALAK KANOJIA	HANSRAJ COLLEGE
49	Divya Gupta	SRI GURU NANAK DEV KHALSA COLLEGE
50	D Appala Naidu	Atma Ram Sanatan Dharma College
51	EKTA SINGH	SHIVAJI COLLEGE
52	Deepika	ARSD college DU
53	RACHNA SONI	Shivaji College
54	Vikram Chand	ARSD
55	DHUN	KALINDI COLLEGE
56	SIMONA DUTTA	JESUS AND MARY COLLEGE
57	VIKKI SHARMA	SHRI RAM COLLEGE OF COMMERCE
58	Bimaldeep Kaur	Sri Guru Gobind Singh College of Commerce
59	Akansha	Satyawati College
60	Dr. Shevata Marwah	Sri Aurobindo College (Evening)
61	Shweta Jain	Kamala Nehru Colleg
62	Dr. Rohini Baghel	Delhi College of Arts & Commerce
63	Dr. Aditi Batheja	PGDAV College
64	Priyanka	Ramjas College

### 3. Assessment Method

Theory exam shall carry 50 marks, Practical Exam (internal) shall carry 25 marks, and internal assessment 25 marks. The theory exam will be of 2 hours.

4. The following guidelines\* were set in the meeting with the consent of all teachers and the representative of Department of Commerce, University of Delhi:

#### Examination Scheme and Mode

Particulars	Time allotted	Questions	Marks
End Semester University Exam	2 Hour	Open choice at the discretion of the paper setter.	50
Practical Exam (Internal)	1 Hour	Topics Mentioned below.	25
Internal Assessment	<ul style="list-style-type: none"><li>• 20 marks for assignment, class test, projects, presentations and field work</li><li>• 5 marks for attendance</li></ul>		25
<b>Total</b>			<b>100</b>

\*Subject to directions from the Examination Branch/University of Delhi from time to time.

### 5. Practical Exercises

1. Creating Email Service Provider Account and Learning Email Marketing through MailChimp/G-Mass.
2. Posting Digital Marketing contents on any two media channels (Facebook, YouTube, LinkedIn etc.) and comparing the results thereof.
3. Creating a website using Google Docs as a tool for Content Marketing.
4. Making use of Google Analytics, Creation of Google Ads Account, Google My Business Account, YouTube Channel, Facebook Business Page Creation, Facebook Marketplace etc.

### 6. Other Suggestions

1. The concept of marketing should be introduced/explained before moving to Digital Marketing.
2. Tools like Canva, G-Mass, MailChimp, Google Docs etc. can be used for practical exercises.
3. Various marketing emails can be shown to the students to make them analyze the impacts and effectiveness of the same.
4. Due to the limitation of time and heterogenous students, concepts should be discussed in brief and only application part should be focused upon.

7. The faculty members participated actively in the discussion and appreciated the initiative of Prof. Ajay Kumar Singh, the Head and Dean, Department of Commerce, Delhi School of Economics, University of Delhi.
8. The meeting ended with a vote of thanks to Prof. H.K. Dangi, the organizing team, and all the faculty members.

**Dr. Om Parkash**  
**(Convenor of the Meeting)**  
**Assistant Professor**  
**Department of Commerce**  
**Ramjas College**  
**University of Delhi**

**Prof. H.K. Dangi**  
**(Department Representative)**  
**Professor**  
**Department of Commerce**  
**Delhi School of Economics**  
**University of Delhi**



10<sup>th</sup> January, 2023

**Department of Commerce**  
**Faculty of Commerce & Business Studies**  
**University of Delhi**

**Guidelines for Generic Elective (GE) Under Graduate Curriculum  
Framework (UGCFC) 2022 based on NEP 2020 w.e.f. Academic Year 2022-23**

**Paper Titled:**

**“Finance For Everyone”**

**Offered by Department of Commerce, Semester-I**

Course title	Credits	Credit distribution of the course			Eligibility criteria	Pre-requisite of the course (if any)
		Lecture	Tutorial	Practical/ Practice		
<b>Finance For Everyone</b> <b>BCH: GE 1.2</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>12<sup>th</sup> Pass</b>	<b>No</b>

**1. An online meeting for Generic Elective (GE) paper titled “Finance For Everyone” offered by Department of Commerce was held at Google Meet platform on 10<sup>th</sup> January, 2023 at 4:30 pm.**

**2. 47 faculty members registered for the meeting and the following faculty members attended the meeting on the scheduled day.**

S no.	Name of the Attendee	Department/ Affiliated College Name
1	Prof. Poonam Gupta( Convenor)	Dyal Singh Evening College
2	Prof. Sunaina Kanojia (Representative From Department Of Commerce)	Department Of Commerce, Delhi School of Economics
3	Prof. J. K. Singh	Aryabhata College
4	Prof. Anita	Delhi College Of Arts & Commerce
5	Dr. Indu Gupta	Dyal Singh Evening College
6	Dr. Madhulika Bhargava	Dyal Singh Evening College
7	Mr. Varun Panwar	Shyam Lal College
8	Ms. Karishma Arora	Maitreyi College
9	Dr. Nand Lal Kaushal	Saheed Bhagat Singh Evening College
10	Dr. RAJNEESH PRAKASH VERMA	Indraprastha College For Women

11	Mr. Al Huda	SGGSCC (Teaching Centre)
12	Ms. Shivani Kishnani	Rajdhani College (Ncweb)
13	Ms. Simona Dutta	Jesus And Mary College
14	Dr. Meghna Aggarwal	Deen Dayal Upadhyaya College
15	Ms. Anu Verma	Kirorimal College
16	Dr Soma Garg	Maharaja Agrasen College
17	Ms.Harmanpreet Kaur	Shivaji College
18	Dr. Aanchal Gupta	Aryabhatta College
19	Ms. Neetu	Satyawati College
20	Ca Dr Vishal Pandey	Ramjas College
21	Dr. Sucheta Gauba	Lakshmibai College
22	Dr. Reena Talwar	PGDAV Coleege
23	Ms. Sarika Bhatnagar	Lakshmibai College
24	Dr. Amit	Dyal Singh Evening College
25	Mr. Anand Kumar Singh	Indraprastha College For Women
26	Ms. Divya Kalra	SGGSCC
27	Mr. Mohd Ali	Satyawati College
28	Mr. Ranjeet Kumar	Gargi College
29	Mr. Gulshan Kumar	University of Delhi
30	Ms. Aayushi Gupta	Dyal Singh College
31	Mr. Arun Julka	Mahraja Agrasen College
32	Mr. Pankaj Kumar	Satyawati College Evening
33	Dr. Rashi Thareja	Dyal Singh Evening College
34	Mr. Sandeep Kumar Garg	Dyal Singh College
35	Ms. Ritika Sharma	School of open Learning

### 3. Assessment Method

1. There shall be 2 credit hours for lectures and one credit for practical per week.
2. Theory exam shall carry 100 marks (including Internal Assessment of 25 Marks). The theory exam will be for 3 hours

The following guidelines\* were set in the meeting with the consent of all teachers and the representative of Department of Commerce, University of Delhi:

### 4. Examination Scheme and Mode

Particulars	Time allotted	Questions	Marks
<b>End Semester University Exam</b>	3 Hour	<ul style="list-style-type: none"> <li>5 Questions with internal choice from units taking into consideration of marks allotted to each unit.</li> </ul>	<b>75</b>
<b>Internal Assessment</b>	<ul style="list-style-type: none"> <li>20 marks for assignment, class test, projects, presentations and field work</li> <li>5 marks for attendance</li> </ul>		<b>25</b>
<b>Total</b>			<b>100</b>

\*Subject to directions from the Examination Branch/University of Delhi from time to time

### 5. Unit wise Marks Allotment for End Semester University Examination

Unit No.	Name of Units	Marks	Hours
Unit-1	Introduction, Financial Planning and Budgeting	18	6L+3P
Unit-2	Banking Services	15	6L+3P
Unit-3	Financial Services from India Post Office	7	4L+2P
Unit-4	Insurance Services	10	6L+3P
Unit-5	Stock Markets – Some Basic Concepts	25	8L+4P
<b>Total</b>			<b>30L+15P*</b>

\*L stands for theory, P stands for Practical Session ( 2hour each per week)

### 6. Practical Exercises

1. To Visit banks, post offices, and insurance companies to collect information and required documents related to the services offered by these institutions and to know the procedure for availing of these services.
2. To carry out the comparative analysis of different types of life insurance policies.
3. To carry out the comparative analysis of different types of health insurance policies.
4. To prepare a personal and family budget for one/six/ twelve months on imaginary figures.

Note: There is no examination for the practical.

### 7. UNIT WISE GUIDELINES

#### Unit 1: Introduction, Financial Planning and Budgeting

Teaching Coverage	Examination Pattern
<ul style="list-style-type: none"><li>• Emphasis should be given to the preparation of financial plan, personal budget and family budget. One 5 or 6 mark question may be given on the preparation of personal budget or family budget.</li></ul>	<ul style="list-style-type: none"><li>• 5 or 6 marks practical question</li><li>• 12 or 13 marks theory questions</li><li>• Total 18 marks</li></ul>

## **Unit 2: Banking Services**

<b>Teaching Coverage</b>	<b>Examination Pattern</b>
<ul style="list-style-type: none"><li>• Banking services placed in the syllabus can be discussed mainly under two heads i. e. types of deposits and types of loans</li><li>• Students can visit banks and collect information.</li><li>• Online platforms of banks may be demonstrated to make students understands various services available. They may be guided to make comparisons and understand various terms and conditions.</li></ul>	<ul style="list-style-type: none"><li>• Theory questions of 15 marks</li></ul>

## **Unit 3: Financial Services from India Post Office**

<b>Teaching Coverage</b>	<b>Examination Pattern</b>
<ul style="list-style-type: none"><li>• Discussion may be done under two heads i.e. investment alternatives and money transfer alternatives.</li><li>• The students can visit post office for gathering in formation.</li><li>• India Post website may be visited to get the information about postal services.</li></ul>	<ul style="list-style-type: none"><li>• Theory questions of 7 marks</li></ul>

## **Unit 4: Insurance Services**

<b>Teaching Coverage</b>	<b>Examination Pattern</b>
<ul style="list-style-type: none"><li>• The students should be made to understand the difference between the objective of taking an insurance policy differentiating investment and insurance.</li><li>• Emphasis is to be given on life insurance and property insurance.</li><li>• Online platforms/websites of insurance companies may be visited to get the information on various types of policies available.</li></ul>	<ul style="list-style-type: none"><li>• Theory questions of 10 marks</li></ul>

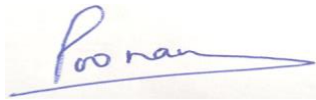
## **Unit 5: Stock Markets – Some Basic Concepts**

<b>Teaching Coverage</b>	<b>Examination Pattern</b>
<ul style="list-style-type: none"><li>• National Stock Exchange Website may be used to get the latest information.</li><li>• Practical questions on long term and short term capital gain tax should be done only for Equity and Equity related Investments.</li></ul>	<ul style="list-style-type: none"><li>• 5 marks objective type question.</li><li>• 5 marks practical question on capital gain Tax on Equity and Equity related Investments.</li><li>• Theory questions of 15 marks</li><li>• Total marks 25</li></ul>



## 8. Other Suggestions

- The concepts should be explained with real time examples.
  - Case study method be used to help students understanding concepts and make comparisons.
9. The faculty members participated actively in the discussion and appreciated the initiative of Prof. Ajay Kumar Singh, the Head and Dean, Department of Commerce, Delhi School of Economics, University of Delhi.
  10. Sincere thanks are expressed to Prof. Amit Kumar Singh, Coordinator, Department of Commerce, Delhi School of Economics, University of Delhi, for the interest shown by him in executing this meeting.
  11. Special thanks are given to Prof. Sunaina Kanojia, Professor, Department of Commerce, Delhi School of Economics, University of Delhi, for her constant support throughout the deliberations in the meeting.
  12. The meeting ended with a vote of thanks to Prof. Sunaina Kanojia, the organising team and all the faculty members.



**Prof. Poonam Gupta**  
(Convenor of the Meeting)  
Professor  
Department of Commerce  
Dyal Singh Evening College  
University of Delhi



**Prof. Sunaina Kanojia**  
(Department Representative)  
Professor  
Department of Commerce  
Delhi School of Economics  
University of Delhi

----- Forwarded message -----

From: **Bir Singh** <[birsing@gmail.com](mailto:birsing@gmail.com)>

Date: Mon, 20 Feb 2023 at 11:03

Subject: VAC Practical: Social and Emotional Learning

To: DCAC College <[principaldcac@gmail.com](mailto:principaldcac@gmail.com)>

Desr Sir

I do hereby inform you that Prof Shalini Saksena from Economics Department of the college is the external examiner for the above viva/practical. This is for your kind information.

Thanking you

With regards

Bir Singh

Associate Professor

Department of Economics

DCAC

--

Bir Singh

Associate Professor,

Department of Economics,

Delhi College of Arts & Commerce

And

Author of

[Author of the Book\(India's Informal Economy:Contractual Labour in the Formal Manufacturing Sector](#)



ISSN: 2321-2594

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# INTELLECTUAL RESONANCE

DCAC JOURNAL OF  
INTERDISCIPLINARY STUDIES

*(Double Blind Peer Reviewed)*

Dec 2022, Volume 5

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DELHI COLLEGE OF ARTS & COMMERCE

(UNIVERSITY OF DELHI)

NETAJI NAGAR, NEW DELHI-110023



ISSN: 2321-2594

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NETAJI NAGAR, NEW DELHI-110023

## *About Intellectual Resonance*

### **DCAC JOURNAL OF INTERDISCIPLINARY STUDIES**

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The DCAC Research Journal *Intellectual Resonance* is an annual interdisciplinary, double-blind peer-reviewed journal that provides Faculty and Research Scholars an academic space to submit their unpublished research papers, book reviews, and research essays for publication. The Journal caters to the disciplines of Humanities and Social Sciences and is published in English. The Journal was started in 2013, with ISSN: 2321-2594. The Journal has an Editorial Advisory Board comprising scholars from Indian and Foreign Universities and Institutions. The Editorial Board comprises Prof. Rajiv Chopra, Principal DCAC, as the Editor-in-Chief and Dr. Smita Banerjee, Associate Professor, English Department as Editor, along with a few other faculty members of the College as Members. The interdisciplinary foci of the Journal enable dialogues and convergences across disciplinary domains ranging from Literature, Cinema, Finance, Public Policy, Media and Cultural Studies, Communication Studies, History, Marketing, and allied subjects to name just a few. This diversity and range provides the readers and researchers a vibrant and rigorous academic opportunity for fostering critical thinking and participate in creating new areas of interdisciplinary research and knowledge dissemination.

## **ABOUT DCAC**

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Delhi College of Arts & Commerce is located in the quiet and peaceful enclave of Netaji Nagar in South Delhi. The College began its journey as a Liberal Arts & Commerce College in the year 1987. It is a co-educational constituent College of the University of Delhi. This College was a pioneer in offering an undergraduate course in Journalism Honours in the University of Delhi in the year 1989. At present, it offers Bachelor Honours courses in Journalism, English, Commerce, Political Science, History, Economics and B.A. (Prog.) and B.Com.

## *Editorial Board*

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### **Principal & Editor in Chief**

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**Dr. Srikant Pandey**

Associate Professor  
Department of Political Science  
spandey@dcac.du.ac.in

No. Econ./2023  
Date: 03.02.2023

To

Swagat Rout  
Convener  
Aurobindo  
University of Delhi,  
Delhi-110007.

**Subject: Request for setting of question papers for forthcoming Centenary Chance Special Semester Examination March 2023 for Ex-students who could not complete their degree within the span period.**

Sir/Madam,

The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	Swagat Rout	Aurobindo	9953067451	rout.swagat@gmail.com
Examiner - I	Yamini	B. R. Ambedkar College	8860482456	yamini2093@gmail.com
Examiner - II	Nidhi Pande Aggarwal	Delhi College of Arts and Commerce	8800317008	nidhi13pande@gmail.com
Hindi Translator	0	0	0	<a href="#">0</a>

1. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper	No. of sets required
(U.G)(FYUP)- B.A. (H) ECONOMICS	I	2271102	MATHEMATICAL METHODS FOR ECONOMICS - I	English/English & Hindi	

2. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
3. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

4. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

*Thanking you,*

*Department of Economics*



No. DSE/2022/\_\_\_\_  
Date: 06.09.2022

To

RakeshKumar  
Convener  
Atma Ram Sanatan Dharam College  
DU

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Years CBCS Semester Examination Nov. / Dec 2022 for:**

**(i) Semester III/V and Essential Repeaters of Semester- I Examination for regular and NCWEB students for the Academic Session 2021-22 (Admission of 2019, 2020 and 2021)**

Sir/Madam,

1. The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	RakeshKumar	Atma Ram Sanatan Dharam College	9268708815	krakesh215@gmail.com
Examiner - I	Nidhi Pande Aggarwal	Delhi College of Arts and Commerce	8800317008	nidhi13pande@gmail.com
Examiner - II	Ankit Joshi	Sri Venkateswara College	9873044009	ankit.joshi1891@gmail.com

Hindi Translator	Kapil Dev Yadav	LSR College	8905973551	<a href="mailto:yadav.kapildev@gmail.com">yadav.kapildev@gmail.com</a>
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3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A. (Hons.) Economics, DSE	V	12277510	Financial Economics	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. **CBCS mode and examination for new UG admission under CBCS scheme and Annual Mode (for SOL and NCWEB) are being held simultaneously**, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

7. The Board of examiners shall be required to prepare the question papers in the following manner :-

- (a) For **Three Years CBCS Examination** ;

S. No.	Paper	No. of Sets Required
1.	All Generic Elective Course, Sem. I/III/V	2 Sets (Each)

2.	All discipline Specific Core	2 Sets
3.	All Ability Enhancement Compulsory Course	2 sets
4.	All Skill Enhancement Elective Course (Sem. III & V)	2 Sets (Each Sem.)
5.	Discipline specific Elective (Sem. V) For B.A.(P)/B.Sc.(H)/B.A.(H)/B.Com (H)	3 sets
6.	Discipline Course (Sem.I/III) For B.A.(Prog.)/B.Com.	3 Sets (Each Sem.)
7.	Discipline Specific Core (Sem.I & III) Discipline Specific Elective (Sem.V) For B.Sc. (Prog.)	2 Sets (Each Sem.) 4 Sets
8.	Language Papers offered in B.A (Prog.)/B.Com. (Prog.)	3Sets/2 Sets

**(b) For Annual Mode Examination :**

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
i.	All papers of Honours Courses	2 Sets
ii.	All papers for Programme Courses	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**
9. **While undertaking this exercise, you are required to take into consideration the following instructions;**
- (i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**

- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- (iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
- (v) Following technical specifications should be strictly adhere to while setting the question papers:
- |     |                               |   |                          |
|-----|-------------------------------|---|--------------------------|
| (a) | Font (in English)             | - | Times New Roman          |
| (b) | Font (in Hindi)               | - | unicode / kruti dev      |
| (c) | Font size                     | - | 12                       |
| (d) | Space                         | - | Single Space             |
| (e) | Paper size                    | - | Standard A4 size         |
| (f) | Printing                      | - | On one side of the page  |
| (g) | Certification/ Authentication | - | On the back of each page |
- (vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.
- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.
- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in

Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.

- (ix) **There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners.** The envelopes must be superscribed with the following details :

- (a) Name of the Department
- (b) Name of the Course
- (c) Name of the Paper
- (d) Semester
- (e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.
11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is \_\_\_\_\_. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Appendix-II

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
 Name of the Paper :  
 Name of the Course :  
 Semester :  
 Duration : \_\_\_\_\_ hours  
 Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
**CHECK-LIST FOR CONVENER**

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes

7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

Annexure-III

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations



To

Nidhi Pande Aggarwal  
Convener  
Delhi College of Arts and Commerce  
University of Delhi,  
Delhi-110007.

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Semester-II/IV/VI Examinations May, 2023 for Regular, NCWEB and SOL students for the Academic Session 2022-23.**

Sir/Madam,

1. The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	Nidhi Pande Aggarwal	Delhi College of Arts and Commerce	8800317008	nidhi13pande@gmail.com
Examiner - I	Bharat Lal Meena	Ramjas College	9990376911	bharatlalmeena@ramjas.du.ac.in
Examiner - II	Simran Sethi	Hansraj College	9811019653	Simran.dse@gmail.com
Hindi Translator	Kapil Dev Yadav	LSR College	8905973551	<a href="mailto:yadav.kapildev@gmail.com">yadav.kapildev@gmail.com</a>

3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A.(Prog.) Eco. DSE	VI	62277628	Public Finance	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
5. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.
6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

6. The Board of examiners shall be required to prepare the question papers in the following manner :-
7. The Board of examiners shall be required to prepare the question papers in the following manner :-
- For Three Years CBCS/LOCF Examination ;

S. No.	Paper	No. of Sets Required
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets
ii.	All discipline Centered Courses I & II Papers (Except discipline Centered Courses / Papers offered in B. Com (H) & B. Com (Prog.)	4 Sets
iii.	Language papers offered in B. A. (Prog.)	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. **While undertaking this exercise, you are required to take into consideration the following instructions;**

- (i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**
- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- (iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
- (v) Following technical specifications should be strictly adhered to while setting the question papers:
  - (a) Font (in English) - Times New Roman

- |     |                               |   |  |
|-----|-------------------------------|---|--|
| (b) | Font (in Hindi)               | - | <u>Unicode / kruti dev</u>                         |
| (c) | Font size                     | - | 12   |
| (c) | Space                         | - | Single Space                                       |
| (d) | Paper size                    | - | Standard A4 size                                   |
| (e) | Printing                      | - | On one side of the page                            |
| (f) | Certification/ Authentication | - | On the back of each page<br>as per enclosed format |
| (g) | Margin                        | - | Left Margin, Right, Top,<br>Bottom                 |
| (h) | Page No.                      | - | Starting 1 to .....                                |
- (vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.
- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.
- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- (ix) **There will be separate envelopes - for each set of question paper and it's Pen Drive. These envelopes should be signed and sealed by the Board of Examiners.** The envelopes must be superscribed with the following details :
- |     |   |
|-----|---|
| (a) | Name of the Department                    |
| (b) | Name of the Programme                     |
| (c) | Name / Title of the Paper                 |
| (d) | Semester                                  |
| (e) | Unique Paper Code:                        |
| (f) | Type of Paper (i) Non-Major/Minor (DSC-1) |
|     | (ii) Major (DSC-2)                        |
|     | For B. A. (Programme Only)                |
- (g) Set No.- A/B/C/D/E

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. The last date of submission of the question papers is **15<sup>th</sup> March, 2023**. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. \_\_\_\_\_, Examiner I
2. \_\_\_\_\_, Examiner II
3. \_\_\_\_\_, Examiner III (if any)

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

University of Delhi

(To be filled up by the Head of the Department  
and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations

To

Sneha Bhardwaj  
Convener  
Deshbandu College  
University of Delhi  
Delhi - 110007

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate NEP : UGCF-2022 Semester-II Examination July 2023 for Regular, NCWEB and SOL students for the Academic Session 2022-23.**

Sir/Madam,

- The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

- will be acting as the Convener / Examiner.

Convener	Sneha Bhardwaj	Deshbandu College	8447129787	sbhardwaj@db.du.ac.in
Examiner - I	Niti khandelwal Garg	Kirori Mal College	9791970849	nitikh@gmail.com
Examiner - II	Nidhi Pande Aggarwal	Delhi College of Arts and Commerce	8800317008	nidhi13pande@gmail.com
Hindi Translator	Kapil Dev Yadav	LSR College	8905973551	yadav.kapildev@gmail.com

- This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper	No. Of Set required
B.A.(H) ECONOMICS DSC	II	2272101201	INTERMEDIATE MATHEMATICAL METHODS FOR ECONOMICS	Bilingual	

- It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination.**



**The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.
6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

7. The Board of examiners shall be required to prepare the question papers in the following manner :-

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
1.	Ability Enhancement Course (AEC) including NCWEB & SOL	6 Sets
2(a)	All Generic Elective (Non-language) – including NCWEB & SOL	2 Sets
(b)	Generic Elective (Language) – including NCWEB & SOL	4 Sets
3.	All Skill Enhancement Course including NCWEB & SOL	6 Sets
4.	Discipline Specific <b>For B. Sc. (H)/B. A. (H)/B. Com. (H)</b>	2 Sets
5.	Discipline Specific Core <b>For B. Sc. (Prog.)</b>	2 Sets
6.	<b>Value addition course (VAC)</b> including NCWEB & SOL	6 Sets
7.	Discipline Course <b>For B.A. (Prog.)</b> including NCWEB & SOL	No. of sets required as per mentioned in the code list
8.	Discipline Course <b>For B. Com.</b> including NCWEB & SOL	2 Sets

**# please note if UPC is same for B. A. (Prog.) & B. Sc. (Prog.) number of sets required are grand total of both.**

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. **While undertaking this exercise, you are required to take into consideration the following instructions;**

(i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**

(ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhered to while setting the question papers:

- |     |                               |   |  |
|-----|-------------------------------|---|--|
| (a) | Font (in English)             | - | Times New Roman                                    |
| (b) | Font (in Hindi)               | - | <u>Unicode / kruti dev</u>                         |
| (c) | Font size                     | - | 12   |
| (c) | Space                         | - | Single Space                                       |
| (d) | Paper size                    | - | Standard A4 size                                   |
| (e) | Printing                      | - | On one side of the page                            |
| (f) | Certification/ Authentication | - | On the back of each page<br>as per enclosed format |
| (g) | Margin                        | - | Left Margin, Right, Top,<br>Bottom                 |
| (h) | Page No.                      | - | Starting 1 to .....                                |

- (vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.
- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.
- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- (ix) **There will be separate envelopes - for each set of question paper and it's Pen Drive. These envelopes should be signed and sealed by the Board of Examiners.** The envelopes must be superscribed with the following details :
- (a) Name of the Department
  - (b) Name of the Programme
  - (c) Name / Title of the Paper
  - (d) Semester
  - (e) Unique Paper Code:
  - (f) Type of Paper
    - (i) Non-Major/Minor (DSC-1)
    - (ii) Major (DSC-2)
    - For B. A. (Programme Only)
  - (g) Set No.- A/B/C/D/E

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.
11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is **15<sup>th</sup> June 2023**. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.
13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. \_\_\_\_\_, Examiner I
2. \_\_\_\_\_, Examiner II
3. \_\_\_\_\_, Examiner III (if any)

**Format of the First page of a Model Question Paper in A4 size page**

[ This question paper contains 4 printed pages.]

Your Roll No.....

Sr. No. of Question Paper : To be filled by the Examination Branch.  
Unique Paper Code : \_\_\_\_\_  
Name of the Paper : \_\_\_\_\_  
Type of the Paper : (i) AEC / AECC (ii) DSC (iii) DSE (iv) GE  
(v) GE Language (vi) SEC (vii) VAC  
(Please mention whichever is applicable)  
Semester : \_\_\_\_\_  
Programme : B. A. (Prog.) / B. A. (Hons.) / B. Com /B. Com (H) /  
B. Sc. (H) / B. Sc. (Prog.) / B. Sc. (Math. Science)  
BBE / BMS / BMMMC / BBS / BFIA  
(Please mention whichever is applicable)  
[Not applicable for paper type  
GE / AEC / SEC / VAC]  
Duration : \_\_\_\_\_ Maximum Marks : \_\_\_\_\_

**Instruction for Candidates**

1. Write your Roll No. on the top immediately on receipt of this question paper.
2. Attempt all question by selecting **two** parts from each question.  
OR  
Attempt any \_\_\_\_\_ questions {fill accordingly}  
OR  
First question is compulsory and attempt any other \_\_\_\_\_ questions from remaining.
3. Part of the questions to be attempted together.
4. If question papers has Part - A / B / C (write appropriate direction).
5. Please mention marks distribution against each question.  
OR  
All questions carry equal marks.  
OR  
Each question carries \_\_\_\_\_ marks.
6. Use of Calculator not allowed.  
OR  
Use of Simple Calculator allowed.  
OR  
Use of non-programmable Scientific Calculator allowed.  
OR  
Not applicable.  
(Please mention whichever is applicable)

**Note :- All field as mentioned in the Performa are essential.**

**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

University of Delhi

(To be filled up by the Head of the Department  
and returned to the Examination Office within 10 days of the receipt of the  
letter)

\*I have not found any incompleteness (such as any missing papers etc.)  
or any inaccuracy in the details of papers to be set by the Department as  
provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the  
Examination Office of the University in Annexure - I. Kindly make the  
necessary corrections in the details of the papers to be set by the Department  
which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations





दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
DELHI COLLEGE OF ARTS & COMMERCE

दिल्ली विश्वविद्यालय  
(University of Delhi)

नेताजी नगर नई दिल्ली - 110023  
Netaji Nagar, New Delhi - 110023

# DCAC/2023/20 June, 2023

**Mr. Ayush Agarwal**  
Assistant Professor  
Department of Economics  
DCAC, DU

*Dear Mr. Agarwal,*

It gives me great pleasure to inform you that you have been appointed as Member of Editorial board of Intellectual Resonance DCAC Journal of Interdisciplinary Studies.

You are requested to do the needful.

With regards,

**Prof. Rajiv Chopra**  
Principal



FACULTY OF SOCIAL SCIENCES  
UNIVERSITY OF DELHI  
DELHI-110007

Ref. No.FSS/2022 / 2901

05<sup>th</sup> April 2022

The Head  
Department of Economics  
University of Delhi  
Delhi-110007

**Subject:** Re-constitution of Committee of Courses and Studies for Under-graduate Studies other than B.A. (Hons) in Economics.

Dear Sir,

Please refer to letter no. Econ./5-CC/2022-23/200 dated 05.04.2022 on the subject cited above.

I am directed to convey the approval of the Dean, Faculty of Social Sciences for reconstitution of the following members of the Committee of Courses and Studies for Under-graduate Studies other than B.A. (Hons) in Economics for a period of two years w.e.f. 05.04.2022 to 04.04.2024.

**MEMBERS:**

Prof. Surender Kumar, Head of the Department

Three Teachers appointed in the University Department by rotation on the basis of seniority: on Professor, one Associate professor & one Assistant Professor.

- i. Prof. Pami Dua (Sr. Professor)
- ii. Dr. Sugata Bag (Associate Professor)
- iii. Dr. Swati Saini (Assistant Professor)

Not more than seven teachers from colleges, from amongst the teachers by rotation on the basis of seniority in all the colleges offering the subject, provided that not more than one teacher shall be from one and the same college, of these seven teachers, five shall be with a minimum teaching experience of ten years and two with less than ten years of teaching experience on the basis of seniority as laid down above.

P.T.O

- (i) Dr. Niti Bhutani
- (ii) Dr. Pawan Kumar
- (iii) Dr. Roopali Goyanka
- (iv) Dr. Anand Kumar
- (v) Dr. Bir Singh
- (vi) Dr. Pooja Sharma
- (vii) Dr. Veenita

Hans Raj College  
Ram Jas College  
I.P. College  
College of Vocation Studies  
DCAC  
Daulat Ram College  
KM College

Yours sincerely,



**(Prof. Seema Bawa)**  
**Dean & Chairperson BRS (Social Sciences)**

अधिकाता/Dean  
सामाजिक विज्ञान संकाय/Faculty of Social Sciences  
दिल्ली विश्वविद्यालय/University of Delhi  
दिल्ली/Delhi-110007

No. DSE/2022/\_\_\_  
Date: 06.07.2022

To

M. Padma Suresh  
Convener  
Sri Venkateswara College  
DU

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Three Years CBCS and Annual Examination to be held in May / June 2022 for the Academic Year 2021-22 :**

- **Semester IV / VI and Essential Repeaters of Semester- II Examination for regular students for the Academic Session 2021-22 (Admission of 2019 and 2020)**
- **Semester II / IV / VI Examination for Regular students (Admission of 2015 - 2018)**
- **Semester IV / VI and Essential Repeaters of Semester - II Examination of School of Open Learning students for the Academic Session 2021-22 (Admission of 2019 and 2020)**
- **Part-I / II / III Annual Examination for SOL and NCWEB students for the Academic Session 2021-22**

Sir/Madam,

- The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

- The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	M. Padma Suresh Vandana yadav	Sri Venkateswara College	9650383314	padmasureshm@gmail.com
Examiner - I		Bharati College Delhi College of Arts and Commerce	9873354497	vandanayadav04@gmail.com
Examiner - II	Bir Singh		9313449318	birsing@gmail.com
Hindi Translator	Bir Singh	Delhi College of Arts and Commerce	9313449318	<a href="mailto:birsing@gmail.com">birsing@gmail.com</a>

- This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A.(PROG) Eco. SEC	IV	62273426	Research Methodology	English/English & Hindi

- It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
- The three schemes of Undergraduate examination viz. ***CBCS mode and examination for new UG admission under CBCS scheme and Annual Mode (for SOL and NCWEB) are being held simultaneously***, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.
- The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of**



**the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

- The Board of examiners shall be required to prepare the question papers in the following manner :-

- For **Three Years CBCS Examination** ;

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
i	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets + 2 Sets (For SOL)
ii(a)	All disciplined Centered Course I & II	5 Sets
ii(b)	All disciplined Centered Course / Discipline Specific Elective Courses I & II offered in B.Com(Hons./ Prog.)	4 Sets + 2 Sets (For SOL)
ii(c)	All disciplined specific elective courses I, II & III offered in B. Sc (Hons. / Prog.)	4 Sets+ 2 Sets (For SOL)
iii	Language papers offered in B. A. (Prog.)	4 Sets+ 2 Sets (For SOL)

- For **Annual Mode Examination** :

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
i.	All papers of Honours Courses	2 Sets
ii.	All papers for Programme Courses	4 Sets

- Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. **While undertaking this exercise, you are required to take into consideration the following instructions;**

- **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**
- **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
- Following technical specifications should be strictly adhere to while setting the question papers:
  - (a) Font (in English) - Times New Roman
  - (b) Font (in Hindi) - unicode / kruti dev
  - (c) Font size - 12
  - (d) Space - Single Space
  - (e) Paper size - Standard A4 size
  - (f) Printing - On one side of the page
  - (g) Certification/ Authentication - On the back of each page
- A standard format for the first page of question paper is enclosed

for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

- Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.
- Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- **There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners.** The envelopes must be superscribed with the following details :
  - Name of the Department
  - Name of the Course
  - Name of the Paper
  - Semester
  - Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this



regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is \_\_\_\_\_. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.
13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Appendix-II

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

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**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper	04	Yes

	setters to be submitted to the Head of the Department (Appendix-I)		
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

Annexure-III

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by

the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations





# The Perspective

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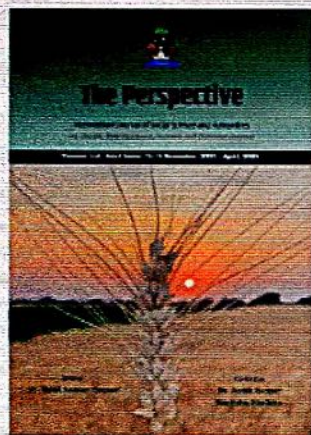
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2022 - April 2023

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This is to certify that

**DR. SHRUTI**

of

Department of Economics, Delhi College of Arts and Commerce, University of Delhi, Delhi

successfully completed a 4-Week Faculty Induction/Orientation Programme for

**“Faculty in Universities/Colleges/Institutes of Higher Education”**

from *21 December, 2022 – 19 January, 2023* and obtained

Grade A+.



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Dr. Nikhil Kumar Rajput  
(Convenor)  
Ramanujan College



# University of Delhi



*Accredited Grade A+ by NAAC*  
*Certificate of Appreciation*

This is to certify and appreciate the contribution of **Ms. SHRUTI** of **Lakshmibai College** for the timely evaluation of answer scripts of the Semester Examination held in May-June, 2022.

Evaluator Id T040114

No of Copies Evaluated 50

UPC 12271601 INDIAN ECONOMY-II

A handwritten signature in black ink, likely belonging to Professor Diwan S Rawat.

**Professor Diwan S Rawat**

Dean (Examinations)

C.No. 27046

06-08-2022

[evaluator\\_certificates@exam1.du.ac.in](mailto:evaluator_certificates@exam1.du.ac.in)



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DEPARTMENT OF COMPUTER SCIENCE  
दिल्ली विश्वविद्यालय, दिल्ली - 110007 (भारत)  
UNIVERSITY OF DELHI, DELHI-110007 (INDIA)



संदर्भ संख्या: सी.एस/23  
Ref. No.: CS/23

तिथि: मई 4, 2023  
Dated: May 4, 2023

**जिससे भी संबंधित हो**  
TO WHOM IT MAY CONCERN

This is to certify that Aman Kumar Pandey from  
Delhi College of Arts & Commerce University of Delhi, Delhi attended the  
meeting for confidential work related to examination held on  
04/05/2023 in the office of the Head, Department  
of Computer Science, University of Delhi, Delhi-110007.

*Mauji Ram*  
4/5/2023

**(Mauji Ram)**  
**Section Officer**  
अनुभाग अधिकारी/Section Officer  
संगणक विज्ञान विभाग  
Department of Computer Science  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
University of Delhi, Delhi-110007



## Regarding evaluation of answer sheets of 'Data interpretation and visualization using Python' (UPC-2342201202)

External

Inbox x



**CEC Hindu College** <cec.hindu@exam1.du.ac.in>

to deepika7790, farheen.ahmed, shikhaagarwal, jdiksha, nehasingla, sonia, jayagera, prof\_ssodhi, me, Mrinali, csharma, ritulsr, ssankhwar, jitendra.singh, Sakshi, Renu

Wed, Jul 26, 11:03 PM



हिंदी > English > [Translate message](#)

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प्रिय सहयोगी,

यह ईमेल 'Data interpretation and visualisation using Python' (UPC-2342201202) शीर्षक वाले पेपर की उत्तर पुस्तिकाओं के मूल्यांकन के संबंध में है।

पेपर की मार्किंग स्कीम के लिए बैठक **गुरुवार 27 जुलाई 2023** को सुबह **11 बजे** हिंदू कॉलेज मूल्यांकन केंद्र में होगी।  
पेपर का मूल्यांकन **शुक्रवार 4 अगस्त, 2023** तक पूरा होने के लिए निर्धारित है।

आपसे अनुरोध है कि बैठक में भाग लें और मूल्यांकन प्रक्रिया में शामिल हों।

रविवार को केंद्र खुला रहता है।

धन्यवाद  
केन्द्रीकृत मूल्यांकन केंद्र  
हिंदू कॉलेज

Dear Colleague,

This is regarding evaluation of answer sheets of a paper titled 'Data interpretation and visualization using Python' (UPC-2342201202).

The meeting for the marking scheme of the paper will take place on **Thursday July 27, 2023 at 11 am** at Hindu College Evaluation Center.

The evaluation of the paper is scheduled to be completed by **Friday August 4, 2023**.

You are requested to join the evaluation process.

**The centre is open on Sunday.**

Thanking You

**CEC**  
Hindu college



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सत्यमेव जयते

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This is to certify that

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Delhi College of Arts and Commerce, University of Delhi

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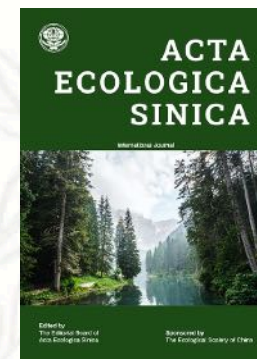
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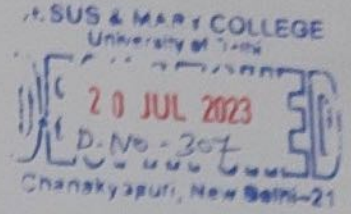
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[principal@jmc.ac.in](mailto:principal@jmc.ac.in)

To,  
Dr. Rahul Bhadouria  
Delhi College of Arts and Commerce  
New Moti Bagh  
New Delhi-110023

Date: August 4, 2023



**SUB: Appointment as "External Examiner" for SEC - Environmental Auditing (2186000007) at Jesus and Mary College**

Dear Dr. Bhadouria,

In accordance with the data provided by the University of Delhi, you have been appointed as the External Examiner for the practical exam "Environmental Auditing - 2186000007".

Please treat this letter as a confirmation of your appointment as the External Examiner for the practical exam "Environmental Auditing - 2186000007" to be held at Jesus and Mary College on August 4, 2023. The details of the examination are as follows:

Paper : Environmental Auditing - 2186000007 (Practical)  
Date : August 4, 2023  
Time : 9:00 a.m.  
Venue : Room No. 503 Jesus & Mary College,  
Chanakyapuri, New Delhi - 110021

Thank you and best regards,

Prof. Sandra Joseph  
Principal

Principal  
Jesus & Mary College  
Chanakya Puri, New Delhi-110021





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Dated... 11.07.2023

Dr. Rahul Bhadounia

Assistant Professor,

Department of Environmental Studies  
DCAEC, University of Delhi.

Dear Sir/Madam,

This is to inform you that you have been appointed as an external examiner to

conduct practical examination of GE (All honours)

Paper Circular Economy on 09/07/23 in our college.

The exam will start at 11.00 a.m.. The internal examiner appointed for the

above exam is Pardeep Singh. For any query you can

also contact teacher-in-charge Dr. Richa Agrawal malik.

This is for your information and necessary action please.

Thanking you

Yours truly

Krishna Sharma

Prof. (Dr.) Krishna Sharma

Principal







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**e-mail : kamala.nehru\_du@hotmail.com**



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(दिल्ली विश्वविद्यालय)

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अगस्त क्रांति मार्ग, नई दिल्ली-110049

दूरभाष : 011-26494881, टेलीफैक्स : 011-26495964

ई-मेल : kamala.nehru\_du@hotmail.com

To

Date:08.07.2023

Dr. Pyarimohan maharana  
Assistant Professor  
Department of Environmental Sciences  
Delhi College of Arts and Commerce  
University of Delhi  
New Delhi.

Dear Sir,

As per the university directions, you are hereby appointed as External Examiner for conducting practical examination of Prospecting E-Waste for Sustainability, SEC paper offered by Environmental Science Department for second semester students. Practical Examination along with viva-voce will be held on 9<sup>th</sup> July 2023 at 9 A.M. in Kamala Nehru College.

I will be grateful to you, if you kindly adhere to the above-mentioned schedule of practical examination.

Thanking you.  
Yours sincerely

Prof. Karpana Bhakuni  
PRINCIPAL(officiating)

**Nalanda  
University**

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Certified that this dissertation entitled **“Projected change in precipitation and temperature over Sudan”** is a record of research work done independently by “Ahmed Abdallah Adam Mohamed” (Admission ID: 020221009) under my guidance and supervision and that it has not previously formed the basis for the award of any degree, diploma, fellowship or associateship to him.

Dean In-Charge,  
School of Ecology and Environment Studies  
Nalanda University, Rajgir

Dr. Shyam S. Phartyal  
Supervisor  
School of Ecology and Environment Studies  
Nalanda University, Rajgir

Dr. Pyarimohan Maharana\*  
Co-Supervisor  
School of Ecology and Environment Studies  
Nalanda University, Rajgir

\*Current Affiliation: Assistant Professor  
Department of Environmental Studies  
DCAC, University of Delhi, Netaji Nagar  
New Delhi-110023

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School of Ecology and Environment Studies  
Nalanda University, Rajgir

Dr. Shyam S. Phartyal  
Supervisor  
School of Ecology and Environment Studies  
Nalanda University, Rajgir

Dr. Pyarimohan Maharana\*  
Co-Supervisor  
School of Ecology and Environment Studies  
Nalanda University, Rajgir

\*Current Affiliation: Assistant Professor  
Department of Environmental Studies  
DCAC, University of Delhi, Netaji Nagar  
New Delhi-110023



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Supervisor

Dr. Sarnam Singh  
Professor and Dean  
School of Ecology and Environment Studies





## CERTIFICATE

Certified that this dissertation entitled “*SOCIO-ENVIRONMENTAL IMPACT OF E-RICKSHAW: A CASE STUDY IN RAJGIR*” is a record of research work done independently by “Thandra Karnakar” (Admission ID: 020120011) under my guidance and supervision and that it has not previously formed the basis for the award of any degree, diploma, fellowship or associateship to him.

Dr. Pyarimohan Maharana  
Supervisor

Dr. Moonmoon Hiloidhari  
Co-supervisor

Dr. Sarnam Singh  
Professor and Dean  
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- ✓ 6. Final Validation
- ✓ 7. Final Decision

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Xueyuan Ren, Qiang Zhang, Ping Yue\* and Xinyang Yan  
 Original Research, *Front. Environ. Sci. - Atmosphere and Climate*  
 Received on: 03 Jan 2022, Edited by: [Suvarna Sanjeev Fadnavis](#) ✉  
 Manuscript ID: 847725  
 Keywords: energy balance, Turbulent flux, environmental factors, Summer monsoon transition zone, Water stress

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ACTION	COMPLETED	ID/TITLE	STATUS
<input type="text" value="Select..."/>	21-Jan-2023	JOC-22-0204.R1 Evaluation of Multi-RCM Ensembles for Simulating Spatiotemporal Variability of Asian Summer Monsoon Precipitation in the CORDEX-East Asia Phase 2 Domain	Major Revision (23-Jan-2023) a revision has been submitted <hr/> Assignments: ED: Aguilar, Enric AE: Cherchi, Annalisa EOS: Vairavan, SanthoshPriya
<input type="text" value="Select..."/>	15-Dec-2022	JOC-22-0695 Bias correction of modelled precipitation over the Upper Teesta River Basin	Reject and Send to Transfer Service (16-Dec-2022) <hr/> Assignments: ED: Wu, Renguang AE: Marengo, Jose EOS: Vairavan, SanthoshPriya





Article Type	Article Title	Current Status	Final Disposition	Date Reviewer Invited	Date Reviewer Agreed	Date Review Due	Date Review Submitted	Days Taken	Editor's Name	Corr. Author
Original Paper	Rising winter temperatures might augment increasing wheat yield in Gangetic Plains	Completed Accept	Accept	10 May 2022	12 May 2022	30 Jun 2022	30 Jun 2022	49		Mayank Shekhar, M.Tech, Ph. D
Original Paper	Assessing ISM circulation characteristics and moisture source indices in a changing climate: insight from a ultra high resolution HighResMIP CMIP6 climate scenario	Submission Transferred	Transfer	04 Dec 2021	04 Dec 2021	03 Jan 2022	05 Jan 2022	32		SUMANA SARKAR, Ph.D.



**BOARD OF RESEARCH STUDIES SOCIAL SCIENCES  
UNIVERSITY OF DELHI, DELHI - 11 0007**

Ref. No./BRS/2022/3288

November 10, 2022

**MEMORANDUM**

With recommendation of the Head & Departmental Research Committee meeting held on 06.09.2022, Mr. Owais Ismaeil a Research Scholar in the Department of History is hereby informed that Prof./Dr. Amrit Kaur Basra has been appointed his Supervisor.

He is required to contact his Supervisor immediately in connection with his research work.

**CHAIRPERSON (BRS)**

**Mr. Owais Ismaeil,  
Khee Jogi Pora,  
Khee, Kulgam,  
Jammu & Kashmir-192231.**



“स्वदेशी चिकित्सा—आयुर्वेद का पुनरुत्थान: औपनिवेशिक उत्तरी भारत के संदर्भ में एक ऐतिहासिक अध्ययन (1858 ई. से 1947 ई. तक)”



प्राचीन भारतीय इतिहास संस्कृति एवं पुरातत्व विभाग के इतिहास विषय के अंतर्गत पीएच.डी. उपाधि हेतु शोध—प्रबंध

शोध निर्देशक

शोधार्थी

सह—शोध निर्देशक

डॉ. सुभाष चंद्र

पूजा

अमृत कौर बसरा

नामांकन संख्या: HH-17118

इतिहास एवं प्राचीन भारतीय  
इतिहास संस्कृति एवं पुरातत्व  
विभाग हेमवती नंदन बहुगुणा  
गढ़वाल

(केंद्रीय विश्वविद्यालय)  
श्रीनगर, गढ़वाल

दिल्ली कॉलेज ऑफ आर्ट्स  
एंड कॉमर्स

(दिल्ली विश्वविद्यालय)

नेताजी नगर, नई दिल्ली

इतिहास एवं प्राचीन भारतीय इतिहास संस्कृति एवं पुरातत्व विभाग हेमवती  
नंदन बहुगुणा गढ़वाल (केंद्रीय विश्वविद्यालय)

श्रीनगर गढ़वाल 246174

(2023)



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय  
Hemvati Nandan Bahuguna Garhwal University  
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174  
Srinagar Garhwal (Uttarakhand) - 246174  
(केन्द्रीय विश्वविद्यालय)  
(A Central University)



Ref:- HNBGU/RESEARCH/2023/37

Date:- 09 JUN/2023

**THESIS SUBMISSION CERTIFICATE**

Name of the Scholar (E) : POOJA DOB 24/08/1989  
 Name of the Scholar (H) : पूजा  
 Mobile No & Email Id : 9999491041, 9810233260, 9968855190, Pooja RAJOTIYA24 @GMAIL.COM  
 Father's Name : KRISHAN KUMAR  
 Mother's Name : MANJU BALA  
 Enrollment No. : H.H 17118 / G172253 Category OBC  
 Date of Regi & No : 04-DEC-2017 / MH-17118  
 Subject : History  
 School : School of HUMANITIES AND SOCIAL SCIENCE  
 Thesis Language : Hindi  
 Topic (E) : SWADESHI CHIKITSA - AYURVED KA PUNARUTTHAN: AUPNIVESHIK UTTARI BHARAT KE SANDRBH MEIN EK AITIHASIK ADHYAYAN (1858 Eo SE 1947 Eo TAK)  
 Topic (H) : इ-वदेशी चिकित्सा - आयुर्वेद का पुनरुत्थान : औपनिवेशिक उत्तरी भारत के संदर्भ में एक ऐतिहासिक अध्ययन (1858 ई० से 1947 ई० तक)  
 Subject Area : HISTORY (Ayurveda in Colonial North India)  
 Research Center : BIRLA CAMPUS  
 Thesis Submission Date : 2nd-June-2023  
 Permanent Address : H-N: 77, village LAMPUR opposite (Bus Stand) P.O. NARELA, DELHI-110040 State New Delhi  
 Name of the Supervisor : Dr. Subhash chandra, Co-Guide (Prof.) Amit Kumar Bhatta  
 Email Id & Mobile No : SHUBHPOOJA89@GMAIL.COM 9557639835  
 Research Scholar Mr./Ms. POOJA has submitted his/her thesis for evaluation as per details mentioned above in the Research Section of the University.

Certificate Issue Date 02/06/2023

 21/6/23  
 Research Cell

Research Section Room No 03, Administration Building HNB Garhwal University Srinagar Garhwal  
Uttarakhand- 246174

+91-9058150569, Email - deputyregistrarresearch@gmail.com

## संक्रिया विज्ञान विभाग

गणितीय विज्ञान संकाय, नया शैक्षणिक खंड  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
दूरभाष : 27666672, 27667725/एक्स नं. 1333  
ईमेल : head@or.du.ac.in  
heador1@yahoo.com



## DEPARTMENT OF OPERATIONAL RESEARCH



Faculty of Mathematical Sciences  
New Academic Block  
University of Delhi, Delhi-110007  
Phone : 27666672, 27667725/Ext. 1333  
E-mail : head@or.du.ac.in  
heador1@yahoo.com

फाईल संख्या

Ref. No. : OR/Exam/23/62367602

दिनांक

Dated 15/04/23.....

### Dr. Indarpal Singh

Assistant professor; Delhi College of Arts and Commerce  
University of Delhi  
indarpal.singh@dcac.du.ac.in; 9891500560

Dear Dr. Indarpal,

I am glad to inform you that you have been made Convenor of the Board of Examiners for the paper setting of the question paper (**Integer Programming and Theory of Games**) of **B.A. (Prog) Unique Paper Code: 62367602** for three years CBCS Undergraduate Semester-VI Examinations, May-June 2023 for the Academic Year 2022-23.

Details of other members of the board are as follows:

### Ms. Rajat Arora

Assistant Professor, Department of Mathematics  
Keshav Mahavidyalaya, University of Delhi  
arorarajat87@yahoo.com; 8920914611

You are requested to submit the two sets of question papers latest by April 20,2023.

The above-mentioned paper is of 3 hrs. & consists of two parts:

- (i) Theory: 75
- (ii) IA : 25

Thanking you,

Yours sincerely,

*Preeti Wanti Srivastava*  
13/04/23

(Preeti Wanti Srivastava)

Professor & Head



## संक्रिया विज्ञान विभाग

गणितीय विज्ञान संकाय, नया शैक्षणिक खंड  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
दूरभाष : 27666672, 27667725/एक्स नं. 1333  
ईमेल : head@or.du.ac.in  
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## DEPARTMENT OF OPERATIONAL RESEARCH



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New Academic Block

University of Delhi, Delhi-110007

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heador1@yahoo.com

फाईल संख्या

Ref. No. : OR/ Exam/23/62361201R

दिनांक

Dated 18/04/23.....

### Dr. Indarpal Singh

Assistant Professor, Delhi College of Arts and Commerce  
University of Delhi  
[indarpal.singh@dcac.du.ac.in](mailto:indarpal.singh@dcac.du.ac.in) , 9891500560

Dear Dr. Indarpal Singh

I am glad to inform you that you have been made Convenor of the Board of Examiners for the paper setting of the question paper (**Inventory and Marketing Management**) of **B.A. (Prog) Unique Paper Code: 62361201** for three years CBCS Undergraduate Semester-II Examinations, May-June 2023 for the Academic Year 2022-23. Details of other members of the board are as follows:

### Dr. Satish Goel

Assistant Professor, Department of Management  
Shaheed Sukhdev College of Business Studies  
[satishgoel2@hotmail.com](mailto:satishgoel2@hotmail.com); 9891989391

You are requested to submit two sets of question papers latest by April 20,2023.

The above-mentioned paper is of 3 hrs. and consists of two parts:

- (i) Theory: 75
- (ii) IA : 25

Thanking you

Yours sincerely

(Preeti Wanti Srivastava)

Professor & Head



गणित विभाग  
DEPARTMENT OF MATHEMATICS  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI – 110007

ई-मेल: [head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 27666658

Prof. Ruchi Das  
HEAD

No. Maths/PS/ 2023/14  
Dated: April 11, 2023

Convener	Examiner	Examiner
Roopesh Tehri ANDC 9818542024	Renu Gupta Shaheed Bhagat Singh 9818880247	Indarpal Singh DCAC 9891500560

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS-LOCF Semester (Admission 2019 & onwards) and Annual Examination for:

- (i) Semester IV / VI and Essential Repeaters of Semester- II Examination for Regular and School of Open Learning students (Admission of 2019, 2020 & 2021)
- (ii) Part-I / II / III Annual Examination for SOL and NCWEB students

Sir/Madam,

The detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code (MANDATORY)	Paper /Title Name	Remarks & No of sets
B.Sc. (H) Mathematics	VI	32357616	Linear Programming and Applications	CBCS-LOCF/ 2 Sets/ 75 Marks/ 3 Hours

Syllabus: [http://maths.du.ac.in/Courses/BABSc/Maths\(H\)\(2019-\)LOCF.pdf](http://maths.du.ac.in/Courses/BABSc/Maths(H)(2019-)LOCF.pdf)

Please submit question paper in the department by **April 17, 2023 in hard copy alongwith CDs.**

1. The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : \_\_\_\_\_ (Convener)
2. Examiner : \_\_\_\_\_
3. Examiner : \_\_\_\_\_
4. Examiner : \_\_\_\_\_  
(If any)

3. This Board of Examiners would be responsible for setting of question papers as per following details:

- a) Name of Course : \_\_\_\_\_
- b) Semester : \_\_\_\_\_
- c) Name of the Paper: \_\_\_\_\_
- d) Unique Paper Code: \_\_\_\_\_
- e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

The schemes of Undergraduate examination are **for new UG admission under CBCS scheme (2019) and Annual Mode (for SOL and NCWEB) are being held simultaneously**, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc. The UPC code for CBCS question papers will be of 08 digit.

5. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

6. The Board of examiners shall be required to prepare the question papers in the following manner :-

**(a) For Three Years CBCS Examination :**

S. No.	Paper	No. of Sets Required
i	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets+ 2 Sets (For SOL)
ii(a)	All disciplined Centered Course I & II	5 Sets
ii(b)	All disciplined Centered Course / Discipline Specific Elective Courses I & II offered in B.Com(Hons./ Prog.)	4 Sets+ 2 Sets (For SOL)
ii(c)	All disciplined specific elective courses I, II & III offered in B. Sc (Hons. / Prog.)	4 Sets
iii	Language papers offered in B. A. (Prog.)	4 Sets+ 2 Sets (For SOL)

**(b) For Annual Mode Examination :**

S. No.	Paper	No. of Sets Required
i.	All papers of Honours Courses	2 Sets
ii.	All papers for Programme Courses	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper**

**setter, telephone number, address etc. must not be mentioned on the question paper.**

**9. While undertaking this exercise, you are required to take into consideration the following instructions;**

**(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**

**(ii) These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

**(iv) The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

- |     |                               |   |                          |
|-----|-------------------------------|---|--------------------------|
| (a) | Font (in English)             | - | Times New Roman          |
| (b) | Font (in Hindi)               | - | unicode / kruti dev      |
| (c) | Font size                     | - | 12                       |
| (d) | Space                         | - | Single Space             |
| (e) | Paper size                    | - | Standard A4 size         |
| (f) | Printing                      | - | On one side of the page  |
| (g) | Certification/ Authentication | - | On the back of each page |

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the

examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.
- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope along with a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of Pen Drive. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- (ix) **There will be separate envelopes - for each set of question paper and its Pen Drive. These envelopes should be signed and sealed by the Board of Examiners.** The envelopes must be superscribed with the following details :
  - (a) Name of the Department
  - (b) Name of the Course
  - (c) Name of the Paper
  - (d) Semester
  - (e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance along with guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is **13<sup>th</sup> April, 2023**. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.
13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. \_\_\_\_\_, Examiner I
2. \_\_\_\_\_, Examiner II
3. \_\_\_\_\_, Examiner III (if any)

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_hours  
Maximum Marks : \_\_\_\_\_Marks

**Instructions for Candidates**



**UNIVERSITY OF DELHI**  
**EXAMINATION - I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B alongwith details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put bythe convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

University of Delhi

(To be filled up by the Head of the Department  
and returned to the Examination Office within 10 days of the receipt of the  
letter)

\*I have not found any incompleteness (such as any missing papers etc.)  
or any inaccuracy in the details of papers to be set by the Department as  
provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the  
Examination Office of the University in Annexure - I. Kindly make the  
necessary corrections in the details of the papers to be set by the Department  
which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations

## संक्रिया विज्ञान विभाग

गणितीय विज्ञान संकाय, नया शैक्षणिक खंड  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
दूरभाष : 27666672, 27667725/एक्स नं. 1333  
ईमेल : head@or.du.ac.in  
heador1@yahoo.com



## DEPARTMENT OF OPERATIONAL RESEARCH

Faculty of Mathematical Sciences  
New Academic Block  
University of Delhi, Delhi-110007  
Phone : 27666672, 27667725/Ext. 1333  
E-mail : head@or.du.ac.in  
heador1@yahoo.com

फाईल संख्या

Ref. No. : OR/ UGCF/Exam23/2362201102

दिनांक

Dated 06/02/23

Dr. Amrina Kausar  
Associate Professor  
Shaheed Sukhdev College of Business Studies,  
University of Delhi  
amrinakausar@sscbsdu.ac.in # 9810013343

Dear Dr. Amrina Kausar

I am glad to inform you that you have been made Convenor of the Board of Examiners for the paper setting DSC paper of Sem I: Production and Inventory Management having **unique paper code: 2362201102** for NEP-UGCF Semester-I examinations, Examination February/March-2023.

Details of other members of the board are as follows:

Dr. Aditi Khanna  
Associate Professor  
Department of Operational Research  
dr.aditikhanna.or@gmail.com; # 99110 07707

Dr. Indar Pal Singh  
Assistant Professor, Department of Mathematics  
DCAC, University of Delhi  
indarpal81@gmail.com; Mobile No.: 9891500560

You are requested to submit two sets of question papers latest by **Friday, 10<sup>th</sup> February 2023**.

The above-mentioned paper is of 3 hrs. duration and carries 90 marks.

Thanking you

Yours sincerely

*Preeti Wanti Srivastava*  
06/02/23

Preeti Wanti Srivastava  
(Professor & Head)

## संक्रिया विज्ञान विभाग

गणितीय विज्ञान संकाय, नया शैक्षणिक खंड  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
दूरभाष : 27666672, 27667725/एक्स नं. 1333  
ईमेल : head@or.du.ac.in  
heador1@yahoo.com



## DEPARTMENT OF OPERATIONAL RESEARCH



Faculty of Mathematical Sciences  
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University of Delhi, Delhi-110007  
Phone : 27666672, 27667725/Ext. 1333  
E-mail : head@or.du.ac.in  
heador1@yahoo.com

फाईल संख्या

Ref. No. : OR/ Exam/23/6236447

दिनांक

Dated 15/04/23.....

### Dr. Rishi Rajan Sahay

Assistant Professor  
Department of Management Studies  
Shaheed Sukhdev College of Business Studies  
rajansahay@sscsdu.ac.in; 9818011766

Dear Dr. Rishi Rajan Sahay

I am glad to inform you that you have been made Convenor of the Board of Examiners for the paper setting of the question paper (**Network Models and Scheduling Techniques**) of **B.A. (Prog) Unique Paper Code: 62364447** for three years CBCS Undergraduate Semester-IV Examinations, May-June 2023 for the Academic Year 2022-23.

Details of other members of the board are as follows:

### Dr. Indarpal Singh

Assistant professor; Delhi College of Arts and Commerce  
University of Delhi  
indarpal.singh@dcac.du.ac.in; 9891500560

You are requested to submit the two sets of question papers latest by April 20,2023.

The above-mentioned paper is of 3 hrs. & consists of two parts:

- (i) Theory: 75
- (ii) IA : 25

Thanking you,

Yours sincerely

*Preeti Wanti Srivastava*  
13/04/23

(Preeti Wanti Srivastava)

Professor & Head

## संक्रिया विज्ञान विभाग

गणितीय विज्ञान संकाय, नया शैक्षणिक खंड  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
दूरभाष : 27666672, 27667725/एक्स नं. 1333  
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## DEPARTMENT OF OPERATIONAL RESEARCH



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University of Delhi, Delhi-110007  
Phone : 27666672, 27667725/Ext. 1333  
E-mail : head@or.du.ac.in  
heador1@yahoo.com

फाईल संख्या

Ref. No. : OR/ NEP/UGCFII/Exam23/2362202202

दिनांक

Dated .17/06/23....

Dr. Gurjeet Kaur  
Assistant Professor  
Department of Operational Research  
University of Delhi, Delhi-7  
gurjeetkaur85@gmail.com; 9868353778

Dear Gurjeet Kaur

I am glad to inform you that you have been made Convener of the Board of Examiners for setting of the following question paper:

**Course Title : Statistics, Type: DSC Paper , Program Name: B.A.(Program),**

**Unique Paper Code: 2362201202**

for NEP-UGCF-2022 Part-I Semester-II Exams July – 2023 for the Academic Year 2022-23.

Details of other members of the board are as follows:

(i) **Dr. Jagvinder Singh**

Assistant Professor  
Department of Operational Research  
University of Delhi, Delhi-7  
[jagvinder.singh@gmail.com](mailto:jagvinder.singh@gmail.com), 9810780984

(ii) **Dr. Indarpal Singh**

Assistant Professor, Department of Mathematics  
DCAC, University of Delhi, New Delhi-23  
[indarpal.singh@dcac.du.ac.in](mailto:indarpal.singh@dcac.du.ac.in); 9891500560

You are requested to submit **Two** sets of question papers latest by June 21,2023.

The above-mentioned paper is of **3 hrs. duration** and carries **90 marks**.

Thanking you

Yours sincerely

(Preeti Wanti Srivastava)

Professor & Head



दिल्लीविश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI - 110007

[head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 276

1

Ruchi Das  
D

No. Maths/2022/13  
Dated : November 02, 2022

Convener	Examiner	Examiner
Anju Nagpal Vivekanand 9868711411	Yakshi Bahl Satyawati 9891628546	Indarpal Singh Kalindi 9555974982

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester Examination November/December 2022 for:**

**(i) Semester III / V and Essential Repeaters of Semester- I Examination for regular and NCWEB students for the Academic Session 2021-22 (Admission of 2019, 2020 and 2021)**

Madam,

Detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code	Paper Name	Remarks & No. of Sets
(H) Mathematics	V	32357502	DSE-I Mathematical modelling & graph theory	CBCS (LOCF)-3

Please Submit Question paper in the department by **November 09, 2022 in hard copy alongwith CDs.**

The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the

-1-

Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*"Examination and evaluation / revaluation work be managed by all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."*





Indarpal Singh &lt;indarpal81@gmail.com&gt;

---

**DSE-2(ii)Sem IV B.Sc. (H) Mathematics: Mathematical Modeling**

---

Ruchi Das &lt;rdasmsu@gmail.com&gt;

Mon, Feb 13, 2023 at 2:40 PM

To: dharmendrakumar@sgtbkhalsa.du.ac.in, singhal.sandhya@gmail.com, shruti85kapoor@gmail.com, indarpal81@gmail.com, "Dr. Sachin Kumar" <sachinambariya@gmail.com>, The Head <head@maths.du.ac.in>, Ruchi Das <rdasmsu@gmail.com>

Dear Prof. Dharmendra Kumar

Thank you very much for expressing your interest and willingness to prepare the syllabus for the following courses for the newly started four year B.Sc./ B.A. program under NEP by our University:

**DSE-2(ii)Sem IV B.Sc. (H) Mathematics: Mathematical Modeling (3L + 1P)**

**GE-6(i): Introduction to Mathematical Modeling (3L + 1P)**

**DSE, Sem-VI (BA/B.Sc. Prog: Introduction to Mathematical Modeling (3L + 1P)**

I am sure with the kind of teaching experience you have and your expertise in the subject, your contribution will be immensely useful for the next generation.

Our Department Council has constituted the following committee to draft a syllabus for the above courses with you as its coordinator. Your committee is requested to prepare the said syllabi and submit the same **latest by February 26, 2023**. **Kindly give a suggestive teaching plan also for 15 weeks teaching ( 45 hours lectures and 30 hours practical).**

1. **Prof. Dharmendra Kumar (Coordinator)**

Department of Mathematics, SGTB Khalsa College, University of Delhi

Mob. No. 9871502665, Email: [dharmendrakumar@sgtbkhalsa.du.ac.in](mailto:dharmendrakumar@sgtbkhalsa.du.ac.in)

2. **Dr. Sandhya Jain**

Department of Mathematics, Vivekananda College, University of Delhi

Mob. No. 9911378328, Email: [singhal.sandhya@gmail.com](mailto:singhal.sandhya@gmail.com)

3. **Dr. Shruti Tohan**

Department of Mathematics, Jesus & Mary College, University of Delhi

Mob. No. 9811326345, Email: [shruti85kapoor@gmail.com](mailto:shruti85kapoor@gmail.com)

4. **Dr. Indarpal Singh**

Department of Mathematics, Delhi College of Arts & Commerce, University of Delhi

Mob. No. 9891500560, Email: [indarpal81@gmail.com](mailto:indarpal81@gmail.com)

5. **Dr. Sachin Kumar ( Special Invitee)**

Department of Mathematics, University of Delhi, E-mail: [sachinambariya@gmail.com](mailto:sachinambariya@gmail.com)

Thanks and regards

Prof. Ruchi Das  
Head, Department of Mathematics  
University of Delhi





गणित विभाग  
DEPARTMENT OF MATHEMATICS  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI – 110007

ई-मेल: [head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 27666658

**Prof. Ruchi Das**  
**HEAD**

**No. Maths/2023/Centenary/10**  
**Dated : 08<sup>th</sup> February 2023**

Convener	Examiner	Examiner
Anuradha Gupta DCAC 9891293515	Yogendra Singh Aryabhatta 9871759028	Renu Jain Satyawati 9871502102

**Subject: Request for setting of question paper for forthcoming Centenary Chance Examination March /April 2023 for Ex-Students who could not complete their degree within the span period.**

Sir/Madam,

You have been appointed as a Convener/Examiner for setting of Under-Graduate question papers the for the examinations to be held in March / April 2023.

The detail of the question paper is as follows:

Course	Semester	Unique Paper Code	Paper /Title Name	Remarks & No of sets
(U.G)-B.A. (HONS.) APPLIED PSYCHOLOGY	III	235354	MATHEMATICS AWARENESS	ADMISSION OF 2014/ TWO SETS/ 75 MARKS/ 3 HOURS

**Important Points**

- **If Convener/Paper Setter is not able to set paper send then they should send the refusal with proper evidence through Principal.**
- Examinations to be held in the month of : March 2023
- Medium of setting the Question paper : English
- Submit Question paper in the department by February 15, 2023

**HEAD**



गणित विभाग  
DEPARTMENT OF MATHEMATICS  
दिल्लीविश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI – 110007

ई-मेल: [head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 27666658

Prof. Ruchi Das  
HEAD

No. Maths/2022/04  
Dated : July 14, 2022

Convener	Examiner	Examiner
Anuradha Gupta DCAC 9891293515	Mukta Jain PGDAV 9891710718	Ritika Gulati IP 7838528395

Sir/Madam,

You have been appointed as a Convener/Examiner for setting of Under-Graduate question papers the course CBCS (LOCF) Other than B.Sc. Mathematics (Hon.) SEMESTER MODE for the examinations to be held in August 2022.

The detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code	Paper Name	Remarks & No. of Sets
B.A. (Prog.)	II	62351201	Algebra	CBCS(LOCF)-4 sets

**Important Points**

- Examinations to be held in the month of : August 2022
- Medium of setting the Question paper : English
- Submit Question paper in the department by July 22, 2022
- **If Convener/Paper Setter is not able to set paper then they should send the refusal with proper evidence through Principal.**

Sir/Madam,

1. The question papers for the above-mentioned forthcoming Under Graduate Course Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
3. The three schemes of Undergraduate examination viz. ***CBCS mode and examination for new UG admission under CBCS scheme and Annual Mode (for SOL and NCWEB) are being held simultaneously***, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.
4. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

5. The Board of examiners shall be required to prepare the question papers in the following manner :-

(a) For **Three Years CBCS Examination ;**

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets + 2 Set (for SOL)
i(a)	All discipline Centered Courses I & II	5 Sets
ii(b)	All discipline Centered Courses / Discipline Specific Elective Courses I & II offered in B.Com (Hon./Prog.)	4 Sets + 2 Set (for SOL)
ii(c)	All disciplined specific elective courses I, II and III offered in B.Sc. (Hons./Prog)	4 Sets + 2 Set (for SOL)

iii.	Language papers offered in B. A. (Prog.)	4 Sets + 2 Set (for SOL)
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(b) For **Annual Mode Examination** ;

S. No.	Paper	No. of sets Required
i.	All papers of Honours Courses	2 sets
ii.	All papers for Programme Courses	4 sets

6. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

**7. While undertaking this exercise, you are required to take into consideration the following instructions ;**

- (i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.
- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- (iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
- (v) Following technical specifications should be strictly adhere to while setting the question papers:
  - (a) Font (in English) - Times New Roman
  - (b) Font (in Hindi) - unicode / kruti dev
  - (c) Font size - 12

- (d) Space - Single Space
  - (e) Paper size - Standard A4 size
  - (f) Printing - On one side of the page
  - (g) Certification/ Authentication - On the back of each page
- (vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.
- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.**
- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**
- (ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :
- (a) Name of the Department
  - (b) Name of the Course
  - (c) Name of the Paper
  - (d) Semester
  - (e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

8. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.
9. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
- 10. The last date of submission of the question papers is July 22, 2022.** It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.
11. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
12. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

University of Delhi

(To be filled up by the Head of the Department  
and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations





गणित विभाग  
DEPARTMENT OF MATHEMATICS  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI – 110007

ई-मेल: [head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 27666658

Prof. Ruchi Das  
HEAD

No. Maths/2022/Centenary/23  
Dated: September 26, 2022

Convener	Examiner	Examiner
Anuradha Gupta DCAC 9891293515	Deepa Thirwani Hans Raj 9811681693	Harinderjit Kaur SGSC 9891020065

**Subject: Request for setting of question paper for forthcoming Centenary Chance Examination October 2022 for Ex-Students who could not complete their degree within the span period.**

Sir/Madam,

You have been appointed as a Convener/Examiner for setting of Under-Graduate question papers the for the examinations to be held in October 2022.

The detail of the question paper is as follows:

Course	UPC Code	Part	Paper	Description/Paper Name	Remarks and No. of sets
B.Sc. (H) (Year of Admission 2005-2009)	A645	I	In lieu qual. Course	Mathematical Awareness	3sets

**Important Points**

- If Convener/Paper Setter is not able to set paper send then they should send the refusal with proper evidence through Principal.
- Format of question paper is enclosed
- Examinations to be held in the month of : October 2022
- Medium of setting the Question paper : English
- Submit Question paper in the department by October 01, 2022

HEAD



गणित विभाग  
DEPARTMENT OF MATHEMATICS  
दिल्लीविश्वविद्यालय, दिल्ली-110007  
UNIVERSITY OF DELHI, DELHI – 110007

ई-मेल: [head@maths.du.ac.in](mailto:head@maths.du.ac.in)

दूरभाष. 27666658

Prof. Ruchi Das  
HEAD

No. Maths/PS/UGCF/2023/  
Dated: June 12, 2023

Convener	Examiner	Examiner
Arun Chaudhary Rajdhani 9911555559	Shubham Jaiswal PGDAV 9027053245	Sumit Mittal DCAC 9873136980

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate NEP: UGCF-2022 Semester-II Examination July 2023 for Regular, NCWEB and SOL students for the Academic Session 2022-23.**

Sir/Madam,

The detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code	Paper Name	Paper /Title Name	Maximum Marks / No. of Sets required
COMMON PROG GROUP	II	2354001201	ANALYTIC GEOMETRY	GE	NEP-UGCF 2022/ 2 Sets/ 90 Marks/ 3 Hours

Link for Syllabus: [https://maths.du.ac.in/Courses/BABSc/UGCF2022Maths\\_Second\\_Semester\\_Syllabus.pdf](https://maths.du.ac.in/Courses/BABSc/UGCF2022Maths_Second_Semester_Syllabus.pdf)

Please submit the question paper in the department by **June 20, 2023** in hard copy and soft copy in pen drive.

**Note that the question paper shall be of 90 Marks and of 3 Hours Duration. The question paper should consist of six questions of 15 marks each with internal choices.**

The **Appendix-II must be strictly followed** while formatting the first page of the question paper. All fields on the first page must be as per the Appendix-II.

Kindly mention the Name & Contact Number of

- Convenor/ Head Examiner
- Other Examiners

on the back side of the question papers.



Department of Political Science  
University of Delhi  
Delhi – 110 007  
☎-27666670, 27667725 /Extn. 1551

Prof. Sangit Kumar Ragi  
HEAD OF THE DEPARTMENT  
Ref.No. FOSS/DOPS/2022/

Dated: 16/08/2022

To

The Principal

Delhi College of Arts & Commerce

University of Delhi

Delhi

Dear Sir/Madam

This is to certify that Sudhanshu Kumar participated in the setting of the question paper for course Political Science titled Governance: Issues & Challenges on 16/8/22 in the Department. You are requested to grant Duty Leave to the concerned teacher according to the instruction received from the Dean, Examination.

Warm regards

For Head  
Von Kumar

Professor and Head  
Department of Political Science  
University of Delhi

Faculty of Social Sciences Building (Second Floor) University Campus, Delhi-110007 (INDIA)  
Tel.: 0091-11-2766-6670, 2766-7725/1551 (O)



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
**Delhi College of Arts & Commerce**  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/Tel.: 011-24109821, 26116333  
फैक्स/Fax: 011-26882923  
ई-मेल/E-mail: principaldcac@gmail.com  
URL : http://dcac.du.ac.in  
05.06.2023

संदर्भ सं./Ref. No..... DCAC/PF/2023/ 232

दिनांक/ Date.....

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Prof. Srikant Pandey teaching in the Department of Political Science is a permanent employee in this College since 02.02.1996.

The college has "No Objection" if Prof. Srikant Pandey accepts to be co- guide of the research scholar Ms. Mrinalini Kumar, Amity university, Noida.

This certificate is issued to him on his personal request.

Prof. Rajiv Chopra  
Principal





Department of Political Science  
University of Delhi  
Delhi - 110 007  
☎-27666670, 27667725 /Extn. 1551

Prof. Sangit Kumar Ragi  
HEAD OF THE DEPARTMENT  
Ref.No. FOSS/DOPS/2022/

Dated: 30/09/2022

To

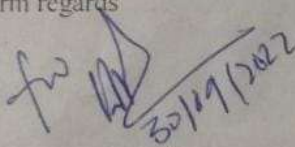
The Principal

Delhi College of Arts and Commerce.  
University of Delhi  
Delhi

Dear Sir/Madam

This is to certify that T. GOPAL KRISHNA YADAB participated in the setting of the question paper for course BA (Prog) Sem I titled Globalizing World on 30/09/2022 in the Department. You are requested to grant Duty Leave to the concerned teacher according to the instruction received from the Dean, Examination.

Warm regards

  
30/09/2022  
Professor and Head  
Department of Political Science  
University of Delhi

Head  
Department of Political Science  
University of Delhi  
Delhi-110007

Faculty of Social Sciences Building (Second Floor) University Campus, Delhi-110007 (INDIA)  
Tel.: 0091-11-2766-6670, 2766-7725/1551 (O)



Department of Political Science  
University of Delhi  
Delhi - 110 007  
☎-27666670, 27667725 /Extn. 1551

Prof. Sangit Kumar Ragi  
HEAD OF THE DEPARTMENT  
Ref.No. FOSS/DOPS/2022/

Dated: 02/05/2023

To

The Principal

PCAC, Delhi

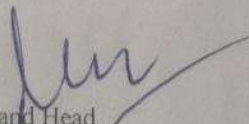
University of Delhi

Delhi

Dear Sir/Madam

This is to certify that T. GOPAL KRISHNA YADAV participated in the setting of the question paper for course B.A (Hons) GE titled H.A.G.E on 02/05/2023 in the Department. You are requested to grant Duty Leave to the concerned teacher according to the instruction received from the Dean, Examination.

Warm regards

  
Professor and Head  
Department of Political Science  
University of Delhi

Faculty of Social Sciences Building (Second Floor) University Campus, Delhi-110007 (INDIA)  
Tel.: 0091-11-2766-6670, 2766-7725/1551 (O)

Meeting on Friday, 31.03.2023 at

11 00.am.  Inbox



**political science** 27 Mar

A meeting of the committee of Courses is scheduled at 11:00 a.m on Friday, 31.03.2023




**Srikant Pandey** 31 Mar

Dear Sir,I would request you to allow me to attend the same. Warm regards.



**political science** 31 Mar

to sangit\_ragi@yahoo.co.in, ... 



PFA the Teacher Data.

[Show quoted text](#)







Department of Political Science  
University of Delhi  
Delhi – 110 007  
☎-27666670, 27667725 /Extn. 1551

Prof. Sangit Kumar Ragi  
HEAD OF THE DEPARTMENT  
Ref.No. FOSS/DOPS/2022/

Dated: 23/06/2023

To

The Principal  
Delhi College of Arts and Commerce,  
University of Delhi  
Delhi

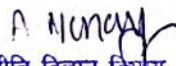
Dear Sir/Madam

This is to certify that Koushna Chichuan participated in the setting of the  
question paper for course BA(P), 2nd Semester titled-  
Indian Government and Politics on 23/06/2023 in the Department.

You are requested to grant Duty Leave to the concerned teacher according to the instruction  
received from the Dean, Examination.

Warm regards

Professor and Head  
Department of Political Science  
University of Delhi

  
राजनीति विज्ञान विभाग  
Department of Political Science  
दिल्ली विश्वविद्यालय / University of Delhi  
दिल्ली - 110007

Faculty of Social Sciences Building (Second Floor) University Campus, Delhi-110007  
(INDIA)

Tel.: 0091-11-2766-6670, 2766-7725/1551 (O)



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# The Indian Journal of Political Science



Volume LXXXIV, No. 1  
January - March, 2023

**Editor**  
**G. Ram Reddy**



**Birsa Munda**

समानी व आकूतिः समाना हृदयानि वः।  
समानमस्तु वो मनो यथा वः सुसहासति॥

The Quarterly Journal of  
Indian Political Science Association

## Kind Attention: IPSA Members

Dear Fellow colleagues, scholars, academicians, and administration practitioners.

I am pleased to bring forth an updated, upgraded and more user-friendly version of our website [www.ijps.net.in](http://www.ijps.net.in). It is re-designed with dynamic webpages, interactive protocols, pages, easier navigation, lesser loading time, detailed scroll bars and log-in mechanism for the members of the Association for providing ease of access to the upcoming conferences, Index of the published journals, updated forms for hassle free membership and subscriptions to the journal and a colorful gallery.

For the purpose of updating your current information like email, phone numbers, WhatsApp number, designation, mailing address, etc., may I request you to visit our website and log in with your membership details.

Kindly visit the website and log-in to provide your details or alternatively fill in this form and send us the scanned copy at [officeipsa@gmail.com](mailto:officeipsa@gmail.com)

Please feel free to contact my office for any other information.

Looking forward to seeing you all in the upcoming conference digitally.

Yours Sincerely

**Professor Sanjeev Kumar Sharma**  
General Secretary and Treasurer  
Department of Political Science  
Ch. Charan Singh University, Meerut-250 005

1. Name (IN BLOCK LETTERS)-\_\_\_\_\_

2. Designation and official mailing address-\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_ WhatsApp No. \_\_\_\_\_

3. Email-\_\_\_\_\_

4. Life Membership Number (In numbers) \_\_\_\_\_

(In words) \_\_\_\_\_

5. Any other relevant information - \_\_\_\_\_

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TABLE OF CONTENTS

Editorial Note

1. *Neena Bansal* 9-18  
**Colonising Histories: The Politics of Knowledge**
2. *Harmanpreet Singh* 19-26  
**Relationship Between Good Governance and Right to Service**
3. *Saleem Ahmad, Kumar Sambhav Pareek* 27-32  
**Swami Vivekananda: An Inspiration for the Indian Youth in the 21<sup>st</sup> Century**
4. *Karunakar Singh* 33-38  
**Globalisation and Cultural Trends in India**
5. *Vivek Kumar Shukla, Sudhir Kumar Parida* 39-46  
**The Hindu Political Economy: Perspectives of Golwalkar and Upadhyay**
6. *Vinod Khobragade* 47-56  
**Demystifying Ambedkar**
7. *Simi Joseph, Dinoop K* 57-62  
**Transgender Rights in India- A Comparative Study**
8. *Surabhi Gupta* 63-70  
**India's Federal Structure and Response to Security Challenges**
9. *Prashant Shamrao Amrutkar* 71-76  
**An Identity of Civilization State and Global Rise of India**
10. *Abdus Sobur* 77-84  
**Impact of Terrorism in Assam: An Analysis**
11. *Narendra Singh* 85-90  
**Impact of B.R. Ambedkar's Ideas on Indian Democracy**
12. *Abhisek Karmakar* 91-98  
**Dwarkanath Vidyabhusan and his Somprakash Patrika: The Advent of Nationalist Democratic School in Nineteenth Century Bengal**
13. *Adrita Gogoi* 99-108  
**Khadi Mentality? The Functioning of Khadi and Village Industries in Post Colonial India**
14. *Arundhati Bhattacharyya* 109-114  
**Indian Women in the Military: A Step in the New Direction**
15. *Arvind Singh Rawat, M.M. Semwal* 115-122  
**Human Trafficking in Uttarakhand: A Special Reference to Woman Trafficking**
16. *Ishtiyah Ahmad* 123-130  
**Nationalisation Policy (Nitiqat Law) in Saudi Arabia and its Impact on Indian Migrant Workers**

17.	<i>Kamalaxi Tadasad</i> <b>Human Rights and Democracy: An Inter-Relationship</b>	131-134
18.	<i>Lallawmzualakhiangte, Jangkhongam Dounge</i> <b>Grassroot Democracy in India; A Comparative Study of Village Council System in Mizoram and Panchayati Raj System in the Eleventh Schedule of the Indian Constitution</b>	135-142
19.	<i>Mohit Sukhtankar</i> <b>Examining The Role of Goan Identity and Revolutionary Goans in Goa's Politics</b>	143-150
20.	<i>Mridani Pandey</i> <b>Implications of the Dynamics of the International Political Economy of the Indian Foreign Policy</b>	151-156
21.	<i>Priyanka Neog</i> <b>The Issues of Non-Recognition, Exploitation and Injustice in the Tea Gardens of Assam</b>	157-162
22.	<i>Renu Keer</i> <b>Humanitarianism in America Foreign Policy: Domestic Incentives to Humanitarian Intervention</b>	163-170
23.	<i>Rounak Kumar Pathak</i> <b>Electioneering by BJP &amp; Congress and Consequent Electorates' Choices in 2014 &amp; 2019 Lok Sabha Elections.</b>	171-178
24.	<i>Sabavath Ravi</i> <b>India and Central Asia Relations; Issues, Challenges and Options</b>	179-186
25.	<i>Seema Panwar</i> <b>Role of Women Entrepreneurs in Self Reliant India</b>	187-192
26.	<i>Surender Singh</i> <b>India-Pakistan Relations in Modi Era: An Overview</b>	193-202
27.	<i>Moushumi Pattnaik</i> <b>Incidence of Child Marriage and Vulnerabilities of the Girl Child in Odisha: Key Drivers and Policy Options</b>	203-208
28.	<i>P C Prasanna Kumar</i> <b>Decentralised Governance and Changing Facets of Development: The Kerala Experiences</b>	209-218
29.	<i>Komal Khandelwal</i> <b>Challenges of Cross-Border Terrorism in India-Pakistan Relations</b>	219-226
30.	<i>Sreerupa Saha</i> <b>Cultural Hegemony: A Divide Between Andhra Pradesh and Telangana</b>	227-230

**The Indian Journal of Political Science**  
**Vol. LXXXIV, No. 1, January-March, 2023**

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22. Dr. P C Prasanna Kumar, Associate Professor, Department of International Relations and Politics, Central University of Kerala, Kasaragod (Kerala)
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30. Ms. Sreerupa Saha, Assistant Professor, Department of Political Science, Shirakole Mahavidyalaya, South 24 Parganas (West Bengal)
31. Dr Sudhir Kumar Parida, Assistant Professor, Department of Political Science, University of Delhi, Delhi
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33. Dr. Surabhi Gupta, Assistant Professor, International Affairs and Security Studies, Sardar Patel University of Police, Security and Criminal Justice, Jodhpur (Rajasthan)
34. Dr. Vinod Khobragade, Associate Professor, Department of Sociology & Political Science, FSS, Dayalbagh Educational Institute, Dayalbagh, Agra (Uttar Pradesh)
35. Dr Vivek Kumar Shukla, Assistant Professor, Department of Sanskrit, University of Delhi, Delhi



Sudhir Parida <sudhiruindia@gmail.com>

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## Appreciation and Request for Cooperation in Examination Evaluation

1 message

---

**OSD Examination** <osd@exam1.du.ac.in>

1 August 2023 at 13:02

To: collegeteachers@du.ac.in

Cc: Vice Chancellor <vc@du.ac.in>, Registrar DU <registrar@du.ac.in>

Dear Sir/ Madam

This is in recognition of the great efforts of all our esteemed evaluators. The OSD-Examination and his team extend the heartfelt appreciation for your invaluable support and cooperation during the smooth and timely declaration of the May June 2023 Examination results. Your dedication and commitment to ensuring the accuracy and efficiency of the evaluation process played a crucial role in the successful conduct of the examinations.

We recognize the immense effort and hard work you put into assessing the answer scripts, maintaining the confidentiality of the evaluation process, and adhering to the prescribed guidelines. Your professionalism and diligence significantly contributed to the overall academic excellence of the university and, more importantly, to the students' academic journey.

As we continue to strive for excellence in education, we now seek your esteemed cooperation once again in the evaluation of the currently held UGCF-NEP-2022 Semester II examination. The significance of these evaluations cannot be overstated, as they form the foundation for the academic growth of our students and the credibility of our institution.

We kindly request you to extend your support and dedicate your expertise to ensure that the evaluation process for the UGCF-NEP-2022 Semester II examination is carried out meticulously and in a timely manner. Your contribution is pivotal in enabling us to deliver the results to our deserving students promptly, and we are confident that, with your continued cooperation, we can maintain the high academic standards that the University of Delhi is renowned for.

Please be assured that your efforts and commitment will be duly recognized and appreciated. We understand the immense responsibility that lies on your shoulders, and we assure you that every effort will be made to support you in this endeavour.

Once again, thank you for your exceptional dedication and cooperation. We look forward to your continued support in achieving academic excellence at the University of Delhi.

If you have any queries or require any assistance, please do not hesitate to contact our office.

Thanks and Regards,

Prof. Ajay Kumar Arora  
(OSD-Examination)

--

You received this message because you are subscribed to the Google Groups "College Teachers" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [collegeteachers+unsubscribe@du.ac.in](mailto:collegeteachers+unsubscribe@du.ac.in).

Fwd: Paper setting reg November 2022

From: Vinita Gupta Chaturvedi (vinitagc@yahoo.co.in)  
 To: vinitagc@yahoo.co.in  
 Date: Sunday, 13 November, 2022 at 01:46 pm IST

Sent from my iPhone

Begin forwarded message:

**From:** ajantadutt@gmail.com  
**Date:** 13 November 2022 at 12:55:28 PM IST  
**To:** Vinita Gupta Chaturvedi <vinitagc@yahoo.in>, shweta duseja <shwetaduseja@ms.du.ac.in>  
**Subject: Re: Paper setting reg November 2022**

Dear Vinita and Shweta,  
 I'm enclosing my Creative Writing paper for your comments and corrections.  
 Best,  
 Ajanta

On Wed, 9 Nov 2022 at 11:24, English Department <engdepartmentexamination@gmail.com> wrote:

Dear Dr. Vinita Gupta Chaturvedi,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
 DEPARTMENT OF ENGLISH  
 EXAMINATION NOVEMBER 2022**

SEMESTER	COURSE	Pap_Code	Dept_Code	Course_Title	C_No	REMARKS	Paper_Type
III/V	ENGLISH	12033914	203	Modes of Creative Writing: Poetry, Fiction and Drama	SEC		Dr. Vinita Gupta Chaturvedi (DCAC) Convener 9810420641 Dr. Ajanta Dutt (DB) 9910313198 Dr. Shweta Duseja (MSC) 09643300757

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mail Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Monday, November 14, 2022.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the attached.

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copy moderated question papers on 16.11.2022 or 17.11.2022** (any one day as per your convenience), in Room 54, from 10--3.30 PM.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllab respective paper** and that questions that do not meet the syllabus have not been set.

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28 this regard is reproduced below:

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

As per the decision taken by the University to provide additional choice to the candidates appearing in the upcoming examination, the question paper w marks with **five long answer and five short answer questions, out of which students will be expected to attempt a total of six** (three from each p refer to the attached guidelines and ensure the question papers sent strictly comply with the model attached.

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Council Resolution No. 05 dated 01-05-2013 which reads as under:

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by Examiners."

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University** leave may be **notified latest by 31.10.2022 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances set in motion by the pandemic, we have a very tight deadline to work within.



Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi



Creative WritingPFD SEC Nov22 AD.docx  
20.6kB

## Paper setting reg August 2022

From: English Department (engdepartmentexamination@gmail.com)

To: vinitagc@yahoo.co.in

Cc: ajantadutt@gmail.com; shwetaduseja@ms.du.ac.in; undergraduateexaminations@english.du.ac.in

Date: Friday, 29 July, 2022 at 11:47 am IST

Dear Dr. Vinita Gupta Chaturvedi,

The Exam Branch has sent us a list of papers to be made **ON URGENT BASIS** for the leftover exams for students of Sem 4 and 6 who could not appear in May/June. We request you to kindly make the papers as given below and come to the Department and sign on the moderated papers without fail on **Monday 1st August between 10 am and 3pm.**

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : ([undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than **Sunday, July 31, 2022.****

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION AUGUST 2022**

SEMESTER	COURSE	Pap_Code	Dept_Code	Course_Title	C_No	Board members	No of sets needed
IV/VI	ENGLISH	12033914	203	Modes of Creative Writing: Poetry, Fiction and Drama	SEC	Dr. Vinita Gupta Chaturvedi (DCAC) Convener 9810420641 Dr. Ajanta Dutt (DB) 9910313198 Dr. Shweta Duseja (MSC) 09643300757	3 sets

**We thank you for your support and cooperation.**

**Examination Team**



Guidelines for Aug 2022.pdf  
310.6kB



REMUNERATION BILL.pdf  
1.5MB

## Paper setting reg May June 2023

From: English Department (engdepartmentexamination@gmail.com)  
 To: vinitagc@yahoo.co.in  
 Cc: ajantadutt@gmail.com; shwetaduseja@ms.du.ac.in; undergraduateexaminations@english.du.ac.in  
 Date: Tuesday, 18 April, 2023 at 05:02 pm IST

Dear Dr. Vinita Gupta Chaturvedi,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
 DEPARTMENT OF ENGLISH  
 EXAMINATION MAY-JUNE 2023**

SEMESTER	COURSE	Pap_Code	Course_Title	Board of Paper setter	No of sets
IV/VI	ENGLISH	12033914	Modes of Creative Writing: Poetry, Fiction and Drama	Dr. Vinita Gupta Chaturvedi (DCAC) Convener 9810420641 Dr. Ajanta Dutt (DB) 9910313198 Dr. Shweta Duseja (MSC) 09643300757	3

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Saturday, April 22nd, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated question papers on 25.04.2023, 26.04.2023, 27.04.2023** (any one day as per your convenience), in Room 54, from **10 am --3.30 pm.**

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated and that formatting is done as per the template attached.**

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University.** Any such leave may be **notified latest by 17.04.2023 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi



REMUNERATION BILL.pdf  
1.5MB



guidelines.pdf  
534.5kB



Smita Mitra &lt;smitamitr@gmail.com&gt;

---

**C-189-Postcolonial Literature III SOL Annual**

1 message

**Smita Mitra** <smitamitr@gmail.com>

Sun, Apr 17, 2022 at 11:01 PM

To: undergraduateexaminations@english.du.ac.in

Dear Sir






As directed please find attached 3 sets of C-189, Postcolonial Literatures SOL Annual mode 3-year papers. The two remuneration bills of the two paper setters Dr.Smita Banerjee(Convenor) and Dr. Nidhi Bhandari Kumar (Member) are also attached.

--

Dr. Smita Banerjee  
Associate Professor, English  
Delhi College of Arts& Commerce  
Netaji Nagar, New Delhi  
University of Delhi  
<https://du-in.academia.edu/SmitaMitra>  
[smitamitr@gmail.com](mailto:smitamitr@gmail.com)  
91 -9213224748.

---

**5 attachments**

-  **C189 SOL MAY 2022 Set1.docx**  
17K
-  **C-189 SOL May 2022 Set 2.docx**  
15K
-  **C-189 SOL May 2022 Set 3.docx**  
14K
-  **SmitabanerjeeC189pocobill.pdf**  
797K
-  **Nidhibhandaric189pocobill.pdf**  
846K





Smita Mitra &lt;smitamitr@gmail.com&gt;

## Paper setting reg May/June 2022

1 message

**English Department** <engdepartmentexamination@gmail.com>

Wed, Apr 13, 2022 at 3:16 PM

To: nsachin05@gmail.com

Cc: nupur9189@gmail.com, smitamitr@gmail.com, Under Graduate Examinations English Department &lt;undergraduateexaminations@english.du.ac.in&gt;

Dear Dr. Sachin N,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI**  
**Department of English**  
**EXAMINATION MAY/ JUNE 2022**

SEMESTER	COURSE	Pap_Code	Course_Title	C_No	REMARKS	Paper_Type
II	B.Com	52031204	English Language Through Literature		Core	Dr. Sachin N (DS) 9868121122 Dr. Nupur Mittal (SPM) 9868870647 Dr. Smita Banerjee (DCAC) 9213224748

The instructions for setting the question paper, as well the format therein and the remuneration bill form are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Monday, April 18, 2022.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated question papers on 20.04.2022 or 21.04.2022** (any one day as per your convenience), in Room 54, Faculty of Arts, North Campus, University of Delhi from 10:00 AM to 5:00 PM.

Hard copies of the moderated papers will be provided by the Moderators after taking out printouts at the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set. A separate signed statement to this effect will be required from the paper setters in respect of each of the papers.

The board of examiners shall ensure the compliance of relevant guidelines for PwD candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:

“..the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with visual Impairment.”

As per the decision taken by the University to provide additional choice to the students appearing in the upcoming examination, the question paper will be of 75 marks with **five long answer and five short answer questions, out of which students will be expected to attempt a total of six questions (three from each part)**. As per University guidelines, the duration of each paper would be three and a half hours instead of three hours, with additional applicable time for PwD students. Kindly refer to the attached guidelines and ensure that the question papers strictly comply with the model attached.

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation/revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore, paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University**. Any such leave may be **notified latest by 13.04.2022 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances set in motion by the pandemic, we have a very tight deadline to work within.

Given this, I earnestly seek your kind cooperation in the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi.

---

**2 attachments**



**Guidelines for May\_June 2022 exams.pdf**

232K



**Remuneration bill.pdf**

757K


**Fwd: Paper setting reg May June 2023**

1 message

Smita Banerjee <smita.banerjee@dcac.du.ac.in>  
To: smitamitr@gmail.com

Sat, Aug 19, 2023 at 4:22 PM

----- Forwarded message -----

From: **English Department** <engdepartmentexamination@gmail.com>

Date: Wed, Apr 19, 2023 at 3:03 PM

Subject: Paper setting reg May June 2023

To: &lt;smita.banerjee@dcac.du.ac.in&gt;

Cc: &lt;simi.rizvi@yahoo.in&gt;, &lt;nupur9189@gmail.com&gt;, Under Graduate Examinations English Department &lt;undergraduateexaminations@english.du.ac.in&gt;

Dear Prof. Smita Banerjee,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION MAY-JUNE 2023**

SEMESTER	COURSE	Pap_Code	Course_Title	Board of Paper setter	No of sets
II	B.Com	52031204	English Language Through Literature	Prof. Smita Banerjee (DCAC) Convener 9213224748 Dr. Simi Rizvi (ZHDCE) 9891542635 Dr. Nupur Mittal (SPM) 9868870647	2

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Sunday, April 23rd, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated question papers on 25.04.2023, 26.04.2023, 27.04.2023** (any one day as per your convenience), in Room 54, from **10 am --3.30 pm**.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated and that formatting is done as per the template attached.**

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University**. Any such leave may be **notified latest by 17.04.2023 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi


--

Smita Banerjee,  
Professor, English  
Delhi College of Arts & Commerce  
University of Delhi  
India.  
<https://orcid.org/0000-0002-0558-0951>  
<https://du-in.academia.edu/SmitaMitra>  
email:[smita.banerjee@dcac.du.ac.in](mailto:smita.banerjee@dcac.du.ac.in)

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**2 attachments**

 **REMUNERATION BILL.pdf**  
1517K

 **guidelines.pdf**  
535K



Smita Mitra &lt;smitamitr@gmail.com&gt;

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**Article for Review for The Research Post (Manuscript ID - trp 0044)**

8 messages

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**Bharati College Journal** <journal@bharati.du.ac.in>  
To: Smita Mitra <smitamitr@gmail.com>

Thu, Jun 1, 2023 at 11:24 AM

Dear Dr. Mitra,

Greetings!

As you have generously accepted our Editorial team's request to be a reviewer for our Journal *The Research Post*, I am delighted to share with you an article titled "**Under a Spectral Shade: Plant Poisons and Imperial Anxieties in Arthur Conan-Doyle's Sherlock Holmes Mysteries.**"

**Manuscript ID - TRP 0044**


Keeping in mind your expertise and research, I am sure this article will benefit from your detailed comments and recommendations. Our double-blind peer review policy requires that you send the recommendations/ suggestions in the Reviewer's Form attached with this email. We generally expect a review in 2 weeks and will be grateful if you could submit it in time as it will help in maintaining the production cycle of the journal.

The guidelines for the review process are also mentioned in detail on the first page of the reviewer's form for your reference.

Regards

Dr. Nazish H. Khan  
Assistant Editor  
The Research Post [Copy of The Research Post: Reviewer Report Subm...](#)

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 **TRP - 0044.docx**  
55K

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**Smita Mitra** <smitamitr@gmail.com>  
To: Bharati College Journal <journal@bharati.du.ac.in>

Thu, Jun 1, 2023 at 11:26 AM

Dear Nazish

Thank you for your email.

I shall do the needful.

Just a small correction: I write my name as Smita Banerjee.

Regards

Smita.  
[Quoted text hidden]

---

**Bharati College Journal** <journal@bharati.du.ac.in>  
To: Smita Mitra <smitamitr@gmail.com>

Thu, Jun 1, 2023 at 11:30 AM

Dear Dr. Banerjee,

I've made the correction. Apologies for the error.



Best,

Nazish

[Quoted text hidden]

---

**Bharati College Journal** <journal@bharati.du.ac.in>  
To: Smita Mitra <smitamitr@gmail.com>

Thu, Jun 22, 2023 at 2:03 AM

Dear Dr. Banerjee,

This is a gentle reminder to kindly review the article sent to you. We will be grateful if you could submit it as it will help in maintaining the production cycle of the journal. Looking forward to your response.

Best,

Nazish

[Quoted text hidden]

---

**Smita Mitra** <smitamitr@gmail.com>  
To: Bharati College Journal <journal@bharati.du.ac.in>

Thu, Jun 22, 2023 at 10:27 AM

Dear Nazish

I am extremely sorry for the delay. Will send the review by this weekend.

Smita.

[Quoted text hidden]

--

Smita Banerjee  
Professor of English  
Delhi College of Arts & Commerce  
Netaji Nagar, New Delhi  
University of Delhi  
<https://orcid.org/0000-0002-0558-0951>  
<https://du-in.academia.edu/SmitaMitra>  
[smitamitr@gmail.com](mailto:smitamitr@gmail.com)  
91 -9213224748.

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**Bharati College Journal** <journal@bharati.du.ac.in>  
To: Smita Mitra <smitamitr@gmail.com>

Thu, Jun 22, 2023 at 7:42 PM

No problem, thank you for the update.

[Quoted text hidden]

---

**Smita Mitra** <smitamitr@gmail.com>  
To: Bharati College Journal <journal@bharati.du.ac.in>

Fri, Jun 23, 2023 at 11:55 AM

Dear Nazish

I have submitted the form. Here's the manuscript with some suggestions, see how you want to share with the author.

[Quoted text hidden]



**TRP - 0044.docx**

56K

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**Bharati College Journal** <journal@bharati.du.ac.in>  
To: Smita Mitra <smitamitr@gmail.com>

Sat, Jun 24, 2023 at 1:07 AM

Dear Dr. Smita,

Thank you very much for the review. We sincerely appreciate your valuable comments and suggestions, which will help us to improve the quality of the article.

If we need any further clarification, we will get back to you.

Regards

Dr. Nazish H. Khan  
Assistant Editor  
[The Research Post](#)  
[Quoted text hidden]



Amit K. Yadav &lt;amitdcac.du@gmail.com&gt;

## Paper setting reg July 2023-guidelines will send later

1 message

English Department <engdepartmentexamination@gmail.com>

To: Siddharth Kanoujia <Kandidsid@gmail.com>

Cc: grace hangzo <gracehangzo@gmail.com>, jthomas@jmc.du.ac.in, "Amit K. Yadav" <amitdcac.du@gmail.com>, Under Graduate Examinations English Department <undergraduateexamina

Dear DR. SIDDHARTH KANOJIA,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI**  
**NEP-UGCF-2022**  
**Part-I Semester-II**  
**Exams July - 2023**

S.No.	UPC	Deptt. Code	DEPARTMENT	Type	PROG NAME	COURSE TITLE	NO. OF SETS	
3	2032201201	203		DSC	BACHELOR OF ARTS	16TH & 17TH CENTURY ENGLISH DRAMA	6	DR. SIDDH HINDU CO 98104241C DR. S. GR. gracehang. DR. JOBIN jthomas@j DR. AMIT I amitdcac.d

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work.

**Please email the question papers in soft copy to the mailbox of the Department (e-mail id : ([undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than **Wednes** the question paper **ONLY** to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].**

Paper-setters must kindly ensure that question papers are formatted **as per the guidelines attached.**

**Separate guidelines are attached for DSE/non language GE, SEC and language GE papers.**

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated or 23.06.2023** (any one day as per your convenience), in Room 54, from **10 am --3.00 pm.**

Hard copies/ prints of the moderated papers will be provided by the Department.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective pa** meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated an the template attached.**

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this 1

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternat requiring visual inputs, for persons with Visual Impairment.”

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“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examin

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Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi

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 **REMUNERATION BILL.pdf**  
1517K

Copies of Emails regarding:

1) Paper setting

1.1) .

Request for Paper setting for the exam to be held in November - December 2022

From: Renu Sharma (r\_enusharma@yahoo.com)

To: manisha.grs@gmail.com

Date: Friday, October 14, 2022 at 08:01 PM GMT+5:30

Dear Manisha,  
pfa the following question papers:










62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set A  
62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set B

62047513\_\_ Advanced Study of the Language-1\_BAP German Semester 5\_ Set A  
62047513\_\_ Advanced Study of the Language-1\_BAP German Semester 5\_ Set B

62041122\_\_ Study of the Language-1\_BAP German Semester 1\_for repeaters  
62047511\_ Life in German Speaking Countries\_ BAP German Sem-5\_for repeaters

These papers have been prepared by Renu Sharma (DCAC) and Rima Chauhan (Gargi College).

Thanks  
Renu Sharma

-  62041122\_Study of the Language-1\_BAP German Semester 1\_2022.pdf  
108.8kB
-  62041122\_Study of the Language-1\_BAP German Semester 1\_2022.docx  
31kB
-  62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set A\_2022.docx  
22.6kB
-  62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set A\_2022.pdf  
106.5kB
-  62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set B\_2022.docx  
23.2kB
-  62044305\_\_ Study of the Language-3\_BAP German Semester 3\_ Set B\_2022.pdf  
106.6kB
-  62047511\_ Life in German Speaking Countries\_ BAP German Sem-5\_2022.docx  
13.9kB
-  62047511\_ Life in German Speaking Countries\_ BAP German Sem-5\_2022.pdf  
97.2kB
-  62047513\_\_Advanced Study of the Language-1\_BAP German Semester 5\_Set A\_2022.docx  
26.3kB
-  62047513\_\_Advanced Study of the Language-1\_BAP German Semester 5\_Set A\_2022.pdf  
110.1kB



1.2)

UPC: 2042421101\_German in Context: Basic Level – 1\_Semester 1

---

From: Renu Sharma (r\_enusharma@yahoo.com)

To: head@grs.du.ac.in

Date: Tuesday, January 31, 2023 at 06:44 PM GMT+5:30

---

Dear Madam,  
please find attached two sets of the paper mentioned hereunder:

Unique Paper Code : 2042421101

Name of the Paper : German in Context: Basic Level – 1

Name of the Course : B.A. (Programme) German

Semester : I

These papers have been prepared jointly by myself and Ms Rima Chauhan (Gargi College).

Thanks.

With regards,  
Renu Sharma  
Associate Professor  
Dept. of German  
DCAC



2042421101\_German in Context Basic Level 1\_Sem1\_B.A. (Programme) German Set A.docx  
21.3kB



2042421101\_German in Context Basic Level 1\_Sem1\_B.A. (Programme) German Set B.docx  
22.3kB



2042421101\_German in Context Basic Level 1\_Sem1\_B.A. \_Programme\_ German Set A.pdf  
115.7kB



2042421101\_German in Context Basic Level 1\_Sem1\_B.A. \_Programme\_ German Set B.pdf  
116.6kB

1.3)

UPC: 62044305\_OC Semester 3 BAP 2023

---

From: Renu Sharma (r\_enusharma@yahoo.com)

To: manisha.grs@gmail.com

Date: Monday, March 27, 2023 at 11:37 PM GMT+5:30

---

Dear Manisha,  
pfa the following paper:  
UPC: 62044305\_OC  
Semester- 3  
Course - BA Programme

Regards,  
Renu Sharma  
DCAC



62044305\_OC\_CBCS Sem 3\_2023.docx  
21.9kB

1.4).

Re: [grs-du] Most urgent

---

From: Renu Sharma (r\_enusharma@yahoo.com)  
To: manisha.grs@gmail.com  
Date: Thursday, April 20, 2023 at 12:50 AM GMT+5:30

---

Dear Manisha,

pfa the following papers:

1. UPC 62041222 for repeaters -one set
2. UPC 6204407 for repeaters -one set
3. UPC 62047607\_OC for repeaters -one set
4. UPC 62044413 \_semester 4 BAP German - two sets
5. UPC 62047607 \_Semester 6 BAP German - two sets

These papers have been prepared jointly by Ms. Rima Chauhan (Gargi College) and myself.

Thanks.

Renu Sharma  
DCAC

1.5)

Re: Request for NEP : UGCF-2022 Paper setting for the exam to be held in July 2023

---

From: Renu Sharma (r\_enusharma@yahoo.com)  
To: manisha.grs@gmail.com  
Date: Tuesday, June 13, 2023 at 01:46 PM GMT+5:30

---

Dear Manisha,

pfa the Word and pdf of Set A and Set B of:

UPC: 2042421201





Name of the paper :German in Context Basic Level 2

Semester: 2

Examination: B.A. (Programme) German

Regard,

Renu Sharma  
DCAC

-  2042421201\_German in Context Basic Level 2\_Sem 2\_B.A. (Programme) German Set A.docx  
20.4kB
-  2042421201\_German in Context Basic Level 2\_Sem 2\_B.A. (Programme) German Set A.docx.pdf  
17.8kB
-  2042421201\_German in Context Basic Level 2\_Sem 2\_B.A. (Programme) German Set B.docx  
21.5kB
-  2042421201\_German in Context Basic Level 2\_Sem 2\_B.A. (Programme) German Set B.pdf  
18.4kB

2) Evaluation

2.1).

2.2)

2.3)

Evaluation of paper German in Context; Basic Level - 1 (UPC-2042421101)

---

From: CEC Miranda House (cec.mh@exam1.du.ac.in)

To: r\_enusharma@yahoo.com; rimachauhan@hotmail.com

Date: Wednesday, March 15, 2023 at 09:40 AM GMT+5:30

---

Dear Sir/Madam,

German in Context; Basic Level - 1 (UPC-2042421101) - 39 Scripts

The evaluators are requested to please evaluate the above scripts.

The CEC centre at MH is open on all days including Sundays.

warm regards  
CEC, Miranda House

3) Designing of course structure and syllabus for UG  
3.1)

BAP German: UGCF 2022\_Course Structure and Syllabus

---

From: Renu Sharma (r\_enusharma@yahoo.com)

To: head@grs.du.ac.in

Date: Wednesday, August 31, 2022 at 06:35 PM GMT+5:30

---

Dear Mam,  
please find attached the corrected draft of UGCF 2022\_Course Structure and Syllabus of B.A.  
Prog. German.  
Thanks  
With regards,  
Renu Sharma  
DCAC

 BAP GERMAN 2022.docx  
202.1kB

3.2)

Fw: semester 3 syllabus

---

From: Renu Sharma (r\_enusharma@yahoo.com)

To: head@grs.du.ac.in; farida.irani@gmail.com

Date: Monday, January 9, 2023 at 08:35 PM GMT+5:30

---

Dear All,  
pfa the syllabus for BAP German semester 3 prepared by myself and Rima.  
Thanks  
With regards,  
Renu

 BAP GERMAN Semester-3 2023.docx  
201.7kB

3.3)

### Syllabus of semester 4, 5 and 6 of UGCF 2022

---

From: Renu Sharma (r\_enusharma@yahoo.com)

To: head@grs.du.ac.in

Date: Wednesday, March 15, 2023 at 01:51 AM GMT+5:30

---

Dear Mam,  
please find attached the syllabus of the following papers:  
Semester 4 - DSC German in Context : Intermediate Level 2  
Semester 5 - DSC German in Context : Advanced Level 1  
Semester 6 - DSC German in Context : Advanced Level 2

Semester 5 - DSE- 1 Life in German Speaking Countries  
Semester 5 - DSE- 2 Life Writing  
Semester 6 - DSE- 1 Children & Adolescent Literature  
Semester 6 - DSE- 2 German through Audio-visual means.

With regards,  
Renu Sharma & Rima Chauhan

-  BAP GERMAN Semester-4 2023.docx  
201.8kB
-  BAP DSC GERMAN Semester-5 2023.docx  
201.7kB
-  BAP DSC GERMAN Semester-6 2023.docx  
202kB
-  BAP GERMAN Semester-5 DSE Life in German Speaking Countries 2023.docx  
200.2kB
-  BAP GERMAN Semester-5 DSE Life Writing 2023.docx  
199.5kB
-  BAP GERMAN Semester-6 DSE Children & Adolescent Literature 2023.docx  
199.8kB
-  BAP GERMAN Semester-6 DSE German through Audio-visual Means 2023.docx  
202kB





Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

## URGENT - Paper setting for Journalism reg May June 2023

1 message

**English Department** <engdepartmentexamination@gmail.com>

Tue, Apr 25, 2023 at 10:25 AM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: Shruti Goel &lt;shrutigoel@mac.du.ac.in&gt;, nishant.bhardwaj@ihe.du.ac.in, Journalism English Department &lt;journalism@english.du.ac.in&gt;

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

### UNIVERSITY OF DELHI DEPARTMENT OF ENGLISH EXAMINATION MAY-JUNE 2023

Semester	Paper Code	Course_Title	Remarks	Board of Paper setter
IV	11015413	Media and Popular Culture	GE	1. Dr. Aakriti Kohli (DCAC) Convener 9810047703 2. Dr. Shruti Goel (MAC) 9899028485 2. Dr. Nishant Bhardwaj (IHE) 87508766382

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [journalism@english.du.ac.in](mailto:journalism@english.du.ac.in)) no later than Tuesday, April 25, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated and that formatting is done as per the template attached.**

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University**. Any such leave may be **notified latest by 17.04.2023 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi

---

**2 attachments**



**REMUNERATION BILL.pdf**

1517K



**guidelines.pdf**

535K



Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

## Paper setting for Journalism reg May June 2023

8 messages

English Department &lt;engdepartmentexamination@gmail.com&gt;

Wed, Apr 19, 2023 at 5:06 PM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: Geeta Punhani &lt;spunhani@hotmail.com&gt;, Bharti Shandilya &lt;bs.dreams07@gmail.com&gt;, Journalism English Department &lt;journalism@english.du.ac.in&gt;

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

### UNIVERSITY OF DELHI DEPARTMENT OF ENGLISH EXAMINATION MAY-JUNE 2023

Semester	Paper Code	Course_Title	Remarks	Board of Paper setter
II	11011204	Media and Cultural Studies	CORE	1. Dr. Aakriti Kohli (DCAC) Convener 9810047703 2. Dr. Geeta Punyani (IHE) 3. Dr. Bharti (KC) 96502 15023

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [journalism@english.du.ac.in](mailto:journalism@english.du.ac.in)) no later than Sunday, April 23rd, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

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The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

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Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**


Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi

---

**2 attachments**

 **REMUNERATION BILL.pdf**  
1517K

 **guidelines.pdf**  
535K

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**English Department** <engdepartmentexamination@gmail.com>

Wed, Apr 19, 2023 at 5:21 PM

To: Aakriti Kohli <aakriti.k@gmail.com>

Cc: kumar.gaurav501@gmail.com, Vivek Vishvas <jayvishvas@gmail.com>, Journalism English Department <journalism@english.du.ac.in>

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION MAY-JUNE 2023**

Semester	Paper Code	Course_Title	Remarks	Board of Paper setter
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VI	11017610	Social Media and Communication	DSE	1. Dr. Aakriti Kohli (DCAC) Convener 9810047703 2. Dr. Gaurav Kumar (KC) 97163 17452 3. Dr. Vivek Vishvas (MAC) 9764025701
----	----------	--------------------------------	-----	---

[Quoted text hidden]

**2 attachments****REMUNERATION BILL.pdf**  
1517K**guidelines.pdf**  
535K**English Department** <engdepartmentexamination@gmail.com>

Thu, Apr 20, 2023 at 10:45 AM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: mamta@kalindi.du.ac.in, Agnitra Ghosh &lt;ghosh.agnitra@gmail.com&gt;, Under Graduate Examinations English Department &lt;undergraduateexaminations@english.du.ac.in&gt;

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION MAY-JUNE 2023**

Semester	Paper Code	Course_Title	Remarks	Board of Paper setter
VI	11011602	Advanced New Media	CORE	1. Dr. Aakriti Kohli (DCAC) Convener 9810047703 2. Dr. Mamta (KC) 9868981254 3. Dr. Agnitra Ghosh (KNC) 9711746864

[Quoted text hidden]

**2 attachments****REMUNERATION BILL.pdf**  
1517K**guidelines.pdf**  
535K**Bharti Shandilya** <bs.dreams07@gmail.com>

Sun, Apr 23, 2023 at 2:23 AM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: Geeta Punhani &lt;spunhani@hotmail.com&gt;

Dear Aakriti,

PFA the SET of media and cultural studies papers. I hope you will find this useful.

Regard  
Dr Bharti





Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

**Paper setting for Journalism reg Nov-Dec 2022 Examination**

3 messages

English Department &lt;engdepartmentexamination@gmail.com&gt;

Mon, Oct 3, 2022 at 3:00 PM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: shruti5star@gmail.com, Journalism English Department &lt;journalism@english.du.ac.in&gt;

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
NOV - DEC-2022**

□

		Pap_Code		Course_Title			Board members
I	JOURNALISM	11011108	101	Introduction to media and Communication	C-2	CORE	Dr. Aakriti Kohli (DCAC) Convener 9810047703 Dr. Shruti Goel (MAC) 9899028485

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : ( [journalism@english.du.ac.in](mailto:journalism@english.du.ac.in)) no later than Monday, October 9, 2022.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”

As per the decision taken by the University to provide additional choice to the candidates appearing in the upcoming examination, the question paper will be of 75 marks with **five long answer and five short answer questions, out of which students will be expected to attempt a total of six** (three from each part). Kindly refer to the attached guidelines and ensure the question papers sent strictly comply with the model attached.

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University**. Any such leave may be **notified latest by 25.10.2022 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances set in motion by the pandemic, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;  
Chairman, Zakir Husain Delhi College, University of Delhi

---

**2 attachments**

 **REMUNERATION BILL.pdf**  
1517K

 **guidelines.pdf**  
437K

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**English Department** <engdepartmentexamination@gmail.com>

Mon, Oct 3, 2022 at 3:47 PM

To: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;

Cc: Bharti Shandilya &lt;bs.dreams07@gmail.com&gt;, Journalism English Department &lt;journalism@english.du.ac.in&gt;

Dear Dr. Aakriti Kohli,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI**  
**DEPARTMENT OF ENGLISH**  
**NOV - DEC-2022**

□


	Pap_Code	Course_Title	Board members
V	11017508	Media, Gender and Human Rights	Dr. Aakriti Kohli (DCAC) Convener 9810047703 Dr. Bharti (KC) 9650215023

[Quoted text hidden]

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**2 attachments**

 **REMUNERATION BILL.pdf**  
1517K

 **guidelines.pdf**  
437K

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**Bharti Shandilya** <bs.dreams07@gmail.com>

Thu, Oct 6, 2022 at 12:09 AM

To: English Department &lt;engdepartmentexamination@gmail.com&gt;

Cc: Aakriti Kohli &lt;aakriti.k@gmail.com&gt;, Journalism English Department &lt;journalism@english.du.ac.in&gt;

Respected Sir,

I will do the needful as instructed in the mail.

Regards  
Bharti  
Assistant Professor  
Department of Journalism  
Kalindi College  
University of Delhi  
[Quoted text hidden]

English Department <engdepartmentexamination@gmail.com>  
to Vinay, me, Pushpata, Journalism

Tue, Jun 13, 3:17 PM

Dear Dr. Vinay Rai,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
NEP-UGCF-2022  
Part-I Semester-II  
Exams July - 2023**

S.No	UPC	Deptt. Code	DEPARTMENT	Type	PROG NAME	COURSE TITLE	NO. OF SETS
1	2034001214	203	DEPARTMENT OF ENGLISH	GE	COMMON PROG GROUP	FILM APPRECIATION & CRITICISM	Dr. Vinay Rai (MAC) Convener 9873744939 Dr. Neha Jingala (DCAC) 9818893289 Dr. Pushpalata (LSR) 9650616385

The instructions for setting the question paper, as well the format therein are attached herewith.  
You are requested to get in touch with other members of the Board, and complete the work.  
Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [journalism@english.du.ac.in](mailto:journalism@english.du.ac.in)) no later than Sunday, 18th June, 2023. Please send the question paper ONLY to this designated email id.  
The subject line of the email should be [UPC - Title - Semester].

English Department <engdepartmentexamination@gmail.com>  
to Violetbarman04, me, Under

Sat, Jul 30, 2022, 5:55 PM

Dear Dr. Neha Jingala,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION AUGUST 2022**

SEMESTER	COURSE	Pap_Code	Dept_Code	Course_Title	C_No	REMARKS	Paper_Type
IV	Journalism	11011401	101	Introduction to new media			Dr. Neha Jingala (DCAC) Convener 9899061195 Dr. Violet Burman (LSR) 9650626551

2 Attachments • Scanned by Gmail

- 99+ Mail
- Chat
- Spaces
- Meet

English Department <engdepartmentexamination@gmail.com> to Inderjeet, me, Under

Dear Dr. Inderjeet Singh ,  
 This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
 DEPARTMENT OF ENGLISH  
 EXAMINATION AUGUST 2022**

SEMESTER	COURSE	Pap_Code	Dept_Code	Course_Title	C.No	REMARKS	Paper_Type
IV	Journalism	11015411	101	Video Production			Dr. Inderjeet Singh (KNC) Convener 9910180021 Dr. Neha Jingala (DCAC) 9899061195

The instructions for setting the question paper, as well the format therein are attached herewith.  
 You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Monday, August 1, 2022.**  
**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.  
 Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory new step in the process.  
 Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that **questions that do not meet the syllabus have not been set.**

English Department <engdepartmentexamination@gmail.com> to Yogeshwar, Gaurav, me, Journalism

Dear Dr. Neha Jingala,  
 This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
 NEP-UGCF-2022  
 Part-I Semester-II  
 Exams July - 2023**

S.No	UPC	Deptt. Code	DEPARTMENT	Type	PROG NAME	COURSE TITLE	NO. OF SETS
1	2034001216	203	DEPARTMENT OF ENGLISH	GE	COMMON PROG GROUP	INVESTIGATIVE REPORTING	Dr. Neha Jingala (DCAC) Convener 9818893289 Dr. Yogeshwar Singh (MAC) 9811588054 Dr. Gaurav Kumar (KC) 9716317452

One attachment • Scanned by Gmail





# MAHARAJA AGRASEN COLLEGE

University of Delhi

कर्म मानवः प्रतिपद्यते

Celebrating 25 Years of Excellence in Higher Education



MAC/2022-23/1699

21/2/2023

To,

Dr. Neha Jingala  
DCAC,  
University of Delhi  
neha.jingala@dcac.du.ac.in  
(M) 9818893289

Dear Sir/Madam,

I am pleased to inform you that you have been appointed as an External Examiner for conducting Practical Examination in our college in February 2023 as per the details given below: -

Course Name	B.A.(H) Journalism
Paper Name and Code	Basics of Journalism (2034001005)
Semester	I (GE)
Date(s) of Practical Exam	22-02-2023
Time of Commencement and Duration	10:00 am (@3 Hours)
Reporting Time	30 minutes before Commencement of Examination as per Schedule Date (S)
Name of Internal Examiner	Dr. Sudhir Rinten

You are requested to kindly make it convenient to conduct the said examination.

*Nibedita*

**Dr. Nibedita Khuntia**  
(Dy. Superintendent, Practical Exam)

Copy To:

1. TIC Deptt.
2. File Concerned



Vasundhara Enclave, Delhi-110096

Phone : 011-22610565, Telefax : +91-11-22610552, Website : mac.du.ac.in





**KALINDI COLLEGE**  
(University of Delhi)



**कालिन्दीमहाविद्यालय**  
(दिल्लीविश्वविद्यालय)

**NAAC ACCREDITED 'A+' GRADE COLLEGE**

KC/Journalism/Ext Exam/ 133

27.04.2023

**Dr. Neha Jingala**  
**Assistant Professor**  
**Department of Journalism**  
**Delhi College of Arts and Commerce**  
[nehaj.trinity@gmail.com](mailto:nehaj.trinity@gmail.com)

Dear Madam,

Thank you very much for giving us the consent to be an External Examiner to conduct Viva for Dissertation for the course of B.A. (Hons) Journalism III Year, VI Semester, which will be held on 4<sup>th</sup> May, 2023 at 9.30 A.M. in Journalism Department, Kalindi College, University of Delhi. We hope the timings suit you. Kindly give your consent for the date and acknowledge the receipt of this letter.

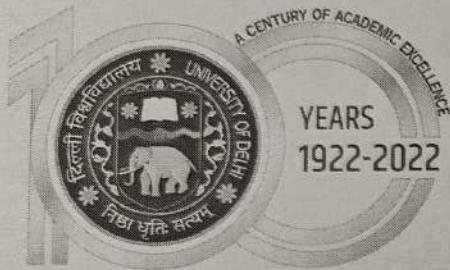
Thanking You,

**Yours sincerely,**

*27/4/2023*  
**Actg. PRINCIPAL**  
Principal  
Kalindi College  
East Patel Nagar  
New Delhi-110008

East Patel Nagar, New Delhi-110008  
पूर्वीपटेलनगर, नईदिल्ली-110008

Website : [www.kalindi.du.ac.in](http://www.kalindi.du.ac.in) ☎ : 011-25787604 ; Fax No.: 011-25782505  
E-mail : [kalindisampark@kalindi.du.ac.in](mailto:kalindisampark@kalindi.du.ac.in)



# University of Delhi



*Accredited Grade A+ by NAAC*  
*Certificate of Appreciation*

This is to certify and appreciate the contribution of Mrs. Neeraj Saxena of Delhi College of Arts and Commerce for the timely evaluation of answer scripts of the Open Book Examination held in March, 2022.

Evaluator Id T016035  
UPC 62041123 Study of the Language (1)

**Professor Diwan S Rawat**  
Dean (Examinations)

C.No. 30529  
13-10-2022

evaluator\_certificates@exam1.du.ac.in





**University of Delhi**



*Accredited Grade A+ by NAAC*  
*Certificate of Appreciation*

This is to certify and appreciate the contribution of **Mrs. Neeraj Saxena** of **Delhi College Of Arts & Commerce** for the timely evaluation of answer scripts of the Semester Examination held in August, 2022.

**Evaluator Id T016035**  
**UPC 62041223 Study of the Language**

A handwritten signature in black ink, appearing to read 'Diwan S Rawat'.

**Professor Diwan S Rawat**  
**Dean (Examinations)**

**C.No. 28599**  
**28-09-2022**

[evaluator\\_certificates@exam1.du.ac.in](mailto:evaluator_certificates@exam1.du.ac.in)

### B.A. (Prog.) Spanish UGCF DSC syllabi (Sem I to Sem. VI) Inbox x



**neeraj saxena** <neeraj.2862@gmail.com>

Wed, May 3, 10:10 PM

to Germanic

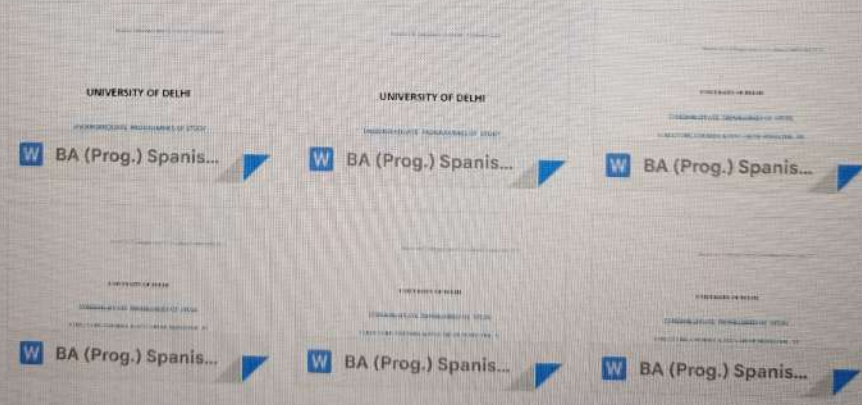
Dear Ma'am,

PFA B.A. (Prog.) Spanish UGCF DSC syllabi (Sem I to Sem. VI)

Regards

Neeraj

**6 Attachments** • Scanned by Gmail



**neeraj saxena** <neeraj.2862@gmail.com>  
to me

Thu, Aug 3, 3:03 PM



Compose

- Inbox 16,199
- Starred
- Snoozed
- Important
- Sent
- Drafts 262
- Categories
- More
- Labels +
- [Imap]/Sent
- Notes
- Personal
- More

### B.A. (Prog.) Spanish Sem. II Set A and Set B



neeraj saxena <neeraj.2862@gmail.com>  
to Germanic

Sun, Jun 11, 4:26 PM

Dear ma'am,

Please find attached two sets of B.A. (Prog.) Spanish Sem II (UPC 2042431201) exam papers.

Regards

Neeraj Saxena

2 Attachments • Scanned by Gmail



Reply Forward



Gmail

Search: head@grs.du.ac.in

Compose

- Inbox 16,199
- Starred
- Snoozed
- Important
- Sent
- Drafts 262
- Categories
- More

- Labels +
- [Imap]/Sent
  - Notes
  - Personal
  - More

Navigation icons: back, forward, search, refresh, delete, mute, archive, print, share, 105 of many

### UGCF Syllabus of B.A. (Prog.) Spanish Sem III

**neeraj saxena** <neeraj.2862@gmail.com> to Germanic, Farida

Dear ma'am,  
Please find attached syllabus of BA (Prog.) Spanish Sem III  
Neeraj Saxena

**One attachment** • Scanned by Gmail



**Farida Irani** <farida.irani@gmail.com> to me, Germanic

Thx Neeraj.  
...



Deepti Taneja &lt;dtaneja@dcac.du.ac.in&gt;

## Course formulation meeting under UGCF 2022 - 5th March 2-4 PM

**Dibyendu Maiti** <dibyendu@econdse.org>

Wed, Mar 2, 2022 at 9:49 PM

To: Surender Kumar <skumar@econdse.org>, Sudhir Shah <sudhir@econdse.org>, Uday Bhanu Sinha <uday@econdse.org>, Anirban Kar <anirban@econdse.org>, Ram Singh <ramsingh@econdse.org>, Sourav Sarkar <sourav.sarkar@econdse.org>, Anish Gupta <anish@econdse.org>, Swati Saini <swati@econdse.org>, Alka kacker <alkakacker@gmail.com>, Anand Kumar <anandr111@gmail.com>, Archana Aggarwal <archanaaggarwal67@gmail.com>, archanaaggarwal@hinducollege.ac.in, Deepti Taneja <deeptitaneja.du@gmail.com>, Harish Dhawan <locateharish@gmail.com>, indranil.chowdhury@pgdav.du.ac.in, "S. Krishna Kumar" <skkumar@svc.ac.in>, Padma Suresh Mandala <padmasureshm@gmail.com>, mihir\_pandey@hotmail.com, praveenkumar11210@gmail.com, Renu Sinha <dr.renusinha03@gmail.com>, Sanjeev Grewal <sanjeevgrewal@gmail.com>, Saumyajit Bhattacharya <saumyajitb@gmail.com>, shailusinghs@gmail.com, sutapa.das@mirandahouse.ac.in, deepika\_goel@hotmail.com, "Deepika Goel(Ph.D2011)" <deepika@econdse.org>, poojasharma@dr.du.ac.in, Lokendra Kumawat <lokendrak@gmail.com>, Suvojit Chakravarty <suvojit50@gmail.com>, nidhi dhamija <dhamijanidhi@yahoo.com>, "Niti Khandelwal (Ph.D2013)" <nitikhandelwal@econdse.org>, Niti Bhutani <nitibhutani@gmail.com>, avinash.jha@srcc.du.ac.in, priyanka.bhatia@srcc.du.ac.in, poonam.kalra@ststephens.edu, Benston John <benston.john@ststephens.edu>  
Cc: Department Office <dept@econdse.org>

Dear All:

Under the UGCF-2022 plan, the Department has recommended your name to be part of the team preparing the structure and formulating undergraduate courses. Guidelines and existing course structures are attached for your look.

The committee is requested to consider the following:

1. To structure and formulate courses for undergraduate program in Economics according to the UGCF-2022 for all the semesters in the following categories:
  - a. Discipline specific core courses (DCC)
  - b. Discipline specific elective courses (DSE)
  - c. General electives (GE): economics courses to be opted by non-economics students
2. Value addition courses (VAC), Ability enhancement courses (AEC) and Skill enhancement courses (SEC) will be prepared by the University's respective working groups. Department can suggest and prepare courses in the SEC category. Therefore, the committee may take a call on this aspect.
3. The committee is requested to complete the draft courses and other associated requirements by April 15, 2022.
4. Copy of the structure of UGCF-2022 and guidelines for course formulation given by the University's NEP Cell is attached herewith.
5. Ongoing undergraduate program is available at <http://econdse.org/wp-content/uploads/Annexure-170-B.A.-Hons.-Economics.pdf> <http://econdse.org/wp-content/uploads/Table-for-Syllabus-Links-of-BA-P-Papers-2021.pdf>

Realising the need for several rounds of consultation in a short time, I propose to schedule an online meeting on **5th March (2-4 PM)**. Could you please make yourself available? Extremely sorry for calling the meeting on short notice.

I shall share the link before the meeting.


With regards

Dibyendu Maiti

### 5 attachments

 **Committee Members.docx**  
13K

 **Guidelines for Curriculum formulation.28Feb.docx**  
137K

 **Undergraduate Curriculum.pdf**  
1637K

 **B.A. (Hons.) Economics)LOCF.pdf**  
666K



**(BA (Prog) Economics).pdf**

350K





कुलसचिव  
REGISTRAR

# दिल्ली विश्वविद्यालय University of Delhi

No. Acad./CC/2021/456  
26<sup>th</sup> November, 2021

## NOTIFICATION

A committee of the following has been constituted for Centenary Celebration of the University of Delhi on 01<sup>st</sup> May, 2022:

1. Prof. Yogesh Singh, Vice Chancellor - Chairperson
2. Pro-Vice Chancellor
3. Dean of Colleges
4. Director, South Delhi Campus
5. Prof. Neera Agnimitra, Department of Social Work - Convener
6. Registrar
7. Finance Officer
8. Proctor
9. Dean Students' Welfare
10. Dean, Faculty of Science
11. Dean, Faculty of Education
12. Dean, FIAS, South Delhi Campus
13. Dean, Academic Activities and Projects
14. Dr. Rajesh, Librarian
15. Shri Anupam Srivastava, Chief Engineer
16. Joint Director, Delhi University Computer Centre
17. Dr. Amarjiva Lochan, Dy. Dean, FSR
18. Consultant (Media Relations)
19. Prof. Raj Kumar, Director, VPCI
20. Prof. Sanjay Bhatt, Department of Social Work
21. Prof. Ravi Tekchandani, Department of MIL&LS
22. Prof. Pankaj Arora, Department of Education
23. Prof. Niranjana Kumar, Department of Hindi
24. Prof. Rajni Abbi, Faculty of Law
25. Prof. Manoj Kumar Singh, Department of Anthropology
26. Honorary Director, Delhi School of Journalism
27. Head, Department of History
28. Head, Department of MIL&LS
29. Head, Department of Economics
30. Prof. Anu Kapoor, Department of Geography
31. Prof. K.P. Singh, Department of Library & Info. Science
32. Prof. S.P. Singh, Department of Political Science
33. Prof. L. Pushpakumar, Law Centre-I, Faculty of Law
34. Prof. Payal Mago, Principal, SRCASW
35. Prof. Ravindra Gupta, Principal, PGDAV College
36. Prof. Swati Pal, Principal, JDM College
37. Prof. Rama, Principal, Hans Raj College
38. Prof. Bijayalaxmi Nanda, Principal, Miranda House
39. Prof. Vibha Chauhan, Principal, Kirori Mal College
40. Prof. V.S. Negi, Shaheed Bhagat Singh College (Eve.)
41. Prof. Rajesh Kumar, Aryabhatta College
42. Dr. Bhuvan Jha, Department of History, Satyawati College
43. Dr. Deepti Taneja, Delhi College of Arts & Commerce
44. Dr. Prerna Malhotra, Ram Lal Anand College
45. Dr. Nityanand Agasti, Deen Dayal Upadhyaya College
46. Shri Jay Chanda, Joint Registrar (Academic) - Member Secretary

This issues with the approval of the Competent Authority.

*Naveen*  
26/11/21  
REGISTRAR

दिल्ली विश्वविद्यालय, दिल्ली-110007

University of Delhi, Delhi-110007

दूरभाष/Tel. : 27667853; फैक्स/Fax : 27666350; वेबसाइट/Website : www.du.ac.in; ईमेल/E-mail : registrar@du.ac.in

दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Ref. Estab.II(i)/010/2018/36/  
Date: 03<sup>rd</sup> February, 2022

अधिसूचना  
NOTIFICATION

The Hon'ble Vice Chancellor is pleased to appoint the following faculty members as Joint Dean/Deputy Dean in the Dean Students' Welfare Office with immediate effect in addition to their existing responsibilities at their Department/Colleges:

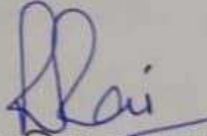
- |  |   |   |
|--|---|---|
| 1. Prof. Mridula Gupta, Deptt, of Electronics  | - | Joint Dean Students' Welfare, SDC                       |
| 2. Prof. Gurpreet Singh Tuteja, Z.H.D. College | - | Joint Dean Students' Welfare                            |
| 3. Dr. Deepti Taneja, DCAC,                    | - | Joint Dean, Cultural Council<br>Convenor Admission, ECA |
| 4. Dr. Hena Singh, Miranda House               | - | Dy. Dean Students' Welfare                              |
| 5. Dr. Sangeeta Gadre, Kirori Mal College      | - | Dy. Dean Students' Welfare                              |
| 6. Dr. Hemant Verma, Hindu College             | - | Dy. Dean, Cultural Council                              |

Shri Anoop Lather, Consultant (Media Relations) is appointed as Advisor, Cultural Council.

This is issued with approval of the Competent Authority.

Delhi

The 03<sup>rd</sup> February, 2022

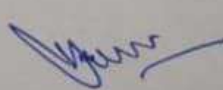
  
संयुक्त कुलसचिव - स्थापना (मै.शै.)  
Joint Registrar-Estab.(N/T)

UNIVERSITY OF DELHI

Ref. Estab.II(i)/010/2018/36/ 130  
Date: 03.02.2022

**Copy to:**

1. The Director, South Delhi Campus, University of Delhi, Delhi.
2. The Dean of Colleges, University of Delhi, Delhi.
3. The Dean, Students' Welfare, University of Delhi, Delhi.
4. The Head, Department of Electronics Science, University of Delhi South Campus.
5. The Principal, ZHDC/DCAC/Hindu/KMC/Miranda College, University of Delhi.
6. The Joint Director, Delhi University Computer Centre, University of Delhi with a request to upload the Notification on Delhi University website.
7. All Joint/Deputy/Assistant Registrar, University of Delhi, Delhi.
8. The PS/SPA/PA to the Vice-Chancellor/Registrar/ Finance Officer.
9. The Section Officer-Estab.-1/Fin.-1/Tele./General/Estate, University of Delhi.
10. Prof./Dr./Shri \_\_\_\_\_

  
Section Officer



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Ref: Estab.II(i)/010/2019/12  
Date: 28.03.2022

अधिसूचना  
NOTIFICATION

The Hon'ble Vice Chancellor has been pleased to nominate the following faculty members/person to serve as the Core Committee to decide upon the policy guidelines for the Extra Curricular Activities (ECA) Category Admission for the Academic Year 2022-23 :

1. Prof. Alka Nagpal, Dean, Faculty of Music & Fine Arts - **Chairperson**
2. Dr. Deepti Taneja, Joint Dean, Cultural Council Office - **Convener & Member Secretary**
3. Dr. Hemant Verma, Deputy Dean, Cultural Council Office
4. Dr. Purna Malhotra, Ram Lal Anand College
5. Dr. Charu Kalra, Deen Dayal Upadhyaya College
6. Dr. Veenu Bhasin, PGDAV (Morning) College
7. Sh. Anoop Lather, Advisor, Cultural Council - **Advisor**

Delhi  
The 28<sup>th</sup> March, 2022

  
संयुक्त कुलसचिव - स्थापना (गै. शै.)  
Joint Registrar-Estab.(N/T)

UNIVERSITY OF DELHI

Ref: Estab.II(i)/010/2019/12/338  
Date: 28.03.2022

**Copy to:**

1. The Director, South Delhi Campus, University of Delhi, Delhi.
2. The Dean of Colleges, University of Delhi, Delhi.
3. The Dean Students' Welfare/Admission/Music & Fine Arts, University of Delhi, Delhi.
4. The Joint Dean, Cultural Council & Convenor Office, University of Delhi, Delhi.
5. The Principal, Ram Lal Anand College, DDUC, PGDAV(M), University of Delhi, Delhi.
6. The Joint Director, Delhi University Computer Centre, University of Delhi with a request to upload the Notification on Delhi University website.
7. All Joint/Deputy/Assistant Registrar, University of Delhi, Delhi.
8. The PS/SPA/PA to the Vice-Chancellor/Registrar/ Finance Officer.
9. The Section Officer – Estab.-I/V & VI /Telephone/General/Estate, University of Delhi
10. Prof./Dr./Sh. \_\_\_\_\_

  
Section Officer

# दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

Ref. Estab.II(i)/010/2018/36/  
Date: 11<sup>th</sup> October, 2022

## अधिसूचना NOTIFICATION

In pursuance to E.C. Resolution No. 186 dated 25.03.1989, the University has constituted a Steering Committee for the functioning of Culture Council, consisting of following members:

- |  |   |                         |
|--|---|-------------------------|
| 1. Sh. Anoop Lather, PRO, University of Delhi        | - | <b>Chairperson</b>      |
| 2. Prof. Param Jit, Department of Economics          | - | <b>Vice-Chairperson</b> |
| 3. Prof. Ravinder Kumar, Dean, Culture Council       | - | <b>Secretary</b>        |
| 4. Sh. Nawal Kishore, Treasurer, University of Delhi | - | <b>Treasurer</b>        |
| 5. Prof. Alka Nagpal, Faculty of Music and Fine Arts |   |                         |
| 6. Prof. Irteza Karim, Department of Urdu            |   |                         |
| 7. Prof. Poonam Verma, Principal, SSCBS              |   |                         |
| 8. Prof. Bijayalaxmi Nanda, Principal, Miranda House |   |                         |
| 9. Prof. Rama, Principal, Hansraj College            |   |                         |
| 10. Prof. Anju Srivastava, Hindu College             |   |                         |
| 11. Dr. Deepti Taneja, Joint Dean, Cultural Council  |   |                         |
| 12. Dr. Hemant Verma, Deputy Dean, Cultural Council  |   |                         |
| 13. Dr. Purna Malhotra, Ram Lal Anand College        |   |                         |
| 14. Dr. Charu Kalra, Deen Dayal Upadhyaya College    |   |                         |

This is issued with approval of the Competent Authority.

Delhi  
The 11<sup>th</sup> October, 2022

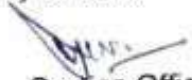
  
संयुक्त कुलसचिव - स्थापना (गै.शै.)  
Joint Registrar-Estab. (N/T)

UNIVERSITY OF DELHI

Ref. Estab.II(i)/010/2018/36/ 208  
Date: 11.10.2022

### Copy to:

1. The Director, South Delhi Campus, University of Delhi.
2. The Dean of Colleges, University of Delhi.
3. The Treasurer, University of Delhi.
4. The Dean, Students' Welfare/Culture Council/Faculty of Music/, University of Delhi.
5. The Head, Department of Economics/Urdu, University of Delhi.
6. The Principal, SSCBS/Miranda House/Hansraj/Hindu/RLA/DDU College.
7. The Joint Director, Delhi University Computer Centre, University of Delhi with a request to upload the Notification on Delhi University website.
8. The Section Officer – Estab.-1/Finance-1/Tele./General/Estate, University of Delhi.
9. Prof./Dr./Sh. ....

  
Section Officer





# दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

No. Estab.II(i)/2023/600  
25<sup>th</sup> April, 2023

4067

## NOTIFICATION

A Committee for promotion of financial literacy has been constituted consisting of the following members:

- |   |                    |
|---|--------------------|
| 1. Dr. R.P. Tulsian, (Retd. Professor) Shaheed Bhagat Singh College (Eve)     | - Chairperson      |
| 2. Prof. Amit Kumar Singh, Department of Commerce                             | - Member           |
| 3. Prof. Rama Sharma, Principal, Hansraj College                              | - Member           |
| 4. Prof. Simrit Kaur, Principal, Shri Ram College of Commerce                 | - Member           |
| 5. Prof. Poonam Verma, Principal, Shaheed Sukhdev College of Business Studies | - Member           |
| 6. Prof. Rabi Narayan Kar, Principal, Shyam Lal College                       | - Member           |
| 7. Dr. Deepti Taneja, Joint Dean, Culture Council                             | - Member Secretary |

This is issued with the approval of the Competent Authority.

**Joint Registrar**  
(Establishment-N/T)

Copy to:

1. The Dean of Colleges, University of Delhi.
2. The Director, South Delhi Campus, University of Delhi.
3. The Head, Department of Commerce, University of Delhi.
4. The Principal, Hansraj College/SRCC/Shahed Sukhdev College of Business Studies/Shyam.Lal College, University of Delhi.
5. The Joint Dean, Culture Council, University of Delhi.
6. The Officiating Director, Delhi University Computer Centre, University of Delhi with a request to upload the Notification on Delhi University website.
7. The Section Officer -Estab.-I, VI/Fin.-1/Tele./General/Estate, University of Delhi.
8. Dr. R.P. Tulsian, 182, Kadambari Apts., Sector-9, Rohini Delhi-110085.
9. Prof. Dr. Deepti Taneja, Joint Dean, Culture Council.

सहायक कुलसचिव - स्थापना (गै.शै.)  
Assistant Registrar-Estab.(N/T)



Deepti Taneja <dtaneja@dcac.du.ac.in>

---

## Centenary Celebration Committee

---

**DU Centenary** <ducentenary@admin.du.ac.in>

Wed, Mar 2, 2022 at 2:53 PM

To: deeptitaneja.du@gmail.com

Cc: anooplather@gmail.com, Foreign Students Registry <fsr@du.ac.in>, Registrar DU <registrar@du.ac.in>, jay13572002@yahoo.co.in

Dear Madam,

This is for your kind information that you have been designated as the Coordinator of the Centenary Celebration Committee which was notified vide Notification dated 26.11.2021.

I sincerely hope that we will work together constructively to make the Centenary Celebration a success.

Warm regards,

Yours sincerely,

Prof. Neera Agnimitra  
Convener Centenary Celebration Committee

No. DSE/2022/\_\_\_\_  
Date: 06.09.2022

To

Renu Verma  
Convener  
MLN €  
DU

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Years CBCS Semester Examination Nov. / Dec 2022 for:**

**(i) Semester III/V and Essential Repeaters of Semester- I Examination for regular and NCWEB students for the Academic Session 2021-22 (Admission of 2019, 2020 and 2021)**

Sir/Madam,

1. The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	Renu Verma	MLN €	9821282139	dr.renu.k.verma@gmail.com
Examiner - I	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	deeptitaneja.du@gmail.com
Examiner - II	Swagat Rout	Aurobindo	9953067451	rout.swagat@gmail.com
Hindi Translator	Deepti Taneja	Delhi College of Arts &	9811667409	<a href="mailto:deeptitaneja.du@gmail.com">deeptitaneja.du@gmail.com</a>



		Commerce		
--	--	----------	--	--

3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A. (Prog.) Economics, DSE	V	62277503	Economic Development and Policy in India-I	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***CBCS mode and examination for new UG admission under CBCS scheme and Annual Mode (for SOL and NCWEB) are being held simultaneously***, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

7. The Board of examiners shall be required to prepare the question papers in the following manner :-

- (a) For **Three Years CBCS Examination ;**

S. No.	Paper	No. of Sets Required
--------	-------	----------------------

1.	All Generic Elective Course, Sem. I/III/V	2 Sets (Each)
2.	All discipline Specific Core	2 Sets
3.	All Ability Enhancement Compulsory Course	2 sets
4.	All Skill Enhancement Elective Course (Sem. III & V)	2 Sets (Each Sem.)
5.	Discipline specific Elective (Sem. V) For B.A.(P)/B.Sc.(H)/B.A.(H)/B.Com (H)	3 sets
6.	Discipline Course (Sem.I/III) For B.A.(Profg.)/B.Com.	3 Sets (Each Sem.)
7.	Discipline Specific Core (Sem.I & III) Discipline Specific Elective (Sem.V) For B.Sc. (Prog.)	2 Sets (Each Sem.) 4 Sets
8.	Language Papers offered in B.A (Prog.)/B.Com. (Prog.)	3 Sets/2 Sets

**(b) For Annual Mode Examination :**

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
i.	All papers of Honours Courses	2 Sets
ii.	All papers for Programme Courses	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. **While undertaking this exercise, you are required to take into consideration the following instructions;**

- (i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to**

**be filled in by the members of the Board is enclosed as Appendix-I to this letter.**

- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- (iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
- (v) Following technical specifications should be strictly adhere to while setting the question papers:
  - (a) Font (in English) - Times New Roman
  - (b) Font (in Hindi) - unicode / kruti dev
  - (c) Font size - 12
  - (d) Space - Single Space
  - (e) Paper size - Standard A4 size
  - (f) Printing - On one side of the page
  - (g) Certification/ Authentication - On the back of each page
- (vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.
- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- (ix) **There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners.** The envelopes must be superscribed with the following details :
- (a) Name of the Department
  - (b) Name of the Course
  - (c) Name of the Paper
  - (d) Semester
  - (e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.
11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is \_\_\_\_\_. It should be ensured that the question paper reaches the Head of

- the Department by the stipulated date to ensure timely conduct of the examination under reference.
13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
  14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Appendix-II



**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION - I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each	02 / 04	Yes

	set of question paper to be set (a & b as the case may be) size of [10"x12"] .		
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

Annexure-III

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations

No. DSE/2022/\_\_\_\_  
Date: 06.09.2022

To

Renu Verma  
Convener  
MLN €  
DU

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Years CBCS Semester Examination Nov. / Dec 2022 for:**

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Examiner - I	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	deeptitaneja.du@gmail.com
Examiner - II	Vineeta	Kirori Mal College	9818002272	vineetas@gmail.com
Hindi	Deepti Taneja	Delhi College	9811667409	<a href="mailto:deeptitaneja.du@gmail.com">deeptitaneja.du@gmail.com</a>

Translator		of Arts & Commerce		
------------	--	--------------------	--	--

3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting of the Question paper
BA (Hons) Economics core	V	12271502	Development Economics I	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***CBCS mode and examination for new UG admission under CBCS scheme and Annual Mode (for SOL and NCWEB) are being held simultaneously***, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

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- (a) For **Three Years CBCS Examination ;**

S. No.	Paper	No. of Sets Required
--------	-------	----------------------



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3.	All Ability Enhancement Compulsory Course	2 sets
4.	All Skill Enhancement Elective Course (Sem. III & V)	2 Sets (Each Sem.)
5.	Discipline specific Elective (Sem. V) For B.A.(P)/B.Sc.(H)/B.A.(H)/B.Com (H)	3 sets
6.	Discipline Course (Sem.I/III) For B.A.(Profg.)/B.Com.	3 Sets (Each Sem.)
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**(b) For Annual Mode Examination :**

<b>S. No.</b>	<b>Paper</b>	<b>No. of Sets Required</b>
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- (i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to**

**be filled in by the members of the Board is enclosed as Appendix-I to this letter.**

- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
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- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**
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  - (a) Font (in English) - Times New Roman
  - (b) Font (in Hindi) - unicode / kruti dev
  - (c) Font size - 12
  - (d) Space - Single Space
  - (e) Paper size - Standard A4 size
  - (f) Printing - On one side of the page
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- (vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

- (viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.
- (ix) **There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners.** The envelopes must be superscribed with the following details :
- (a) Name of the Department
  - (b) Name of the Course
  - (c) Name of the Paper
  - (d) Semester
  - (e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.
11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.
12. The last date of submission of the question papers is \_\_\_\_\_. It should be ensured that the question paper reaches the Head of

- the Department by the stipulated date to ensure timely conduct of the examination under reference.
13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.
  14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Appendix-II

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION - I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each	02 / 04	Yes



	set of question paper to be set (a & b as the case may be) size of [10"x12"] .		
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

Annexure-III

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

\*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations

To

Deepti Taneja  
Convener  
Delhi College of Arts & Commerce  
University of Delhi,  
Delhi-110007.

**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Semester-II/IV/VI Examinations May, 2023 for Regular, NCWEB and SOL students for the Academic Session 2022-23.**

Sir/Madam,

1. The question papers for the above-mentioned forthcoming Under Graduate Courses Examination are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

*“Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course”.*

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	deeptitaneja.du@gmail.com
Examiner - I	Puja Saxena Nigam	Hindu College	9810328578	puja.saxena2007@gmail.com
Examiner - II	Shirin Akhter	Zakir Husain Delhi College	9810697233	shirinakhternaqvi@gmail.com
Hindi Translator	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	<a href="mailto:deeptitaneja.du@gmail.com">deeptitaneja.du@gmail.com</a>

3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A.(H) Eco. Core	VI	12271602	Development Economics - II	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
5. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

6. The Board of examiners shall be required to prepare the question papers in the following manner :-
7. The Board of examiners shall be required to prepare the question papers in the following manner :-
- For Three Years CBCS/LOCF Examination ;

S. No.	Paper	No. of Sets Required
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets
ii.	All discipline Centered Courses I & II Papers (Except discipline Centered Courses / Papers offered in B. Com (H) & B. Com (Prog.)	4 Sets
iii.	Language papers offered in B. A. (Prog.)	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. **While undertaking this exercise, you are required to take into consideration the following instructions;**

- (i) **When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.**
- (ii) **These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.**
- (iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.
- (iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhered to while setting the question papers:

- |     |                                 |   |  |
|-----|---------------------------------|---|--|
| (a) | Font (in English)               | - | Times New Roman                                    |
| (b) | Font (in Hindi)                 | - | <u>Unicode / kruti dev</u>                         |
| (c) | Font size                       | - | 12   |
| (c) | Space                           | - | Single Space                                       |
| (d) | Paper size                      | - | Standard A4 size                                   |
| (e) | Printing                        | - | On one side of the page                            |
| (f) | Certification/ Authentication - |   | On the back of each page<br>as per enclosed format |
| (g) | Margin                          | - | Left Margin, Right, Top,<br>Bottom                 |
| (h) | Page No.                        | - | Starting 1 to .....                                |

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.

(ix) **There will be separate envelopes - for each set of question paper and it's Pen Drive. These envelopes should be signed and sealed by the Board of Examiners.** The envelopes must be superscribed with the following details :

- |     |                           |                             |
|-----|---------------------------|-----------------------------|
| (a) | Name of the Department    |                             |
| (b) | Name of the Programme     |                             |
| (c) | Name / Title of the Paper |                             |
| (d) | Semester                  |                             |
| (e) | Unique Paper Code:        |                             |
| (f) | Type of Paper             | (i) Non-Major/Minor (DSC-1) |
|     |                           | (ii) Major (DSC-2)          |
|     |                           | For B. A. (Programme Only)  |



(g) Set No.- A/B/C/D/E

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Assistant Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. The last date of submission of the question papers is **15<sup>th</sup> March, 2023**. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. \_\_\_\_\_, Examiner I
2. \_\_\_\_\_, Examiner II
3. \_\_\_\_\_, Examiner III (if any)

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
**CHECK-LIST FOR CONVENER**

<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

University of Delhi

(To be filled up by the Head of the Department  
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Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations

To

Deepti Taneja  
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Delhi College of Arts & Commerce  
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**Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Semester-II/IV/VI Examinations May, 2023 for Regular, NCWEB and SOL students for the Academic Session 2022-23.**

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Convener	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	deeptitaneja.du@gmail.com
Examiner - I	Sumit Singh	Motilal Nehru College	9711513413	sssumith.singh12@gmail.com
Examiner - II	Jyotsna	Shyama Prasad Mukherji college for women	9560610904	jyotsna.eco@gmail.com
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3. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper
B.A.(Prog.) Eco. DSE	VI	62277603	Economic Development and Policy in India-II	English/English & Hindi

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
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|-----|---------------------------------|---|--|
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| (b) | Font (in Hindi)                 | - | <u>Unicode / kruti dev</u>                         |
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| (c) | Space                           | - | Single Space                                       |
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(Head of the Department)

Encl.: As above

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1. \_\_\_\_\_, Examiner I
2. \_\_\_\_\_, Examiner II
3. \_\_\_\_\_, Examiner III (if any)

**Format of the First page of a Model Question Paper in A4 size page**

Unique Paper Code :  
Name of the Paper :  
Name of the Course :  
Semester :  
Duration : \_\_\_\_\_ hours  
Maximum Marks : \_\_\_\_\_ Marks

**Instructions for Candidates**

**UNIVERSITY OF DELHI**  
**EXAMINATION – I / II**  
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<b>S. No.</b>	<b>Type of Item</b>	<b>Quantity</b>	<b>Remarks Yes / No</b>
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6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
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University of Delhi

(To be filled up by the Head of the Department  
and returned to the Examination Office within 10 days of the receipt of the latter)

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OR

\*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

\*Strike out whichever is not applicable

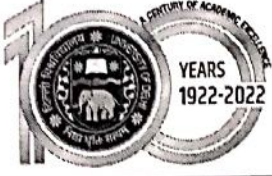
Head of the Department

Department of \_\_\_\_\_

\_\_\_\_\_

Dean - Examinations





दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI



F. No. Ex-Eva/348/53

30<sup>th</sup> January, 2023

The Head,  
Department of \_\_\_\_\_  
University of Delhi  
New Delhi

**Subject: Request for setting of question papers for forthcoming Centenary Chance Special Semester Examination March 2023 for Ex-Students who could not complete their degree within the span period.**

Sir / Madam,

As you are aware University has notified the Date sheet for the Centenary Chance Examination starting from 13<sup>th</sup> March, 2023 for Ex-Students who could not complete their degree within the span period as per Notification No.Acad.1/Centenary Chance/2022/558 dated 28.04.2022. (copy enclosed)

The Examiners are required to prepare two sets of question papers as per list enclosed according to date sheets available on university website.

You are requested to complete the activities related with preparation of question papers be completed well within time and the required papers should reach the Examination wing **latest by 17 February 2023.**

Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a Pen Drive to be submitted to J. R. (Secrecy).

Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.

Looking forward for your cooperation and support.

O.S.D. (Examinations)

Dean (Examinations)

No. Econ./2023  
Date: 17.01.2023

To

Deepti Taneja  
Convener  
Delhi College of Arts & Commerce  
University of Delhi,  
Delhi-110007.

**Subject: Request for setting of question papers for forthcoming Centenary Chance Special Semester Examination March 2023 for Ex-students who could not complete their degree within the span period.**

Sir/Madam,

The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

Convener	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	deeptitaneja.du@gmail.com
Examiner - I	Puja Saxena Nigam	Hindu College	9810328578	puja.saxena2007@gmail.com
Examiner - II	0	0	0	0
Hindi Translator	Deepti Taneja	Delhi College of Arts & Commerce	9811667409	<a href="mailto:deeptitaneja.du@gmail.com">deeptitaneja.du@gmail.com</a>

1. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper	No. of sets required
(CBCS) B.A.(HONS.) ECONOMICS	V	12271502_OC	DEVELOPMENT ECONOMICS-I	English/English & Hindi	

2. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
3. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

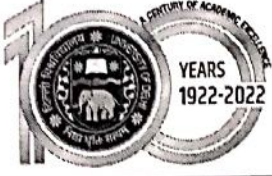
4. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

*Thanking you,*

*Department of Economics*





# दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI



F. No. Ex-Eva/348/53

30<sup>th</sup> January, 2023

The Head,  
Department of \_\_\_\_\_  
University of Delhi  
New Delhi

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Looking forward for your cooperation and support.

O.S.D. (Examinations)

Dean (Examinations)

No. Econ./2023  
Date: 17.01.2023

To

Deepti Taneja  
Convener  
Delhi College of Arts & Commerce  
University of Delhi,  
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1. This Board of Examiners would be responsible for setting of question papers as per following details:

Name of course	Scheme/Mode of Examinations	UPC/Subject Code	Name of the Paper	Medium of setting the Question paper	No. of sets required
(CBCS) B.A.(HONS.) ECONOMICS	VI	12271602_OC	DEVELOPMENT ECONOMICS-II	English/English & Hindi	

2. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**
3. The boards of examiners are required to be instructed to set question papers as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

4. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

*“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”*

*Thanking you,*

*Department of Economics*

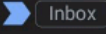




Minutes of the Meeting -

**ECA NCC** Admission 2022-23



University of Delhi 



Lt Bhupinder 10/18/2022

to ADARASHID@rediffmail.c...  

Date 18-10-2022

**Minutes of the Meeting - ECA NCC  
Admission 2022-23 University of Delhi**

An online meeting (with link To join the video meeting, click this link: <https://meet.google.com/zui-kxqi-ngq> Otherwise, to join by phone, dial +1 561-614-0897 and enter this PIN: 398 676 940#) regarding the **ECA NCC** Admission 2022-23 took place at 5:00 PM on 18-10-2022, in which the following members were presented

- I. Air Commodore RZ Qureshi, VSM (Veteran), Chairperson as nominated by Hon'ble Vice Chancellor, University of Delhi
- II. Prof. Rajeew Chopra, Co-Chairperson as nominated by Hon'ble Vice Chancellor, University of Delhi
- III. Lt (Dr.) Ghanshyam Bairwa, Expert as nominated by Hon'ble Vice Chancellor, University of Delhi
- IV. Dr. Divya Singh, Expert as nominated by Hon'ble Vice Chancellor, University of Delhi
- V. Dr. Amrita Bajaj, Representative of **ECA** Admission Committee
- VI. Dr. Devesh, as nominated by Hon'ble Vice Chancellor, University of Delhi
- VII. Lt Bhupinder, Convener, **ECA NCC** Admission 2022-23, University of Delhi

The following points relating to **ECA NCC** were deliberated and resolved that

1. Approval of the list of volunteers provided by Dr. Divya Singh



2. Approval of the list of volunteers provided by Lt (Dr.)

**From:** English Department engdepartmentexamination@gmail.com

**Subject:** Paper setting reg May June 2023

**Date:** 18 April 2023 at 3:27 PM

**To:** animesh.mohapatra@dcac.du.ac.in

**Cc:** SHOUBHIK DAS ryanjnu@gmail.com, yamini.english@dsc.du.ac.in, Under Graduate Examinations English Department undergraduateexaminations@english.du.ac.in

ED

Dear Dr. Animesh Mahapatra,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION MAY-JUNE 2023**

SEMESTER	COURSE	Pap_Code	Course_Title	Board of Paper setter	No of sets
II/IV	ENGLISH	12035901	Academic Writing and Composition	Dr. Animesh Mahapatra (Convenor)DCAC 9650746446 Dr. Shoubhik Das (SWC) 9873029806 Dr. Yamini (DS) 9899944906	3

The instructions for setting the question paper, as well the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Saturday, April 22nd, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated question papers on 25.04.2023, 26.04.2023, 27.04.2023** (any one day as per your convenience), in Room 54, from **10 am --3.30 pm.**

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated and that formatting is done as per the template attached.**

The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below:

“Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.”

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:

“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University.** Any such leave may be **notified latest by 17.04.2023 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,


Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi

REMUNERATIO guidelines.pdf  
N BILL.pdf 547 KB  
1.6 MB

**From:** English Department engdepartmentexamination@gmail.com   
**Subject:** Paper setting reg March 2023 - GUIDELINES WILL SENT TO YOU BY TOMORROW  
**Date:** 6 February 2023 at 4:46 PM  
**To:** animesh.mohapatra@dcac.du.ac.in  
**Cc:** Under Graduate Examinations English Department undergraduateexaminations@english.du.ac.in,  
moumitasarkar.english@dsc.du.ac.in, balamelu@ip.du.ac.in

ED

Dear Dr. Animesh Mahapatra,

This is to bring your kind attention that you have been appointed Convener/Examiner of the paper-setting board for the following course:

**UNIVERSITY OF DELHI  
DEPARTMENT OF ENGLISH  
EXAMINATION March 2023**

UPC	Type	PROG NAME	Semester	Paper Serial	COURSE TITLE	BOARD OF PAPER SETTERS	NO OF SETS NEEDED
2032101103	DSC-3	BACHELOR OF ARTS (HONOURS COURSE) ENGLISH	1	03	INDIAN CLASSICAL LITERATURE	Dr. Animesh Mahapatra (DCAC) Convener 9650746446 Dr. B.R. Alamelu (IP) 9958705807 Dr. Moumita Sarkar (DSC) 9958607980	2

The instructions for setting the question paper, as well as the format therein are attached herewith.

You are requested to get in touch with other members of the Board, and complete the work. **Please email the question papers in soft copy to the mailbox of the Department (e-mail id : [undergraduateexaminations@english.du.ac.in](mailto:undergraduateexaminations@english.du.ac.in)) no later than Sunday, February 12, 2023. Please send the question paper ONLY to this designated email id.**

**The subject line of the email should be [UPC - Title - Semester].** Paper-setters must kindly ensure that question papers are formatted as per the guidelines attached.

**Separate guidelines are attached for DSE/non language GE, SEC and language GE papers.**

As signed hard copies of question papers are a requirement as per Exam Branch, **paper setters are to make themselves available to sign hard copies of the moderated question papers on 14.02.2023, 15.2.2023 or 17.02.2023** (any one day as per your convenience), in Room 54, from **10 am --3.30 pm**.

Hard copies/ prints of the moderated papers will be provided by the Department. Kindly note this is a mandatory **new** step in the process.

Examiners will be responsible for adhering to the guidelines provided as well as for ensuring that the **question paper is compliant with the syllabus of the respective paper** and that questions that do not meet the syllabus have not been set.

**Note to Convenors: Please go through all the sets carefully and check that the papers are even in terms of the difficulty level; that questions are not repeated and that formatting is done as per the template attached.**

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“Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners.”

Therefore paper-setting for any paper that has been assigned **may not be refused unless the examiners are officially on leave from the University**. Any such leave may be **notified latest by 07.02.2023 to the undersigned through the sanctioning authority**, failing which we will assume compliance on your part. The complete list of paper setters will be reported to the Committee of Courses at its next meeting.

Due to various exigencies and unavoidable circumstances, we have a very tight deadline to work within.

Given this, I earnestly seek your hearty cooperation for the early completion of this essential task.

Thanking You,

Sincerely yours,

**Prof. Anil Kumar Aneja.**

Head, Department of English, University of Delhi;

Chairman, Zakir Husain Delhi College, University of Delhi