



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
**Delhi College of Arts & Commerce**  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

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संदर्भ सं./Ref. No.....DCAC/C-21/2023-24/1533

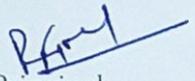
दिनांक/ Date.....26 March, 2024.....

**INVITATION OF QUOTATIONS FOR SALE OF VARIOUS UNSERVICEABLE/DAMAGED ITEMS**

Sealed Quotations for sale of various /unserviceable/damaged items i.e. "Iron & Steel Items, Wooden Items, Computer & accessories, Air Conditioners & Other Electrical items and other items" are invited from authorized dealers. Quotations duly required must reach on or before 10<sup>th</sup> April, 2024 by Speed Post/Courier/By Hand only. Quotations erased, overwritten or written in pencil will not be accepted.

1. Before quoting the rates, the interested bidders may visit College Campus on any working day between 10.00 a.m. to 4.00 p.m. to inspect and assess the quantity of damaged items.
2. The firm shall enclose attested copy of Registration certificate that the firm is a Registered Recycler/Dealer/Reprocessor/Disposal of e-waste and the liability to dispose off in a manner prescribed by GOI entirely lies on the bidder.
3. The party quoting the highest rate in rupees in the attached format for "Iron & Steel Items, Wooden Items, Computer & accessories, Air Conditioners & Other Electrical items and other items" will get the contract for disposal.
4. The successful bidder should arrange for weighing machine. Segregation and weighing of the Scrap have to be carried out within College premises.
5. Incomplete and late quotations are liable to be rejected summarily. Bidder must quote for entire quantity.
6. The cost of loading, transporting, unloading, labour charges etc. Should be borne by the successful bidder.
7. Payment on account of Sale of various damaged items will be acceptable through Account Payee Cheque / RTGS in favour of 'Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi-110023'.
8. Disposal of damaged items should be carried out within 10 days of issuing of the letter awarding the contract for disposal.
9. College reserves the right to accept or reject any quotation without assigning any reason thereof.
10. Please mention your PAN Card Number and GST number in the quotation.
11. List of items to be disposed off are annexed as Lot-I to Lot-V and Format is also enclosed.

The envelope containing the quotation should be, superscribed with "Quotation for Sale of various unserviceable/damaged items"- Delhi College of Arts & Commerce (University of Delhi), New Delhi-110023 and reach on or before 10<sup>th</sup> April, 2024 upto 4.30 PM by **SPEED POST/COURIER/By Hand only**.

  
Principal

- COPY TO:** 1. COLLEGE AND UNIVERSITY WEBSITE  
2. A.O.(ACCOUNTS)  
3. A.O.(ADMN.)  
4. LIBRARIAN  
5. IN-CHARGE, COMPUTER LAB  
6. CARE-TAKER

Delhi College of Arts and Commerce  
Netaji Nagar, New Delhi-110023

LIST OF WRITE OFF ITEMS

LOT-I (Wooden Items)

S. No.	PARTICULARS	QTY.	Purchase Cost	YEAR OF PURCHASE
1.	Wooden Chair (weaving)	08	1640	1988
2.	Library Chair (Red, Blue, Wooden)	05	13000	2010-2011

LIST OF WRITE OFF ITEMS

LOT-II (All Iron & Steel Items)

S. No.	PARTICULARS	QTY.	Purchase Cost	YEAR OF PURCHASE
1.	Library Chair (Red, Blue)	05	13000	2010-2011
2.	Chairs (Revolving)	04	5040	2010-2011
3.	Ex-High Back Chair	01	4376	2008-2009
4.	Student Chair (With writing Pad)	26	10296	1990-1991
5.	Student Chair (With writing Pad)	17	7480	1992-1993
6.	Student Blue Chair (Iron) with Writing Pad	20	42750	2008-2009
7.	Student Black Chair (Iron) with writing Pad	19	6270	1989-1990
8.	Student Chair (Normal)	82	13530	1987-1988
9.	Visitor Chair	02	5174	2008-2009
10.	Revolving Chair	15	18900	2010-2011
11.	Student Desk (Table)	57	14107.50	1987-1988
12.	Almirah (Steel/Iron)	01	8967	2010-2011

LIST OF WRITE OFF ITEMS

LOT-III (Air Conditioner & Other Electrical Items)

S. No.	PARTICULARS	QTY.	Purchase Cost	YEAR OF PURCHASE
1.	Heater	02	3600	2011-2012
2.	Hot case	01	4400	2011-2012
3.	Calculator	01	410	2009-2010
4.	Window AC	01	41650	2010-2011
5.	Room Heater	01	1800	2011-2012
6.	Water Cooler	01	29975	2005-2006
7.	Water Cooler	02	82000	2009-2010
8.	Water Cooler	03	120015	2011-2012
9.	RO Machine	05	215000	2011-2012

Delhi College of Arts and Commerce  
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LIST OF WRITE OFF ITEMS

LOT-IV (Computer & Accessories Items)

S. No.	PARTICULARS	QTY.	Purchase Cost	YEAR OF PURCHASE
1.	Computer System Lenovo (Monitor, CPU, Keyboard, Mouse)	03	82500	2010-2011
2.	Computer System Lenovo (Monitor, CPU, Keyboard, Mouse)	01	27500	2011
3.	IBM (Monitor, CPU, Keyboard, Mouse)	01	33446.40	2007
4.	UPS APC	03	7050	2011-2012
5.	UPS APC	03	9204	2019
6.	UPS Mircrotek	03	6244	2017
7.	UPS Mircrotek	02	4200	2018
8.	UPS Luminous	01	2350	2011-2012
9.	Keyboard	01	1790	2015-2016
10.	Printer (HP)	01	8000	2005-2006
11.	Printer (Samsung)	03	25800	2012-2013 2013-2014
12.	UPS	01	2350	2011-2012

LIST OF WRITE OFF ITEMS

LOT-V (Other than Lot I,II,III & IV Items)

S. No.	PARTICULARS	QTY.	Purchase Cost	YEAR OF PURCHASE
1.	Aluminium Partition Works (Including Doors, Windows & Other miscellaneous items/Scraps)	01	102925	2006-2007

## **FORMAT**

To Quote the rates in Rupees against each Lot as per List of Write-off items are attached below.

<b>S. No.</b>	<b>Items</b>	<b>Rate (Rs.)</b>	<b>Remarks</b>
1.	Lot-I (Wooden Items)		
2.	Lot-II (All Iron & Steel Items)		
3.	Lot-III (Air Conditioners & Other Electrical Items)		
4.	Lot-IV (Computer & Accessories)		
5.	Lot-V (Other than Lot-I,II,III,IV)		