

17.04.2022

NOTICE

It is notified for the information of all members of Non-teaching Staff to furnish the certificate of working of spouse for the year 2022-2023 to the College.

Members are requested to give the above information on the prescribed format latest by 28.04.2023. The blank format is available in the new building Room No.75.


(Prof. Rajiv Chopra)
Principal

Copy to:-For necessary action and information.

1. Administration Office
2. Accounts Office
3. Library
4. College website

DELHI COLLEGE OF ARTS AND COMMERCE
(UNIVERSITY OF DELHI)
NETAJI NAGAR, NEW DELHI-110023

Proforma For Spouse Information-Year-2023-24

S.No. : _____

Name & Designation : _____

Basic Pay : Rs. _____

Pay Level : Rs. _____

H.R.A. : Rs. _____

Medical Facility : _____

Accommodation
(Whether, Own/Govt./Rented) : _____

If , Own, Whether rented Out &
rent P.M. : _____

Name of the Spouse : _____

Whether Spouse is in Govt./Semi
Govt./Pvt.Ltd./PSU Undertaking or
House Wife/Businessman. : _____

If in service, Employer's
Name & Address : _____

Basic pay of Spouse : _____

H.R.A. being drawing by the
Spouse : _____

Medical Facility of the Spouse : _____

Name	Relation	DOB

Detail of Children : _____

Residential Address
of the Employee : _____

Phone No. : _____

Signature : _____

Date of Submission : _____

Counter Signatures (By Head of College)