



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
DELHI COLLEGE OF ARTS & COMMERCE
(दिल्ली विश्वविद्यालय)
(University of Delhi)
नेताजी नगर, नई दिल्ली - ११००२३
Netaji Nagar, New Delhi - 110023

DCAC/Admn./2026/ 673

Dated: 18th August 2026

NOTICE FOR FIRST YEAR ADMITTED STUDENTS
Physical Verification of Original Documents — Academic Session 2026–27

All students admitted to **First Year / Semester-I** in Delhi College of Arts & Commerce for the Academic Session **2026–27** are hereby informed that they are required to report to the College for **physical verification of original documents**.

The verification process will be held as per the following schedule:

Date: 20.08.2026 to 31.08.2026

Time: 10:00 A.M. to 2:00 P.M.

Venue: College Administration Office / Admission Verification Counters

Counter/Window: As per course-wise details given below

Students are required to bring all **original documents** for physical verification and submit **one set of self-attested photocopies** of the required documents. Each photocopy must be self-attested by the student with date.

Course-wise Counter / Window / Staff Details

Course / Programme	Dealing Staff / Verification Counter
B.A. Programme / B.A. (Hons.) Economics / B.A. (Hons.) English	Mr. R.K. Meena / Mr. Sandeep Singh — Window No. 1 st Year
B.A. (Hons.) History / B.A. (Hons.) Political Science / B.A. (Hons.) Journalism	Mr. Bijender Singh / Mr. R.D. Sharma — Window No. 2 nd Year
B.Com. (Hons.) / B.Com.	Mrs. Sunita Sharma / Mrs. Manisha — Window No. 3 rd Year

Note: Students shall report only at the counter/window meant for their respective course/programme.

Documents required

Students shall produce the following documents in **original** and submit **self-attested photocopies**, wherever applicable:

1. DU / CSAS Registration Form.
2. Admission confirmation / allocation details, if available.
3. 10th Marksheet and Pass Certificate.
4. 12th Marksheet and Pass Certificate.
5. School Leaving Certificate / Transfer Certificate.
6. Migration Certificate, wherever applicable.
7. Character Certificate.
8. Category Certificate, if any — SC/ST/OBC-NCL/EWS/PwBD/CW/KM/Minority/any other applicable category.
9. Admission Category Certificate, if any.
10. CUET Score Card.
11. Fee Payment Receipt / Fee Slip.
12. Aadhaar Card / valid photo identity proof, for identity verification.
13. Any other document required as per the admission category, programme, CSAS/DU rules or College instructions.



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Anti-Ragging Undertaking — online/email submission only

Students shall submit the Anti-Ragging Undertaking online through the official Anti-Ragging portal at:

<https://www.antiragging.in>

or

https://www.antiragging.in/affidavit_registration_disclaimer.html

After successful submission, the student shall forward the confirmation/undertaking email received from the portal to:

undertaking@dcac.du.ac.in

The email may be sent with the following subject line:

Anti-Ragging Undertaking 2026-27 — Name — Course — CSAS Application No.

Example:

Anti-Ragging Undertaking 2026-27 — Rahul Kumar — B.Com. (Hons.) — 26XXXXXXXX

No physical/printed Anti-Ragging Undertaking is required to be submitted at the verification counter.

Important instructions

1. The student must appear personally for physical verification of original documents.
2. Original documents shall be returned after verification, unless further verification from the issuing authority is required.
3. Physical verification of documents is mandatory and admission shall remain provisional until completion of verification as per University/College rules.
4. If any document is found fake, forged, digitally altered, AI-generated, doubtful, inadequate, inappropriate or inconsistent with the uploaded/admission record, the matter shall be reported to the competent authority and admission shall be liable to action/cancellation as per University rules.
5. Students must ensure that their name, parents' names, date of birth, category and other particulars match across CUET/CSAS record and supporting documents.
6. No undertaking shall ordinarily be accepted in lieu of mandatory eligibility/category documents unless specifically permitted by the University.
7. Students who fail to appear for physical verification within the notified schedule shall be responsible for consequences as per University/College rules.
8. Submission of physical/printed Anti-Ragging Undertaking at the verification counter is not required and shall not be accepted. The same must be forwarded by email only to undertaking@dcac.du.ac.in.

Prof. Srikant Pandey
Officiating Principal