

May 28, 2021

MINUTES OF STAFF COUNCIL

An online meeting of the Staff Council was held on **Friday, 28 May 2021 at 11:30 a.m.** through virtual mode (Google Meet) [LINK: <https://meet.google.com/ggx-hhua-zyr>]. The Secretary of the Staff Council welcomed all the members.

The screenshots of the attendees of the meeting is attached. (some names may be repeated due to screenshots being taken)

With the permission of the Chair, Dr. Deepti Taneja, Secretary of the Staff Council started the proceedings of the meeting to discuss various items on the agenda.

Item no. 1: Confirming the minutes of the Staff Council meeting held on 28.08.2019

The minutes of the Staff Council meeting held on 28.08.2019 were placed before the House and the House unanimously passed and confirmed the Minutes of the meeting.

Item no. 2: Formation of various committees of the Staff Council

After due deliberations, it was unanimously decided that:

- i) The tenure of the Secretary of the Staff Council and its various committees shall be of 1 year, which may be extended upto another one year.
- ii) In the interest of the institution, keeping in mind the expertise of some faculty members in a given area, some committees may have members even if they were part of the same committee last time.
- iii) A faculty member may be a member of at the most 3 staff council committees.
- iv) The faculty members working on ad-hoc basis shall be made members of various committees, to function for the time period/s that they remain appointed as faculty members in various departments of the College.
- v) The Provident Fund committee and the New Pension Scheme (NPS) Committee were merged to function as a single committee.
- vi) The Automation Committee shall also look into website design and its updation.

The following committees were formed for the year 2021-22, which may be extended upto the year 2022-23:

A) Canteen Committee

1. Mr. Awadhesh Kr. Sah - Convenor
2. Mrs. Sudha Sharma
3. Mrs. Neeru Ailawadi
4. Ms. Rashmi Sharma
5. Ms. Neha Aggarwal
6. Ms. Henna Sikka

B) Proctorial Committee (Discipline)

1. Staff Council Secretary - Convenor
2. NCC In-charge
3. DPE/Convenor, Sports Committee
4. Students' Council Advisor
5. Librarian
6. NSS In-charge

C) Library Committee

All teachers-In-charge of all the departments

D) Fee Concession/ Students' Aid Fund Committee

1. Dr. Anita - Convenor
2. Dr. Anuradha Gupta
3. Ms. Archana Jain
4. Dr. Bijaya Thakur
5. Dr K Suresh Kumar
6. Dr. Sangeeta Gupta
7. Dr. Arun Kumar

E) Purchase Committee

1. Dr. Santosh Bharti - Convenor
2. Mrs. Nalini Goyal
3. Ms. Renu Singh
4. Dr. Shilpa Chowdhary

F) Provident Fund and New Pension Scheme Committee

1. Dr. O.P. Singh - Convenor
2. Dr. Rajiv Kr. Goel
3. Ms. Meera Malhan
4. Dr. Anil Chauhan
5. Mr. Bir Singh
6. Dr. Shalini Saksena

G) Time Table Committee

1. Dr. Neeru Kapoor - Convenor
2. All teachers-in-charge of all the departments

H) Girls' Common Room (GCR) Committee

1. Dr. Neeru Kapoor - Convenor
2. Dr. Anita
3. Dr. Jyotsna Pathak
4. Ms. Sunita Yadav
5. Ms. Neha
6. Ms. Nidhi Pande Aggarwal
7. Ms. Vineeta Chaudhary

I) Garden Committee

1. Mr. S.K. Pandey - Convenor
2. Mrs. Neeru Ailawadi
3. Dr. Jyotsna Pathak
4. Dr. Amrit Kaur Basra
5. Mrs. Neeraj Saxena
6. Ms. Lalita Kumari
7. Ms. Kiran Gupta

J) Magazine Committee

1. Dr. Neelam Yadav - Convenor
2. Dr. Vinita G. Chaturvedi
3. Dr. Smita Bannerjee
4. Dr. Shalini Saksena
5. Dr. D.A.P. Sharma
6. Dr. Sanjeeb Kumar
7. Dr. Neeru Kapoor
8. Dr. Bijaya Thakur
9. Ms. Rittvika Singh
10. Dr. Rashmi Rawat
11. Mr. Sarthak Gupta

K) Cultural Committee

1. Dr. Mukesh Bagoria - Convenor
2. Dr. K. Suresh Kumar
3. Dr. Santosh Bharti
4. Dr. Animesh Mohapatra
5. Ms. Niyati Sharma
6. Dr. Kishor Kumar
7. Ms. Meenu

L) Workload Committee

1. Mr. S.K. Pandey - Convenor
2. Dr. Rajiv Kr. Goel
3. Mr. Amit Kumar Yadav
4. Mr. Vivek Mohan
5. All Teachers-in-charge of all the departments

M) Study/Child Care/ Sabbatical Leave Committee

1. Mrs. Nalini Goyal - Convenor
2. Mrs. Sudha Sharma
3. Dr. Anita
4. Lt. Bhupinder
5. Dr. Rajesh Kumar

N) Sports Committee

1. Dr. Sujeet Kumar - Convenor
2. Mr. Amit Kumar Yadav
3. Mr. Radheshyam Kalawat
4. Dr. Anuj Jain
5. Ms. Ethi Jain

O) Moderation Committee (Internal Assessment)

1. The Senior Most Teacher of the college
2. Present Teachers-in-charge of all the departments
3. Previous Teachers-in-charge of all the departments

P) Monitoring Committee (Internal Assessment)

1. Principal
2. Bursar
3. Staff Council Secretary

Q) Land & Building Committee

1. Staff Council Secretary - Convenor
2. Dr. K.L. Dhingra
3. Dr. Rajesh Kumar

R) Academic Execution Committee

1. Principal - Convenor
2. All Teachers-in-charge of all the departments or their nominees

S) Prospectus Committee

1. Dr. Smita Bannerjee - Convenor
2. Dr. Animesh Mohapatra
3. Dr. Sujeet Kumar
4. Ms. Neha Jingala
5. Ms. Karishma Khurana
6. Dr. Puran Chand

T) Anti-Ragging Committee

1. NCC in-charge - Convenor
2. Advisor of Students' Council
3. DPE/Convenor of Sports Committee
4. Convenor of GCR committee
5. NSS In-charge
6. A.O./S.O. (Administration)—Special Invitees

U) Seminar Committee

As decided in the Staff Council Meeting held on 03/01/2011 vide its Resolution

V) Pay Fixation Committee

1. Mr. Bir Singh - Convenor
2. Ms. Rashmi Sharma
3. Lt. Bhupinder
4. Dr. Rajesh Kumar

W) Orientation and Annual Day Committee

1. Dr. Vinita G. Chaturvedi - Convenor
2. Dr. Shilpa Chowdhary
3. Dr. K.L. Dhingra
4. Dr. Tarjeet Sabharwal
5. Mr. Lakhan Lal Meena
6. Ms. Akanksha Goel
7. Mr. Brahm Prakash Chaturvedi
8. Mr. Ashish Sharma

X) Placement Committee

1. Dr. Mukesh Bagoria - Convenor
2. Dr. Neelam Yadav
3. Dr. Prerna Gautam
4. Mr. Rishabh Gupta
5. Mr. Sudhanshu Kumar
6. Dr. T. Gopal Krishna Yadav

Y) Alumni Committee

1. Dr. K.L. Dhingra - Convenor
2. Dr. Neelam Yadav
3. Dr. Prerna Gautam
4. Mr. Chandan Kr. Singh
5. Ms. Bhavna Yadav
6. Dr. Nehal Ahmad
7. Mr. Mahender Pratap Pal

Z) Central Admission Committee

1. Mr. Awadhesh Kr. Sah - Convenor
2. Dr. Tarjeet Sabharwal
3. Mr. Jeremiah Pamei
4. Dr. Chaitanya Kumar
5. Mrs. Neeraj Saxena
6. Dr. Shilpa Chowdhary
7. Ms. Renu Sharma
8. Dr. Neeru Kapoor
9. Ms. Rashmi Sharma
10. Dr. Smita Bannerjee

AA) Website Design and Automation Committee

1. Staff Council Secretary - Convenor
2. Dr. Shallu
3. Dr. Puran Chand
4. Mr. Pratya Amrit
5. Ms. Mansi Kapoor
6. Mr. Satyavir
7. Ms. Shabnam Bahadur
8. Ms. Aakriti Kohli
9. Dr. Krushna Chichuan
10. Mr. Vijay Kumar
11. Ms. Madhu Kumari

Item no. 3: Discussion about the three newly introduced honours Courses, namely B.A. (Hons) Hindi, B.Sc. (Hons.) Computer Science and B.Sc. (Hons.) Mathematics that have been introduced in the College from Academic Session 2020-21

After due deliberations, it was unanimously decided that:

- i) Despite getting administrative approval from the Delhi University to start these courses, in the absence of financial approval from the UGC, it will not be feasible to run these three courses.
- ii) These three courses were to be discontinued, i.e., no fresh admission shall be done in these from the Academic Session 2021-22 onwards.
- iii) To safeguard the interest of the students already admitted for the academic year 2020-21, the Chairperson, Staff Council, along with some faculty members were requested to explore the possibility of transferring these students to other DU colleges running these courses. The Chairperson, Staff Council, was authorised to undertake this exercise, if the possibility exists.
- iv) In case such a transfer was not possible, Chairman, Staff Council, was also authorised to explore and utilise, with due approval of the Governing Body, alternative sources of funding, which can be used to appoint the guest faculty to teach these courses for the next two years, till the present batch of students passes out.
- v) To avoid any financial impropriety and in line with the UGC letter no. F.123/2015 (DC) dated 15 December 2020, no existing faculty member should be involved in teaching these new courses.

Item no. 4: Under any other matter, with the permission of the Chair, following matters were discussed:

1. Efforts should be made to make the Media Lab of the College functional.
2. Provision to be made for use of laptops issued to the College under the FYUP system.
3. SC/ST observer of the College should be appointed only on rotation basis, and any anomaly, if it exists, in its appointment should be rectified by the administration.
4. A "Phule-Ambedkar Study Circle" should be established in the College. Dr. Sujeet Kumar volunteered to be its Convenor and Dr. Mukesh Bagoria, Mr. Awadhesh Kr. Sah and Mr. Amit Kumar Yadav, its members.
5. A "Nehru-Gandhi-Tagore Study Circle" should be established in the College.
6. A charge of Rs. 25/- (total Rs. 50/-), after due approval of the GB, should be charged from the students in the fee structure for each of these Circles.

The meeting ended with a vote of thanks to the Chair.



Dr. Deepti Taneja
Secretary



Prof. Rajiv Chopra
Chairperson

Copy to:

1. All Concerned Teachers
2. The A.O. (Admn.)
3. The A.O. (A/Cs.)
4. The Offg. Librarian