

दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
DELHI COLLEGE OF ARTS & COMMERCE

दिल्ली विश्वविद्यालय

(University of Delhi)

नेताजी नगर नई दिल्ली - 110023

Netaji Nagar, New Delhi - 110023

June 4, 2019

**Minutes of Staff Council**

A meeting of the Staff Council was held on **Friday, 24.05.2019 at 10.30 a.m.** in the Staff Room of the college. The Secretary of the Staff Council welcomed all the members.

The attendance of members present is attached.

With the permission of the Chair, Mr. Amit Kumar Yadav, Secretary of the Staff Council started the proceedings of the meeting to discuss various items on the agenda.

**Item No. 1: To confirm the Minutes of the Staff Council meeting held on Thursday, 30/08/2018.**

The Minutes of the Staff Council meeting held on Thursday, 30. 08.2019 were placed before the House and the House unanimously passed and confirmed the Minutes of the meeting.

**Item No. 2: Formation of various committees:**

**The following committees were formed for a period of two years, i. e., 2019-21**

**A) Canteen Committee**

1. Dr. K. L. Dhingra – Convenor
2. Dr. Bijaya Thakur
3. Dr. Chaitanya Kumar

**B) Proctorial Committee (Discipline)**

1. Staff Council Secretary – Convenor
2. NCC In-charge
3. DPE/ Convenor, Sports Committee
4. Students' Council Advisor
5. Librarian
6. NSS In-charge

**C) Library Committee**

All Teachers-in-Charge of various Departments

**D) Fees Concession/Students' Aid Fund Committee**

1. Dr. Shalini Saksena – Convenor
2. Dr. Neeru Kapoor
3. Mr. Jeremiah Pamei
4. Dr. K. Suresh Kumar
5. Ms. Archana Jain

**E) Purchase Committee**

1. Dr. Mukesh Bagoria – Convenor
2. Dr. Deepti Taneja
3. Dr. Shilpa Chowdhary
4. Dr. Smita Banerjee

**F) Provident Fund Committee**

1. Dr. O. P. Singh – Convenor
2. Dr. Rajiv Kumar Goel
3. Ms. Sudha Sharma
4. Dr. Anita

**G) Time Table Committee**

1. Dr. K. L. Dhingra – Convenor
2. All Teachers-in-Charge of various Departments

**H) Girls' Common Room Committee**

1. Ms. Neeraj Saxena – Convenor
2. Ms. Meera Malhan
3. Ms. Neeru Ailawadi
4. Ms. Rashmi Sharma

**I) Garden Committee**

1. Dr. Bijaya Thakur – Convenor
2. Dr. Neeru Kapoor
3. Ms. Sudha Sharma
4. Mr. Lakhan Lal Meena

**J) Magazine Committee**

1. Dr. Smita Banerjee – Convenor
2. Dr. Sanjeeb Kumar
3. Dr. Jyotsna Pathak

**K) Cultural Committee**

1. Dr. Sujeet Kumar – Convenor
2. Ms. Nalini Goyal
3. Ms. Renu Singh
4. Ms. Meera Malhan

**L) Workload Committee**

1. Dr. Vinita Gupta Chaturvedi – Convenor
2. Dr. Sujeet Kumar
3. Dr. Rajesh Kumar
4. Dr. V. B. Singh
5. Dr. Mukesh Bagoria

**M) Study/Child Care/ Sabbatical Leave Committee**

1. Ms. Archana Jain – Convenor
2. Ms. Neeru Ailawadi
3. Dr. Deepti Taneja
4. Dr. Rajiv Kumar Goel

**N) Sports Committee**

1. Mr. Awadhesh Kumar Sah – Convenor
2. Dr. Sanjeeb Kumar
3. Dr. Anil Chauhan
4. Mr. Srikant Pandey

**O) Moderation Committee (Internal Assessment)**

1. The Senior Most Teacher of the college
2. Present Teachers-in-Charge of various Departments
3. Previous Teachers-in-Charge of various Departments

**P) Monitoring Committee (Internal Assessment)**

1. Principal
2. Bursar
3. Staff Council Secretary

**Q) Land & Building Committee**

1. Staff Council Secretary – Convenor
2. Dr. Anil Chauhan
3. Dr. Chaitanya Kumar

**R) Academic Execution Committee**

1. Principal – Convenor
2. All Teachers-in-Charge of various Departments/ their Nominees

**S) Prospectus Committee**

1. Ms. Renu Sharma – Convenor
2. Dr. Vinita Gupta Chaturvedi
3. Dr. Animesh Mohaptra

**T) Anti- Ragging Committee**

1. NCC In-Charge – Convenor
2. Advisor of Students' Council
3. DPE/ Convenor of Sports Committee
4. Convenor of GCR Committee
5. P. O., NSS
6. A. O. / S. O. (Administration) – Special Invitees

**U) Seminar Committee**

As decided in the Staff Council meeting held on 03.01.2011 vide its resolution.

**V) Pay Fixation Committee**

1. Dr. Rajesh Kumar – Convenor
2. Dr. O. P. Singh
3. Lt. Bhupinder
4. Dr. Anita

**W) Orientation/Annual Day Committee**

1. Ms. Nalini Goyal – Convenor
2. Dr. Jyotsna Pathak
3. Ms. Renu Singh
4. Dr. Santosh Bharti

**X) Placement Committee**

1. Dr. Animesh Mohapatra – Convenor
2. Dr. Anuradha Gupta
3. Ms. Rashmi Sharma
4. Dr. Bijaya Thakur

**Y) Alumni Committee**

1. Mr Srikant Pandey – Convenor
2. Dr. Amrit Kaur Basra
3. Mr. Amit Kumar Yadav

**Z) Central Admission Committee**

1. Dr. Santosh Bharti – Convenor
2. Ms. Renu Sharma
3. Mr. Awadhesh Kumar Sah
4. Mr. Bir Singh
5. Dr. Shilpa Chowdhary
6. Dr. Tarjeet Shabharwal
7. Mr. Jeremiah Pamei
8. Dr. Amrit Kaur Basra
9. Ms. Neeraj Saxena

**AA) NPS Committee**

1. Mr. Bir Singh – Convenor
2. Lt. Bhupinder
3. Mr. Lakhan Lal Meena
4. Mr. Jeremiah Pamei
5. Ms. Prerna Gautam –

**BB) Automation Committee**

1. Dr. V. B. Singh – Convenor
2. Dr. Animesh Mohapatra
3. Dr. Tarjeet Sabharwal
4. Dr. Shalini Saksena
5. Mr. Amit Kumar Yadav
6. Dr. Rajesh Kumar

**Note for Committees:**

- I. The House unanimously decided to dissolve the Medical Committee and the Mountaineering Committee.
- II. The Chairperson of the Staff Council proposed for the constitution of an Automation Committee which was unanimously approved by the House.

**Item No.: 3 Under any other matter with the permission of the Chair, following matters were discussed:**

- I. One of the members brought the matter of ECA Admissions (NSS & NCC) before the House for the session 2019-20. The House unanimously resolved that the Central Admission Committee will work in concurrence with P. O. NSS and NCC In-charge to allocate the number of seats for the purpose of admissions for the session 2019-20 under ECA (NSS & NCC).



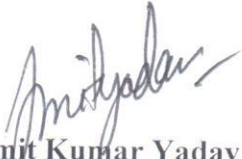
- II. The House unanimously resolved to enhance the fees in following headings:

Sr. No.	Heading	Existing Amount	Enhanced Amount
1.	College Cultural & other Activities	Rs. 100	Rs. 200
2	College Students' Union/ Council Fee	RS. 70	Rs. 200

Further, it was also decided to use term "DCAC Students' Council" instead of "College Students' Union."

- III. The House unanimously resolved that the Placement Cell will charge a fee of Rs 100 (one time) from every student who wishes to enroll for the purpose of placement.
- IV. The House unanimously decided that Academic Execution Committee and Cultural Committed will prepare a calendar events in the beginning of every semester to create a balance between Academic and Extra-Curricular Activities.

The meeting ended with a vote of thanks to the Chair.

  
**Amit Kumar Yadav**  
(Secretary)

  
**Dr. Rajiv Chopra**  
(Chairperson)