

दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
DELHI COLLEGE OF ARTS & COMMERCE
दिल्ली विश्वविद्यालय
(University of Delhi)
नेताजी नगर नई दिल्ली 110023
Netaji Nagar, New Delhi - 110023

May 30, 2017

MINUTES

A meeting of the Staff Council was held on **Friday, May 19, 2017 at 12.15 p.m.** in the Staff Room of the College.

The attendance of members present is attached.

With the permission of the Chair, Dr. Mukesh Bagoria, Secretary - Staff Council started the proceedings of the meeting to discuss the various items on the agenda.

Item No. 1: To confirm the minutes of the staff council meeting held on 27.10.2016

Minutes of the Staff Council meeting held on 27.10.2016 were placed before the House and the minutes of the meeting held on 27.10.2016 were passed and confirmed.

Item No. 2: Formation of the various Committees.

The following Committees were formed:

A) MEDICAL COMMITTEE

1. Dr. Anil Chauhan - Convenor
2. Mr. Jeremiah Pamei
3. Mr. Lakhan Lal Meena

B) CANTEEN COMMITTEE

1. Dr. Anil Chauhan- Convenor
2. Dr. O.P. Singh
3. Dr. Deepti Taneja
4. Mr. Amit Kumar Yadav

C) PROCTORIAL COMMITTEE (DISCIPLINE)

1. Staff Council Secretary - Convenor
2. NCC In-charge
3. DPE/Convenor - Sports Committee
4. Students Union Advisor
5. Librarian
6. NSS In-charge

- D) **LIBRARY COMMITTEE**
1. All Teachers In-charge of various Departments
- E) **FEE CONCESSION COMMITTEE**
1. Mr. Awadhesh Kumar Shah - Convenor
 2. Mr. Amit Kumar Yadav
 3. Ms. Renu Singh
- F) **PURCHASE COMMITTEE**
1. Dr. Santosh Bharti - Convenor
 2. Dr. Amrit Kaur Basra
 3. Dr. Bijaya Thakur
- G) **PROVIDENT FUND COMMITTEE**
1. Dr. Neeru Kapoor - Convenor
 2. Mr. Manohar Lal
 3. Mrs. Rashmi Sharma
 4. Mrs. Archana Jain
- H) **TIME TABLE COMMITTEE**
1. Dr. Vinita Gupta Chaturvedi - Convenor
 2. All Departmental In-charges
- I) **GIRLS COMMON ROOM COMMITTEE**
1. Dr. Shalini Saksena - Convenor
 2. Dr. Neelam Yadav
 3. Ms. Purna Gautam
- J) **GARDEN COMMITTEE**
1. Mrs. Meera Malhan - Convenor
 2. Mrs. Neeru Ailawadi
 3. Mrs. Archana Jain
 4. Dr. Jyotsna Pathak
- K) **MAGAZINE COMMITTEE**
1. Dr. K.L. Dhingra - Convenor
 2. Dr. Vinita Gupta Chaurvedi
 3. Dr. Neelam Yadav
- L) **CULTURAL COMMITTEE**
1. Dr. Deepti Taneja - Convenor
 2. Dr. C.R. Roy
 3. Dr. Sanjeeb Kumar
 4. Ms. Renu Singh

- M) WORK LOAD COMMITTEE**
1. Dr. Amrit Kaur Basra – Convenor
 2. Mrs. Rashmi Sharma
 3. Mrs. Neeru Ailawadi
 4. Dr. Sanjeeb Kumar
 5. Teachers In-charge/Their Nominees
- N) STUDY/CHILD CARE/SABBATICAL LEAVE COMMITTEE**
1. Mrs. Sudha Sharma- Convenor
 2. Dr. Devika Narula
 3. Mr. Jeremiah Pamei
- O) SPORTS COMMITTEE**
1. Dr. Anuradha Gupta – Convenor
 2. Dr. Sujeet Kumar
- P) MODERATION COMMITTEE
(INTERNAL ASSESSMENT)**
1. Senior most Teacher of the Department
 2. Present In-charge of the Departments
 3. Previous In-charge of the Departments
- Q) MONITORING COMMITTEE
(INTERNAL ASSESSMENT)**
1. Principal
 2. Bursar
 3. Staff Council, Secretary
- R) LAND & BUILDING COMMITTEE**
1. Staff Council Secretary – Convenor
 2. Dr. Tarjeet Sabharwal
 3. Ms. Meera Malhan
 4. Lt. Bhupinder
- S) ACADEMIC EXECUTION COMMITTEE**
1. Principal - Chairman
 2. Each Department to nominate a member
- T) PROSPECTUS COMMITTEE**
1. Dr. Jyotsna Pathak - Convenor
 2. Dr. Tarjeet Sabharwal
 3. Ms. Perna Gautam

U) ANTI-RAGGING COMMITTEE

1. NCC In-charge - Convenor
2. Students Union Advisor
3. DPE
4. Girls Common Room (Convenor)
5. NSS In-charge
6. A.O./S.O.(Admn.) - Special Invitee

V) SEMINAR COMMITTEE

As decided in the Staff Council meeting held on 03.01.2011 vide its resolution.

W) PAY FIXATION COMMITTEE

1. Dr. Anuradha Gupta- Convenor
2. Dr. Rajiv Kumar Goel
3. Dr. V.B. Singh
4. Dr. Shalini Saksena

X) ORIENTATION/ANNUAL DAY COMMITTEE

1. Dr. Smita Banerjee - Convenor
2. Mrs. Sudha Sharma
3. Mrs. Anita
4. Dr. Shilpa Chowdhary

Y) PLACEMENT COMMITTEE

1. Dr. Mukesh Bagoria - Convenor
2. Dr. Neeru Kapoor
3. Mr. Vivek Mohan
4. Dr. Shilpa Chowdhary
5. Dr. Santosh Bharti

Z) ALUMNI COMMITTEE

1. Dr. Neeru Kapoor - Convenor
2. Dr. Mukesh Bagoria
3. Dr. Bijaya Thakur
4. Mr. Animesh Mohapatra

AA) MOUNTAINEERING AND WILDLIFE COMMITTEE

1. Dr. Devika Narula - Convenor
2. Mr. Animesh Mohapatra

BB) CENTRAL ADMISSION COMMITTEE

1. Dr. Mukesh Bagoria - Convenor
2. Dr. Anuradha Gupta
3. Dr. Bijaya Thakur
4. Mr. Animesh Mohapatra

CC) NEW PENSION SCHEME COMMITTEE

1. Dr. Shalini Saksena - Convenor
2. Dr. Deepti Taneja
3. Mr. Awadhesh Kumar Shah

Note for Committees:

- The NCC Committee is dissolved with the approval of the House.
- The Secretary Staff Council personally spoke to the members whose name were in more than two committees, their choices were take into account.
- Central Admission Committee, Provident Fund Committee and New Pension Scheme Committee were constituted separately and members may be part of more than two committees, apart from these committees.

Item No. 3: Under any other matter with the permission of the Chair, the following matters were discussed:

- 1) A member raised a query about the inclusion of Physical Education as an academic subject thereby including DPE in the Teaching Roster. The Chairman informed the members that representations have been received from Dr. L.K. Bhanot and Dr. Manoj Kr. Rathi in this regard and the matter will be looked into.
- 2) The issue about the tenure and appointment of the post of Bursar also came up for discussion.

The meeting came to an end with the vote of thanks to the Chair.



Dr. MUKESH BAGORIA
Secretary - Staff Council



Dr. RAJIV CHOPRA
Chairman - Staff Council

Copy for information to:

1. A.O. (Admn.)
2. A.O. (A/Cs.)
3. Library In-charge