

Delhi College of Arts & Commerce

(University of Delhi)

Netaji Nagar, New Delhi - 110 023

April 27, 2011

MINUTES

A meeting of the Staff Council was held on Wednesday, April 27, 2011 at 10.30 a.m. in the Staff Room of the College and the quorum was in order. The Secretary - Staff Council welcome the members and with the permission of the Chair took up the items of agenda.

Item No. 1: The minutes of the earlier meeting were placed and read before the House. The minutes of the earlier meeting were unanimously approved.

Item No. 2: After deliberation on the item, the Staff Council formed the various committees for two years. Following are the committees formed as under:-

A) MEDICAL COMMITTEE

1. Mr. S.K. Pandey - Convenor
2. Mr. Y.K. Ranjan
3. Mrs. S.K. Thapar

B) CANTEEN COMMITTEE

1. Mr. S.S. Bawa - Convenor
2. Mrs. Anita
3. Dr. Mukesh Bagoria

C) PROCTORIAL COMMITTEE (DISCIPLINE)

1. NCC Incharge - Convenor
2. Staff Council Secretary
3. DPE/Convenor - Sports Committee
4. Students Union Advisor
5. Librarian

D) LIBRARY COMMITTEE

1. All In-charges of various Departments

E) FEE CONCESSION COMMITTEE

1. Mrs. Subodh Sharma - Convenor
2. Dr. Devika Narula
3. Dr. V.K. Tyagi

F) PURCHASE COMMITTEE

1. Mr. I.C. Jain - Convenor
2. Dr. Surbhi Dahiya
3. Mrs. Neeru Ailawadi

G) PROVIDENT FUND COMMITTEE

1. Bursar - Convenor
2. Mr. Bir Singh
3. Mr. Bhupinder
4. Mr. I.C. Jain

H) TIME TABLE COMMITTEE

1. All Department In-charges
2. B.A. Prog. (Convenor)

I) GIRLS COMMON ROOM COMMITTEE

1. Dr. Neeru Kapoor - Convenor
2. Mrs. Archana Jain
3. Mrs. Neeraj Saxena

J) GARDEN COMMITTEE

1. Dr. A.K. Basra - Convenor
2. Mrs. Meera Malhan
3. Mrs. Neeru Ailawadi
4. Mrs. Vinita G. Chaturvedi
5. Mr. S.K. Pandey

K) MAGAZINE COMMITTEE

1. Mr. V.K. Sharma - Convenor
2. Mrs. Deepti Taneja
3. Mrs. Vinita G. Chaturvedi
4. Dr. K.L. Dhingra

L) CULTURAL COMMITTEE

1. Students Union Advisor - Convenor
2. Dr. O.P. Singh
3. Dr. Anita Bhela
4. Dr. C.R. Roy

M) WORK LOAD COMMITTEE

1. Dr. M.R. Chhikara - Convenor
2. Dr. A.K. Basra
3. Dr. Anuradha Gupta
4. Dr. Devika Narula
5. Mrs. Rashmi Sharma
6. Dr. Tarjeet Sabharwal
7. Mrs. Deepti Taneja
8. Mr. Vivek Mohan
9. Mr. Rajesh Kumar
10. Dr. Sujeet Kumar

N) STUDY LEAVE COMMITTEE

1. Mr. V.K. Sharma - Convenor
2. Dr. Mukesh Bagoria
3. Mrs. Sudha Sharma
4. Mr. S.K. Tandon
5. Mrs. Anita

O) NCC COMMITTEE

1. Mr. Bhupinder - Convenor
2. Dr. Anil Chauhan
3. Ms. Geetanjali Kala

P) SPORTS COMMITTEE

1. Dr. M.R. Chhikara - Convenor
2. Dr. V.K. Tyagi
3. Mr. Vivek Mohan
4. DPE
5. Mrs. Meera Malhan

- Q) MODERATION COMMITTEE
(INTERNAL ASSESSMENT)**
1. Senior most Teacher of the Department
 2. Present In-charge of the Departments
 3. Previous In-charge of the Departments
- R) MONITORING COMMITTEE
(INTERNAL ASSESSMENT)**
1. Mr. V.K. Sewak - Chairman
 2. Principal
 3. Bursar
 4. Staff Council, Secretary
 5. Mrs. Subodh Sharma (Senior most Teacher)
- S) LAND & BUILDING COMMITTEE**
1. Staff Council Secretary - Convenor
 2. Mr. Rajesh Kumar
 3. Ms. Smita Banerjee
 4. Mr. P.C. Rathore (Librarian)
 5. Dr. V.B. Singh
 6. Mr. Amar Deo Sharma
 7. Bursar
- T) ACADEMIC EXECUTIVE COMMITTEE**
1. Principal - Chairman
 2. Each Department to nominate a member
- U) PROSPECTUS COMMITTEE**
1. Ms. Smita Banerjee - Convenor
 2. Dr. K.L. Dhingra
 3. B.A. (Prog.) Convenor
 4. Dr. Tarjeet Sabharwal
 5. Dr. Bijaya Thakur
- V) ANTI-RAGGING COMMITTEE**
1. Students Union Advisor - Convenor
 2. NCC In-charge
 3. DPE
 4. Girls Common Room (Convenor)
 5. Dr. C.R. Roy
 6. A.O./S.O.(Admn.) - Special Invitee

W) SEMINAR COMMITTEE

As decided in the Staff Council meeting held on 03.01.2011 vide its resolution.

X) PAY FIXATION COMMITTEE

1. Mr. I.A. Qureshi - Convenor
2. Dr. Shalini Saxena
3. Dr. Anuradha Gupta
4. Dr. Anil Chauhan
5. Dr. O.P. Singh,
6. Mr. Rajesh Kumar

Y) ORIENTATION/ANNUAL DAY COMMITTEE

1. Mrs. Renu Singh - Convenor
2. Ms. Geetanjali Kala
3. Mrs. Neelima Bhardwaj

Item No. 3: It was resolved that Academic Executive Committee is hereby authorized to publish Academic Journal of the College and Dr. M.S. Rawat, Principal will be chairing the meetings.

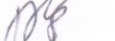


Item No. 4: Under any other item, it was decided that each teacher will extend fullest possible cooperation to hold the examinations in the College and abide by the norms.

The meeting came to an end with the vote of thanks to the Chair.


Dr. SUJEET KUMAR
Secretary - Staff Council


Dr. M.S. RAWAT
Chairman - Staff Council

Copy to:

1. Librarian, 
2. Administrative Officer, 
3. S.O. (Admn.), 
4. S.O. (A/Cs.) 