

DELHI COLLEGE OF ARTS AND COMMERCE

NETAJI NAGAR : NEW DELHI - 110023

(APPLICATION FOR REFUND OF SECURITY MONEY)

Name of Student (Use Only CAPITAL LETTERS)	:	
Father's Name	:	
Address	:	
Residential & Mobile Phone Nos.	:	
Email ID	:	

Class:	Roll No.:	Year of Admission:
Class in which originally admitted:	Roll No. in the Year:	Reason for refund:

Full Signature of Student

Date:.....

(For Office Use)

No Dues Verified By:

S.O. (Admn.)

N.C.C.

N.S.S.

D.P.E.

*Admission Clerk

(*Collect Identity Card from the Student)

Librarian

(For Office Use)

Certified that a sum of Rs. _____ (Rupees _____ only) entered in the security Register at Page No. _____ is refundable to the Student.

CASHIER

PASSED FOR Rs.

S.O. (A/Cs)

A.O. (A/Cs)

BURSAR

PRINCIPAL

(For Student Use)

(Pre-Receipt)

(FILL UP THE FOLLOWING BANK DETAILS OF YOUR ACCOUNT CAREFULLY TO GET THE REFUND OF SECURITY MONEY DIRECTLY IN YOUR ACCOUNT THROUGH RTGS/NEFT.)

1.	Beneficiary's Name (Use Only CAPITAL LETTERS)
2.	Account No.
3.	Bank Name & Branch Address
4.	Bank's Branch Code
5.	Account Type (Current/Saving)
6.	IFS Code
7.	IFS Code (in Words)

*(Student is required to enclose a self attested photocopy of his/her Cheque)
(I REQUEST TO REFUND MY SECURITY MONEY THROUGH RTGS/NEFT AS PER THE DETAILS GIVEN ABOVE)

Full Signature of Student