















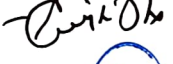

दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
DELHI COLLEGE OF ARTS & COMMERCE
दिल्ली विश्वविद्यालय
(University of Delhi)

नेताजी नगर नई दिल्ली - 110023
Netaji Nagar, New Delhi - 110023

05.07.2022

MINUTES

A meeting of the IQAC was held on 05 July 2022 at 11:30 A.M in the committee room. The following members were present in the meeting:

- Mr. Srikant Pandey (Coordinator) 
- Prof. Amrit Kaur Basra (Member) 
- Dr. Deepti Taneja (Member) 
- Prof. Shalini Saksena (Member) 
- Dr. K.L. Dhingra (Member) 
- Prof. Rajiv Kumar Goel (Member) 
- Dr. Vivek Mohan (Member) 
- Mr. Shubhrendu Singh (Member) 
- Mr. Amit Kumar Yadav (Member) 
- Mr. Vishnu Prakash Sinha (Member) 
- Ms. Reeva Sood (Member) 
- Mr. Suresh Sharma (Member) 
- Mr. Sanjay Jha (Special Invitee) 
- Prof. Rajiv Chopra (Chairperson) 

1. Minutes of the previous meeting was confirmed.
2. Presentation by Indoahan Technologies was discussed. It was resolved to accept and approve the proposal as the proposed audit is one of the compulsory components of NAAC accreditation.
3. The convener reported that department of commerce has finalised the proposed FDP program. It was decided that other departments should also take initiative for organizing FDP.
4. In any other matter following issues were discussed and resolved/ reiterated:
 - (i). It was reiterated to take appropriate necessary action for the construction of proposed semi-permanent structure for augmenting multipurpose academic requirements of the institution.



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(ii). It was reported by the principal that the governing body has accepted the proposal to equip the Multipurpose Hall with all the necessary infrastructure which would include:

- (a) Audio - Video equipment
- (b) Wall fans
- (c) Chairs
- (d) Wifi compatible camera for online broadcast of events

5. The Coordinator IQAC informed the House that during the last Governing Body meeting, one of the Hon'ble member Mr. Vishnu Prakash Sinha, who also happens to be IQAC member, suggested to open a new Computer Lab equipped with 30 new Computers. All the members welcomed the suggestion and therefore IQAC recommends to purchase 30 new Computer through GEM portal for the students.

The meeting ended with a vote of thanks to the chair

Mr. Srikant Pandey (Coordinator)

Prof. Amrit Kaur Basra (Member)

Dr. Deepti Taneja (Member)

Prof. Shalini Saksena (Member)

Dr. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Dr. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Mr. Vishnu Prakash Sinha (Member)

Ms. Reeva Sood (Member)

Mr. Suresh Sharma (Member)

Mr. Sanjay Jha (Special Invitee)

Prof. Rajiv Chopra (Chairperson)

S. Pandey

Amrit Kaur

Deepti

Shalini Saksena

K.L. Dhingra

Rajiv Goel

Vivek Mohan

Shubhrendu Singh

Amit Yadav

Vishnu Sinha

Reeva Sood

Suresh Sharma

Sanjay Jha

Rajiv Chopra



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01.08.2022

MINUTES

A meeting of the IQAC was held on 01 September 2022 at 12:00 Noon in the committee room.
The following members were present in the meeting:

Mr. Srikant Pandey (Coordinator)

Prof. Amrit Kaur Basra (Member)

Dr. Deepti Taneja (Member)

Prof. Shalini Saksena (Member)

Dr. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Dr. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Mr. Vishnu Prakash Sinha (Member)

Ms. Reeva Sood (Member)

Mr. Suresh Sharma (Member)

Mr. Sanjay Jha (Special Invitee)

Prof. Rajiv Chopra (Chairperson)

1. Minutes of the previous meeting was confirmed.
2. A proposal to create Smart Classrooms for every course was approved.
3. It was decided to procure suitable furniture's for Canteen.
4. It was decided to procure additional Chairs and Sofas for Multi-Purpose Hall.
5. It was decided to carry out Civil work (repair and restoration) in the Digital Marketing Room.
6. It was decided to procure suitable furniture for Digital Marketing Room.
7. It was decided to allow proposal to install solar street lights as part of the CSR of the company proposing the same. However, the college shall have the right to decide that ethical issues are taken care of. It was also decided that the college may enter into MOU with the company not exceeding for a period of 5 years.




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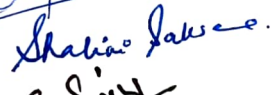
8. It was decided to Beautify the area outside the canteen with proper sitting arrangements.
9. It was decided to refurnish and refurbish the old Committee Room
10. It was decided to procure Podiums for classroom.
11. It was decided that the students should be encouraged for entrepreneurship particularly in the realm of organic agro- marketing.
12. It was decided to refurbish the sports infrastructure. It was also decided to procure necessary items for sports activities like, Cricket, Football, Basketball and T T etc.\
13. The committee also observed and recommend the media lab must be operational as soon as possible, in view of the same equipment's must be purchased for the media lab as soon as possible.

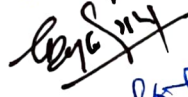
The meeting ended with the vote of thanks to the chair.

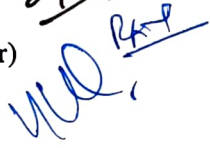
Mr. Srikant Pandey (Coordinator) 

Prof. Amrit Kaur Basra (Member) 

Dr. Deepti Taneja (Member) 


Prof. Shalini Saksena (Member) 


Dr. K.L. Dhingra (Member) 

Prof. Rajiv Kumar Goel (Member) 


Dr. Vivek Mohan (Member) 


Mr. Shubhrendu Singh (Member) 


Mr. Amit Kumar Yadav (Member) 

Mr. Vishnu Prakash Sinha (Member) 

Ms. Reeva Sood (Member)

Mr. Suresh Sharma (Member) 

Mr. Sanjay Jha (Special Invitee) 

Prof. Rajiv Chopra (Chairperson) 



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06.10.2022

MINUTES

A meeting of the IQAC was held on 06.10.2022 at 11:30 AM in the committee room. The following members were present in the meeting:

Mr. Srikant Pandey (Coordinator)

Prof. Amrit Kaur Basra (Member)

Dr. Deepti Taneja (Member)

Prof. Shalini Saksena (Member)

Dr. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Dr. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Mr. Vishnu Prakash Sinha (Member)

Ms. Reeva Sood (Member)

Mr. Suresh Sharma (Member)

Prof. Rajiv Chopra (Chairperson)

Following was resolved:

1. There should be a cap on the number of students in GE/SEC/VAC courses from the first semester (Nov 2022) onwards.
2. Departments to decide on the number of VAC and SEC papers for the first semester, keeping in my mind the sanctioned strength of faculty members.
3. For the upgradation of sports facilities for students, cricket nets and badminton nets should be purchased and installed at appropriate places in the college.
4. The promotion files of faculty members have been sent to the Dealing Assistant for further action.
5. The college will implement the concept of Mentor-Mentee for the semester students of the academic year 2022-23.



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6. IQAC will conduct a workshop for the faculty members of the college to familiarize themselves with the concept of Mento-Mentee.
7. The proposal to set up two seminar rooms with interiors, acoustics and furnishing was discussed and, in this regard, a presentation was also made.

Mr. Srikant Pandey (Coordinator)

Prof. Amrit Kaur Basra (Member)

Dr. Deepti Taneja (Member)

Prof. Shalini Saksena (Member)

Dr. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Dr. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Mr. Vishnu Prakash Sinha (Member)

Ms. Reeva Sood (Member)

Mr. Suresh Sharma (Member)

Prof. Rajiv Chopra (Chairperson)



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18.07.2022

MINUTES

A meeting of the IQAC was held on 18 July 2022 at 11:30 A.M in the committee room. The following members were present in the meeting:

- Mr. Srikant Pandey (Coordinator) 
- Prof. Amrit Kaur Basra (Member) 
- Dr. Deepti Taneja (Member) 
- Prof. Shalini Saksena (Member) 
- Dr. K.L. Dhingra (Member) 
- Prof. Rajiv Kumar Goel (Member) 
- Dr. Vivek Mohan (Member) 
- Mr. Shubhrendu Singh (Member) 
- Mr. Amit Kumar Yadav (Member) 
- Mr. Vishnu Prakash Sinha (Member) 
- Ms. Reeva Sood (Member) 
- Mr. Suresh Sharma (Member) 
- Prof. Rajiv Chopra (Chairperson) 

1. Minutes of the previous meeting was confirmed.
2. APAR to be submitted by both teaching and Non-teaching employee of the College every year.
3. Promotion General Guidelines:
 - (i) Plagiarism report to be obtained only from Urkund, used by University of Delhi
 - (ii) Similarity Index >10% articles will not be considered for assessment.
 - (iii) Every article must be accomplished by UGC listed/Peer reviewed proof.
 - (iv) APAR to be submitted as a separate document.
4. (a) Files submitted for promotion of the following promotion seekers were scrutinized.
 - (i) Dr. Vivek Mohan
 - (ii) Dr Tarjeet Sabharwal
 - (iii) Dr Anuradha Gupta
 - (iv) Dr Sanjeeb Kumar
 - (v) Dr Bijaya Thakur
 - (vi) Dr K.L. Dhingra



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- (vii) Dr. K Suresh Kumar
(viii) Dr Jyotsana Pathak

(b.) The dealing assistant was conveyed the specific instructions for each applicant for onward actions. She was authorized to communicate to the applicant accordingly.


(c.) It was decided to refer Dr. Sanjeeb Kumar's file to the University of Delhi for opinion with cover note as specified the dealing assistant.


5. In any other matter following issues were discussed and resolved/ reiterated:


(i) The IQAC was informed about the requirement of additional security staff for the College. As per sanctioned strength only 4 security guards (Maximum 2 at a time) are engaged. But, as the premises is around 5 acres besides renovation/ restructuring of the nearby colony, the additional 4 security staff may be engaged for better and safe environment in the College. The approval from the Chairman, Governing Body has already been sought. Therefore, it is recommended to hire additional 4 security personals.

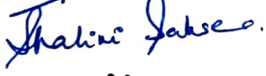
(ii) The committee decided to forward the case of Dr. Shilpa Chowdhary to the University of Delhi for the Opinion regarding her promotion dates.


The meeting ended with a vote of thanks to the chair


Mr. Srikant Pandey (Coordinator) 


Prof. Amrit Kaur Basra (Member) 


Dr. Deepti Taneja (Member) 


Prof. Shalini Saksena (Member) 


Dr. K.L. Dhingra (Member) 


Prof. Rajiv Kumar Goel (Member) 


Dr. Vivek Mohan (Member) 


Mr. Shubhrendu Singh (Member) 

Mr. Amit Kumar Yadav (Member) 

Mr. Vishnu Prakash Sinha (Member) 

Ms. Reeva Sood (Member) 

Mr. Suresh Sharma (Member) 

Prof. Rajiv Chopra (Chairperson) 





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नेताजी नगर, नई दिल्ली - ११००२३
Netaji Nagar, New Delhi - 110023

06.01.2023

MINUTES

A meeting of the IQAC was held on 06.01.2023 at 11:30 AM in the committee room. The following members were present in the meeting:

Prof. Amrit Kaur Basra (Member) *Amrit kaur*
Dr. Deepti Taneja (Member) *Deepti*
Prof. Shalini Saksena (Member) *Shalini Saksena*
Dr. K.L. Dhingra (Member) *K.L. Dhingra*
Prof. Rajiv Kumar Goel (Member) *Rajiv*
Mr. Shubhrendu Singh (Member) *Shubhrendu*
Mr. Amit Kumar Yadav (Member) *Amit*
Dr. Srikant Pandey (Coordinator) *Srikant*
Prof. Rajiv Chopra (Chairperson) *Rajiv*

1. Minutes of the previous meeting was ratified.
2. Members applauded the Proactive initiative of the Chairman G.B, Principal and the administrative staff for appointments of the Assistant Professors.
3. It was reported that the Green Audit of the college is undergoing.
4. It was reported that the process of procuring RFID, additional CCTVS and other necessary infrastructural items are going to be completed soon.
5. It was resolved to extend the cricket nets to the concrete pitch.
6. It was decided that Furniture of the staff room should be replaced/ repaired.
7. It was decided that Furniture of the principal room needs to be replaced.
8. It was decided that Projectors of the class room need to be replaced/ repaired.
9. It was reported that the process of pre-screening of applications for promotion of teaching faculties has been completed as per the relevant circular/ notification of the UGC and the University which stipulates the following eligibility conditions: "
 - i. Associate professors who have completed three years of service in Academic Level 13 A.
 - ii. A Ph.D. Degree in subject relevant/ allied/ relevant discipline.
 - iii) A minimum of ten research publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the Assessment Period.



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iv. A minimum of 110 research score as per Annexure VI- A (Table VI- Ab)."

In view of the above, the applicant Associate professors named below may be considered eligible for the promotion.

1. Dr Bijaya Thakur, Department of Commerce
2. Dr. Smita Banerjee, Department of English
3. Dr K.L. Dhingra, Department of Hindi
4. Dr. Sanjeeb Kumar, Department of Hindi
5. Dr. Vivek Mohan, Department of History
6. Dr Tarjeet Sabharwal, Department of Journalism
7. Dr Anuradha Gupta, Department of Mathematics
8. Dr. Srikant Pandey Department of Political Science

The committee deliberated upon the clarification sought and the reply received from the University regarding the application of Dr Sanjeeb Kumar (copy attached). As per the direction which required to follow the SOP the committee was of the considered opinion that the application of Dr. Sanjeeb Kumar be recommended/forwarded to the screening committee with the following observations: the claimed research publications may not fulfil the criterion for acceptance as these publications are part of reading material of IGNOU which are ISSN indexed rather than ISBN indexed.

Members, therefore, requested the principal to initiate and expedite the process as soon as possible.

The meeting ended with the vote of thanks to the chair.

Prof. Amrit Kaur Basra (Member) *Amrit Kaur*

Dr. Deepti Taneja (Member) *Deepti*

Prof. Shalini Saksena (Member) *Shalini Saksena*

Dr. K.L. Dhingra (Member) *K.L. Dhingra*

Prof. Rajiv Kumar Goel (Member) *Rajiv*

Mr. Shubhrendu Singh (Member) *Shubh*

Mr. Amit Kumar Yadav (Member) *Amit*

Dr. Srikant Pandey (Coordinator) *Srikant*

Prof. Rajiv Chopra (Chairperson) *Rajiv*



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23.01.2023

MINUTES

A meeting of the IQAC was held on **23.01.2023** at 10:30 AM in the new Committee room.
The following members were present in the meeting:

- Dr. Deepti Taneja (Member) 
- Prof. Shalini Saksena (Member) 
- Dr. K.L. Dhingra (Member) 
- Prof. Rajiv Kumar Goel (Member) 
- Mr. Shubhrendu Singh (Member) 
- Mr. Amit Kumar Yadav (Member) 
- Mr. Suresh Sharma (Member) 
- Mr. Vishnu Prakash Sinha (Member) 
- Mr. Sanjay Jha (Special Invitee) 
- Dr. Srikant Pandey (Coordinator) 
- Prof. Rajiv Chopra (Chairperson) 

1. Minutes of the previous meeting was ratified.
2. Members appreciated the Proactive initiative of the Chairman G.B. Principal and the administrative staff for appointments of the Assistant Professors.
3. It was reiterated that the Green Audit of the college should be completed as soon as possible.
4. The steps should be undertaken to expedite the process of procuring RFID, additional CCTVS and other necessary infrastructural items.
5. It was reported that applications for promotion of teachers are being scrutinized by the concerned branch of the administration. Members, therefore, requested the principal to initiate and expedite the process as soon as possible.



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6. It was resolved that the Principal should be authorised to make efforts to finalise MOU for upkeep of Basketball Court as well as other facilities like Cricket pitch and the ground with concerned bodies/ individual.


7. It was resolved to make arrangements for guest faculty for the students of Physical Education as soon as possible.


8. It was reiterated that appropriate board should be fixed outside each class room so that Time Table is displayed.


The meeting ended with the vote of thanks to the chair.


Dr. Deepti Taneja (Member) 


Prof. Shalini Saksena (Member) 


Dr. K.L. Dhingra (Member) 


Prof. Rajiv Kumar Goel (Member) 


Mr. Shubhrendu Singh (Member) 


Mr. Amit Kumar Yadav (Member) 

Mr. Suresh Sharma (Member) 

Mr. Vishnu Prakash Sinha (Member) 

Mr. Sanjay Jha (Special Invitee) 

Dr. Srikant Pandey (Coordinator) 

Prof. Rajiv Chopra (Chairperson) 



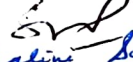
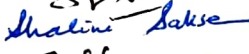






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27.03.2023

MINUTES

A meeting of the IQAC was held on 27.03.2023 at 11:30 AM in the committee room. The following members were present in the meeting:



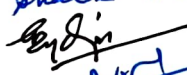





Dr. Srikant Pandey (Coordinator) 
Prof. Shalini Saksena (Member) 
Prof. K.L. Dhingra (Member) 
Prof. Rajiv Kumar Goel (Member) 
Prof. Vivek Mohan (Member) 
Mr. Shubhrendu Singh (Member) 
Mr. Amit Kumar Yadav (Member) 
Prof. Rajiv Chopra (Chairperson) 

1. Minutes of the previous meeting was confirmed.

2. The convenor IQAC was authorised to form the required committee for preparation of the NAAC visit.

3. The committee expressed gratitude to the Chairman and Principal for smooth conduct of promotion to Professorship of our eligible colleagues. It was also resolved to direct the office to prepare/ scrutiny the applications for promotion of teachers in the next grade.

The meeting ended with the vote of thanks to the chair.

Dr. Srikant Pandey (Coordinator) 
Prof. Shalini Saksena (Member) 
Prof. K.L. Dhingra (Member) 
Prof. Rajiv Kumar Goel (Member) 
Prof. Vivek Mohan (Member) 
Mr. Shubhrendu Singh (Member) 
Mr. Amit Kumar Yadav (Member) 
Prof. Rajiv Chopra (Chairperson) 



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09.05.2023

MINUTES

A meeting of the IQAC was held on 09.05.2023 at 10:00 AM in the committee room. The following members were present in the meeting:

Prof. Srikant Pandey (Coordinator)

Dr. Deepti Taneja (Member)

Prof. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Prof. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Prof. Rajiv Chopra (Chairperson)

- Minutes of the previous meeting was confirmed.
- It was reported that the process of pre-screening of applications for promotion of Dr. Pawan Kumar Sharma from Associate Professor, Academic Level-13A to Professor, Academic Level-14 has been completed as per the relevant circular/ notification of the UGC and the University which stipulates the following eligibility conditions: "
 - Associate professors who have completed three years of service in Academic Level 13 A.
 - A Ph.D. Degree in subject relevant/ allied/ relevant discipline.
 - A minimum of ten research publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the Assessment Period.
 - A minimum of 110 research score as per Annexure VI- A (Table VI- Ab)."
- In any other matter, following issue was discussed and resolved:
 - It was reported that IQAC is organising Hindi sangoshti in Collaboration with Hindi Academy, Government of NCT of Delhi.

The meeting ended with the vote of thanks to the chair.

Prof. Srikant Pandey (Coordinator)

Dr. Deepti Taneja (Member)

Prof. K.L. Dhingra (Member)

Prof. Rajiv Kumar Goel (Member)

Prof. Vivek Mohan (Member)

Mr. Shubhrendu Singh (Member)

Mr. Amit Kumar Yadav (Member)

Prof. Rajiv Chopra (Chairperson)