



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स
DELHI COLLEGE OF ARTS & COMMERCE

दिल्ली विश्वविद्यालय
(University of Delhi)

नेताजी नगर नई दिल्ली - 110023
Netaji Nagar, New Delhi - 110023
दूरभाष/Tel.: 011-24109821, 26116333
E-mail: principaldcac@gmail.com
URL : <http://dcac.du.ac.in>

Dated 24.06.2025

Advt. No. DCAC/Advt./NTS/2025/321


Online applications are invited from the eligible candidates for appointment to the following non-teaching posts on permanent basis latest by 21.09.2025 or within two weeks from the date of publication of the advertisement in the Employment News, whichever is later.

S.no	Name of the Post	Pay Level	Total No. of posts	UR	SC	ST	OBC	EWS	PwBD	Age Limit
1	Director of Physical Education	10	01	01	--	--	--	--	--	As per University of Delhi Rules
2	Senior Technical Assistant (Computer)	06	01	--	--	--	--	--	01(HI)	35yrs
3	Professional Assistant	06	02	02	--	--	--	--	--	35yrs
4	Semi Professional Assistant	05	01	--	01	--	--	--	--	32yrs
5	Library Attendant*	01	01	01	--	--	--	--	--	32yrs

* The post will be filled subject to the approval of the competent authority

Note:

1. UR- Unreserved, SC-Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, EWS- Economically Weaker Section, PwBD- Person with Benchmark Disability.
2. The candidates are instructed to carefully read the eligibility criteria along with the general instructions before filling the application form. For details, please see the College website: <https://dcac.du.ac.in> and The link for submission of application is dunt.uod.ac.in.
3. The number, nature and category of posts advertised may vary and the College reserves the right not to fill up some or all the posts advertised, modify or withdraw partial or full advertisement, if the circumstances so warrant.
4. Any addendum/ corrigendum shall be posted only on the college website. It shall be the responsibility of the candidates to monitor the same.
5. Those in service should apply through proper channel.


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1. Director Physical Education

Pay Level 10 (Group-A)

Essential Qualification:

Eligibility (A or B)

(A)

1. A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
2. Record of having represented the University/College at the inter-university / intercollegiate competitions or the State and/or national championship.
3. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or who have been awarded a Ph.D. Degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009 or 2016 and their amendments from time to time as the case may be:

Provided that the award of degree to candidates registered for the Ph.D. Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree. All such Ph.D., candidates shall be exempted from the requirement of the NET for recruitment and appointment of Assistant Professor or equivalent positions in University/ Colleges/institutions subject to the fulfilment of the following conditions:

- The Ph.D degree of the candidate has been awarded in the regular mode.
- The Ph.D. thesis has been evaluated by at least two external examiners;
- An Open Ph.D viva voice of the candidate has been conducted.
- The candidate has published two research papers from his/her Ph.D work out of which at least one is in a referred journal.
- The candidate has presented at least two papers based on his/her Ph.D work in conference/ seminars sponsored/ funded/ supported by the UGC/ICSSR/CSIR or nay similar agency.



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Note:-

1. The fulfilment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic Affair) of the University Concerned.

(B)

An Asian game or commonwealth games medal 'Winner who has a degree at least at Post-Graduation level.

Physical Fitness Test Norms

- A. Subject to the provisions of these Regulations, all candidates who are required to undertake the physical fitness test shall be required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.
- B. On production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms:

Norms for Men			
12 Minutes Run/walk test			
Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years
1800 meters	1500 meters	1200 meters	800 meters
Norms for Women			
8 Minutes Run/Walk Test			
Up to 30 years	Up to 40 years	Up to 45 years	Up to 50 years
1000 meters	800 meters	600 meters	400meters

2. Senior Technical Assistant (Computer)

Pay Level 06 (Group-B, Technical)

Age Limit: 35 years

Essential:

Master's Degree in the relevant subject with minimum two years' experience in relevant field OR



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First Class Bachelor's Degree in the relevant subject with minimum five years of working and maintenance experience of sophisticated scientific Instruments in the Laboratory.

(Please refer to the indicative list of relevant subjects as per the University of Delhi recruitment rules in this regards)

The experience should be in University/ Research establishment / Central / State Govt. / PSU and other autonomous bodies or Private organization of repute with annual turnover of minimum Rs. 200/- Crores.

3. Professional Assistant

Pay Level 06 (Group-B, Non-Ministerial)

Age Limit: 35 years

Essential Qualification:

1. Master's Degree in Library & Information Science from any recognised University / Institution with 02 years' experience in the relevant field in a University/Research establishment / Central / State Govt. / PSU and Library of other autonomous Institutions or a private institution of repute.

OR

Bachelor's Degree in Library / Library and Information Science from any recognised Institute/ University with 03 years' experience in the relevant field in a University Research Establishment / Central / State Govt. / PSU and Library of other autonomous Institutions or a private institution of repute.

2. Knowledge of Computer Applications, to be ascertained by written and skill test.

4. Semi Professional Assistant

Pay Level 05 (Group B, Non-Ministerial)

Age Limit: 32 years

Essential Qualification:

Master's Degree in Library Science and Information Science from any recognized University/Institution.

OR



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Bachelor's Degree in Library/ Library and Information Science from a recognized Institute/ University with two years' relevant experience in a University/ Research Establishment / Central / State Govt./ PSU Autonomous Institutions/Private Institutions of repute in this area

5. Library Attendant

Pay Level 01 (Group C, Ministerial)

Age Limit: 32 years

Essential Qualification:

1. 10+2 or its equivalent examination from a recognized Board.
2. Certificate course in Library Science from a recognized Institution.

(Note: Candidates shall be assessed for knowledge of Computer Applications.)


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GENERAL INSTRUCTIONS:

1. As per directive of the University of Delhi vide its OM No. Estab. IV/047/2016/01/RR-OM dated 02.12.2016, it has been decided to discontinue interviews for recruitment to all Group 'C', Group 'D' (which are now reclassified at Group 'C') posts and for Non-Gazetted posts of Group 'B' Category and all such equivalent posts in the light of DOPT OM No. 39020/01/2013-Estt (B) - Part dated 29.12.2015. Accordingly, selection for the above posts shall be based on performance of the candidates in the written test / skill test / practical test, etc.
2. The recruitment of the above mentioned posts will be subject to the approval of UGC & University of Delhi.
3. Candidates are required to appear in written test/practical test/skill test to adjudge the basic knowledge as per the requirement of the post.
4. All posts shall be filled as per the Recruitment Rules of the University of Delhi. The qualifications and other service conditions shall be such as prescribed by the University of Delhi/U.G.C. from time to time.
5. In accordance with the orders issued by the Central Government and adopted by the University, the upper age-limit prescribed for direct recruitment shall be relaxable in case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes (Central List), Persons with Benchmark Disability, Ex-Servicemen, and other specified categories.
6. Upper age-limit as prescribed for direct recruits shall not be insisted upon in the case of departmental candidates applying for direct recruitment through open advertisement, provided they have rendered at least three years of regular service in the University of Delhi and its Colleges.
7. The upper age-limit prescribed for direct recruits shall also be relaxable up to a maximum of five years or the number of years (in completed years) whichever is less, provided they have rendered regular service in same or allied field in organization(s) under Government Departments/ Statutory or Autonomous Bodies/Universities/affiliated or constituent colleges under the University/Public Sector Undertakings rendered at least three years of regular service in the same or allied field.



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8. The upper-age limit shall also be relaxable for those who are already working on contract/daily wages/adhoc basis in the Delhi University/Colleges to the extent of services rendered by them. Onetime exemption is available to those who have put in at least one year of service, as per the University of Delhi rules.
9. The upper age limit for the posts advertised shall be determined as per the last date of submission of applications.
10. All candidates should have fulfilled the minimum eligibility (educational qualifications and experience) on the closing date of application submission.
11. Application fees and forms are to be submitted as per details given below:
General/Unreserved - Rs. 1,000/-
OBC (NCL), EWS, Female - Rs. 800/-
SC, ST, PwBD - Rs. 600/-
 - Applications with incomplete information or without requisite fee shall be rejected.
 - Fees once paid will not be refunded under any circumstances.
12. Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/ EWS and PwBD categories should keep an attested copy of certificates issued by Competent Authority in the prescribed format as stipulated by the Government of India. Candidates of OBC (Non-Creamy Layer) category carry a certificate specifying their non-creamy layer status. An Ex-serviceman candidate has to produce a copy of the discharge certificate/pension payment order and documentary proof of rank last/ presently held (substantive as well as acting) at the time of interview. Those in defense service should submit a certificate from a Competent Authority regarding their relieving services.
13. It is the responsibility of the candidate to assess his / her own eligibility for the post for which he / she is applying in accordance with the advertisement. If the candidate is found to be ineligible as per the prescribed qualification, experience, etc., at any stage in the future - during the process of selection or even after appointment, his/her candidature/appointment shall be liable to be cancelled / terminated as per rules.



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14. Candidates belonging to SC/ ST/ OBC(Non-Creamy Layer)/ EWS and PwBD categories should mention their category specifically in their applications attach certificate of proof issued by the competent authority.
15. Candidates serving Government/Public Sector Undertakings are required to send their applications through proper channel.
16. The number of unreserved / reserved posts advertised may vary, and the college reserves the right not to fill up some or all the posts advertised, if the circumstances so warrant.
17. Applications which do not meet the eligibility criteria given in this advertisement and/or incomplete applications will be summarily rejected.
18. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material/information while submitting the application and self-certified copies/testimonials.
19. The number of posts advertised may vary, and the college reserves the right not to fill up some or all of the posts advertised, if the circumstances so warrant.
20. The candidates applying under PwBD category are required to submit the Disability Certificate in the format prescribed by the Government of India, Department of Personnel and Training vide OM No. 36035/3/2004-Estt(Res) dated 29.12.2005. The format is available at the website www.persmin.nic.in. Only such persons would be eligible for reservation in services / posts under VI / LD / HI categories who suffer from not less than 40% of disability.
21. Candidates called for written test/skill test etc. shall do so at their own expense. No TA/DA shall be paid.
22. Any addendum/corrigendum shall be posted only on the college website. It shall be the responsibility of the candidates to monitor the same.
23. A separate application form has to be submitted for each post. Candidature may be cancelled if more than one application is submitted for the same post.

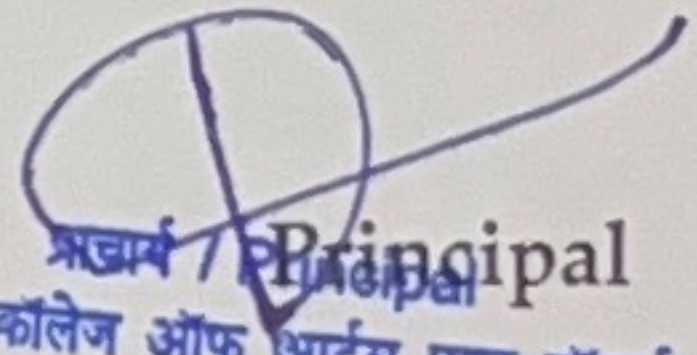


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24. All future correspondence regarding the date of written examination/Skill test etc. shall be uploaded on the college website only or/and sent to the email I.D. provided by the candidates. Candidates should ensure that the email I.D. provided by them is correct and should check their email (including spam) & college website on a regular basis. The College would not be responsible for any delay in information due to technical reasons.
25. Admit Cards will not be sent by Post. Eligible candidates may download their admit card from the college website <http://dcac.du.ac.in>
26. Applications received with incomplete information or without requisite fees shall be rejected.
27. The college shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case the documents submitted by the candidates are false, or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the college.
28. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the college reserves the right to modify/cancel/withdraw any communication made to the candidate.
29. The eligible and interested applicants are required to apply online. The link is available on the college website <http://dcac.du.ac.in>. Candidate may keep a copy of his/ her form for future reference.
30. In order to avoid last minute rush, the candidates are advised to apply early enough. College will not be responsible for any network problem or any other such issue.


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