

Dated:

To
The Principal
Delhi College of Arts & Commerce
Netaji Nagar
New Delhi-110023

Sub.: Submission of Bank Details for payment through RTGS/NEFT

Sir,

I hereby submit Bank Details of my/my company Account for the purpose of payment through RTGS/NEFT.

S. No.	Particulars	
1	Beneficiary Name (Use CAPITAL LETTERS)	
2	Account No.	
3	Bank Name	
4	Branch Code	
5	Branch Address	
6	Account Type (Current/Saving)	
7	IFS Code	
8	IFS Code (In Words)	
9	MICR Code	
10	PAN No.	
11	Service Tax No.	
12	Contact Nos.	
13	Email ID	

Self Attested Photocopy of a Cheque/Passbook (containing details) is enclosed herewith to avoid any ambiguity.

Thanking you,

Signature:

Name:

Date:

Contractor/Company/Firm/Institution Name with Official STAMP/SEAL: