

MANUAL-5

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions

[Section – 4 (1)(b)(v)]

4.1 Please provide list of rules, regulations, instructions, manual and **records held by public authority or under its control or used by its employees for discharging functions as per the following format:**

Fee charged by the department for a copy of rules, regulations, instructions, manual and records (if any)

| <p>Name/ Title of the Document Calendar (Volume I & II) Brief Write-up of the Document The document contains act of the University, Statutes of the University, Ordinances of the University with respect to admission to the University, Courses of Study, University Examinations etc. From where one can get a copy of rules, regulations, instructions, manual and records</p> | <p>Type of the Document Act / Statutes / Ordinances / Regulations Choose one of the types given below: (Rules, Regulations, Instructions, Manual, Records, Others)</p> |
|--|---|
| <p>1. Complete copy of the document can be obtained from the University of Delhi</p> | <p>Address: Publication Division, University of Delhi, Delhi-110 007</p> <p>Telephone No: 2766 7801</p> <p>Fax: 2766 7801</p> <p>Email: N.A.</p> |
| <p>2. Relevant Extracts can be obtained from the College Office</p> | <p>Address: Delhi College of Arts & Commerce, Netaji Nagar, New Delhi-110023</p> <p>Telephone No: 24109821</p> <p>Fax:26882923</p> <p>URL:http://dcac.du.ac.in</p> |

University charges as per the price to be decided / printed price on the document. The College shall charge 60 paise per page as photocopying charges.

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| <p>Name/ Title of the Document University of Delhi: Bulletin of Information for Admission to various courses Brief Write- up of the Document The document contains information about reservation to be given to various categories of students & relaxation to be given to them (if any). From where one can get a copy of rules, regulations, instructions, manual and records</p> | <p>Type of the Document Instructions Choose one of the types given below: (Rules, Regulations, Instructions, Manual, Records, Others)</p> |
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Name/ Title of the Document

College Information Bulletin

Type of the Document

Rules / Instructions / Procedures

Choose one of the types given below:

(Rules, Regulations, Instructions,
Manual, Records, Others)

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| Brief Write- up of the Document The document contains information about modalities to be followed for admission to Delhi College of Arts & Commerce along with relevant dates, fees to be paid, etc. From where one can get a copy of rules, regulations, instructions, manual and records | |
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