

Delhi College of Arts and Commerce
(University of Delhi)
Netaji Nagar, New Delhi-110023

18.04.2022

NOTICE

It is notified for the information of all the members of Non-teaching staff to furnish their Joint declaration undertaking for medical reimbursement purpose for the year 2022-2023 to the College as per form attached.

Non-teaching staff are requested to give the information on the prescribed format latest by 29.04.2022. The blank format is available in the new building Room No.75.


(Prof. Rajiv Chopra)
Principal

Copy to:-For necessary action and information.

1. Administration Office
2. Accounts Office
3. Library
4. College website

DELHI COLLEGE OF ARTS AND COMMERCE
(UNIVERSITY OF DELHI)
NETAJI NAGAR, NEW DELHI-110023

(Year-2022-23)

Joint Declaration Form

Joint declaration for claiming reimbursement of Medical/Hospitalization Charges,
in case where both husband and wife are employed in the University or else where.

(Name and designation)

(Address of the Employer)

and my wife/Husband Mrs./Mr. _____
(Name and designation)

(Address of the Employer).

Hereby declared that I/my wife/husband will only prefer to claim for reimbursement
of Medical expenses/hospitalization charges and OPD Payments in a dispensary,
approved by the University.

To signed by the employer
of the Husband alongwith
Office Seal of the Officac/Officer

(Signature of Husband)

To signed by the employer
of the Wife alongwith
Office Seal of the Officac/Officer

(Signature of Wife)

Note: One copy is to be retained in the office of husband and another copy is to
be retained by the office of the wife for record.