

Delhi College of Arts and Commerce  
(University of Delhi)  
Netaji Nagar, New Delhi-110023

08.07.2021

NOTICE

It is notified for the information of all members of Non-teaching Staff to furnish the certificate of working of spouse for the year 2021-2022 to the College.

Members are requested to give the above information on the prescribed format latest by 16.07.2021. The blank format is available in the new building Room No.75.

  
(Prof. Rajiv Chopra)  
Principal

Copy to:-For necessary action and information.

1. Administration Office
2. Accounts Office
3. Library
4. College website

DELHI COLLEGE OF ARTS AND COMMERCE  
(UNIVERSITY OF DELHI)  
NETAJI NAGAR, NEW DELHI-110023

Proforma For Spouse Information-Year-2021-22

S.No. :

Name & Designation :

Basic Pay : Rs. \_\_\_\_\_

Pay Level : Rs. \_\_\_\_\_

H.R.A. : Rs. \_\_\_\_\_

Medical Facility :

Accommodation  
(Whether, Own/Govt./Rented) :

If , Own, Whether rented Out &  
rent P.M.

Name of the Spouse :

Whether Spouse is in Govt./Semi  
Govt./Pvt.Ltd./PSU Undertaking or  
House Wife/Businessman. :

If in service, Employer's  
Name & Address :

Basic pay of Spouse :

H.R.A. being drawing by the  
Spouse :

Medical Facility of the Spouse :

Name	Relation	DOB

Detail of Children : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Residential Address  
of the Employee : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. : \_\_\_\_\_

Signature : \_\_\_\_\_

Date of Submission : \_\_\_\_\_

Counter Signatures(By Head of College)