



# दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स Delhi College of Arts & Commerce

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली-११००२३  
Netaji Nagar, New Delhi-110 023  
दूरभाष/ Tel.: 011-24109821, 26116333  
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ई-मेल/ E-mail: principaldcac@gmail.com  
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DCAC/C-15/2020-2021/533

संदर्भ सं./Ref. No.....

दिनांक/ Date..... 06.01.2021

## INVITATION OF QUOTATIONS FOR ANNUAL MAINTENANCE CONTRACT FOR R.O. SYSTEMS

Sealed quotations are invited from the firms who are authorized service provider for Kent and other R.O. systems for Annual Maintenance Contract of R.O. Systems at Delhi College of Arts & Commerce as details below:

| S.NO. | ITEMS                                    | QTY.    |
|-------|--|---------|
| 01    | R.O. Systems Kent and other R.O. Systems | 08 Nos. |

Vendors are requested to please inspect the R.O. Systems before quoting rates (GST must be included and mentioned). The quoted rates shall include consumable and non-consumable items and vendors are requested to quote the rates specifically in the prescribed format alongwith the certificate such as PAN, GST Registration Number, authorization certificate etc. All repair and replacements will be made under AMC and therefore vendors should visit and check the R.O. Systems before quoting the rates.

### TERMS AND CONDITIONS:

1. The firms are requested to submit the rate inclusive of consumable items and non-consumable items.
2. The firms will be required to visit the College on every first working day of the month and check all the R.O. Systems and submit the report to the College.
3. The Contract will be for "Comprehensive Maintenance Service" i.e. if any part is required to be replaced the same will have to be replaced under the contract and no extra charges will be paid by the College for any spare part.
4. The College will make payment on quarterly basis after obtaining the satisfactory report from the College authority.

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5. Every visit must be acknowledged by the Care-taker/SO/AO, otherwise the visit will be treated as lapsed. Each lapse within fortnight will attract a penalty on the firm and/or the payment may be withheld and/or the contract will be treated as cancelled depending upon the circumstances.
6. Please note that at any stage it is found that the service provided by you is not up to the mark, than the Principal may withheld the payment partly or fully and the penalty or cancellation of contract be done. The decision in this regard shall be final and binding on the firm.
7. The firm will have to visit the College within 04 working hours on emergency calls.

The Sealed Quotations should reach the Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi - 110023, in a sealed Envelop cover duly marked "Quotation for AMC of R.O. Systems" upto 4:00 p.m. by 28<sup>th</sup> January, 2021.

  
(Dr. Anuradha Gupta)  
Officiating Principal