



Delhi College of Arts & Commerce

(University of Delhi)

Netaji Nagar, New Delhi-110 023

Tel.: 011-24109821, 26116333

Fax: 011-26882923

E-mail: principaldcac@gmail.com

URL : <http://dcac.du.ac.in>

Ref. No.....

Dated : 13.11.2019

NOTICE

It is notified for the information of all Teaching and Non-teaching staff members (Regular /Pensioner) of the College whose gross salary/ Pension income during the financial year 2018-2019 would exceed Rs. 5,00,000/- are requested to furnish a statement in the proforma, **Form No-12BB** (Published by Income Tax Department, for the purpose) along with attaching relevant documents/ evidence in original or photocopy (Self attested) as per rules, **to Sh. Bijender Singh, Account Section or before 26 NOVEMBER, 2019** for avoiding any chance of excess deduction of Income Tax. In case the statement is not furnished on or before the above mentioned date, **Income Tax** for the Financial Year 2019-20 (Assessment Year 2020-21) will be computed, as per CBDT Circular, under the head "Salaries", on the basis of the details available in the account Section and deduction/recovery will be effected accordingly from the salary / pension for November, 2019 onwards. The proforma (**Form-12BB**) is available with **Sh. Surender Singh Rawat in Teaching Staff Room** as well as College Website under the tab Heading "**Download**", or can be downloaded from website of Income Tax Department.

Further, it also be noted that No claim of exemption/ rebate, under any section of Income Tax, shall be considered without attaching the relevant evidence or undertaking duly signed/ allowed by the DDO/ Principal/ A. O. Accounts.

(DR. RAJIV CHOPRA)
OSD-PRINCIPAL

Copy to:

1. Notice Board
- ✓ 2. College Website

INCOME -TAX RULE, 1962

FORM NO.12BB

(See rule 26C)

Statement showing particulars of claims by an employe for deduction of tax under section 192

1. Name and address of the employe:

2. Permanent Account Number of the employe:

3. Financial year:

Details of claims and evidence thereof			
Sl No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	<p>House Rent Allowance:</p> <p>(i) Rent paid to the landlord</p> <p>(ii) Name of the landlord</p> <p>(iii) Address of the landlord</p> <p>(iv) Permanent Account Number of the landlord</p> <p>Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees</p>		
2	Leave travel concessions or assistance		
3	<p>Deduction of interest on borrowing:</p> <p>(i) Interest payable/paid to the lender</p> <p>(ii) Name of the lender</p> <p>(iii) Address of the lender</p> <p>(iv) Permanent Account Number of the lender</p> <p>(a) Financial Institutions(if available)</p> <p>(b) Employer(if available)</p> <p>(c) Others</p>		

4

Deduction under Chapter VI-A
(A) Section 80C,80CCC and 80CCD

(i) Section 80C

- (a)
- (b)
- (c)
- (d)
- (e)
- (f)
- (g)

(ii) Section 80CCC

(iii) Section 80CCD

(B) Other sections (e.g. 80E, 80G, 80TTA, etc.)
under Chapter VI-A.

- (i) section.....
- (ii) section.....
- (iii) section.....
- (iv) section.....
- (v) section.....

Verification

I,.....,son/daughter
of..... do hereby certify that the
the information given above is complete and correct.

Place.....
Date.....
Designation

(Signature of the employee)
Full Name