



WUSHC/2017-18/047

Dated :05.04.2017

The Principal
Delhi College of Arts & Commerce
Netaji Nagar,
New Delhi – 110023

Respected Sir/Madam,

This is to bring to your kind knowledge that W.U.S. Health Centre has constituted Medical Examination Board comprising of Dr. (Mrs.) S. Jaiswal, Dr. S.S. Dugal, One Specialist for the purpose of :

1. Medical Examination of appointments of Faculty of University of Delhi and its constituent Colleges.
2. Medical Examination of appointment of Non-teaching Staff.
3. Medical Examination of the candidates who intend to have the facility of writers and/or extra-time because of disability.
4. Scrutiny of medical bills who have sought treatment in emergency.
5. Medical Examination of employees.

Medical examination board can be expanded by including more doctors/Specialist depending on case to case basis.

In order to provide better services to the employees this Board will meet twice a week i.e. Tuesday and Friday from **09:30 AM to 11:00 AM.**

Requirement for medical examination will be as following (copy of proforma enclosed):

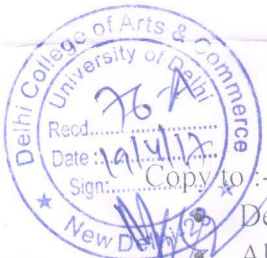
- | | | |
|---|--|---|
| 1. Chest X-Ray PA View | 2. Recent E.C.G. | 3. Vision Report RE/LE |
| 4. Fundoscopy Report | 5. Urine/R/ME | 6. Blood Sugar-Fasting/P.P./HbA _{1c} |
| 7. ENT/Audiometric Report | 8. Gynaecology Report for female candidate | |
| 9. Copy of appointment letter for employment/re-employment | | |
| 10. Two recent passport size photographs 11. Haemoglobin | | |

Employees who intend to have medical examination certificate should fill up requisite proforma along with aforementioned medical reports from any of the empanelled hospital. We will appreciate your efforts, if you circulate this important notification to all teaching and non-teaching employees of your Department/College.

Thanking you,

Yours faithfully

Chief Medical Officer



Deputy Registrar (Recruitment), University of Delhi

All the Doctors, W.U.S. Health Centre – for strict compliance please.

- Senior Medical Officer I/C, W.U.S. Health Centre (East)
- Medical Officer I/C, W.U.S. Health Centre (South)
- Medical Officer I/C, W.U.S. Health Centre (West)