



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
DELHI COLLEGE OF ARTS & COMMERCE  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली - ११००२३  
Netaji Nagar, New Delhi - 110023

MINUTES

A meeting of Internal Quality Assurance Cell (IQAC) of the College was held on 04<sup>th</sup> October, 2016 at 11:00 a.m. in the office of the Principal.

The IQAC members took round of the college and suggested the following in view of the facilities to be provided to the different stakeholders in the college:-

1. During interaction with the Caretaker and in view of the recommendations of the Infrastructure Committee, it was suggested by the members to construct a new Underground Storage for storing drinking water near the parking lot, which is also close to the water pipe.
2. Maintenance of Wash Rooms- The infrastructure of the building includes the proper maintenance of the various wash rooms and replastering of various wash rooms are required.
3. Chairs for Multi-Purpose Hall- It was noticed that the present Multi-Purpose Hall of the college requires to be equipped with the chairs. It has already been recommended by the Infrastructure Committee and Staff Council of the College and therefore it is suggested to expedite the same.
4. The members also proposed that IQAC may organize a Training Programme on "Smart Office Governance in the third or last week of December, 2016. The permission of the same be sought from the Competent Authority to organize the same and meet the financial requirement.
5. Proposal for Library (Proposal is annexed)

Repairing and painting of 80 open book racks measuring 72" x 35" x 12 in the Stack Hall located on the ground floor in Library.

The meeting ended with a decision to forward the minutes of this meeting to the Competent Authority and thus request to get the above work done.

**S.K. Pandey**  
Convenor- NAAC Committee

**Dr. Rajiv Chopra**  
OSD-Principal and Chairperson-IQAC